

FORT WORTH

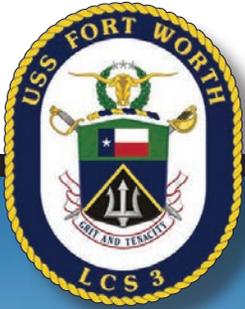


City of
Fort Worth, Texas

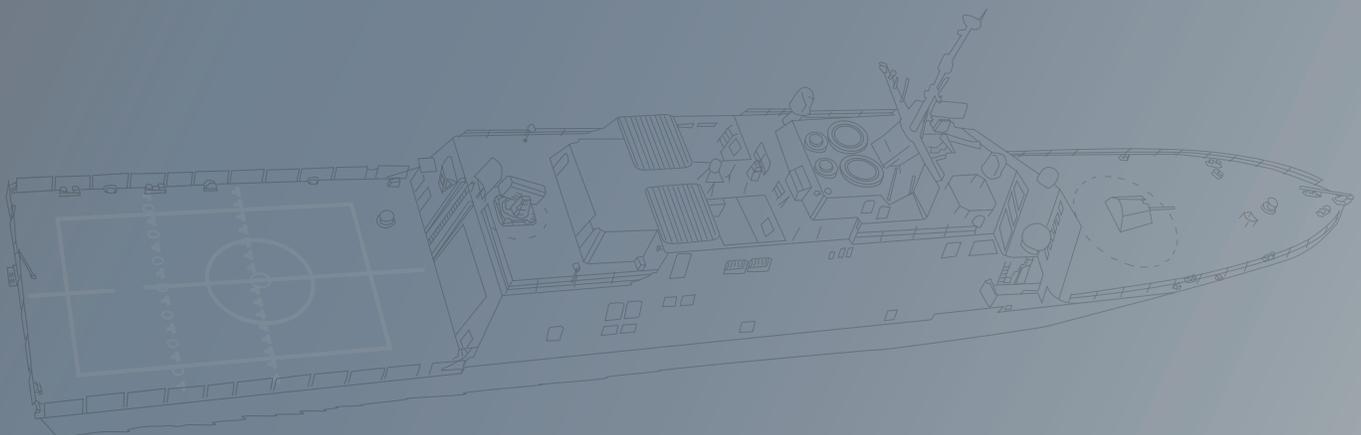
FY2014

ADOPTED

Annual Budget and Program Objectives



The USS Fort Worth, commissioned in Galveston, September 22, 2012



**CITY OF FORT WORTH, TEXAS
FISCAL YEAR 2013-2014
ANNUAL BUDGET**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$10,077,087, which is a 2.7% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,077,149.

CITY COUNCIL RECORD VOTE

The members of the governing body voted on the adoption of the budget, excluding the General Fund allocation for the Police Department as follows:

FOR: Mayor Price; Mayor Pro tem Zimmerman; Councilmembers Espino, Scarth, Bivens, Jordan, Shingleton, Allen Gray, and Burns.

AGAINST: None

PRESENT but abstained from voting: None

ABSENT: None

The members of the governing body voted on the adoption of the budget General Fund allocation for the Police Department as follows:

FOR: Mayor Price; Mayor Pro tem Zimmerman; Councilmembers Espino, Scarth, Bivens, Jordan, Shingleton, and Burns.

AGAINST: None

PRESENT but abstained from voting: Councilmember Allen Gray

ABSENT: None

MUNICIPAL PROPERTY TAX RATES

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

Tax Rate	Adopted FY2012-13	Adopted FY2013-14
Property Tax Rate	\$0.855000	\$0.855000
Effective Tax Rate	0.860699	0.859693
Effective Maintenance and Operations Tax Rate	0.701724	0.684707
Rollback Tax Rate	0.926961	0.918583
Debt Rate	0.169100	0.179100

MUNICIPAL DEBT OBLIGATIONS

The total amount of outstanding municipal debt obligations (including principal and interest) secured by property taxes is \$888,972,374.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fort Worth
Texas**

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morrell

President

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to **City of Fort Worth, Texas** for its annual budget for the fiscal year beginning **October 1, 2012**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

(Listed in Document Order)

ORGANIZATIONAL INFORMATION

City OfficialsA-1
 City Council District Map..... A-2
 Department/Directors.....A-3
 2013 Awards.....A-4
 City Organizational ChartA-9
 Total City Operating Budget
 Organizational Chart..... A-10
 City Profile..... A-11

EXECUTIVE MESSAGE

City Strategic Vision.....B-1
 City Manager's letter.....B-3
 Executive Summary.....B-5

FINANCIAL MANAGEMENT POLICY STATEMENTS..... C-1

INTRODUCTORY INFORMATION

Management Plan..... D-1
 Budget Format..... D-5
 Budget Procedure, Basis and
 Philosophy D-7
 Budget ScheduleD-11
 Budget ProcessD-19
 Economic Environment..... D-20
 Policy Issues..... D-23

SUMMARY INFORMATION

Appropriation and Ad Valorem
 OrdinancesE-1
 Schedule of Changes to
 Proposed Budget..... E-29
 General Fund Revenue
 Summary E-41
 Total Operating Budget
 Revs/Exp Chart.....E-46
 General Fund Revenues and
 Expenditures Chart..... E-47

Summary of Authorized
 Positions and Expenditures
 General Fund..... E-48
 Other Funds..... E-49
 Changes in Authorized
 Positions E-50
 Citywide Fund Balance
 Summary.....E-51

GENERAL FUNDF-1

City Attorney's OfficeF-19
 City Auditor's Office..... F-27
 City Manager's OfficeF-35
 City Secretary's OfficeF-47
 Code ComplianceF-55
 Financial Management
 ServicesF-65
 FireF-73
 Housing and Economic
 Development.....F-87
 Human ResourcesF-99
 LibraryF-107
 Municipal Court...F-117
 Non-DepartmentalF-127
 Parks & Community
 ServicesF-143
 Planning & Development ..F-157
 PoliceF-169
 Transportation and
 Public WorksF-193

DEBT SERVICE G-1

WATER & SEWER FUND... H-1

SOLID WASTE FUNDI-1

MUNICIPAL GOLF FUNDJ-1

MUNICIPAL AIRPORTS FUND K-1

MUNICIPAL PARKING

FUNDL-1

STORMWATER UTILITY

FUNDM-1

INTERNAL SERVICE FUNDS

Fund Statement N-1
 Equipment Services Fund ...N-2
 Information Systems
 Fund.....N-17
 Capital Projects Service
 Fund..... N-35
 Office Services Fund..... N-51
 Temporary Labor Fund N-67

SPECIAL FUNDS

Insurance Funds O-1
 Culture and Tourism Fund O-43
 Environmental Protection
 Fund..... O-61
 Red Light Enforcement
 FundO-77
 Lake Worth Trust FundO-93
 Grants Fund Summary.....O-109

CRIME CONTROL AND

PREVENTION DISTRICT P-1

SALARY SCHEDULEQ-1

GLOSSARY AND

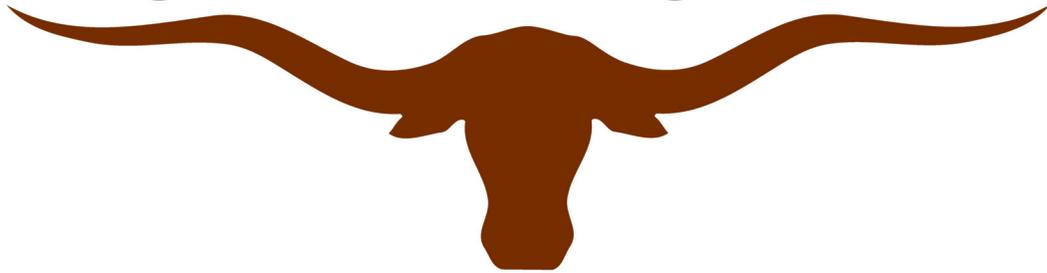
ACRONYMS R-1

TABLE OF CONTENTS

(Alphabetical Listing by Fund)

AIRPORTS FUND.....	K-1	INFORMATION SYSTEMS FUND	N-17
CAPITAL PROJECTS SERVICE FUND	N-35	INSURANCE FUNDS	O-1
CRIME CONTROL AND PREVENTION DISTRICT.....	P-1	LAKE WORTH TRUST FUND	O-93
CULTURE AND TOURISM FUND	O-43	MUNICIPAL GOLF FUND.....	J-1
DEBT SERVICE	G-1	MUNICIPAL PARKING FUND	L-1
ENVIRONMENTAL PROTECTION FUND	O-61	OFFICE SERVICES FUND	N-51
EQUIPMENT SERVICES FUND	N-2	RED LIGHT ENFORCMENT FUND	O-77
GENERAL FUND	F-1	SOLID WASTE FUND	I-1
GLOSSARY AND ACRONYMS.....	R-1	STORMWATER UTILITY FUND.....	M-1
		TEMPORARY LABOR FUND	N-67
		WATER AND SEWER FUND	H-1

FORT WORTH



City of Fort Worth, Texas

City Officials

Betsy Price
Mayor

Salvador Espino
District 2

Jungus Jordan
District 6

**W.B. "Zim"
Zimmerman**
District 3

**Dennis
Shingleton**
District 7

Danny Scarth
District 4

Kelly Allen-Gray
District 8

Gyna Bivens
District 5

Joel Burns
District 9

Tom Higgins
City Manager

Fernando Costa

Charles Daniels

Susan Alanis

Infrastructure
Services

Public Safety
Services

Community Development
Services

Assistant City Managers

Budget and Research Staff

Jay Chapa
Interim Finance Director

Alan Shuror, Budget and Research Manager
Aaron Cummins, Senior Management Analyst
Anat Zoarets, Management Analyst II
Ann Marie Mendez, Management Analyst II
Kacey Bess, Management Analyst II
Pamela Sexton, Management Analyst II
Orsheka Moore, Management Analyst I
Jesus Hernandez, IT Technician



Betsy Price
Mayor of Fort Worth



Salvador Espino
District 2



Dennis Shingleton
District 7



W.B. "Zim" Zimmerman
District 3



Danny Scarth
District 4



Joel Burns
District 9



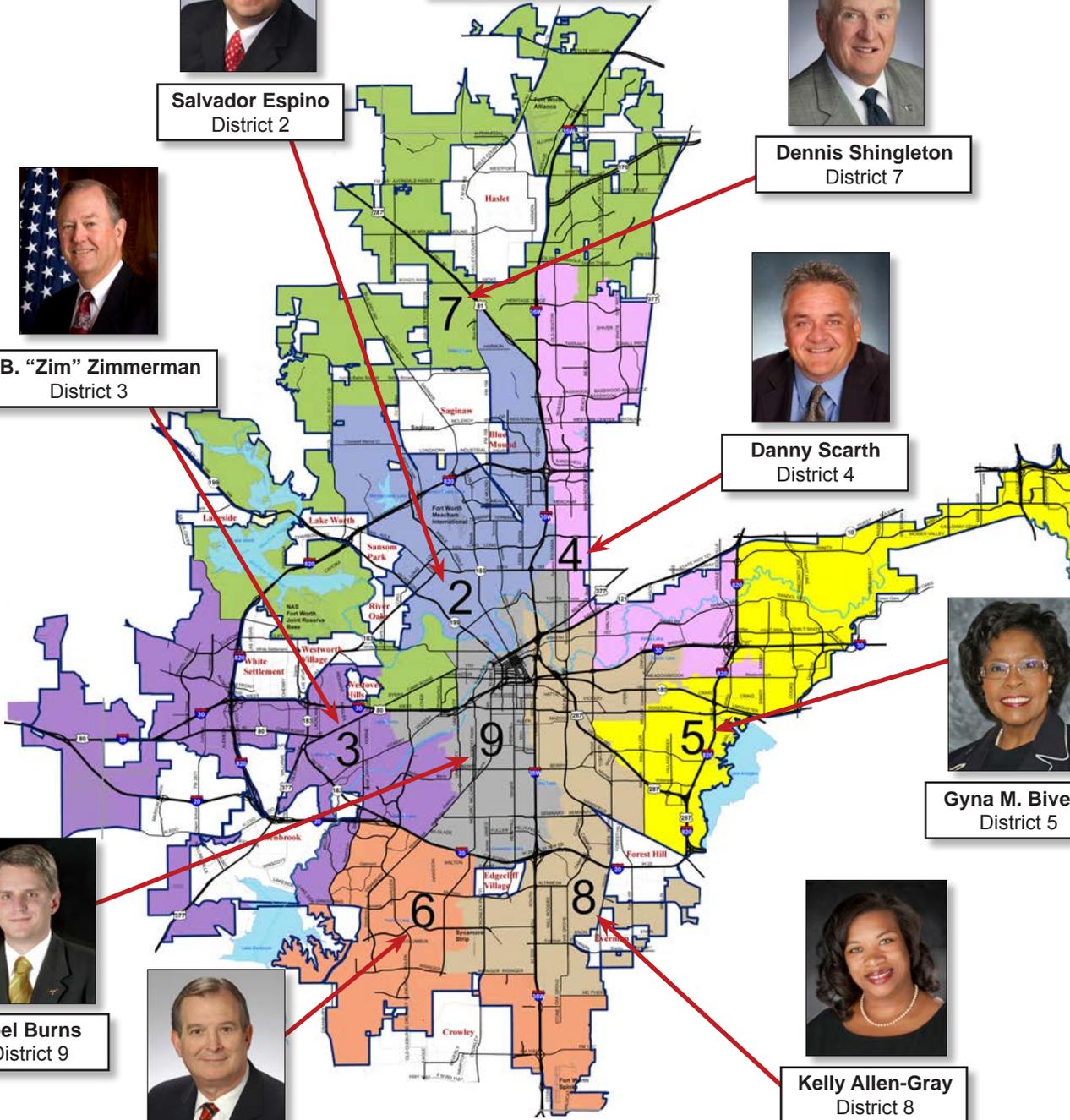
Jungus Jordan
District 6



Gyna M. Bivens
District 5



Kelly Allen-Gray
District 8



2 - Salvador Espino

3 - W.B. "Zim" Zimmerman

4 - Danny Scarth

5 - Gyna M. Bivens

6 - Jungus Jordan

7 - Dennis Shingleton

8 - Kelly Allen-Gray

9 - Joel Burns

CITY OF FORT WORTH
Council Districts
July 2013

List of Departments and Directors

City Attorney's Office

Sarah Fullenwider,
City Attorney, 817-392-7606

Fire

Rudy Jackson,
Fire Chief, 817-392-6805

Parks & Community Services

Richard Zavala,
Director, 817-392-5711

City Auditor's Office

Vacant,
City Auditor, 817-392-6132

Housing and Economic Dev.

Cynthia Garcia,
Acting Director, 817-392-8187

Planning and Development

Randle Harwood,
Director, 817-392-6101

City Manager's Office

Tom Higgins,
City Manager, 817-392-6192

Human Resources

Vacant,
Director, 817-392-7783

Police

Jeff Halstead,
Police Chief, 817-392-4200

City Secretary's Office

Mary J. Kayser,
City Secretary, 817-392-6161

IT Solutions

Pete Anderson,
Director, 817-392-8781

Public Events

Kirk Slaughter,
Director, 817-392-2501

Code Compliance

Brandon Bennett,
Director, 817-392-6322

Library

Gleniece Robinson,
Director, 817-871-7706

Transportation/Public Works

Douglas Wiersig,
Director, 817-392-7801

Equipment Services

Wayne Corum,
Director, 817-392-5118

Aviation

Bill Welstead,
Director, 817-392-5402

Water & Wastewater

Frank Crumb,
Director, 817-392-8246

Financial Management Services

Jay Chapa,
Acting Director, 817-392-8517

Municipal Court

Deidra Emerson,
Director, 817-392-6711

City of Fort Worth 2013 Awards

Code Compliance

- **Hermes Award:** Code Compliance, Solid Waste Services Divisions won the prestigious international Hermes Award for our recycling marketing campaign – Recycle Right, Recycle More.
- **Keep America Beautiful Presidents Circle Award:** Keep Fort Worth Beautiful received the Keep America Beautiful President's Circle Award. The President's Circle Award recognizes exemplary performance made by certified affiliates of the national nonprofit to reduce litter, minimize waste, and beautify and improve their local communities.
- **Keep Texas Beautiful Gold Star Affiliate Award:** For Keep Texas Beautiful affiliates to achieve this status they are required to share information on their mission and goals, answer questions about their public education programs, partnerships, and sustainability efforts, participate in the Keep Texas Beautiful or Governor's Community Achievement Awards programs, and provide a letter of support from their community.

Equipment Services

- **Top 100 Fleets in North America Award:** Named one of the "Top 100 Fleets in North America" for the 9th year in a row, the Equipment Services Department ranked 8th out of over 38,000 government fleets in 2013. The program recognizes and rewards peak performing fleet operations in North America. Currently in its ninth year, 100 Best Fleets identifies and encourages ever-increasing levels of performance improvement within the fleet industry.
- **Blue Seal of Excellence Award:** All three service centers have been awarded the Blue Seal of Excellence from the National Institute for Automotive Service Excellence (ASE). ASE, an automotive industry professional certification program, awards the Blue Seal of Excellence to businesses that showcase highly qualified repair facilities with a commitment to provide excellent services. Recipients must maintain a staff certification level of at least 75%. There are only three Blue Seal public or private service centers in Fort Worth, and they are all within the Equipment Services Department.

Financial Management Services

- **Certificate of Achievement for Excellence in Financial Reporting:** For CAFR Ending September 30, 2011.
- **Distinguished Budget Presentation Award:** Received from the Government Finance Officers Association and presented to City of Fort Worth.
- **Procurement Achievement Excellence Award:** 2013 Achievement of Excellence in Procurement award from the National Procurement Institute.

Fire

- **Fort Worth South Rotary Club:** Recognized Firefighter Cameron Brown of Station 38 with their Vince Genovese Firefighter of the Year award for 2013.
- **National Association of Insurance and Financial Advisors:** Firefighter of the Year award to Firefighter La Thaddeus Hill of Station 33.

Housing and Economic Development

- **The Texas Association of Local Housing Finance Agencies Award:** Participation in the Terrell Homes Project – October 2012.
- **The Audrey Nelson Community Achievement Award:** The National Community Development Association for the Terrell Homes Project – February 2013.

Information Technology Solutions

- **Geospatial Information Systems (GIS), Significant Achievement:**
 - Fort Worth TX (D) Enterprise GIS Basemap Data Auditing: Maintaining the accuracy and relevance of an enterprise GIS geodatabase for over 300 users can be a daunting task for any GIS team. The data contained in that geodatabase must be solid and useful to the end user, or there is little point to the enterprise. The City of Fort Worth Information Technology Solutions Department took on the task of automating data checks of our critical basemap GIS layers and all of the data contained in our SDE geodatabase. All municipalities encounter budgetary and staffing limitations, so we needed to find a way to increase our efficiency by making targeted corrections to data and avoid reviewing datasets in their entirety. The enterprise GIS data auditing project was designed to analyze the designated basemap feature classes for errors in geometry and attributes, and to generate regularly scheduled reports of errors that were found. This has allowed our team to proactively correct GIS data errors and provide a better product to the end users.
 - Fort Worth TX (D) Housing and Economic Development Incentives Mapping Applications: The Housing and Economic Development Department (HED) at the City of Fort Worth wanted a mapping site with enhanced features and ease of use. The main focus of the site was to modernize their Employment Incentives Report tool. This tool allows companies to enter and map employee addresses to qualify for various tax incentives. City staff also needed a way to create and print GIS maps in a non-technical environment. The IT Solutions GIS staff set out to re-develop the existing, external economic incentive mapping site and to create a new internal mapping site for city employees. The internal mapping application was devised as a simplified GIS tool for HED employees, so they would no longer need to use a Desktop ArcGIS license. Ultimately, this project helped the public with an easier interface to apply for economic incentives, helped City HED staff accomplish their work tasks with the aid of GIS maps, and saved money in reduced GIS licensing demand.
- **Public Safety Technology & Emergency Management, Significant Achievement:**
 - Fort Worth TX (D) Fort Worth Accessible Hazard Alert System (AHAS): The Office of Emergency Management (OEM), in its ongoing effort to assist the citizens of Fort Worth, partnered with DeafLink, Inc. to enhance its service to sensory disabled citizens (deaf, blind, hard of hearing or deaf/blind) with accessible emergency information and alerts.

Working along with the City's IT Solutions staff, DeafLink created a web portal for citizens to register as free subscribers to receive the alerts, which are accessible using smartphones, video capable PDAs, computers, tablets and Braille devices. Fort Worth AHAS subscribers in an area affected by an emergency or disaster will be able to receive an alert message that could include information about the emergency and what actions to take.

- Fort Worth TX (D) NIMS Training Compliance: During an external audit of National Incident Management System (NIMS) training records, the City was challenged to locate certifications in a timely fashion due to the files being stored within varying physical file systems by department. The goal of the NIMS Training Compliance application was to provide employees the ability to upload their certificates to a system that would store them electronically and make them available for retrieval by the employee or OEM when needed. In addition, reporting and search functionality provides the ability to validate training completion and identify training needs.
- **Government Technology Digital Cities Survey Winner (Nov. 2012):** The City of Fort Worth ranked 9th nationwide for cities with populations of 250,000 or greater. The survey spotlights the municipalities that best show how information and communication technology are used to enhance public service.
- **Outstanding IT Service and Support Award:** 2013 Best of Texas award to Alan Girton, Senior IT Solutions Manager/IT Security Manager.
- **Government Technology Magazine's 2013 "Top 25 Doers, Dreamers and Drivers":** Pete Anderson, CFW Chief Information Officer, named one of "the hardest working and most innovative individuals in the public sector."

Library

- **Texas Library Association Distinguished Service Award 2013:** Library Director Dr. Gleniece Robinson received this award at the association's 100th conference which was held in Fort Worth. The award recognizes an individual who has demonstrated substantial leadership and outstanding continuing service to the profession.

Parks and Community Services

- **Tree City USA:** Awarded for the 34th consecutive year by the Arbor Day Foundation in cooperation with the United States Department of Agriculture (USDA) Forest Service and National Association of State Foresters for maintaining a viable tree management plan and program. Fort Worth is the oldest Tree City USA community in the state.
- **Tree City USA Growth Award:** The City of Fort Worth was the recipient for the 13th consecutive year by the Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters. The award highlights innovative programs and projects and represents an increased commitment of resources for urban forestry. Fort Worth was one of only eight communities within the state to be presented with a Growth Award and represents the largest municipality within Texas to do so for the year.
- **2012 Best Historical Attraction Award:** Received from Metroplex Baby & Kids and awarded to Log Cabin Village.

- **2012 Hispanic Heritage Award:** Received from the United Hispanic Council of Tarrant County to Sandra Medina, 21st Century and Mobile Recreation Coordinator, Parks and Community Services Department.
- **2013 Texas Engineering Excellence Award and the Gold Medal Award:** For Structural Systems presented by American Council of Engineering Companies (ACEC) for the Phyllis J. Tilley Memorial Pedestrian Bridge.
- **2013 National Recognition Award for Engineering Excellence:** Presented by the American Council of Engineering Companies (ACEC) for the Phyllis J. Tilley Memorial Pedestrian Bridge.
- **Fort Worth Child Magazine – Best Place to Spend a Lazy Sunday:** Awarded to the Fort Worth Botanic Garden.
- **Eminent Citizen Award:** Received from the National Sorority of Phi Delta Kappa, Inc. in Community Involvement to Peggy McCoy, Community Center Supervisor, Highland Hills Community Center, Parks and Community Services Department.
- **Historic Fort Worth Annual Preservation Award:** For the restoration work at Inspiration Point Shelter.
- **National Register of Historic Places:** Designated to Van Zandt Cottage.
- **OneStar National Service Commission:** Appointment by the Governor of Texas to Daphne Brookins, Human Services Specialist, Community Action Partners, Parks and Community Services Department to further national service initiatives in Texas and to administer the AmeriCorps Texas Program.
- **Star-Telegram Readers Choice Award – Best Wedding Spot:** Awarded to the Fort Worth Botanic Garden.
- **The First Tee 2012 Leadership Award:** Awarded to Nancy Bunton, Assistant Director, Golf Division, Parks and Community Services for service to the community and dedication to advancing junior golf in Fort Worth.
- **Trip Advisor 2013 Certificate of Excellence Award:** Awarded to Log Cabin Village and the Fort Worth Nature Center and Refuge.
- **U.S. Councils of Mayors, National Gardening Association and The Scotts Miracle-Gro Company GRO1000 Award:** For the Children’s Vegetable Garden in the Botanic Garden.

Planning and Development

- **CLIDE Award:** Celebrating Leadership in Design Excellence award in FY2013 for the West Seventh Urban Village.
- **2013 Long Range Planning Award:** From the Texas Chapter of the American Planning Association for the Lake Worth Vision Plan.
- **The City was designated a Bicycle Friendly Business (Bronze) and Honorable Mention:** Presented by the League of American Bicyclists and Bicycle Friendly Community in 2012 and 2013.

Transportation and Public Works, Storm Water Management

- **Storm Water Solutions (SWS) Magazine Top Storm Water & Erosion Control Projects Award:** For the Eastern Hills Drainage Improvements project which mitigated flooding within the Eastern Hills watershed, improved water quality, utilized a new storm water detention basin to minimize costly upsizing of existing infrastructure, and provided a dual-use, recreational amenity and detention facility that benefits the City of Fort Worth, the Fort Worth Independent School District and the local community.
- **Public Technology Solutions Significant Achievement Award:** For advances in GIS utilization to improve Stormwater billing and processes.
- **Texas Public Works Association (TPWA) Field Excellence Employee of the Year:** Ismael Frausto, Field Operations Crew-Lead, was awarded the TPWA Field Excellence Employee of the Year.

Water and Sewer

- **Municipal Wastewater Treatment Plant of the Year (>15 MGD):** Received by the Fort Worth Water Department's Village Creek Water Reclamation Facility. Presented by the Water Environment Association of Texas to a municipal wastewater treatment plant in Texas for consistently exhibiting outstanding performance of daily activities beyond the normal call of duty.
- **George W. Burke, Jr. Award for Wastewater Facility Safety:** Received by the Fort Worth Water Department's Village Creek Water Reclamation Facility. Given by the Water Environment Association of Texas for recognizing municipal and industrial wastewater facilities for active and effective safety programs.
- **Peak Performance Award:** Received by the Fort Worth Water Department's Village Creek Water Reclamation Facility. Given by the National Association of Clean Water Agencies to facilities for outstanding compliance of their National Pollutant Discharge Elimination System (NPDES) permit limits. This is our 23rd consecutive year receiving this award.
- **Blue Legacy Award for Water Conservation for Industrial-Commercial-Institutional:** Received by the Fort Worth Water Department's Conservation Section for implementing SmartWater audits that evaluate water use in manufacturing, irrigation, domestic, pools and fountains, as well as cooling towers or chiller systems. The program's objective is to assist industrial, commercial and institutional customers identify and troubleshoot areas of inefficiencies. Additionally, it is to educate customers on green, innovative and emerging technologies that can assist in future enhancements. This award was given by the Texas Development Board and the Water Conservation Advisory Council.

CITIZENS OF FORT WORTH

MAYOR AND COUNCIL

\$1,392,655 5.00 A.P.

CITY ATTORNEY



\$6,012,150 53.00 A.P.

CITY MANAGER



1.00 A.P.

CITY SECRETARY



\$1,109,842 11.00 A.P.

CITY AUDITOR



\$2,526,279 15.00 A.P.

Administration and Community Development Services

CULTURE & TOURISM



\$35,437,069 133.00 A.P.

FINANCIAL MANAGEMENT SERVICES



\$8,231,317 88.00 A.P.
 Risk Management \$7,042,898 7.00 A.P.
 Debt Service Fund \$79,838,122 0.00 A.P.

INFORMATION SYSTEMS



\$25,327,781 133.00 A.P.

HUMAN RESOURCES



\$3,489,331 31.65 A.P.
 Group Health Fund \$103,133,047 9.95 A.P.
 Unemployment \$522,470 0.15 A.P.
 Worker's Compensation \$13,117,131 7.75 A.P.

TEMPORARY LABOR

\$982,620 1.50 A.P.

NON-DEPARTMENTAL

\$65,937,993 0.00 A.P.

PARKS AND COMMUNITY SERVICES



\$41,985,341 338.10 A.P.

MUNICIPAL GOLF



\$4,988,364 38.00 A.P.

Infrastructure and Economic Development Services

AVIATION



\$4,833,553 24.00 A.P.

HOUSING & ECONOMIC DEVELOPMENT



\$4,956,592 17.90 A.P.

PLANNING AND DEVELOPMENT



\$11,392,166 138.00 A.P.

WATER AND SEWER



\$386,443,275 940.00 A.P.

LAKE WORTH TRUST

\$206,000 0.00 A.P.

TRANSPORTATION & PUBLIC WORKS



\$44,493,472 259.70 A.P.

CAPITAL PROJECTS SERVICE FUND (PMO)



\$14,228,642 138.00 A.P.

ENVIRONMENTAL PROTECTION FUND



\$4,742,916 23.30 A.P.

MUNICIPAL PARKING

\$6,934,278 12.00 A.P.

RED LIGHT ENFORCEMENT

\$9,843,330 43.00 A.P.

STORM WATER UTILITY

\$35,278,001 113.00 A.P.

Public Safety Services

CITY MANAGER'S OFFICE ADMINISTRATION



\$4,055,489 26.00 A.P.

OFFICE SERVICES

\$1,482,852 6.00 A.P.

HUMAN RELATIONS COMMISSION

\$448,582 4.25 A.P.

CODE COMPLIANCE



\$17,013,264 196.00 A.P.

SOLID WASTE

\$56,060,962 84.00 A.P.

EQUIPMENT SERVICES



\$28,219,625 106.00 A.P.

FIRE



\$119,744,262 919.00 A.P.

LIBRARY



\$19,012,018 219.50 A.P.

MUNICIPAL COURTS



\$16,909,218 190.50 A.P.

POLICE



\$204,225,440 1,797.00 A.P.

CRIME CONTROL & PREVENTION DISTRICT

\$62,320,362 211.00 A.P.

- ELECTED OFFICIAL
- APPOINTED BY CITY COUNCIL
- GOVERNMENTAL FUNCTIONS
- DEPARTMENTS/FUNDS

TOTAL CITY OPERATING FUND STRUCTURE

ENTERPRISE FUNDS

OPERATING FUNDS

- Municipal Airports
- Municipal Golf
- Municipal Parking
- Solid Waste
- Stormwater Utility
- Water and Sewer

DEBT SERVICE

GENERAL FUND

OPERATING DEPARTMENTS

- City Attorney's Office
- City Auditor's Office
- City Manager's Office
- City Secretary's Office
- Code Compliance
- Financial Management Services
- Fire
- Housing and Economic Development
- Human Resources
- Library
- Municipal Court
- Non-Departmental
- Parks & Community Services
- Planning & Development
- Police
- Transportation & Public Works

INTERNAL SERVICE FUND

OPERATING FUNDS

- Capital Projects Service
- Equipment Services
- Information Systems
- Office Services
- Temporary Labor

SPECIAL FUNDS

OPERATING FUNDS

- Awarded Assets
- Cable Communications
- Crime Control and Prevention District
- Culture and Tourism
- Environmental Protection
- Grants
- Insurance
 - * Group Health
 - * Risk Management
 - * Unemployment Compensation
 - * Worker's Compensation
- Lake Worth Trust
- Red Light Enforcement
- Special Trust Fund

CITY PROFILE

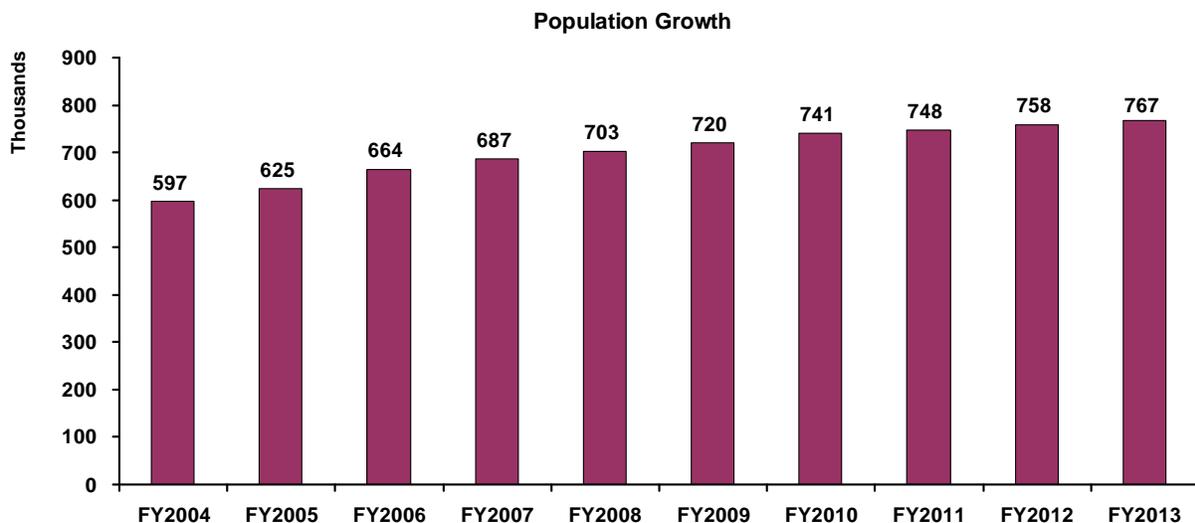
LOCATION AND HISTORY: Fort Worth, seat of Tarrant County, Texas, is located in Tarrant and Denton Counties in North Central Texas at 97° 55' west longitude and 32° 36' north latitude. Situated on the Trinity River, Fort Worth is approximately 75 miles south of the Oklahoma state line and 270 miles northwest of the Gulf of Mexico. The city is a cultural gateway into the American West and covers nearly 300 square miles.

Fort Worth was established as a frontier army post in 1849 by Major Ripley Arnold and named after General William Jenkins Worth, who distinguished himself in the War with Mexico. The outpost became a stopping place on the famous Old Chisholm Trail and a shipping point for the great herds of Longhorn cattle being driven to northern markets. Progressive City leadership brought the first of nine railroads to Fort Worth in 1876 and with the subsequent West Texas oil boom, guided the City into a metropolitan county of more than 1.8 million people. Fort Worth's economy has always been associated with cattle, oil, finance and manufacturing. Since World War II, Fort Worth has also become an aerospace, education, high-tech, transportation and industry service center.

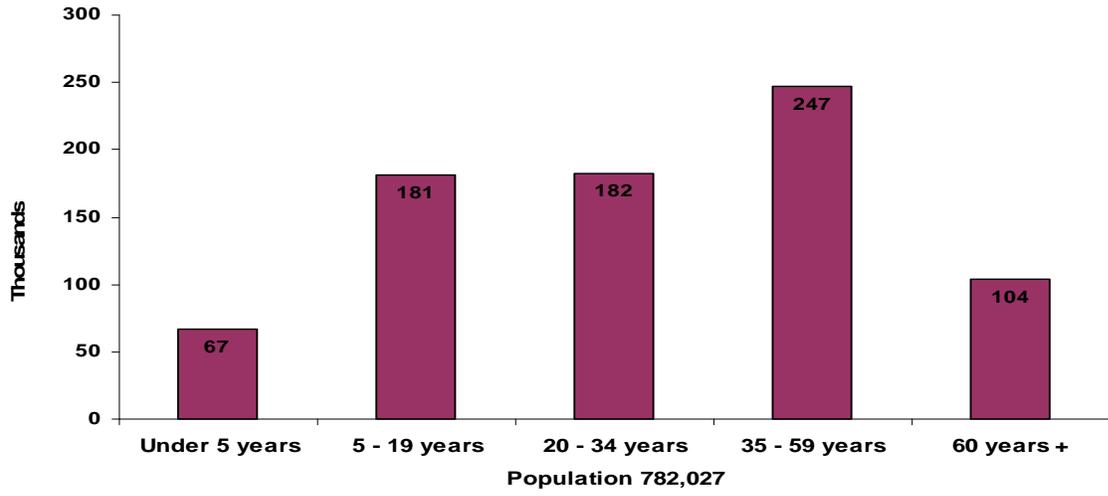
For the third time in nearly half a century, Fort Worth was named one of the National Civic League's *All American Cities*. Fort Worth won the award in 1964, 1993 and again in 2011.

GOVERNMENT: Fort Worth operates under the Council-Manager form of municipal government. A mayor chosen at-large by popular vote and an eight-member, single-district council are elected to two-year terms. In turn, the Mayor and City Council appoint the City Manager who is the chief administrative and executive officer. The City Council is also responsible for the appointment of the City Attorney, municipal judges, City Secretary, and the City Auditor.

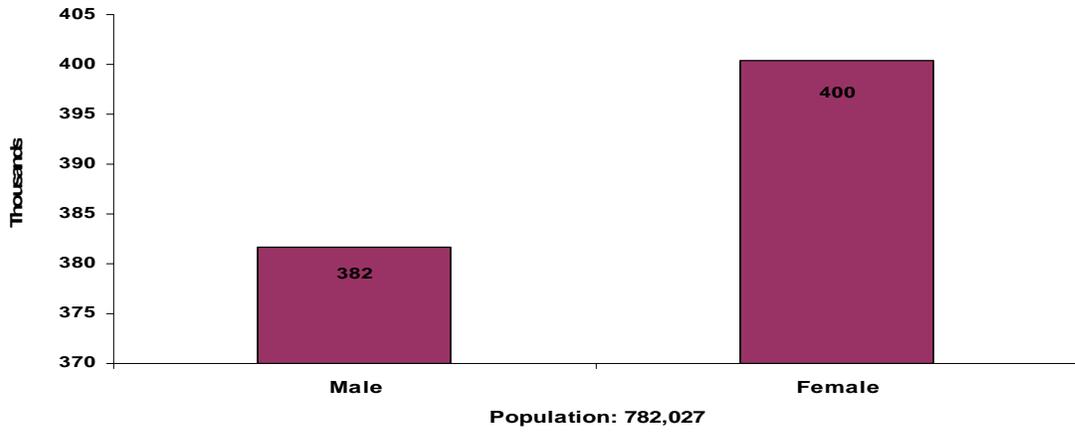
AREA AND POPULATION: According to the U.S. Census Bureau, Fort Worth was the fastest growing large city with more than 500,000 in population growth between 2000 and 2010. The 2010 Census count for Fort Worth is 741,206. From 2000 to 2010, Fort Worth's total population increased by 206,512 persons. This represents an average annual increase of approximately 20,650 persons and a growth rate of 3.9% per year. Since the 2010 Census, the population has increased at a slower rate than it did during the 2000s. According to the North Central Texas Council of Governments, the January 1, 2012 population estimate for Fort Worth is 757,810, an increase of 16,604 persons since the April 1, 2010 Census. This represents an average annual growth rate of 1.3%. This growth rate is similar to the growth Fort Worth experienced in the 1990s when total population increased from 447,619 in 1990 to 534,694 in 2000, an annual average growth rate of approximately 2%. If growth continues at this rate, the City's population is expected to exceed one million people by 2030. The Dallas-Fort Worth Metropolitan Statistical Area is split into two separate divisions: the Fort Worth-Arlington Metropolitan Division and the Dallas-Plano-Irving Metropolitan Division. The Fort Worth-Arlington Division includes Johnson, Parker, Tarrant and Wise Counties. According to the U.S. Census Bureau, Fort Worth the 2012 Census count for Fort Worth by age, gender and ethnicity is 782,027.



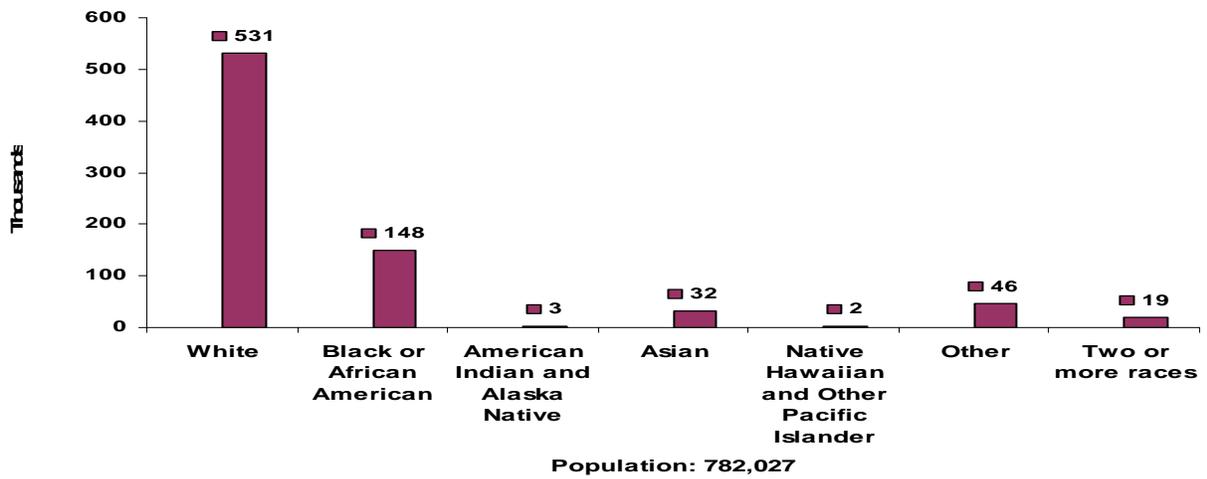
Population by Age



Population by Gender



Population by Ethnicity



TRANSPORTATION: The Dallas/Fort Worth International Airport (the "Airport" or "DFW") is the third busiest airport in the world in terms of logistical operations and ranks 8th in the world based on passengers. The Airport is the principal air carrier facility serving the Dallas/Fort Worth metropolitan area. First opened on January 13, 1974, the Airport is located halfway between the cities of Dallas and Fort Worth, Texas. DFW International is the world's third busiest airport, offering nearly 1,750 flights per day and serving 57 million passengers per year. DFW provides non-stop service to 145 domestic and 48 international destinations worldwide. For five consecutive years, DFW has ranked in the top five for customer service among large airports worldwide in surveys conducted by Airports Council International.

There are three general aviation airports; the City of Fort Worth owns each with all-weather capability. Meacham International Airport is equipped with parallel runways, the longest of which is a 7,500 ft. runway. Fort Worth Spinks Airport, a general aviation airport located along I-35 in the south portion of the City is equipped with a 6,000 ft. runway. Alliance Airport is located on I-35 to the north, serves the needs of industrial, business and general aviation users, and is equipped with a 9,600 ft. runway. These three airports combined handled over 246,000 operations in 2012.

Three interstate highways (Interstate 20, Interstate 30 and Interstate 35), five federal and four state highways provide all-weather routes within the Fort Worth area and to and from the rest of the nation. Interstate 820, which encircles the City, allows quick access to all parts of the Fort Worth area. The Texas Highway Commission has completed a master highway construction plan for Tarrant County to provide for transportation needs through the foreseeable future. The relocation project was completed in 2001 and will promote redevelopment of Lancaster Avenue, the south end of the Central Business District and the Hospital District southwest of downtown.

Fort Worth is served by six major railroad systems, one of which, BNSF (Burlington Northern/Santa Fe Railroad), has its corporate headquarters in Fort Worth. Rail passenger service is provided through Fort Worth, including AMTRAK service on the Texas Eagle to Chicago, St. Louis, Little Rock, Dallas, San Antonio and Los Angeles and on the Heartland Flyer to Oklahoma City. Fort Worth's position as a major southwest distribution center is supported by the presence of 75 regular route motor carriers with over 750 schedules. Local transit service is provided by The T, operated by the Fort Worth Transportation Authority. Greyhound Lines, Inc., furnishes Fort Worth with transcontinental passenger service.

EDUCATION: The Fort Worth Independent School District serves a major portion of Fort Worth. The 142 schools in the District operate on the 5-3-4 plan in which the elementary schools (83) teach grades 1-5; middle schools and sixth-grade centers (28), grades 6-8; and senior high schools (14), grades 9-12. The District also has 17 special campuses. The Fort Worth School District employs 5,069 classroom teachers (full-time equivalents) to instruct over 80,000 students. Special education programs are provided for the blind, handicapped, mentally disabled, brain-injured, emotionally disturbed and those who require speech and hearing therapy in 10 special schools. Vocational training is provided at the secondary level for the educable mentally disabled. Bilingual programs are also offered at the primary and secondary level. While Fort Worth is served primarily by Fort Worth Independent School District, it is also serviced by 16 other districts. There are 70 private and parochial institutions in the primary and secondary education area with a combined enrollment of more than 11,500 students in Tarrant County.

Tarrant County has twelve college and university campuses with an enrollment of more than 80,000 students in both undergraduate and graduate programs. Included in these colleges and universities are: Southwestern Baptist Theological Seminary; Tarleton State University-Fort Worth Campus; Tarrant County College, Trinity River, South, Northeast, Southeast, and Northwest Campuses; Texas Christian University; Texas Wesleyan University; Texas A&M University School of Law; the University of Texas at Arlington; and the University of North Texas Health Science Center. There are twenty-nine other colleges and universities within a fifty-mile radius totaling an enrollment of over 119,000 students.

HEALTH SERVICES: Medical facilities in Tarrant County offer excellent and convenient care. There are approximately 33 hospitals with nearly 5,000 beds and 348 bassinets available; one children's hospital with 285 beds; four public hospitals; 65 nursing homes; the Tarrant County Public Health Center; Cancer Clinic; Carter BloodCare and the University of North Texas Health Science Center.

MILITARY: Carswell Air Force Base closed as an active air force facility in September of 1993. In October of 1994, the base was reopened and transformed into Naval Air Station (NAS) Fort Worth, Joint Reserve Base, Carswell Field, a navy reserve base. Now that all of the units have been transferred here from NAS Dallas, Glenview NAS, Detroit, and Memphis, there are nearly 11,000 personnel utilizing the facilities. Approximately \$130 million of construction, remodeling and renovation was invested over the transition period. The PX Mart continues to operate the Base Exchange store and the grocery store for the benefit of active duty military and retired military in the Metroplex. The golf course is now under lease to the Carswell Redevelopment Authority and is operated as a public use facility. The Justice Department has established a Federal Medical Center in the area around the old base hospital. The facility is for female Federal inmates and employs approximately 300 personnel.

THE ECONOMY: According to 2010 census figures released by the U.S. Census Bureau, Fort Worth was named one of the country's fastest-growing cities and continues to be a strong draw for new residents and businesses. Fort Worth grew 38.6% to 741,206 residents in the last decade. Fort Worth is consistently ranked among the top places in the nation to live, work, and play. With a growing workforce, top educational facilities, low cost of doing business, high quality of life, and prime location and climate, the city is an attractive choice for companies looking to expand their operations.

Major employers in Fort Worth include AMR/American Airlines (1), Lockheed Martin, JPS Health Network, Cook Children's Healthcare System, Tarrant County, NAS Fort Worth Joint Reserve Base, Fort Worth Independent School District, Texas Health Harris Methodist Fort Worth Hospital, Alcon Laboratories. Manufacturing and distribution remains an important part of the Fort Worth economy. The list of companies in distribution and manufacturing operations include Acme Brick, Alcon Labs, Allied Electronics, ATC Logistics & Electronics, Cinram Wireless, Haggar Clothing, Federal Express, J.C. Penney's, Mother Parker's Tea and Coffee, Coca-Cola Enterprises, Ben E. Keith Co., MillerCoors LLC, Q-Edge Corporation and Williamson-Dickie.

Oil and gas production, driven by the Barnett Shale, has provided a number of economic benefits from exploration, drilling and related activity. The economic impact of the Barnett Shale is estimated at over \$65 billion in North Texas since 2001 and now supports, directly and indirectly, 100,268 jobs in 24 counties. Emerging economic sectors include financial services, semiconductor manufacturing, communications equipment manufacturing, corporate offices, and distribution. The City has recently added facilities from Blue Cross Blue Shield of Texas, CUNA Mutual Group and Daimler Financial.

The City's industry clusters remain diverse with trade, transportation, and utilities making up the largest percentage of the Fort Worth-Arlington Metropolitan Division (MD) industry composition at 24%. Since 2010 trade, transportation, and utilities companies have grown by 1.9%, adding over 3,800 jobs to the area. Government, education and health services, professional and business services, and leisure and hospitality are also large sectors, comprising 14%, 13% and 11% of the workforce respectively.

The Fort Worth-Arlington MD boasts a strong labor force of over one million that continues to grow. Although the recession has slowed much growth across the United States, the Fort Worth-Arlington MD has experienced positive annual employment growth since summer 2010. The unemployment rate of 5.9% is still less than the 6.3% state unemployment rate, or the 7.3% national unemployment rate through August 2013.

There are over 36,600 registered business firms in the Fort Worth-Arlington MD. Almost 50% of these businesses are small to mid-size firms that employ anywhere from one to 249 individuals, which highlights the continued importance of small business development. Large business firms with over 1,000 employees make up nearly 30% of the area's workforce.

TOURISM: Tourism is an important contributor to the local economy with over 5.5 million visitors per year. The City benefitted from Super Bowl XLV, which sold out nearly every hotel room in downtown Fort Worth during the City's Super Week festivities leading up to the game itself. Rate averages were more than double the norm according to a report by the Fort Worth Convention and Visitor's Bureau. More than 106,000

people came to Fort Worth's Sundance Square during the week leading up to the Super Bowl; nearly triple the number of visitors Sundance Square typically sees on a weekly basis.

Sundance Square and Downtown Fort Worth, Inc. (DFWI) is a nonprofit organization dedicated to the promotion and redevelopment of Downtown Fort Worth. Coordinated efforts by DFWI have resulted in new entertainment, housing, and retail facilities throughout Downtown Fort Worth. The City joined this partnership in 1995 with the creation of the Downtown Tax Increment Financing (TIF) District in order to provide public infrastructure to support the private investment within this development.

The Alliance Texas development in far north Fort Worth continued its growth by adding more than 2,400 jobs over the past 12 months, one of its largest increases since the recession. Employment at the 17,000-acre development, which includes the huge logistics park, subdivisions, shopping centers and the Circle T Ranch, topped 30,000 in 2012.

Site Selection Magazine awarded Texas the 2012 Governor's Cup for having the most new and expanded corporate facilities with the Dallas-Fort Worth-Arlington MSA ranked third among metro areas of one million or more. Eligible private-sector projects must meet one or more of these criteria: an investment of at least \$1.0 million, creation of 50 or more new jobs or construction of new space of at least 20,000 square feet. Texas led all states with 761 projects, 270 more than first runner-up Ohio. The rankings, which are considered a benchmark by corporate real estate analysts, are based on new corporate location projects and do not track retail or government projects, schools or hospitals.

CITY DEVELOPMENTS: LaGrave Field, home to the Fort Worth Cats minor-league baseball team, was bought by an affiliate of the team's ownership group for \$4.5 million, ending months of uncertainty about the stadium's future. The 13.2-acre parcel includes the 5,200-seat stadium and adjacent land.

Baylor Health Care System and United Surgical Partners International Inc. are constructing a 77,000 square ft., two-story surgical center in Fort Worth. The center will be located on the north side of Park Place Avenue.

Moncrief Cancer Institute, which embarked on a \$22 million building program in June 2011, dedicated a new facility. The 60,000-square ft. cancer center, at 400 W. Magnolia Ave., includes support services for the uninsured, a Community Survivorship Clinic, a fitness center and an education center. The not-for-profit organization is affiliated with the University of Texas Southwestern Medical Center at Dallas and serves about 30,000 people annually.

NGC Renewables, the North American subsidiary of a large Chinese manufacturer of wind turbine equipment, closed its deal to buy 18.6 acres at U.S. 377 and Texas 170 in the Alliance development in far north Fort Worth for a \$96 million facility housing its headquarters and factory.

HCA North Texas is building a \$71 million hospital near Interstate-35W and North Tarrant Parkway. The new full-service hospital will have an emergency room and 30 beds initially. The hospital will have more than 140,000 square feet and also include surgical services, imaging, endoscopy, a medical/surgical unit and an intensive care unit (ICU). HCA North Texas plans to start construction in November 2013 with an expected completion date fourth quarter, of 2014.

Fort Worth-based Cook Children's Medical Center plans a medical office building and surgery center in the Walsh Ranch development that straddles Tarrant and Parker counties. The facilities will be among the first commercial uses in the 7,275-acre development that's expected to transform the sprawling historic cattle ranch into a community of luxury homes, an extensive trail system, parks, offices, shops and restaurants.

Wal-Mart hosted a grand opening ceremony for its store in Renaissance Square, a shopping center under construction in Mason Heights, along U.S. 287 near East Berry Street, between Vaughn and Mitchell boulevards. Wal-Mart is the first of several stores and restaurants planned for the shopping center. The Wal-Mart store features a full line of groceries, a bakery, deli, fresh meat and produce sections, beer and wine. The store has 30 merchandise departments, a garden center, pharmacy and digital photo processing center. Subway and First Convenience Bank have locations in the store. About 100,000 square feet of space is under construction just west of the Wal-Mart and will house six or seven other retailers beginning

summer 2013. Ross Dress for Less, Marshalls, Shoe Carnival, Dots, rue21, Dollar Tree, Rainbow Fashion, McDonald's, 7-Eleven, Jack in the Box, GameStop, T-Mobile and RadioShack are among the retailers committed to the center. Additional small shop space is under contract to a number of restaurants along Berry Street as well.

Construction began on a long-planned medical office building in Midtown at the northeast corner of Forest Park Boulevard and Rosedale Street. The 60,000-square ft., four-story building is being developed by Raymond Management Co., a Wisconsin hotel company that bought the 9.9-acre site in 2007 from Fort Worth's Trademark Property Co., the original developer. Raymond was originally going to develop two hotels in Midtown but ended up taking on the entire project. Hilton Garden Inn opened in May 2012, and a Homewood Suites will open summer 2013. The medical office building is under construction and tenant finish out is to begin 2014.

An eight-acre site along the Trinity River in the Edwards Ranch development in southwest Fort Worth will be home to the fourth physician-owned hospital in the Metroplex to be built by Forest Park Medical Center. Construction has started on the \$140 million, 150,000-square ft. facility, which is slated to open in mid-2014. The three-story Fort Worth hospital will be along the Clear Fork of the Trinity River and the Chisholm Trail Parkway, which is under construction, near Bryant Irvin Road. The facility will feature a limestone exterior and blend in with the rise of the riverbank. The hospital will have 48 private inpatient beds, including VIP suites for relatives, six intensive care beds, 12 operating suites, two special-procedure rooms and an emergency room. The project, financed with \$30 million in private equity, will employ workers for about 300 full-time equivalent positions.

Victory Healthcare, a Woodlands-based company, plans to build a \$51 million medical center at the northwest corner of South Main Street and Pennsylvania Avenue in Fort Worth. The center would add about 140 jobs to the city when the project is completed. Victory Medical Center Fort Worth will include an 85,000 square ft., three-story medical center and an office building with at least 50,000 square ft. on the 6.5-acre site.

Hillwood Properties announced plans to construct a speculative 1.2 million square ft. industrial building as part of its Alliance Center North project. The building will be at the northeast corner of Interstate 35W and Eagle Parkway in far north Fort Worth.

Hydradyne, a major distributor of industrial equipment, relocated its headquarters from New Orleans to Fort Worth's CentrePort business park south of DFW Airport. The company will have more than 100 employees in its new 175,000 square ft. facility at 15050 FAA Boulevard.

Wal-Mart is considering leasing a 788,000-square ft. building at 5300 Westport Parkway for an online fulfillment center. Under its proposed agreement, it would bring 275 full-time-equivalent jobs to the center by Dec. 31, 2017. At the Fort Worth center, it proposes investing up to \$30 million in business personal property. Wal-Mart has told the city that it will sign a 15-year lease with a 20-year option.

Carolina Beverage, a major beverage maker and packager, proposes leasing a 400,000-square ft. building at 13300 Park Vista Blvd. for a manufacturing and distribution center. It would hire at least 225 full-time-equivalent people by Dec. 31, 2018. Carolina Beverage proposes investing at least \$5 million in capital improvements. The company would also invest at least \$36 million in business personal property. Carolina Beverage has told the city that it intends to sign a 15-year lease with two 10-year options.

A \$58 million expansion of the emergency department at Texas Health Harris Methodist Hospital Fort Worth was topped out with a ceremony that included the announcement of a new name, the Marion Emergency Care Center. The naming recognizes Anne Marion, president of the Burnett Foundation, a lead donor on the project along with Texas Medicine Resources, the Texas Health Harris Methodist Hospital Fort Worth Auxiliary, Amon G. Carter Foundation, Preston M. Geren family, and Crystelle Waggoner Trust. The three-story, 75,000-square ft. facility is expected to open in January 2014. It nearly triples the size of the hospital's existing emergency department and increase patient beds from 63 to 90.

Our Nation's Best Sports, a Fort Worth-based firm that buys and distributes sporting goods to more than 300 retailers, has completed its deal to buy a nearly 14-acre site off of Fossil Creek Boulevard, where it will

begin building a 60,000-square ft. office and distribution center. The company will consolidate two offices at the new location, and will have 43 employees.

Greystar Real Estate Partners, one of the nation's largest apartment owners and developers, is planning a \$50 million project in the city's Linwood neighborhood, a World War II-era community off the burgeoning West Seventh Street corridor. Greystar plans to buy 24 vacant duplexes in a 5.1-acre area between Carroll and Foch streets and Azalea Avenue and Merrimac Street, and replace those with 22 three-story row houses facing Carroll Street and four three-story and four-story apartment buildings with 352 units. The brick-and-stucco buildings will feature stoops, front yards and tree-lined streets with pull-in street parking, in addition to a 500-space garage. The community will have a public park, as well as a resort-style pool and outdoor resident dining area. The development has closed and construction is underway. The developers also plan to add a pavilion in Jesse Sandoval Park and work with the neighboring Fellowship Church to reconstruct Mercedes Street.

Cellphone pioneer Motorola opened a Texas manufacturing facility that will create 2,500 jobs and produce its new flagship device, Moto X, the first smartphone ever assembled in the United States. Each phone is custom made, from the color on the back to the buttons on the side and even the software loaded on the factory floor. The building along the Alliance Corridor in far north Fort Worth sat empty until this spring after Nokia moved out years ago.

MISCELLANEOUS: Water, sewer and solid waste services are furnished by the City of Fort Worth and natural gas service is provided by Atmos Energy. Electricity, telephone and other service utilities are provided by various providers.

The Fort Worth Public Library system consists of a Central Library, 13 branch libraries and two satellite libraries that are located in public housing developments. Additionally, the City has inter-local agreements with six of the surrounding suburban communities to share library resources and services. The Central Library, open 52 hours and seven days a week, is the flagship of the system. Branches operate 40 hours each week including Saturdays.

In December 2011, the City Council adopted the **20/20 Vision Master Plan** for the Library which charts future facility and service needs. Service priorities for FY2014 are educational support in the form of early literacy/ youth / teen services, workforce development, genealogy and local history and technological enhancements. The Library's 5 Year Vision is recognized as the best place for materials to support pleasure/recreation, learning and information and to showcase the diversity and history of Fort Worth through materials, classes, programs and exhibits. The library system circulates more than 4 million library materials annually; provides computers at all facilities with informational databases and the Internet; answers questions; supports a website with downloadable audios, videos, e-books, and other online services; offers educational, cultural, and early literacy programming; and serves as a gathering place and destination for the local neighborhoods.

More than 400 churches with 45 denominations and synagogues in Fort Worth contribute vitally to the lives of city residents. The city is also world-famous for its many museums. The Fort Worth Convention Center offers exhibit and meeting space of over 185,000 square feet, including a 14,000 seat arena. Will Rogers Memorial Center is located in the heart of Fort Worth's Cultural District and includes Will Rogers Coliseum Auditorium, the new Multi-Purpose Equestrian Center and Amon G. Carter Jr. Exhibits Building.

The Nancy Lee and Perry R. Bass Performance Hall, now recognized as one of the best performance halls in the world, is a state-of-the-art \$70 million performing arts hall funded entirely from private donations.

CITY OF FORT WORTH BUILDING PERMITS

Fiscal Year Ended 9/30	Number of Building Permits by Type				
	New * Residential	New Commercial	Additions	Remodels	TOTAL PERMITS
2003	7,369	615	1,270	2,459	11,713
2004	10,120	712	1,142	2,972	14,946
2005	9,283	786	753	2,857	13,679
2006	11,148	672	897	3,156	15,873
2007	6,862	866	802	3,430	11,960
2008	5,351	1,076	1,030	4,351	11,808
2009	3,756	597	981	4,346	9,680
2010	3,891	669	819	4,595	9,974
2011	3,433	721	949	4,707	9,810
2012	3,861	779	788	4,575	10,003

Source: Planning and Development Department, City of Fort Worth, 2012.
*Includes multi-family, pools and other improvements.

CITY OF FORT WORTH BUILDING PERMITS (CONTINUED)

Fiscal Year Ended 9/30	Dollar Value of Building Permits				
	New Residential	New Commercial	Additions	Remodels	TOTAL VALUE
2003	\$779,168,894	\$607,352,716	\$99,808,646	\$124,896,111	\$1,611,316,367
2004	\$928,075,900	\$440,642,153	\$85,169,764	\$238,176,443	\$1,692,064,259
2005	\$1,075,285,010	\$493,645,116	\$62,541,119	\$166,658,838	\$1,798,130,083
2006	\$1,437,198,834	\$650,999,578	\$30,557,422	\$155,053,608	\$2,273,829,441
2007	\$968,052,419	\$1,016,567,625	\$54,856,877	\$176,590,429	\$2,216,067,350
2008	\$654,418,116	\$1,115,953,916	\$82,493,604	\$333,482,697	\$2,186,348,332
2009	\$415,957,553	\$530,521,519	\$177,397,373	\$363,419,136	\$1,487,295,581
2010	\$449,663,304	\$740,594,972	\$95,498,713	\$392,421,899	\$1,678,178,888
2011	\$395,395,022	\$573,784,677	\$144,681,007	\$238,577,958	\$1,352,438,664
2012	\$432,754,592	\$629,082,573	\$65,067,950	\$328,012,060	\$1,454,917,176

Source: Planning and Development Department, City of Fort Worth, 2012.

Housing Tenure



LABOR FORCE ESTIMATES

	Average Annual 2011	Average Annual 2010	Average Annual 2009	Average Annual 2008	Average Annual 2007	Average Annual 2006	Average Annual 2005	Average Annual 2004 ⁽¹⁾
City of Fort Worth								
Civilian Labor Force	350,384	337,366	329,318	320,814	311,466	308,087	297,953	292,922
Unemployed	28,043	28,538	25,947	16,534	14,058	15,476	16,102	21,263
Percent of Unemployed	8.0%	8.5%	7.9%	5.2%	4.5%	5.0%	5.4%	7.3%
Dallas/Fort Worth Arlington MSA								
Civilian Labor Force	3,286,653	3,211,927	3,162,378	3,137,419	3,099,054	3,072,426	3,020,251	2,975,490
Unemployed	256,529	265,976	248,128	156,352	132,946	147,519	157,159	173,623
Percent of Unemployed	7.8%	8.3%	7.8%	5.0%	4.3 %	4.8%	5.2%	5.8%
Tarrant County								
Civilian Labor Force	934,168	908,651	898,086	884,611	873,142	863,479	849,320	835,485
Unemployed	73,065	75,124	69,482	43,295	37,270	41,094	43,609	46,646
Percent of Unemployed	7.8%	8.3%	7.7%	4.9%	4.3 %	4.8%	5.1%	5.6%

⁽¹⁾ The Texas Workforce Commission's methodology changed in January 2005. Average Annual information has been restated for prior year MSA and County information, but has not been restated for the Cities. As a result prior years for the City may not be accurate. Source: Texas Workforce Commission, 2012.

CITY OF FORT WORTH EXTRATERRITORIAL JURISDICTION AND ANNEXATION POLICY

Under the provisions of State law, incorporated cities in Texas have the power to exercise certain controls in unincorporated areas adjacent to their city limits. For a city the size of Fort Worth, these adjacent areas extend a distance of five (5) miles from its city limits. This adjacent unincorporated area within five miles is known as the extraterritorial jurisdictional area ("ETJ").

PERSONAL INCOME AND BUYING POWER

Entity	Total Effective Buying Income	Median Household
Fort Worth	\$11,433,323,713	\$47,399
Tarrant County	\$32,202,859,214	\$52,789

Source: U.S. Census Bureau, American Community Survey, 2011.

HOUSEHOLD INCOME

	Fort Worth	Tarrant County
Less than \$15,000 to \$34,999	38.6%	33.3%
\$35,000 - \$49,999	13.6%	13.6%
\$50,000 and over	47.8%	53.1%

Source: U.S. Census Bureau, American Community Survey, 2011.

THE MUNICIPAL AIRPORT SYSTEM: Fort Worth has a long-standing commitment to aviation. From the landing of the first airplane in Fort Worth in 1915 to today, Fort Worth has understood and served the needs of the aviation industry. The City is home to Lockheed, American Airlines, Bell Helicopter-Textron, Naval Air Station Joint Reserve Base Fort Worth and hundreds of other aviation related businesses. Dallas/Fort Worth International Airport, owned jointly by the two cities and operated by the Dallas/Fort Worth International Airport Board, stands as a symbol of excellence to which the City is committed.

An integral part of this dedication is exhibited by the City of Fort Worth's Aviation Department which consists of three municipal airports. These airports and their individual characteristics are as follows:

Fort Worth Meacham International Airport

Operated since 1925

- 7,500 ft. runway, 3,677 ft. crosswind runway, 4,000 ft. parallel runway
- FAA flight control tower, with Instrument Landing System ("ILS")
- 24-hour aviation fuel services
- Major/minor maintenance
- Hangar rental space for large and small aircraft
- Located in North Fort Worth
- Award winning Fixed Based Operators

Spinks Airport

Opened in summer of 1988

- 6,000 ft. runway, 4,000 ft. runway
- FAA flight control tower, with ILS
- Fixed Based Operator
- Serving general and corporate aviation
- Flight training
- Site for hangars available
- Located in Interstate 35 South Industrial Corridor

Alliance Airport

Opened in winter of 1989

- 9,600 ft. runway, with ILS, 8,200 ft. runway
- FAA flight control tower, with ILS
- Fixed Based Operator
- 24-hour aviation fuel services
- Serving general and industrial/manufacturing cargo aviation
- Nine square miles of airport property available for development
- Near developing high-tech industrial center
- Located in Interstate 35 North Corridor, with rail access

EMPLOYEE RELATIONS: Under the laws of the State of Texas, municipal employees cannot strike, be forced to join a union, pay dues for union membership, or collectively bargain for wages, hours or working conditions; however, they may form associations for the presentation of grievances. State law, however, provides for local referenda on collective bargaining for police and firefighters. Pursuant to prior elections, police officers have the right to meet and confer and firefighters have the right to collectively bargain with the City, each group through their own recognized associations, under the State's laws. Overall, employee relations are considered by the City to be good.

FORT WORTH





An Open Letter to the Citizens of Fort Worth

Creating a Vision for the Future

Fort Worth City Council in June of every year begins priority planning – a process to deal proactively with the many opportunities and challenges facing the community. This planning will help guide the activities of citizens, council and staff for the next five years. From this, a guide has been developed that we call the “Fort Worth Strategic Goals.”

The strategic goals will enable the City Council to:

- Better understand Fort Worth’s cultural heritage
- Have a consensus on values, vision and a mission for the future
- Translate the vision into an action plan
- Prioritize the use of limited city resources
- Support staff and community groups in focusing efforts on the vision and priorities

City Council will refine and adjust the strategic plan, as circumstances change. Overall, the City of Fort Worth will concentrate on five top-priority strategic goals for fiscal year 2014. This strategic goals report is intended to provide a clear and concise statement about where the City Council wants Fort Worth to go over the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. A number of ongoing administrative and community processes will make the goals reality.

The strategic goals describe:

- What City Council desires to be accomplished over the next five years
- What Council would like Fort Worth to be doing differently
- What the impact will be to the citizens
- What challenges and opportunities must be addressed
- How the City’s efforts will be measured

In Fort Worth, the City continues to take a lead role in identifying and addressing community needs. As in the business sector, the role of government is evolving. The City of Fort Worth will continue to address community problems through the most appropriate methods possible, including partnership arrangements, brokering of services from agencies, contracting for services and other solutions. Success will require the assistance, support and partnership of the entire community.

Betsy Price, Mayor

Salvador Espino,
District 2

W. B. “Zim” Zimmerman,
District 3

Danny Scarth,
District 4

Gyna Bivens,
District 5

Jungus Jordan,
District 6

Dennis Shingleton,
District 7

Kelly Allen-Gray,
District 8

Joel Burns,
District 9

FORT WORTH





October 1, 2013

Honorable Mayor and Members of the City Council
City of Fort Worth, Texas

I am pleased to present you with the Fiscal Year 2014 (FY2014) Adopted Budget—a budget that is, without a doubt, the product of many difficult choices made through a dynamic and collaborative process of looking at the City’s financial health from both short- and long-term perspectives. While our local economy is certainly improving, and for that we are grateful, limited financial resources continue to restrain the parameters within which the City must operate. Faced with an estimated shortfall of nearly \$41 million early on in the budget development process, we knew tough decisions and comprehensive adjustments to align our spending within available resources would be required. Hence, I deemed this year’s budget the “alignment budget.”

With guidance from the City Council, staff pursued a deliberate approach of identifying opportunities that would help balance the budget for the coming fiscal year while also putting the City on solid financial footing going forward. Staff took great care to make sure any budget proposals would have as minimal impact as possible on the community and City staff, without requiring the need for a property tax rate increase.

Ultimately, the fruit of these efforts is a FY2014 Adopted Budget that is balanced with the use of only \$7.7 million of fund balance. In addition, our property tax rate remains stable at \$0.8550 per \$100 of assessed valuation.

Totalling \$1.4 billion overall, nearly 39.5% (or \$572,935,411) of the FY2014 adopted budget reflects the cost of General Fund activities such as public safety, parks and community services, transportation and public works, planning and development, public libraries and general management of the City. The remainder reflects the cost of the activities and operations of our Enterprise, Insurance, Internal Service and Special Funds. The FY2014 Adopted Budget also includes 6,359.25 authorized positions (AP)--a net decrease of 101.80 AP from the FY2013 adopted budget.

Arriving at the Adopted Budget we have today was a very time-intensive and arduous process. However, addressing the issue of the City’s long-term financial stability today is paramount to being able to provide the highest quality of services and programs for our citizens in the future.

With that in mind, I present to you the City of Fort Worth’s FY2014 Adopted Budget. I appreciate your diligence throughout this budget process, along with the hard work of our dedicated staff.

Respectfully submitted,

Tom Higgins
City Manager

FORT WORTH



EXECUTIVE SUMMARY

The Fiscal Year 2014 (FY2014) Adopted Budget is the product of many difficult choices made through a dynamic process of looking at the City's financial health not only for the coming year, but well into the future. While Fort Worth is fortunate enough to continue reaping the benefits of a slowly recovering economy, limited financial resources continue to set the parameters within which the City must operate.

OVERVIEW

The adopted FY2014 budget totals \$1.4 billion and consists of 20 different operating departments and four appointed officials, including the General Fund, Enterprise Funds, Internal Service Funds, Special Funds and Insurance Funds. Of the total budget, nearly 39.5%, or \$572,935,411, reflects the cost of General Fund activities such as public safety, parks and community services, transportation and public works, planning and development, public libraries and general management of the City. The citywide budget includes 6,359.25 authorized positions (AP), which is a net decrease of 101.8 AP from the FY2013 adopted budget.

Significant AP transfers from the General Fund to other funds include 10.0 AP from the Parks and Community Services Department for the Late Night Program at five Community Centers and 6.0 AP from the Police Department for the School Security Initiative Program, both going to the Crime Control and Prevention District (CCPD). General Fund position reductions in the adopted FY2014 budget include a total of 119.5 AP the most significant of which are 46.0 vacant positions in the Police Department, 24.0 vacant positions in the Fire Department, 15.5 AP in Transportation and Public Works, 14.0 AP in Planning and Development, 7.0 AP in Municipal Court, 4.0 vacant AP in Code Compliance, 4.0 AP in Parks and Community Services and the remaining 5.0 AP from other Departments. General Fund position increases in the FY2014 budget include a total 8.0 AP, of which 5.0 AP are for the conversion of two filled senior accountant and three filled accountant positions to permanent status in the Financial Management Services Department and 3.0 AP to staff the newly created performance management program and implement training that supports the continues improvement and lean government initiative in the Human Resources Department.

BUDGET DEVELOPMENT PROCESS

The FY2013 budget was developed from a maintenance perspective, reflecting the careful efforts of staff to be responsive to the Fort Worth City Council's goals and objectives and to the community's needs and desires while staying within the tight parameters of available funding.

While the City has worked in FY2013 to identify new efficiencies, the maintenance budget did not address the long-term financial gap facing the City. Therefore, the FY2014 adopted budget was termed an alignment budget. It is centered around comprehensive adjustments to right-size spending and ensure the City operates within its means. The goal is to make sustainable changes to the budget now in order to sustain investments in the City's infrastructure, services and operations and employees going forward.

With guidance from the City Council, staff took the deliberate approach of recommending service reductions and program eliminations not only to balance the budget for the coming fiscal year but also to help build a solid, long-term financial plan. Staff has done their best to make sure these decisions have as minimal impact as possible on the community and City staff, without need for a property tax rate increase.

Staff began the FY2014 budget process early by presenting Council with FY2012 year-end budget performance results on Dec. 11, 2012, including key information on debt expenditure trends, capital program results and gas lease proceeds. On Feb. 21, 2013, Council was updated with a first quarter FY2013 financial presentation, while staff began discussions on the impact a 10% across-the-board budget reduction would have for each individual department of the General Fund in order to build an alignment budget for FY2014. Staff provided both an Informal Report and full Financial Management Report for the second quarter of FY2013 on May 21, 2013 to keep both the City Council and the public up-to-date on the current year's financial status, capital project accomplishments and departmental performance.

As welcome as the revenue uptick has been, in reality, the cost of providing even the same level of City services continues to increase. Beyond that, maintenance needs are growing, as reflected by the eight new acres of parkland and 25 new lane miles of roadway added in the past year. The City's population also continues to grow, putting further demand on existing services and infrastructure. After combining these factors with higher costs for employee and retiree healthcare benefits, fund balance reserve requirements and debt service payments, the City was faced with a significant General Fund budget shortfall for FY2014.

City staff set out to address this challenge by relying on the following six "Guiding Principles:"

1. Balance the budget without a tax rate increase
2. Invest more in infrastructure by shifting one cent of the property tax rate from operations and maintenance to debt service
3. Minimize budgetary impact on citizens
4. Maintain the City Council's fund balance requirement of 10% of the General Fund
5. Align the current gap between expenses and revenues beyond FY2014
6. Invest in employees

It is always challenging to balance resources with needs. Accordingly, as staff worked to close the budget gap, citywide expenditure and revenue opportunities, individual programs and existing service levels were all thoroughly evaluated and, in addition to the guiding principles, proposals for both enhancements and reductions were assessed on their alignment with meeting the core objectives of the Management Plan again for FY2014.

The Management Plan, developed by City staff, was designed to help guide Fort Worth in meeting the three "Management Priorities:" ensured financial health; retention of a highly skilled and diverse workforce; and efficient uses of land, infrastructure and public services. To meet these three management priorities, five "Core objectives" have also been identified:

1. Be a well-managed organization
2. Build strong neighborhoods
3. Develop a sound economy
4. Foster a healthy environment
5. Provide a safe community

Beginning with the FY2012 budget and continuing through this year, these core objectives have been a useful measure for allocating limited resources among competing needs.

Ultimately, the fruit of these efforts is a FY2014 adopted budget that is balanced. While staff initially anticipated needing approximately \$40.8M in fund balance to balance the budget, improvements in revenue forecasts, tough reduction cuts and cost savings, has reduced this to

only \$7.7 million of fund balance. Consequently, the City is positioned to realize greater financial stability in the years to come.

Again, there is no change in the adopted property tax rate of \$0.8550 per \$100 of assessed valuation. The only approved change to the property tax is the reallocation of one cent from the General Fund operations and maintenance to debt service. Staff continues to review and adhere to policies set by the City Council when making budgetary and operational decisions and will continue to utilize opportunities to reevaluate existing directives for their applicability to the FY2015 budget.

SIGNIFICANT ISSUES

Before highlighting specifics of the FY2014 budget, included below are a couple of topics that received significant attention during the budget development process—funding for other post employment benefits (OPEB) and public safety contract negotiations.

Other Post Employment Benefits (OPEB). OPEB addresses the City's liability for retiree healthcare benefits. In FY2009, the City established a trust fund to address the growing retiree healthcare unfunded liability. As with the City's pension obligation, an actuarial valuation was completed on the retiree healthcare benefit and based on guidance from the City's Financial Advisers, Council approved a 20-year funding horizon. However, based on changing favorable factors and available alternatives, staff recommended not increasing the OPEB contributions for FY2014 for any funds, which equates to a \$7 million savings collectively of which \$5.2 million is the General Fund's portion. Staff will hold the \$14 million transfer made to the OPEB Trust in FY2013 constant for the coming fiscal year. Recommendations on changes to the 20-year plan were made to the City Council during budget deliberations.

Public Safety Contract Negotiations. The Council approved a new Police Meet & Confer contract in March 2013, which extends through September 2016 and provides pay raises of 1.0% for 2013-2014, 2.0% for 2014-15, and 1.0% at the beginning of the 2015-2016 year with an additional 2.0% in the middle of that year. Other contractual provisions include changes to educational requirements and assessment center evaluations for certain promotions, disciplinary investigation processes and recruitment standards for officers currently working for other law enforcement agencies.

In November 2007, the citizens of Fort Worth voted to give collective bargaining rights to firefighters. The first Firefighter Collective Bargaining Agreement negotiations began a year later and were approved by City Council in April 2010. The current agreement expires on September 30, 2013 and will remain in effect during the "evergreen" period until a new agreement is reached or until September 30, 2014, whichever comes first. Current negotiations between the Fort Worth Professional Firefighters Association and the City began in November 2012 and are still underway. During the FY2014 evergreen period, no changes to salary or other contractual obligations are anticipated unless a new agreement is reached. Because negotiations are still in progress, it is too soon to determine if any definitive financial impact will result from contract changes but negotiated stipulations involving salary and benefits, hiring procedures or even disciplinary actions and contract grievances could potentially affect the FY2014 and other future budgets.

MAJOR FUNDING AND ORGANIZATIONAL CHANGES

FUNDING CHANGES

Changes to the FY2014 budget reflect the challenges presented as the City strives to continue providing its citizens with high levels of services while operating within constrained budget parameters. These changes include program improvements necessitated by contractual, statutory and other obligations, along with program reductions to address the budget gap and changes in service needs.

Program Improvements. Although the City faces significant financial challenges in FY2014 towards closing future gaps, staff still recognizes that providing essential public programs and required levels of service may necessitate program improvements even in the most challenging of times. Therefore, \$3.0 million in program improvements for the General Fund, and \$1.3 million in program improvements for Other Funds have been included in the adopted FY2014 budget. The significant majority of these improvements are contractually or statutorily mandated and, as mentioned previously, each of these improvements promotes one or more of the City's five core objectives from the Management Plan.

Program Reductions. To address the budget gap and ensure that essential public services have the necessary resources to meet performance goals and citizen expectations, funding decisions among competing needs is inevitable. Of the more than \$26.6 million initially identified in potential reductions, \$16.5 million in General Fund reductions have been included in the adopted FY2014 budget. These competing needs were evaluated in every attempt to maintain acceptable citizen service standards, and avoid eliminating critical programs if objectives could continue to be met at a reduced cost.

Risk Management Transfers. The Risk Management Fund was established to provide services to General Fund departments and other funds for resources based on a fee structure for the City's commercial and self-insurance programs, claims and litigation management, and subrogation programs. As a special trust fund according to the City Council-adopted Financial Management Policy, the Fund should have a minimum balance of 25% of the annual adopted expenditure budget for this fund. The Fund's reported fund balance at the beginning of FY2013 according to the Comprehensive Annual Financial Report (CAFR) exceeded \$16.2 million. Therefore the determination was made to eliminate the Risk Management Fund transfer organization-wide for FY2014 collectively providing savings of that \$7 million to all funds, \$4.2 million of which represents the General Fund portion. Risk Management Fund transfers are anticipated to resume in FY2015. The anticipated excess fund balance at the end FY2014 is \$3.4 million, which is 49% of the expenditure budget for this fund.

Chapter 380 Economic Development Agreements. Chapter 380 agreements, made in accordance with Texas Local Government Code 380, may be used as a gap-financing tool and are proposed by the City Council to serve as local grants to reimburse private developers for a range of expenses that may otherwise render projects financially unfeasible. Public support of these projects yields significant positive impact to the community and neighborhoods surrounding the project. During FY2013, funding was budgeted for 21 projects at \$11.2 million. For FY2014, two additional projects are expected to come online with additional funding of \$460,000 included in the FY2014 adopted budget to satisfy all the projected agreements for the coming fiscal year.

Vehicles and Specialized Equipment. To address the mission critical needs of the City in the area of vehicles and heavy equipment, funding has been maintained, while at reduced levels, for fleet replacements and acquisitions in the amount of \$1.2 million for the General Fund and \$3.7 million for Other Funds.

ORGANIZATIONAL CHANGES

The FY2014 budget includes a few major changes to the City’s organizational structure, including the following:

- The Stormwater Utility Fund transferred six existing senior customer service representative positions to the Water Department for the consolidation of billing, call center and customer services mid-year in FY2013. Personnel and other costs related to this transfer are being moved between the departments in FY2014.
- The Transportation and Public Works Department (TPW) transferred five positions to the Planning and Development Department for the reassignment of permitting functions during FY2013. Personnel and other costs related to this transfer are being moved between the departments in FY2014.
- The City Manager’s Office transferred nine existing positions to the Financial Management Services Department for the realignment of the Budget and Research Division.
- The Parks and Community Services Department transferred ten existing positions to the CCPD in conjunction with the Late Night Program.
- The Police Department transferred six existing positions to the CCPD for the reassignment of three officers each from the Narcotics Unit and Traffic Division to the School Security Initiative Program.
- The Office Services Fund transferred three existing positions to the Financial Management Services Department for the realignment of the Mailroom.
- The Information Technology Department added six authorized positions to allow the creation of an internal hardware computer services support function, which will allow the elimination of the outsourced computer support contract currently in place.

GENERAL FUND REVENUES

Unlike other parts of the country, the economic outlook for Fort Worth is encouraging with both property tax revenue and fee income continuing to grow. Revenue growth not only enables City staff to implement the FY2013 budget priorities; it also allows us to cover overages in General Fund costs while contributing a small amount to the City’s fund balance.

Adopted General Fund Revenue Budget			
FY2013	FY2014	Percent	Dollar
<u>Adopted</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
\$543,044,058	\$565,197,713	4.1%	\$22,153,655

PROPERTY TAX

B-10

The City receives a significant portion of its revenues (approximately 52% of the FY2014 adopted revenue budget) from property taxes assessed on real and personal property. City staff works with appraisal districts from Tarrant, Wise, Parker and Denton County to prepare property tax revenue projections. By State law, each appraisal district is responsible for the valuation of all property within its jurisdiction. The certified property tax rolls received from all four districts in July 2013 showed an increase in the City's property tax base. The increases from the July 2012 certified property tax roll to the July 2013 certified property tax roll include a:

- 2.7% growth in adjusted net taxable property value
- 1.6% increase in property exemption values
- 14.3% increase in net taxable values for new residential construction
- 24.3% increase in net taxable values for new commercial construction

When updating the five-year financial forecast and preparing the presentation for City Council, staff analyzed many of the factors affecting property tax revenue, including anticipated population growth, historical change in values for residential and commercial properties, current and projected permitting data, the impact of foreclosures, as well as exemptions and protests. Staff also evaluated the allocation of the levy amount, and resulting availability of revenue for operations and maintenance (O&M) as compared to the amount available to repay the City's debt. The reallocation for FY2014 of one cent from the General Fund O&M to debt service was incorporated in keeping with the City Council's previous commitment to build capacity for capital projects. This shifts approximately \$4.2 million in revenue, but does not change the combined property tax rate from \$0.8550 per \$100 of assessed valuation. Based on the historical collection rate, staff also increased the collection rate assumption from 98.0% in FY2013 to 98.5% for FY2014.

Subsequent to the reallocation of the one cent, the General Fund portion is expected to yield approximately \$286.3 million in FY2014 and is based on a levy amount of \$0.6759 per \$100 of assessed valuation. The debt service amount is expected to yield approximately \$75.9 million, which will allow the repayment of all current and proposed debt obligations, and is based on a levy amount of \$0.1791 per \$100 of assessed valuation.

SALES TAX

At approximately 21% of the General Fund FY2014 adopted revenue budget, sales tax collections are a major revenue component. Improving economic conditions in FY2013 are proving promising as monthly sales tax collections have been higher than projected and higher than prior year actual receipts throughout the first nine months of the fiscal year. Current data suggest substantial collection growth in retail and wholesale trade are driving sales tax growth. In Texas, the Comptroller's Office reported that statewide collections for June were 9.2% higher than the previous year.

Among large Texas cities, Fort Worth is continuing a positive trend with year-to-date received in sales tax revenue up 6.6% over the same period last year. June 2013 receipts signaled a \$6.9 million increase in FY2013 sales tax revenue compared to budget projections. There were no significant audit adjustments in FY2013, and the City continues to follow the 20-year incremental repayment plan agreement with the State Comptroller to refund the \$9.3 million in audit adjustments identified in FY2011.

GENERAL FUND EXPENDITURES

Adopted General Fund Expenditure Budget

FY2013 <u>Adopted</u>	FY2014 <u>Adopted</u>	Percent <u>Change</u>	Dollar <u>Change</u>
\$583,836,315	\$572,935,411	(1.9%)	(\$10,900,904)

General Fund expenditures continue to outpace revenues due to a variety of factors, including group health increases, program improvements and rising supply and service costs. As it did in FY2013, the General Fund will use \$7.7 million of excess fund balances to close the funding gap for FY2014.

Salary and Benefits Changes. In keeping with the City’s commitment to invest in its employees, the following salary and benefits changes are included in the FY2014 budget:

- Salary increases for sworn officers as stipulated by the Meet and Confer contract
- A 5% average salary increase for one month of the fiscal year (September 2014) for general employees
- A 2.7% increase in health insurance premiums for both the City’s contribution and those for active employees and retirees

BUDGET HIGHLIGHTS

The FY2014 adopted budget includes reductions along with a minimal number of enhancements. Included below are highlight of those changes listed by service group.

As a note, two of the four Infrastructure Services departments, Water and Aviation, are addressed in the Enterprise Funds section along with the Stormwater Utility and Municipal Parking Funds. The Capital Projects Service, Environmental Protection, Lake Worth and Red Light Enforcement Funds are addressed in the Other Funds section.

PUBLIC SAFETY SERVICES GROUP

Code Compliance. The Code Compliance Department preserves and enhances public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. The FY2014 adopted budget decreases due to the elimination of four positions.

Fire Department. The Fire Department, under the direction of the Fire Chief, currently has 42 stations in six battalions. The FY2014 adopted budget decreases due to the elimination of 24 vacant firefighter positions.

Library. The City’s library system consists of the Central Library, 13 branches, and two satellite facilities. The Department is divided into two divisions, the Public Services Division and the Operations Division. Significant changes to the FY2014 adopted budget includes increased funds for health care costs and information technology services and equipment. In addition, the budget reduces anticipated salary savings as the implementation of the FY2013 Shared Management Staffing Plan has limited staffing levels.

Municipal Court. The Municipal Court is a court of record with five courtrooms located in the historic A.D. Marshall Public Safety and Courts Building, two courtrooms and full payment services located at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment jail, Truancy Court and a six day a week satellite payment location. These courts

have jurisdiction within the City's territorial limits over all Class C misdemeanor criminal cases brought under City Ordinances and the Texas Penal Code, as well as civil parking cases within the City. The FY2014 adopted budget decreases due to the elimination of seven positions in various sections of the department; however, negative impacts to the public are not anticipated as duties will be reassigned.

Police Department. The Police Department (Department), under the direction of the Chief of Police, develops and implements programs to deter crime and protect life and property within the City of Fort Worth. The FY2014 adopted budget reflects the transfer of six positions to the CCPD and the elimination of 46.0 vacant positions. Additionally, the revenue transfer from the CCPD increases to pay the full cost of jail services with the City of Mansfield.

INFRASTRUCTURE AND ECONOMIC DEVELOPMENT SERVICES GROUP

Housing and Economic Development. The Housing and Economic Development Department (HED) seeks to assist residential and commercial development through tax incentives, loan programs, property redevelopment and other homebuyer and small business assistance programs. Significant changes to the FY2014 adopted budget include the elimination of one grant-funded assistant director position, resulting in the net transfer of 0.5 positions to grants funding; elimination of the land agent position; elimination of one vacant economic development specialist position, which was partially funded by both the General Fund and TIF funding; reduction in funding for Tech Fort Worth; and fewer funds for appraisals and surveys.

Planning and Development. The Planning and Development Department seeks to make Fort Worth the most livable city in Texas by promoting orderly growth and development, safe construction and neighborhood vitality. In FY2013, the Department completed the first phase implementation of a new citywide permitting system in record time, cutting nearly 10 months off the standard implementation schedule. In FY2014, the Department will implement comprehensive electronic plan reviews and pursue a complete reorganization of the Development Division. The reorganization should result in more streamlined inspection services and add efficiencies in customer service while holding costs to current levels even with minor projected increases in permitting activities. In addition to this reorganization, the department's FY2014 adopted budget includes the elimination of nine positions and expenses that have the least impact on service delivery in the Planning Division.

Transportation and Public Works. The Transportation and Public Works Department manages the City's traffic and pedestrian-orientated mobility. The most significant changes to the FY2014 adopted budget for TPW include program reductions for contract street maintenance, repair and maintenance materials, the scheduled maintenance program, and funding for the energy savings performance contract. The adopted budget includes an elimination of 15.0 positions and an additional net reduction of 0.5 of a position from the elimination of an administrative position, in conjunction with the transfer of 50.0% of this position's job responsibilities to an existing position in the Environmental Protection Fund.

COMMUNITY DEVELOPMENT AND ADMINISTRATIVE SERVICES GROUP

Financial Management Services. The Financial Management Services Department is responsible for providing timely and accurate financial, operational and management information through a variety of functions. The FY2014 adopted budget increases primarily for the transfer-in of two divisions--the Budget and Research Division and Mailroom Division from the City Manager's Office and Office Services Fund, respectively. This increase is offset by a reduction in banking fees and consultants for the CAFR.

Human Resources. The Human Resources Department administers the City's compensation and fringe benefits program; prepares and revises job classifications; administers recruitment and selection processes; maintains employee records; and administers the Workers' Compensation, Group Health and Life Insurance and Unemployment Compensation Funds. The Human Resources staff will continue to look for ways to reduce health care costs, improve employee health and wellness, and provide cost effective health care. The primary change to the FY2014 adopted budget includes increased funding for training. This increase is offset in large part by the elimination of one Human Resources analyst, transfer of 1.6 authorized positions to other funds and decreased funding for contractual and temporary services.

Non-Departmental. Non-Departmental is a General Fund department that records all expenditure items not exclusively within the programmatic responsibilities of a General Fund department. Significant decreases to the FY2014 adopted budget include the elimination of the City's contribution to the Risk Management Fund for commercial, claims and litigation costs, the elimination of one-time funding for the Fire retirees' health benefits, the elimination of funding for FY2013 City elections and a transfer of the James Avenue lease funding to the Debt Service Fund. Non-discretionary costs, including retiree group health contributions, resulted in budget increases. Additional increases are for one-time funding for the FY2014 Bond Election.

Parks and Community Services. The Parks and Community Services operations include the maintenance of over 260 parks and public spaces encompassing over 11,660 acres, as well as the provision of recreational and cultural activities, community assistance and educational programming—all of which make Fort Worth a great place to live, work and play. Significant decreases to the FY2014 adopted budget include the transfer of the Late Night program with 10.0 positions and a portion of the Comin' Up Gang intervention program to the CCPD. Other significant changes include an increase in the Fort Worth Zoo's management contract with the Fort Worth Zoological Association and increased costs for tree removal services. This increase is offset by the elimination of one-time purchases made in FY2013 for start-up costs for the Chisholm Trail Community Center and other one-time equipment and vehicle purchases. The adopted budget also includes the elimination of a field operations crew leader at the Botanic Garden, community center aide at Haws Athletic Center, senior skilled trades technician, and planner.

APPOINTED OFFICIALS

City Attorney's Office. Under the direction of the City Attorney, the assistant city attorneys and staff are responsible for the administration of all City legal affairs; City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions to the City Council, City Manager and City departments. The FY2014 adopted budget increases due to a reduction in anticipated salary savings as less turnover is expected while three attorney positions will be held vacant during FY2014.

City Auditor's Office. Under the direction of the City Auditor, staff is responsible for ensuring City operations are effective, efficient and have adequate internal controls to ensure accountability, transparency, and accuracy, through independent assessments of operations and business practices. The department conducts financial audits to verify financial transactions and balances; operational audits which involve reviewing the performance of a program or service; grant audits which focus on compliance with the financial, contractual, and operational terms of grant agreements; construction project audits, which include reviews of construction project cost; and information system audits which involve verifying that computer systems are

accurate and efficient. The FY2014 adopted budget decreases for consultant and professional services related to independent audit services, reduced costs for scheduled temporaries and by maintaining one senior auditor position vacant during FY2014.

City Manager's Office. The City Manager's Office is composed of five divisions: Administration, Mayor and Council, Human Relations, Governmental Relations, and the Office of Media and Public Affairs. The FY2014 adopted budget reflects a decrease primarily due to the transfer of the Budget and Research Division to the Financial Management Services Department. The adopted budget for the Governmental Relations also decreases as there will be no legislative session during FY2014.

City Secretary's Office. The City Secretary's Office serves as a coordinator for City Council meetings and maintains records of all official City Council minutes. The department also coordinates the City Council's boards and commissions' appointment process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all city-held elections. The FY2014 adopted budget decreases for the elimination of one part-time customer service representative position.

ENTERPRISE FUNDS

The FY2014 budgets for all enterprise funds include a 2.7% increase for group health insurance, administrative services charges reimbursed to the General Fund and no increase in allocations for OPEB transfers. Transfers to the Risk Management Fund were also eliminated from all enterprises fund budgets, while a 5.0% average salary increase for one month of FY2014 was added. Additional changes for each of the funds are noted below.

Municipal Airports Fund. The FY2014 adopted budget for the Aviation Department includes the operations of the City's Alliance, Meacham and Spinks airports. The adopted budget recognizes that airport revenues are generally stable. Alliance Airport has a slight reduction in facility repair supplies and services as the result of a new contract with Alliance Air Services to manage the air traffic control tower and cover these costs. Planned renovations on the Meacham Airport Terminal Building may result in a slight decrease of revenues in FY2014 as temporary facilities are supplied to current tenants.

Municipal Golf Fund. The FY2014 adopted budget for the Municipal Golf Fund includes the operation of four municipal courses. Significant changes include the addition of a new practice course at Rockwood and new grass on the greens at Sycamore, which will enhance the playability of both courses. Furthermore, two new tournament pavilions, one each at Rockwood and Pecan Valley, will attract new outside events availing the opportunity to increase rounds at both courses and boost business during the upcoming fiscal year.

Municipal Parking Fund. The FY2014 Municipal Parking Fund maintains five parking garages, 20 surface lots and 2,700 metered spaces. The primary changes to the FY2014 adopted budget include an increase in the debt services payment for the Western Heritage Garage, as well as for material costs for traffic and street signage in the Parking Meters Division due to plans to replace 89 commercial loading zone signs, 15 passenger loading zone signs and 106 no parking signs throughout the city.

Solid Waste Fund. As part of the Code Compliance Department, the Solid Waste Division is responsible for providing residential solid waste collection and disposal, operations at the drop-off stations, contract compliance, illegal dump cleanup, dead animal removal and customer service through the City Call Center. In keeping with the Management Plan's core objective of providing a healthy environment, the FY2014 adopted budget increases by one position in Solid

Waste Administration to support long-range planning for solid waste services. The budget also increases for the acquisition of land for construction of new convenience centers.

Stormwater Utility Fund. The Stormwater Utility Fund was authorized by the City Council in FY2006, and the first full year of operation was FY2007. As of this budget year, staff has identified over \$1.0 billion in stormwater projects necessary to address life safety issues, mitigate flooding and erosion, and replace undersized and deteriorated stormwater infrastructure. Over \$330 million of this backlog involves areas of the city where chronic flooding has occurred and presents a threat to life and property. The revenue budget is generated almost entirely from the Stormwater Fee charged to approximately 215,000 residential and commercial customers at an Equivalent Residential Unit (ERU) rate. For FY2014, the City's per ERU rate remains unchanged at \$5.40. The Stormwater Capital Projects Program is supported by revenue bond sales, which have been every two years, with three sales occurring to date. The 2007 sale provided \$25 million, the 2009 sale provided \$45 million and the 2011 sale provided \$80 million for stormwater capital projects through FY2013. The FY2014 adopted budget includes an increased transfer to the Water and Sewer Fund, which will be offset by the transfer of six positions to the Water and Sewer Fund for billing, call center and customer service. In addition, the adopted budget includes an increase in transfers to the Stormwater Capital Project Fund for various capital initiatives and increased Payment in Lieu of Taxes (PILOT) to the General Fund based on the growth in the Stormwater Utility's net capital assets. The adopted budget also reflects an increase of four positions, including three positions for stormwater development review and one position for floodplain management.

Water and Sewer Fund. The Water and Sewer Fund provides water and wastewater services to residential, commercial, industrial and wholesale customers. The annual revenue budget is based on the anticipated amount of services the various customers will require for the year. The FY2014 adopted budget includes a substantial cost increase in the raw water purchase from the Tarrant Regional Water District. The adopted budget also completes the phasing-in of a correction to previously over-budgeted sewer volumes that began in FY2013 and was initially planned for a three-year phase-in. Based on the fund's expenditure reductions for FY2014, this should actually be completed over two years. To cover anticipated costs, the new retail rates, effective January 2014, include increases of 6.4% and 5.3% for the Water System and Sewer System, respectively. Additionally, the wholesale rates are adopted with a 16.2% increase for Water and 3.8% decrease for Wastewater.

OTHER FUNDS

Capital Projects Service Fund. The Capital Projects Service Fund provides internal services to various departments for their capital infrastructure project needs based on a fee structure. The annual revenue and expenditure budgets are based on the anticipated amount of services the various departments and funds will require for the year. The FY2014 adopted budget includes an elimination of five authorized positions and an increase in anticipated salary savings from vacancies and turnover throughout the year. Minimal, if any, service impacts are anticipated as the majority of these positions were vacant and have duties already reassigned during FY2013. The most significant change to this fund is the elimination of all post employment costs, including retiree group health, retiree death benefit and Other Post Employment Benefits (OPEB) based on a determination by the City Attorney's Office and Bond Counsel as to the restrictive use of this type of project funding.

Culture and Tourism Fund. The Culture and Tourism Fund was established primarily to manage revenue from the City's hotel and motel occupancy tax (HOT). The Public Events Department uses the revenue received through the collection of HOT, DFW revenue sharing

and events scheduled at the Will Rogers Memorial Center (WRMC) and the Fort Worth Convention Center (FWCC). Significant changes to the FY2014 adopted budget include the addition of funds for facility improvements, repairs and supplies as the Department attempts to maintain its aging facilities in a superior condition. The budget also includes an increase for the Fort Worth Convention and Visitors Bureau contract, electricity reimbursements to the General Fund and one authorized position. Debt service for bond interest payments will also increase slightly in FY2014.

Environmental Protection Fund. As part of the Public Works Department, the Environmental Protection Fund is responsible for providing stormwater permit compliance (inspections, monitoring, enforcement and education), internal City compliance with state and federal environmental regulations and the household hazardous waste program. The primary changes to the FY2014 adopted budget include a decrease in transfers to the Environmental Protection Project Fund for services such as asbestos abatement, underground storage tank removal and other environmental concerns on an as-needed basis and the elimination of one-time vehicle replacements. If funding for such situations were needed in FY2014, a fund balance appropriation could be initiated. The adopted budget also includes a decrease for the transfer of 0.5 of a position to TPW's Administration Division of the General Fund. The budget is adopted with a \$187,685 use of fund balance and includes no rate increase for FY2014.

Equipment Services Fund. The Equipment Services Fund is the City's fleet management fund. The Equipment Services Department manages all fuel purchased and provided for City vehicles and equipment; as well as the maintenance, oil and lube services, repair, acquisition and replacement of the City's fleet. The most significant change to the FY2014 adopted budget is an increase in the cost of parts and supplies based on the NAPA Auto Parts contract that was implemented in FY2013. However, this increase is offset in large part by a decrease in anticipated fuel expenses. Other significant changes include additional funds allocated for retiree insurance contributions and an upgrade of the City's fuel stations.

Information Systems Fund. The Information Technology (IT) Solutions Department provides internal services to General Fund departments and other funds for their IT services based on a fee structure through the Information Systems Fund. The annual revenue budget is based on the anticipated amount of services the various departments/funds will require for the year. Interdepartmental charges are primarily based on numbers for radio, telephone, and computing services. The FY2014 budget includes a significant increase from the FY2013 budget. The primary change to the budget is the addition of seven positions for hardware support across the City. These positions are expected to provide computer hardware technical support at a greatly reduced cost compared to the third-party contract used in FY2013.

Group Health Insurance Fund. The Group Health Insurance Fund is a special fund that provides services to General Fund departments and other funds for their employee health benefit coverage based on a fee structure. The annual revenue budget is based on the anticipated amount of services the various departments/funds will require for the year. For FY2014, increases are required to cover the rising cost of health care. This increase (2.7% for current employees and retirees) applies to the City's contribution and will reduce the paycheck of a current employee on the Basic Plan by approximately \$21.36 annually for employee only coverage, and \$180.96 annually for employee and family coverage. Healthcare costs are expected to increase again by approximately 7.1% in FY2015.

Lake Worth. The Lake Worth Trust Fund is managed by the Water Department and is used to fund a portion of the Municipal Court Lake Patrol operations at and around Lake Worth. The

main source of revenue for this fund is lease income from properties surrounding the lake. Lake Worth patrol will continue to be staffed at three approved positions for FY2014.

Red Light Enforcement Fund. The Red Light Enforcement Fund was formally established in FY2011 as a special fund. Automated red light enforcement is an effective tactic for reducing red light running violations, which decreases accidents and improves community safety. Revenues are derived from the issuance of citations to red light violators through automated camera enforcement at 63 City of Fort Worth roadway intersections and cover the program's cost. Half of the annual revenue after expenses is then sent to the State Trauma Fund Account. The remaining revenue is available for traffic safety activities. As the program continues to show success in changing behavior, the number of citations issued on an annual basis is anticipated to decline. The primary changes to the FY2014 adopted budget include a reduction in the State payment based on declines in citation collections, the elimination of the sidewalk program, and reductions in other initiatives of the traffic safety program such as vehicle detection loop repair. Up to four additional camera installations are under consideration for FY2014; therefore, the adopted budget increased for contractual costs for camera leases and collection charges. The budget is adopted with a \$2,738,176 use of fund balance from citation revenue collected in previous years that can be applied towards traffic safety activities.

FORT WORTH





FINANCIAL MANAGEMENT SERVICES
1000 THROCKMORTON STREET 3F
FORT WORTH, TEXAS 76102
PHONE (817) 392-7402
FAX (817) 392-8966

WWW.FORTWORTHTEXAS.GOV/FINANCE

Financial Management Policy Statements

February 5, 2013

To establish and document a policy framework for fiscal decision-making, the City Manager will develop and maintain a comprehensive set of Financial Management Policy Statements. The aim of these policies is to ensure that financial resources are properly managed to meet the present and future needs of the citizens of Fort Worth. Specifically this policy framework mandates the pursuit of the following fiscal objectives:

- I. **Revenues:** Design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.
- II. **Expenditures:** Ensure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resource.
- III. **Fund Balance/Net Assets:** Maintain the fund balance and net assets of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.
- IV. **Capital Expenditures and Improvements:** Review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of such assets based on needs, funding alternatives, and availability of resources.
- V. **Debt:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.
- VI. **Interfund Loans:** Establish guidelines for loans between funds.
- VII. **Investments:** Invest the City's cash in such a manner so as to ensure the safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest reasonable market yield
- VIII. **Intergovernmental Relations:** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support favorable legislation at the state and federal level.
- IX. **Grants:** Seek, apply for and effectively administer federal, state, and foundation grants-in-aid, which address the City's current priorities and policy objectives.
- X. **Economic Development:** Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.
- XI. **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.
- XII. **Financial Consultants:** Seek out and employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions.
- XIII. **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state, and local statutes and regulations, as well as current professional principles and practices.

- XIV. *Retirement System:*** Ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries.

- XV. *Internal Controls:*** Establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.

- XVI. *E-Commerce:*** To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity, and provide customer satisfaction.

I.

REVENUES

To design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which adversely impact that source.

B. *User Fees*

For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. The City Council shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

C. *Property Tax Revenues/Tax Burden*

The City shall endeavor to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees, and economic development. The City shall also strive to minimize the property tax burden on Fort Worth citizens.

D. *Utility/Enterprise Funds User Fees*

It is the intention of the City that all utilities and enterprise funds be self-supporting. As a result, utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. The City shall seek to eliminate all forms of subsidization to utility/enterprise funds from the General Fund.

E. *Administrative Services Charges*

The City shall establish a method to determine annually the administrative services charges due the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

F. *Revenue Estimates for Budgeting*

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends

- e. The determined percentage of bonus and royalty revenue from various sources are to be held in a consolidated account which will be divided into different sub-accounts and such other sub accounts that may be approved by the City Council including, but not be limited to, the Aviation Endowment Gas Lease Fund, the Park System Endowment Gas Lease Fund, the Nature Center Endowment Gas Lease Fund, and the Water and Sewer Endowment Gas Lease Fund.
- f. The goal of the Trust Fund is to produce income from investments and be a long-term source of revenue for the benefit of both present and future citizens of Fort Worth. The trustee, in close cooperation with the CFO, will recommend to the City Council distribution procedures for the different funds of the trust consistent with the goal to preserve, as well as increase, the principal of the trust. The amount of income available to be distributed each year from a particular fund of the trust shall be determined by the trustee and the CFO by July 1 of each year and shall be based on a spending rule which allows for reasonable growth of the principal. In the event that investment regulations prohibit the intended growth and expansion of the trust, a provision for dissolution of the trust will be incorporated into the initial trust instrument. Dissolution of the Trust will first require a determination and recommendation of the Corporate Trustee and the CFO.

2. Amendment of the Public Funds Investment Act

During the 81st Legislative Session, the Public Funds Investment Act (State of Texas Local Government Code Chapter 2256) was successfully pursued in order to maximize investment flexibility. Amendments to the Act were consistent with the Uniform Prudent Management of Institutional Funds Act (State of Texas Property Code Chapter 163.005).

3. Ad Valorem Tax Revenue Management

The ad valorem receipts on mineral valuations will be allocated to the general fund.

4. Bonus and Royalty Revenue Management

a. Water and Sewer Fund

Bonus, royalty and other natural gas related fee revenue derived from Water and Sewer assets, including pipeline easements and license agreements, will be allocated in the following manner, subject to compliance with the Master Ordinance No.10968 and, upon appropriate action by the City Council declaring a surplus in the Water and Sewer Fund on an annual basis in accordance with state law.

Funds from Water and Sewer property and park land located in and around Lake Worth (except the Nature Center and Refuge) shall be designated for qualified expenditures in the development and execution of the 2007 Lake Worth Capital Improvement Implementation Plan, until such time as the plan projects are completed.

All other revenue derived from Water and Sewer assets will be allocated as follows unless a surplus is declared for the purpose of funding other City projects:

- i. Fifty percent to Water and Sewer Gas Lease Capital Projects Fund.
- ii. Twenty-five percent of the revenues will be allocated to the Water and Sewer Endowment Gas Lease Fund; and
- iii. Twenty-five percent of the revenues will be allocated to the Utility Street Reconstruction Capital Improvement Projects Fund.

b. Parks Bonuses

Bonus revenues from gas leases associated with park land will be recorded in the Park Gas Lease Project Fund and will be designated for use for capital improvements at the park where the gas leases are located.

c. Federal/State Restricted Park Royalties and Fees

Royalties and other fees received from gas leases or license agreements associated with park land that has federal and/or state restrictions for proceeds to be spent within the park system, except for the Nature Center, shall be allocated as follows:

- i. Fifty percent to the Park Gas Lease Project Fund; and
- ii. Fifty percent to the Park System Endowment Gas Lease Fund.

d. Fort Worth Nature Center and Refuge

Bonus revenues from gas leases associated with the Nature Center will be allocated first to establish the Nature Center Endowment Gas Lease Fund with \$10 million. Any remaining bonus funds will be allocated 50 percent to Nature Center Capital Improvement Program to implement the Nature Center Master Plan and 50 percent to the Citywide Park Capital Improvement Projects Fund. All royalties received from gas leases associated with the Nature Center will be allocated as follows:

- i. Twenty-five percent to the Nature Center Capital Improvement Program;
- ii. Twenty-five percent to the Park Gas Lease Project Fund; and
- iii. Fifty percent to the Park-System Endowment Gas Lease Fund

Once a total of \$62 million, as adjusted with the Consumer Price Index to reflect the actual implementation schedule, in bonus, royalty and fee revenue, has been allocated to the Nature Center Endowment Gas Lease Fund and the Nature Center Capital Improvement Program, 50 percent of the subsequent revenues will be allocated to the Park Gas Lease Project Fund and 50 percent to the Park System Endowment Gas Lease Fund.

e. Municipal Golf Fund

Bonus, royalty and other natural gas related fee revenue derived from designated golf

course property, including pipeline easements and license agreements, will be allocated in the following manner:

- i. Fifty percent to retire existing debt in the Golf Debt Service Fund and upon retirement of all debt, the revenue will be applied to the restricted fund balance until such time that the required fund policy reserve of 10 percent in excess of the annual operating budget is achieved; and
- ii. Fifty percent to the Golf Gas Lease Capital Project Fund to cash fund golf capital projects.

f. Municipal Airports Fund

Bonus, royalty and other natural gas related fee revenue derived from airport property, including pipeline easements and license agreements, will be recorded in the Municipal Airports Fund and will be allocated in the following manner:

- i. Fifty percent to the Airports Gas Lease Project Fund for aviation capital improvement projects; and
- ii. Fifty percent to the Aviation Endowment Gas Lease Fund.

g. Pipelines in Public Rights of Way

Revenue derived from pipeline easements and license agreements in the public rights of way will be deposited to the General Fund to offset the staff costs associated with reviewing and managing the pipeline locations in relation to other utilities.

h. Local Development Corporations or Housing Finance Corporation Properties

All gas-related revenues derived from property held by Local Development Corporations or the Housing Finance Corporation shall be deposited to separate accounts to support lawful activities of such corporations per the policies and oversight of their respective governing boards.

i. All Other Revenue

Except as noted in prior sections, all other revenue from bonuses, royalties and fees from gas leases, pipelines or related activities located on all other City property will be allocated as follows:

- i. Fifty percent of the revenue will be allocated to the Capital Projects Reserve Fund; and
- ii. Fifty percent of the revenue will be allocated to the General Endowment Gas Lease Fund

For all revenues received under \$100, 100 percent will be allocated to the respective Gas Lease Capital Projects Fund.

5. Expenditure Criteria

Expenditures for gas lease revenues derived from lease bonus and royalties, ad valorem tax revenues, and distributions from the permanent funds shall be appropriated for one time program initiatives and capital projects which meet one or more of the program and project criteria listed below:

- a. To expend on capital projects with a minimum 10-year useful life;
- b. To provide matching grant funds to leverage funds for capital projects;
- c. To expend on technology with a minimum 5-year useful life;
- d. To contribute toward an equipment/fleet revolving replacement fund;
- e. To expend on capital equipment with a minimum 10-year useful life;
- f. To fund one-time community-wide economic and neighborhood development initiatives and projects;
- g. To fund labor and materials associated with production, distribution and establishment activities for trees on public property (including schools and Counties.);
- h. To periodically transfer unrestricted gas lease revenues to the General Fund to offset budgeted administrative costs in Planning and Development, Law, and the Financial Management Services Department for the leasing program. The allocation of the cost among gas revenue funds will be proportional to revenue collected in all funds, including the permanent funds, during that reporting period;
- i. To periodically transfer Parks gas lease and pipeline revenues to the General Fund to offset program costs associated with leases, conversions, pipelines, etc.; and
- j. To replenish the Unassigned Fund Balance (for the General Fund), Assigned Fund Balance (all other Governmental Funds except the General Fund), or Net Assets (for Enterprise Funds) if necessary, in any designated City fund, to meet the minimum requirements established for that fund.

A sunset review of this Revenue from Gas Leases and Pipeline Agreements policy shall be conducted in June 2014 or five years after any future policy amendments, whichever comes later.

J. *DFW Airport Car Rental Revenue Sharing*

All revenues derived from the DFW Airport car rental revenue sharing shall be dedicated to facility improvements of the Fort Worth Convention Center and the Will Rogers Memorial Center.

K. *Water and Sewer Payment-In-Lieu-of-Taxes (PILOT)*

The Water and Sewer Operating Fund shall make a Payment-In-Lieu-of-Taxes (PILOT) to the General Fund to offset the ad valorem taxes lost due to the non-profit status of the Water and Sewer System. The PILOT shall be calculated by applying the effective property tax rate to the net book value of the applicable assets. Assets subject to PILOT shall be limited to the assets classified as Plant and Property allocated to the retail portion of the Water and Sewer Systems.

An example of the PILOT calculation:

$$(\text{Plant Assets} - \text{Accumulated Depreciation} + \text{Work in Progress}) * \text{Current Tax Rate}$$

The Plant Assets are defined as the retail portion of audited plant and property assets of the utility as represented in the Fixed Assets Inventory and the Retail Cost of Service Rate Models. The Accumulated Depreciation is defined as the audited accumulated depreciation directly applied to the Plant Assets. The Work in Progress is defined as all audited Capital Project Expenditures not included in the Fixed Assets Inventory. The values used to complete the most recently available Comprehensive Annual Financial Report shall be used to determine the value of Plant Assets, Accumulated Depreciation and Work in Progress. The PILOT will be treated as a transfer to the General Fund from the Water and Sewer Fund, provided that the Water and Sewer Operating Fund balance shall remain in excess of the reserve requirements for Operating and Debt Service Funds. The transfer shall not exceed the PILOT calculation described above in any given year.

For the purposes of revenue recovery, the amount of the PILOT will be included in annual retail cost of service studies performed by the Water Department and included in the annual operating budget. The PILOT shall be treated as an operating expense of the Water and Sewer System. One twelfth of the budgeted PILOT transfer amount shall be transferred to the General Fund monthly.

L. *Use of One-time Revenues*

The City shall discourage the use of one-time revenues for ongoing expenditures.

M. *Use of Unpredictable Revenues*

The City shall exercise caution with the use of unpredictable revenues for ongoing expenditures.



II.**EXPENDITURES**

To ensure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.

A. *Current Funding Basis*

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings. (The Fund Balance/Net Assets Policy Statements shall guide the use of fund balance.)

B. *Avoidance of Operating Deficits*

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Net Assets Policy Statements. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

C. *Maintenance of Capital Assets*

Within the resources available each fiscal year, the City shall strive to maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

D. *Periodic Program Reviews*

The City Manager shall strive to undertake periodic staff and third-party reviews of City programs for both efficiency and effectiveness. As appropriate, the privatization and contracting of services with other governmental agencies or private entities will be evaluated as alternative approaches to service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

E. *Purchasing*

The City shall conduct its purchasing and procurement functions efficiently and effectively, fully complying with applicable State laws and City ordinances. Staff shall make every effort to maximize discounts and capitalize on savings available through competitive bidding and “best value” purchasing.

F. *Fund Balance Spending Priorities (M&C G-17398, September 27, 2011)*

Where an expenditure is incurred for purposes for which both restricted and unrestricted funds are available, the City will consider restricted funds to be spent before unrestricted funds. Further, if there is an expenditure incurred for purposes for which committed, assigned, or unassigned fund balance classifications could be used, the City will consider committed funds to be spent before assigned funds, and will consider assigned funds to be spent before unassigned funds.

The City Manager, or designee, may designate or commit assigned fund balances without further City Council approval. This authority only gives the ability to designate future "intended" uses of fund balance that is in excess of nonspendable, restricted, and committed amounts, and the minimum required net position (fund balance). It does not vest additional spending authority in the City Manager. Subsequent appropriations of fund balance would continue to require City Council approval.

III.

FUND BALANCE/ NET ASSETS

To maintain the fund balance and net assets of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial positions from unforeseeable emergencies.

A. *General Fund Unassigned Fund Balance*

The City shall strive to maintain the General Fund's Unassigned Fund Balance at 10 percent of the current year's budget appropriation for operations and maintenance. After completion of the annual audit, if the unassigned fund balance exceeds 10 percent, the excess must be specifically designated for subsequent year expenditures or transferred to the Capital Projects Reserve Fund (The use of the Capital Projects Reserve Fund shall be guided by the Capital Expenditures and Improvements Policy Statements.)

- B.** Because unassigned fund balance represents amounts that are not constrained in any way, not even by an intention to use them for a specific purpose, the general fund is the only appropriate place to report this classification of fund balance. In the other governmental funds, however, if the City spends more on a specific purpose than the resources available for that purpose in the fund, then a negative amount shall be reported as unassigned fund balance. If the City cannot cover the deficit with amounts assigned to other purposes in that fund, then the remaining deficit shall be reported as unassigned fund balance. *Net Assets of Enterprise Operating Funds*

In enterprise operating funds, the City shall strive to maintain positive Net Assets to provide sufficient reserves for emergencies and revenue shortfalls. Specifically, in the Water and Sewer Enterprise Fund, an operating reserve will be established and maintained at 20 percent of the current year's budget appropriation for operation and maintenance, which is defined as the total budget less debt service and capital project expenditures. Because of the long-term nature of these funds, available working cash balance is also assessed. Unlike governmental funds, Enterprise funds include capital assets and long-term liabilities, which may mislead the reader regarding the ability to pay current obligations. Therefore, the additional cash balance test provides assurance that not only is there appropriate budgetary authority, but there is also adequate cash balance to cover the proposed cash outflow.

C. *Use of Fund Balance/Net Assets*

Fund Balance/ Net Assets shall be used only for emergencies, non-recurring expenditures, or major capital purchases that cannot be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective for that fund, restoration recommendations will accompany the decision to utilize said balance.

D. *Net Assets of Internal Service Funds*

The City shall not maintain a net assets balance requirement for internal service funds. Normally, when an internal service fund's net assets exceed 20 percent, the City shall reduce the charges for services provided by the internal service fund to other City operating funds.

E. *Culture and Tourism Fund Assigned Fund Balance*

The City shall strive to maintain the Culture and Tourism Fund assigned fund balance at 20 percent of the current year's budget appropriation, which is defined as the total budget less the annual transfer to the debt service funds, to pay for operations and maintenance costs during that fiscal year. If the assigned fund balance exceeds 20 percent, the excess shall be designated exclusively for improvements and maintenance to the Public Events Department Venues and related Public Events Department responsibilities in either the current or any future fiscal year.

F. *Municipal Parking Fund Unrestricted Net Assets*

The City shall strive to maintain the Municipal Parking Fund unrestricted net assets balance at 20 percent of the current year's budget appropriation, which is defined as the total budget less the annual transfer to the debt service fund, to pay for operations and maintenance costs during that fiscal year. Because of the nature of the fund, available cash is also assessed. In addition to the net assets test, available cash on hand shall equal 20 percent of the current year's budgeted appropriation to demonstrate the ability of the fund to meet its current obligations. After completion of the annual audit, if the unrestricted net assets balance exceeds 20 percent of that year's budget appropriation, the excess may be transferred to the General Fund.

G. *Debt Service Restricted Funds*

The City shall maintain sufficient reserves in its debt service funds, which shall equal or exceed the requirements dictated by its bond ordinances.

H. *Benefit and Insurance Funds*

So as to be in compliance with Governmental Accounting Standards Board (GASB) Statement 54, the Risk Management Fund, Workers Compensation Fund, Group Health and Life Insurance Fund, and Unemployment Compensation Insurance Fund are hereby committed for risk financing purposes (M&C G-17398, September 27, 2011).

The City shall seek to maintain reserves in its benefit and insurance funds at the following levels:

1. Risk Management Fund – 25 percent of projected annual operating expenditures.
2. Worker's Compensation Fund – 25 percent of projected annual operating expenditures.
3. Group Health and Life Insurance Fund – 20 percent of projected annual operating expenditures.
4. Unemployment Compensation Fund – 25 percent of projected annual operating expenditures.

I. ***Fund Balance Classifications (M&C G-17398, September 27, 2011)***

1. Nonspendable fund balance

- Portion of net resources that cannot be spent because of their form
- Portion of net resources that cannot be spent because they must be legally or contractually maintained intact.

2. Restricted fund balance

- Limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments
- Limitations imposed by law through constitutional provision or enabling legislation

3. Committed fund balance

- Internal limitations imposed at the highest level of decision making that requires formal action at the same level to remove. For the City, the City Council is the highest level of decision making.

4. Assigned fund balance

- Intended use is established by the City Council
- Intended use is established by an official designated for that purpose. For the City, the City Manager, or designee, is the designated official.

5. Unassigned fund balance

- Total residual fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance
- Excess of nonspendable, restricted and committed fund balance over total fund balance.
- The general fund is the only fund that can report a positive unassigned fund balance. For all other governmental funds only a deficit balance will be reported as unassigned fund balance.



IV.

CAPITAL EXPENDITURES AND IMPROVEMENTS

To review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of such assets based on needs, funding alternatives, and availability of resources.

A. *Capital Improvements Planning*

The City shall review annually the needs for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance, and replacement costs shall be fully costed.

B. *Replacement of Capital Assets on a Regular Schedule*

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to the aforementioned schedule.

C. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements. It can budget the funds from current revenues; it can take the funds from unassigned fund balance, assigned fund balance, or Net Assets as allowed by the Unassigned/Assigned Fund Balance or Net Assets Policy Statements; or it can borrow money through the issuance of debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, commercial paper, tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

D. *Capital Projects Reserve Fund*

A Capital Projects Reserve Fund shall be established and maintained to accumulate reimbursements from other governmental agencies for the prior purchase of real property assets, proceeds from an occasional sale of surplus real property as approved by Council, bonuses and royalties received from gas leases (as described in "Revenues" Policy Statements, Section I., Revenues from Gas Lease and Pipeline Revenue Agreements), and transfers from the General Fund unassigned fund balance. This fund shall only be used to pay for non-routine and one-time expenditures such as land and building purchases, construction and maintenance projects with at least a 10-year life, feasibility, design and engineering studies related to such projects, capital equipment and vehicles with at least a 10-year life, and technology improvements with at least a 5-year life. Expenditures from this Fund shall be aimed at protecting the health and safety of

citizens and employees, protecting the existing assets of the City, ensuring public access to City facilities and information, and promoting community-wide economic development.

E. *Demolition Fund*

Generally, proceeds from the sale of surplus real property assets, other than Lake Worth leases, shall be escrowed and designated for paying the costs of demolishing substandard and condemned buildings and for the maintenance of tax foreclosed properties the City maintains as trustee. Exceptions to this general policy shall be approved by the Council prior to the use of these proceeds for other purposes.

F. *Lake Worth Infrastructure Fund*

Proceeds from the sale of Lake Worth leases shall be escrowed and designated for water and wastewater improvements within the area of the City of Fort Worth surrounding and adjoining Lake Worth.

G. *Surplus Bond Funds (M&C G-14441, July 27, 2004)*

A “Restricted Residual Account” shall be established to record and manage surplus project funds. Surplus project funds may become available after the completion of a specific, voter-approved bond project or may result when a bond project is eliminated or modified.

Funds in the Restricted Residual Account may be used for projects consistent with the voted purpose of the bonds to:

- Finance cost overruns on bond projects within the same bond proposition;
- Fund emergency projects (as defined in AR C-9);
- Reduce outstanding debt at the end of the bond program; and
- Fund newly identified projects within the voted purposes of an approved bond proposition only after all voter-approved projects /categories within the same proposition are substantially complete. A project would be considered substantially complete when design has been fully completed, construction is substantially underway, and staff has prepared cost projections that include ample contingencies to complete the project in the event unforeseen costs should arise.

V.

DEBT

To establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current revenues.

A. *Use of Debt Financing*

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, commercial paper, tax notes, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets and equipment that cannot be prudently acquired from either current revenues, assigned fund balance, or Net Assets and to fund infrastructure improvements and additions. The useful life of the asset or project shall exceed the payout schedule of any debt the City assumes.

B. *Assumption of Additional Debt*

The City shall not assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the City's ability to assume and support additional debt service payments. When appropriate, self-supporting revenue bonds shall be considered before general obligation bonds. To the extent permitted by State law, commercial paper may be utilized and/or issued in the City's tax-supported and revenue-supported bond programs in order to: (1) provide appropriation authority for executing contracts on bond-funded projects; (2) provide interim construction financing; and (3) take advantage of lower interest rates in the short-term variable rate market; all of which provide the City with flexibility in timing its entry into the long-term fixed rate market.

C. *Affordability Targets***1. General Obligation Bonds**

The City shall use an objective analytical approach to determine whether it can afford to assume new general purpose debt (General Obligation bonds, tax notes, and Certificates of Obligation) beyond what it retires each year. This process shall take into consideration any potential impact to the City's credit ratings, the growth in the City's taxable assessed value, and the targeted debt service tax rate. The process shall also examine the direct costs and benefits of the proposed expenditures. The decision on whether or not to assume new debt shall be based on these costs and benefits, the current conditions of the municipal bond market, and the City's ability to "afford" new debt as determined by the aforementioned standards.

2. Revenue Bonds

Revenue bonds are secured solely by the revenues of an enterprise fund. As a result, the credit markets look at the type of enterprise securing the payment of debt service on the bonds to determine the level of security necessary for the purchase of the bonds.

Whether revenue bonds can be secured with gross revenues of the enterprise or net revenues (i.e., those revenues remaining after paying costs of operation and maintenance) is often determined by state law. Coverage requirements, and the need for and level of reserve funds to provide additional security in support of revenue bonds, are subject to rating agency review and market standards.

Generally, for the City to issue additional water and sewer revenue bonds, net revenues, as defined in the ordinance authorizing the revenue bonds, shall be a minimum of 125% of the average annual debt service and 110% of the debt service for the year in which requirements are scheduled to be the greatest, but should be at least 150% of the annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a minimum 150% coverage factor. Exceptions to these standards must be fully explained and justified.

Generally, for the City to issue additional stormwater revenue bonds, gross revenues, as defined in the ordinance authorizing the revenue bonds, shall be at least of 150% of the maximum annual debt service, however net revenues (after operations and maintenance expenses) should be at least 150% of the annual debt service for financial planning purposes. Annual adjustments to the City's rate structures will be made as necessary to maintain a minimum 150% coverage factor using net revenues.

Revenue bonds that may be issued to finance improvements for other enterprise fund activities (e.g., airports or convention center facilities) will necessitate the consideration of coverage and reserve fund requirements unique to the enterprise fund, such that the revenue bonds will be creditworthy and marketable.

3. Certificates of Obligation

Certificates of Obligation may be issued without a public election to finance any public work project or capital improvement, as permitted by State law. However, it is the policy of the City to utilize Certificates of Obligation to finance public improvements only in special circumstances and only after determining the City's ability to assume additional debt based on the standards identified above. Those special circumstances in which Certificates might be issued include, but are not limited to, situations where:

- Cost overruns on a general obligation bond-financed capital improvement have occurred;
- "Emergency" conditions require a capital improvement to be funded rapidly;
- Financial opportunities unexpectedly arise to leverage funds from other entities and reduce the City's capital cost for a community improvement;
- A capital improvement is a revenue-producing facility, but due to the nature of the project or the time it takes for the facility to become operational and produce revenues, the improvement may not generate sufficient revenues throughout the life of the improvement to support the indebtedness secured solely by the revenues to be produced by the improvement;

- It would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and
- The timing of the construction of a capital improvement and the expense of calling a bond election for a single proposition would, in the opinion of staff and with the approval of the Council, warrant the issuance of Certificates of Obligation to finance the capital improvement.

D. *Debt Structure*

Generally, the City shall issue bonds with an average life of approximately 10.5 years for general obligation bonds and approximately 12.0 years for revenue bonds. The structure should approximate level principal on general obligation bonds and level debt service for revenue bonds. With respect to the issuance of revenue bonds for a stand-alone or self-supporting project, the term of the debt and debt service structure shall be consistent with the useful life of the project and the revenue-generating capability of the project.

There shall be no debt structures, which include increasing debt service levels in subsequent years, with the exception of the first and second year of a payment schedule. There shall be no "balloon" bond repayment schedules, which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal starting generally no later than the second fiscal year after the bond issue. In the case of a revenue generating project, principal repayment should begin no later than the first full year after the project has been placed in service. Normally, there shall be no capitalized interest included in the debt structure unless there are no historical reserves upon which to draw. The outstanding general obligation debt and revenue debt of the City may each be comprised of a variable rate component (including commercial paper and auction rate bonds) not to exceed 25% of each such category of debt.

E. *Call Provisions*

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. When possible, all bonds shall be callable only at par.

F. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City shall attempt to award the bonds based on a true interest cost (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis that the NIC basis can satisfactorily determine the lowest and best bid.

G. *Timing of Sales*

The City may use the cash received through the issuance of notes pursuant to, or the appropriation authority that may be available in accordance with the commercial paper programs to begin capital projects approved under those programs. The City may also consider using reimbursement resolutions and its cash to initiate certain projects. Consideration should be given to any lost interest earnings on the City's cash compared to the anticipated interest expense associated with the issuance of obligations by the City. This process will improve the City's

ability to time its entry into the long-term fixed rate market and to manage its debt issuances and debt payments in order to minimize the impact on tax rates and utility rates.

H. *Rating Agencies Presentations*

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff shall prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody's, Standard & Poor's, and Fitch.

I. *Continuing Disclosure*

The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure. City staff will undertake to update financial and pertinent credit information within six months of the end of the City's fiscal year and at such other times as may be indicated by material changes in the City's financial situation.

J. *Debt Refunding*

City staff shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular advance refunding (i.e., bonds that are paid off on a date that is more than 90 days after the date the refunding bonds are issued) should exceed 3.5% of the par amount of the refunded maturities.

K. *Interest Earnings*

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

L. *Lease/Purchase Agreements*

Over the lifetime of a lease, the total cost to the City will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment, and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.

M. *Proposals from Investment Bankers*

The City welcomes ideas and suggestions from investment bankers and will seek to reward those firms which submit unique and innovative ideas by involving them in negotiated underwritings. Unsolicited proposals should be submitted to City's Financial Management Services Department. City staff will review to determine the viability of proposals.

N. *Underwriting Syndicates*

The City attempts to involve qualified and experienced firms, which consistently submit ideas to the City and actively participate in the City's competitive sales in its negotiated underwritings. City staff will recommend the structure of underwriting syndicates, which will be effective for the type and amount of debt being issued. The City will consider its M/WBE goals in structuring syndicates.

O. *Interest Rate Swaps*

The City will consider the utilization of interest rate swap transactions only as they relate to the City's debt management program and not as an investment instrument. As a result, any swap transaction should not impair the outstanding bond rating of the City or negatively affect the amount of credit enhancement capacity available to the City. The City is always open to innovative ideas and proposals; however, before a commitment is made on a transaction, the proposed transaction as well as any variations from the following guidelines shall be fully explained and justified to the Council.

1. The Transaction

- ❑ Will comply with all applicable outstanding bond ordinance and insurance covenants.
- ❑ Will be a market transaction for which competing quotes can be obtained at the discretion of the City staff.
- ❑ Will include a market termination provision with third party involvement.
- ❑ Will produce a material economic benefit not attainable through the use of conventional debt instruments.
- ❑ Will introduce no leverage in order to produce an economic benefit.
- ❑ Will not impair the utilization of outstanding call features on outstanding bonds.
- ❑ Will be structured to minimize any basis risk, tax-law risk and credit risk to the City.
- ❑ Will not cause the total amount of swap transactions as measured on a fair market value basis to exceed 40 percent (40%) of the outstanding indebtedness of a particular fund.

2. The Counterparty

- ❑ Shall pay all costs associated with the transaction. All fees and expenses paid by the counterparty to third parties will be disclosed in writing to the City.
- ❑ Shall have a rating at the time of execution that is at least equal to that of the City's indebtedness against which the transaction is to be entered, or must provide for the purchase of credit enhancement to enhance the proposed transaction's rating to that of such City indebtedness.

- Shall consider downgrade protection, when possible and cost effective.
- Shall not assign the swap contract without the consent of the City.
- Shall clearly explain the impact on the transaction of the counterparty's bankruptcy.

3. Analysis

- Swap proposals submitted by investment firms for consideration by the City shall include a clear analysis, which identifies both the potential benefits and risks associated with the proposed transaction.
- The City will produce an analysis of various interest rate market fluctuations at periodic intervals to demonstrate the impact of interest rate market movements.
- The City's cost of the transaction and any anticipated future costs will be included in any cost/benefit analysis.
- The City will monitor the results of an adopted swap transaction throughout its life and may recommend termination when substantial economic benefit would accrue to the City upon termination.

4. Legal

- The documentation of the swap shall be in the form of an International Swaps and Derivatives Association, Inc., Master Agreement with schedules and annexes, commonly referred to as an ISDA document set.
- The swap, whenever possible, shall be transacted under Texas law and jurisdiction.
- Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.

5. Disclosure

- Disclosure of the terms of the swap will be made in accordance with then prevailing industry standards.

6. Reporting

- In order to comply with State statutes, the governing body of the City shall appoint an officer of the City to provide an annual written report to the governing body of the City which discusses the following items:
 - The terms of the outstanding interest rate management transactions.
 - The fair value of each interest rate management transaction.

- The value of any collateral posted to or by the City under the interest rate management transactions with each counterparty at year's end, and the cash flows of each interest rate management transaction.
- Identify the counterparties to each interest rate management transaction, any guarantor of such counterparties, and the credit ratings of each counterparty and guarantor.
- Determine whether the continuation of any swap transactions under the agreement would comply with the City's financial management policy statements.

P. *Synthetic Advanced Refundings*

The City may consider synthetic advance refundings when they produce a material economic benefit and will in no way impair the outstanding bond rating of the City.

1. The present value savings of any proposed transaction must be quantifiable, exceed 7 percent (7%) of the par amount of the refunded maturities, and not be based on projections.
2. Proposals submitted by investment firms for consideration by the City shall identify and address not only the benefits of the proposed transaction, but the potential negative impacts as well.
3. Additional transaction costs such as bond counsel, trustee, and financial/swap advisor shall be included in the savings calculation required above.
4. The City shall produce an analysis of the implications of paying a forward premium versus waiting to the current call date of the bonds.
5. Approval of the transaction must be obtained from the State Attorney General, to the extent required by Texas law.



VI.

INTERFUND LOANS

Interfund loans are amounts provided between funds and blended component units of the City of Fort Worth with a requirement for repayment.

A. *Review and Approval*

In accordance with the City of Fort Worth Charter any movement of funds from one fund to another requires the approval of City Council. Additionally, all interfund loan proposals must be reviewed and approved by the Chief Financial Officer and the City Manager or the designee thereof (who shall not be the Chief Financial Officer).

B. *Funding Source for Loans*

The funding source of all interfund loans must be idle cash on deposit in a fund. During the term of the loan, the outstanding balance at any time must not be needed to finance normal operations. Adequate documentation, i.e. cash flow analysis, is required to support that loaned funds are idle.

C. *Use of Loan Proceeds*

Interfund loans must only be made to finance short-term capital needs of the borrowing fund. Short-term is defined as a period up to five (5) years. The exception to this policy is loans from the General Fund to other funds.

D. *Repayment Source*

The borrowing fund must have an identified revenue stream for the repayment of all principal and interest incurred. Management must provide documentation of ability to repay the obligation, and the department incurring the loan must execute an agreement described in paragraph F, below). Loans will not be approved if the obligor fund cannot substantiate the ability to finance current business and capital operations, make agreed upon loan repayments, and maintain sufficient cash to meet emergency cash needs.

E. *Repayment Term*

All interfund loans must be repaid in no more than five (5) years from the date loan documents are executed.

F. *Legal Documentation*

All interfund loans are approved by the City Council by M&C action, and are consummated by loan agreements. Those agreements will stipulate the loan purpose, the loan amount, the term, repayment source, interest rate, and other information as required by the City's legal department.

G. *Repayment*

All idle City cash is pooled and invested to earn a return. The lending fund should recover this foregone investment revenue. Therefore interfund loans are interest bearing except for advance funding for grants, reimbursement resolutions, or when senior management finds it appropriate to forego the payment of interest. The interest rate charged and paid must comply with all applicable laws and regulation. At a minimum the rate charged will equal the return earned on the City's pooled cash.

H. *Water and Sewer Fund Loans*

In accordance with the Water and Sewer System Master Ordinance, excess pledged revenues can be used to make loans to other City Departments. Before making that determination, the Water and Sewer fund must cover all obligations for Operation and Maintenance Expenses, Debt Service Expenses, Debt Service Coverage, Transfers to the General Fund, and Operating Reserve Requirement (from Net Assets)

1. *Purpose of the Loan*

To fund non-water and sewer capital projects for which there is no other viable funding source, and which total amount falls between a minimum and maximum threshold.

2. *Agreement*

A formal written agreement between the Water Department and the receiving department, clearly defining the terms and conditions of the agreement should be in place.

3. *Use of Gas Lease Revenue*

Uncommitted Gas Lease Revenues are the preferred source for making such loans as described in this policy, because the receipt of Gas Lease Revenues is not factored into the annual calculation of revenues available for operating and maintenance expenditures or for pledged for debt service, Gas Lease Revenues could be permanently considered surplus revenues and loaned to other City Departments without adverse affects to the Water Department's financial health or provision of service to its customers. Any prior commitments of the City Council and/or City management for these revenues should be taken into consideration (i.e. the 2007 Lake Worth Capital Improvement Plan). If Gas Lease Revenues are not available for a loan, then a declaration of surplus from the Water and Sewer Fund would be required before such loans could be made.

4. *Determination of Surplus*

Prior to a loan or transfer agreement being made, a determination of surplus must be made by meeting the following criteria: 1) there are sufficient Excess Pledged Revenues; 2) coverage amounts meet or exceed the recommended ratios; and 3) the reserve requirement meets or exceeds the required amounts as set forth in the Master Ordinance and the Fiscal Management Policy Statements.

VII.

INVESTMENTS

To invest the City's cash in such a manner so as to ensure the safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest reasonable market yield.

A. *Cash Management Policy (M&C G-9552, March 12, 1992)*

Subject to approval by the City Manager and the Director of Finance, the City Treasurer is both authorized and required to promulgate a written Statement of Cash Management Rules and Regulations governing the City's cash management and investment activities (exclusive of the investment activities of the Employees' Retirement Fund), and to institute and administer such specific procedures and criteria as may be necessary to ensure compliance with the City's cash management policy and the Public Funds Investment Act (Texas Government Code Chapter 2256). Specifically, this policy mandates the pursuit of the following overall goals and objectives:

1. All aspects of cash management operations shall be designed to ensure the safety and integrity of the City's financial assets.
 2. Cash management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. Furthermore, such activities shall be designed to adhere to guidelines, standards, and practices promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB), and the Government Finance Officers Association (GFOA), whenever practicable.
 3. Operating within appropriately established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenditures. Therefore, cash management functions that engender interaction with outside financial intermediaries shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will utilize competitive bidding practices wherever practicable, affording no special financial advantage to any individual or corporate member of the financial or investment community.
 4. The City shall design and enforce written standards and guidelines relating to a variety of cash management issues, such as the eligibility or selection of various financial intermediaries and counterparties, documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which necessitate standard setting in pursuit of appropriate prudence, enhanced protection of assets or procedural improvements.
 5. Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of
-

their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

B. *Investment Strategy* (*M&C G-11199, August 21, 1995 - Modified March 31, 1997*)

The City of Fort Worth maintains a Consolidated Portfolio in which it pools its funds for investment purposes. The City's cash management program seeks to achieve four objectives in this order of priority: safety of principal, adequate liquidity to meet daily cash needs, diversification, and finally a reasonable yield commensurate with the preservation of principal and liquidity. The following investment strategy has been designed to accomplish these objectives:

1. The City invests in "money market instruments," high credit quality, highly liquid investments with maturities of one year or less, and in intermediate-term securities of high credit quality with maturities no greater than five years. The City will only invest in those securities specified in its "List of Eligible Investments". These include U.S. Treasury Bills and Notes, high quality obligations of certain U.S. agencies and instrumentalities, and AAA-rated local government investment pools and no-load money market mutual funds. Any securities not on this list will not be eligible investments.
2. At all times, the City shall maintain a cash position sufficient to meet daily liquidity requirements. This will be accomplished by maintaining approximately 10 percent of the total portfolio in money market funds, local government investment pools, bank accounts, and/or overnight repurchase agreements. The City shall also position some investments to provide liquidity for certain predictable obligations such as debt service payments.
3. The City shall not exceed a weighted average maturity of two and one-half years for the Consolidated Portfolio, with no single investment exceeding a maximum stated maturity of five years. In addition, the portfolio shall be structured to achieve a proper level of diversification along maturity, issuer, and security type guidelines.

There may be times when the City has more or less of its funds in any one category due to cash flow needs, prevailing market conditions, and other factors. The diversification schedules serves as general guidelines for making investment decisions. In this way, the portfolio will be able to take advantage of rising interest rates by re-investing maturing securities at higher yields. In falling rate environments, it will profit from having investments that were made at higher interest rates. At all times, the exposure to a single issuer or security type will be minimized.

Following this discipline ensures that the City will always have sufficient cash available for daily needs, preserves its principal and encourage diversification in multiple areas. In this manner, the Consolidated Portfolio will endeavor to earn a competitive market yield without assuming unacceptable risk.

C. *Interest Earnings*

Interest earned from investments shall be distributed to the operating, internal service, and other City funds from which the money was provided, with the exception that interest earnings received on the investment of bond proceeds shall be attributed and allocated to those debt service funds responsible for paying the principal and interest due on the particular bond issue.

D. *Designated Investment Committee*

Upon Council adoption of the Investment Policy, an Investment Committee comprised of the Chief Financial Officer and/or the Financial Management Services Department Director, the City Treasurer, and others as deemed appropriate by the City Manager is established. This group serves as the City's designated investment committee required under the State Public Funds Investment Act. The committee will regularly examine and evaluate the City's cash management and investment activities and recommend revisions to operational rules and regulations, the Investment Policy, and the Investment Strategy. The committee may also approve the annual broker/dealer list and authorized training organizations. Modifications to the administrative rules and regulations will be submitted to the City Manager for approval. Amendments to the Investment Policy will be presented to the Council for adoption. According to State statute, the Investment Policy and Strategy will be reviewed and adopted by Council at least annually.

E. *Credit Rating*

An Investment Officer or Investment Advisor shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, an Investment Officer shall notify the Chief Financial Officer of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within two weeks after the loss of the required rating.



VIII.

INTERGOVERNMENTAL RELATIONS

To coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support favorable legislation at the state and federal levels.

A. *Interlocal Cooperation in Delivering Services*

In order to promote the effective and efficient delivery of services, the City shall actively seek to work with other local jurisdictions in joint purchasing consortia, sharing facilities, sharing equitably the costs of service delivery, and developing joint programs to improve service to its citizens.

B. *Legislative Program*

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding to implement them. Conversely, as appropriate, the City shall support legislative initiatives that provide more funds for priority local programs.



IX.

GRANTS

To seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the City's current priorities and policy objectives.

A. *Grant Guidelines*

The City shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by Council. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Indirect Costs*

The City shall recover full indirect costs unless the funding agency does not permit it. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

C. *Grant Review*

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. Departments shall seek Council approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the appropriate Assistant City Manager and then, at the earliest feasible time, seek formal Council approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

D. *Grant Program Termination*

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.



X.

ECONOMIC DEVELOPMENT

Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.

A. *Positive Business Environment*

The City shall endeavor, through its regulatory and administrative functions, to provide a positive business environment in which local businesses can grow, flourish and create jobs. The Council and City staff will be sensitive to the needs, concerns and issues facing local businesses.

B. *Commitment to Business Expansion, Diversification, and Job Creation*

The City shall encourage and participate in economic development efforts to expand Fort Worth's economy and tax base and to increase local employment. These efforts shall not only focus on newly developing areas but on “central city” areas, the Central Business District, and other established sections of Fort Worth where development can generate additional jobs and other economic benefits. The “central city” is defined, by the Council, as the area within Interstate Loop 820 consisting of:

- All Community Development Block Grant (CDBG)–eligible census block groups; and
- All state-designated enterprise zones within Interstate Loop 820; and
- All census block groups that are contiguous by 75 percent or more of their perimeter to CDBG-eligible block groups or enterprise zones.

C. *Tax Abatements*

The City shall follow a tax abatement policy (adopted October 17, 2006, M&C G-15458) to encourage investment and development throughout Fort Worth. The City shall use due caution in the analysis of any tax incentives used to encourage development. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Fort Worth's economy. Tax abatement contracts may contain certain conditions to the receipt, both initially and throughout the term of the contract, of the abatement. The City will annually review tax abatement contracts to ensure the community is receiving promised benefits, and the Council may seek to modify, re-negotiate, or terminate an abatement contract if it is determined that the firm receiving the abatement has failed to keep its part of the agreement.

D. *Increase Non-residential Share of Tax Base*

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

E. *Coordinate Efforts with Other Jurisdictions*

The City's economic development program shall encourage close cooperation with other local jurisdictions, chambers of commerce, and groups interested in promoting the economic well being of this area.

F. *Use of Other Incentives*

The City shall use enterprise zones, tax increment reinvestment zones, or other incentives as allowed by law to encourage new investment and business expansion in target areas as designated by resolution of the Council. Petitions presented to the City Council seeking the creation of a tax increment reinvestment zone shall be considered by the City Council in a manner consistent with applicable Texas law and the City of Fort Worth Policy, Guidelines, and Procedures for Tax Increment Reinvestment Zones (adopted February 28, 2006, M&C G-15100).. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic expansion. The factors used to evaluate possible recipients of any incentives shall include those listed in C. Tax Abatements. Economic development incentive agreements involving tax abatements or grants of public funds shall be subject to prior review and approval of the Council.

XI.

FISCAL MONITORING

To prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.

A. *Financial Status and Performance Reports*

Strive for quarterly reports comparing expenditures and revenues to current budget, projecting expenditures and revenues through the end of the year, noting the status of unassigned fund balances, assigned fund balances, or available cash balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the Council.

B. *Five-year Forecast of Revenues and Expenditures*

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in anticipation of the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall incorporate elements of the International City Management Association financial trend monitoring system to provide further insight into the City's financial position and to alert the Council to potential problem areas requiring attention.

C. *Status Reports on Capital Projects*

A summary report on the contracts awarded, capital projects completed and status of the City's various capital programs will be prepared at least quarterly and presented to the City Manager and Council.

D. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed annually by the Council and updated, revised or refined as deemed necessary. Policy statements adopted by the Council are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.



XII.

FINANCIAL CONSULTANTS

To seek out and employ the assistance of qualified financial advisors and consultants as needed in the management and administration of the City's financial functions.

Advisors and consultants shall be selected using objective questionnaires and requests for qualifications/proposals based upon demonstrated expertise relative to the scope of work to be performed and appropriately competitive fees. These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluation, and financial impact modeling.



XIII.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

Accounting, Auditing and Financial Reporting: Comply with prevailing federal, state, and local statutes and regulations, as well as current professional principles and practices.

A. *Conformance to Accounting Principles and Recommended Practices*

The City's accounting practices and financial reporting shall conform to Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

B. *Popular Reporting*

In addition to issuing a Comprehensive Annual Financial Report (CAFR) in conformity with GAAP, the City may supplement its CAFR with a simpler, "popular" report designed to assist those citizens who need or desire a less detailed overview of the City's financial activities. This report should be issued no later than six months after the close of the fiscal year.

C. *Selection of Auditors*

Every five years, the City shall request proposals from all qualified firms, including the current auditors if their past performance has been satisfactory, and the Council shall approve the selection of an independent firm of certified public accountants to perform an annual audit of the books of account, records and transactions, opining of the Comprehensive Annual Financial Report and Single Audit Report and reporting the results and recommendations to the Council.

D. *Audit Completion*

The City seeks to have its CAFR and Single Audit Report audited and available within 180 days and 270 days respectively after the close of its previous fiscal year, which ends September 30. In the event the presentation of the CAFR and Single Audit is delayed beyond the first Council meeting in April, the City Manager shall provide a report on the status of the audit and the expected completion date of the CAFR and Single Audit to the City Council at its first meeting in April.



XIV.

RETIREMENT SYSTEM**A. To ensure that the Employees' Retirement Fund is adequately funded and operated for the exclusive benefit of the participants and their beneficiaries:**1. *Benefit Improvements*

The Board of Trustees of the Employees' Retirement Fund (Retirement Fund) shall certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels. The City Council (City) will also obtain an independent actuary who will certify to the Council the actuarial impact of any proposed benefit improvements or changes in contribution levels.

2. *Qualified Plan*

The City and the Retirement Fund will maintain the qualified status of the Retirement System. As deemed necessary from time to time, the City and/or the Retirement Fund will request a "determination letter" from the IRS relative to whether or not the City's retirement system conforms to the Internal Revenue Code in order to assure the tax-exempt status of the income earned on the Retirement Fund's investments, the retiree pension payments, and the accrued benefits for active employees.

3. *Funding Level*

In accordance with Article 16, Section 66 of the Texas Constitution which charges the City and the Retirement Fund with the responsibility for ensuring that accrued benefits are not reduced or impaired. The City shall continue to monitor contribution levels of both the City and employees, along with retirement benefits, to ensure that the Retirement Fund is sufficiently funded and benefits can be paid as they become due. If funding levels are insufficient, staff will update the City Council of the deficiency and make recommendations for corrective action.

4. *City Manager's Proposed Budget*

The City Manager will provide assumptions included in the City Manager's Proposed Budget, such as compensation increases, retirement contributions, and any changes in staffing to the City's selected actuarial firm. The actuarial firm will determine the actuarial impact of assumptions included in the City Manager's Proposed Budget on the Employees' Retirement Fund. The City Manager will present the City Council with the results of the actuarial analysis, prior to the adoption of the budget and communicate the results of the actuarial study to the Employees' Retirement Fund's actuary.

B. To ensure that the Health Fund is adequately funded and operated for the exclusive benefit of eligible employees, retirees, and beneficiaries:

1. *Benefit Improvements*

Staff shall routinely present to the City Council the actuarial impact of any proposed benefit improvements or changes. The City Council will also obtain an independent actuary who will certify to the Council the actuarial impact of any proposed benefit improvements or changes.

2. *Funding Level*

The City shall continue to monitor retiree healthcare benefits, to ensure that the Health Fund is sufficiently funded and City Council-approved benefits can be paid according to the approved benefit program. If funding levels are insufficient, staff will update the City Council of the deficiency and make recommendations for corrective action.

3. *City Manager's Proposed Budget*

The City Manager will provide assumptions included in the City Manager's Proposed Budget related to the actuarially determined Annual Required Contribution (ARC) and the period of time necessary to fully fund the ARC in accordance with Governmental Standards Accounting Board Statement 45 (GASB 45).

XV.

INTERNAL CONTROLS

To establish and maintain an internal control structure designed to provide reasonable assurance that City assets are safeguarded and that the possibilities for material errors in the City's financial records are minimized.

A. *Proper Authorizations*

Procedures shall be designed, implemented and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

B. *Separation of Duties*

Job duties will be adequately separated to reduce to an acceptable level the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

C. *Proper Recording*

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded, and that all financial reports may be relied upon as accurate, complete and up-to-date.

D. *Access to Assets and Records*

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

E. *Independent Checks*

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

F. *Costs and Benefits*

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.



XVI.

E-COMMERCE

To fully utilize available technologies to expedite cash payments and receipts, enhance employee productivity, and provide customer satisfaction.

A. *Fully Integrated Financial Systems*

All E-Commerce systems and procedures must fully and transparently integrate with the City's financial and accounting systems, its depository bank systems, and any other City information system which interfaces with an E-Commerce system.

B. *Emerging Technologies*

The City will work closely with its depository bank and other financial partners to evaluate and implement the standard industry accepted technologies that prove to be efficient and effective in pursuit of the City's E-Commerce goals.

C. *Vendor E-Payments*

The City will actively migrate vendor payments from paper checks to other forms of payment, including but not limited to: 1) Automated Clearing House (ACH) payments; 2) Wire transfers; and 3) Procurement Card payments.

D. *Direct Deposits*

The City will actively migrate payroll payments from paper checks, to electronic formats, including but not limited to: 1) Direct deposits and 2) Electronic pay cards.

E. *Internet Payment Options*

Working with its depository bank and other financial partners, the City will seek to develop and implement internet payment options of best practices which will allow customers and citizens to pay bills due the City conveniently and securely.

F. *Information Security*

The City will employ security measures consistent with best practice and the City's information security policy to ensure the integrity and confidentiality of customer and citizen data that is stored or is a component of transactions utilizing the City's information technology infrastructure or that of its service providers.

**Financial Management
Policy Statements**

Revised: November 21, 1995 (M&C G-11307)
February 11, 1997 (M&C G-11750)
September 16, 1997 (M&C G-11997)
September 15, 1998 (M&C G-12319)
September 28, 1999 (M&C G-12682)
February 22, 2000 (M&C G-12821)
May 16, 2000 (M&C G-12916)
August 15, 2000 (M&C G-12988)
August 21, 2001 (M&C G-13349)
September 17, 2002 (M&C G-13741)
April 15, 2003 (M&C G-13944)
August 26, 2003 (M&C G-14068)
September 21, 2004 (M&C G14500)
September 13, 2005 (M&C G-14918)
September 19, 2006 (M&C G-15401)
September 25, 2007 (M&C G-15883)
October 9, 2007 (M&C G-15919)
January 8, 2008 (M&C G16013)
October 7, 2008 (M&C G-16309)
July 21, 2009 (M&C G-16632)
November 3, 2009 (M&C G-16747)
March 9, 2010 (M&C G-16866)
December 14 2010 (M&C G-17156)
September 27, 2011 (M&C G-17398)
December 13, 2011 (M&C G-17470)
March 20, 2012 (M&C G-17551)
February 5, 2013 (M&C G-17801)

MANAGEMENT PLAN

Mission, Vision, Values, Management Priorities and Plan Core Objectives

The purpose of the management plan is to outline how the City is going to use available resources to accomplish the priorities identified by the community and City Council and report departmental performance throughout the year. Once priorities are set, departments build their budgets around these priorities and submit their budget for consideration.

A. Mission:

We strive to be a well-managed organization focusing on our future. Together we are building strong neighborhoods, developing a sound economy, fostering a healthy environment, and providing a safe community.

B. Vision:

By the year 2015, the City of Fort Worth will be commonly recognized as one of the best managed large cities in the country.

1. Citizens from all parts of Fort Worth will express a high degree of satisfaction with city services, as measured by the annual citizen survey. Fort Worth will rank among the top 10% of the country's large cities on overall citizen satisfaction.
2. Bond rating agencies will assign high ratings to Fort Worth in recognition of outstanding performance in the management of our economic, financial, and human resources.
3. City departments and employees will be recognized by their peers across the country for excellence in their fields.
4. The City will strive to employ a workforce that reflects at all levels the diversity of the community that we serve, and all of our employees will interact with their customers in a culturally competent manner.
5. Current and prospective employees will view Fort Worth city government as an employer of choice within the North Texas region.

C. Values:

1. Our highest value as City employees is the delivery of quality service to all our citizens.
2. To be worthy of the people's trust, each of us must consistently practice honesty and ethical behavior in the performance of our duties.
3. In both our service to the public and our interactions with one another, we shall always be guided by the principle of mutual respect.
4. We value the diversity in our community and organization; and we are committed to understanding and building upon our differences.

D. City Council Strategic Goals:

1. Make Fort Worth the nation's safest major city.
2. Improve mobility and air quality.
3. Create and maintain a clean, attractive city.
4. Strengthen the economic base, develop the future workforce, and create quality job opportunities.
5. Promote orderly and sustainable development.

E. Management Priorities:

1. Ensure the long-term **financial health** of City government.
2. Attract, retain, and develop a **highly skilled, diverse workforce** for high quality customer service.
3. Conserve the City's financial and human resources by promoting **development that efficiently uses land, infrastructure, and public services**.

F. Management Plan Core Objectives:

1. Be a Well-Managed Organization:

- a. Improve **bond rating** status to yield cost-effective financing that meets the City's capital requirements, such as an AAA rating from Standards & Poor's and AAA from Moody's Investor Services for general obligation debt.
- b. Ensure the long-term financial affordability and competitiveness of **salaries and benefits** for all employees.
- c. Diversify **revenue sources** to improve cost recovery and supplement property and sales tax revenues.
- d. Invest in **technology** that makes City operations efficient, accountable and transparent.
- e. Promote the responsible and compliant management of City **records and information** to maximize efficiency, compliance and transparency of all operations and services.
- f. Promote **continuous improvement** of employee performance.
- g. Seek to employ people that reflect the **diversity** of the available labor pool, as determined by the Department of Labor (DOL).
- h. Improve **citizen satisfaction** by meeting or exceeding customer service standards.

2. Build Strong Neighborhoods:

- a. Add or rehabilitate quality, affordable and market-rate residential units and support desirable commercial development within designated growth centers, urban villages, and central city neighborhoods.
- b. Implement the five-year capital improvement program as updated annually in the Comprehensive Plan.
- c. Nurture existing community partnerships and identify opportunities to form new partnerships with residents, community stakeholders, and other agencies.
- d. Implement programs that address the housing costs and after-school needs of low-income residents.

3. Develop a Sound Economy:

- a. Implement the City's economic development strategies to create and retain well-paying jobs and to increase taxable value.
- b. Create and implement a multimodal transportation plan.

4. Foster a Healthy Environment:

- a. Improve air quality by reducing energy consumption per capita.
- b. Improve water quality and supply.
- c. Improve land quality by reducing waste and pollutants and promoting redevelopment of brownfields.

5. Provide a Safe Community:

- a. Ensure adequate public safety services for existing and future residents.
- b. Ensure the safety of buildings and property to protect occupants and neighbors.

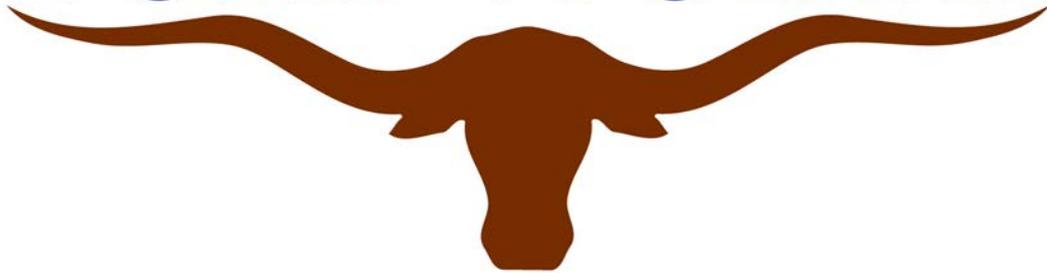
G. Budget Priorities

Budget priorities = Characteristics for rating City programs and services in order of importance for the annual budget.

Starting with budget preparation, all programs are rated on their degree of effectiveness in implementing the City Council strategic goals, management priorities, and management plan core objectives. The City Manager's Office evaluates and recommends improvement packages based on the budget priorities.



FORT WORTH



BUDGET FORMAT

The FY2014 adopted budget document for the City of Fort Worth provides historical, present, and future comparisons of revenues and expenditures; planned allocations of resources - both fiscal and personnel; and brief descriptions of the anticipated annual accomplishments of City programs outlined in each department's business plan.

FUND STRUCTURE

Operating budgets are divided into several different funds. Activities supported by tax dollars are included in the General Fund. Enterprise Funds are those that are funded on a fee-for-service basis, such as the Water and Sewer Fund and the Municipal Airports Fund. Services that are provided internally by City departments on a fee-for-service basis for other City departments, such as the Equipment Services Fund, are specified as Internal Service Funds. Finally, Special Funds are financial accounts for special revenue sources. An example is the Workers' Compensation Fund, which administers revenue collected in the form of contributions from City departments that incur workers' compensation claim expenses. Each of these fund types is included in the City of Fort Worth adopted budget.

BUDGET DOCUMENT STRUCTURE

The budget document itself is divided into several sections. The document begins with an overview of the City's adopted budget in the City Manager's message. It is followed by introductory information and summaries of revenues and expenditures, including tax base and rate data. The next sections describe personnel resources by department and finally, a calendar of budget milestones is included.

CITY STRATEGIC GOALS FOR CITY DEPARTMENTS

The Fort Worth City Council conducted a priority planning process to deal proactively with the many opportunities and challenges facing the Fort Worth community. This process was very influential in guiding the activities of citizens, council and staff for the next five years. Overall, the City of Fort Worth will continue to concentrate on five top-priority strategic goals for FY2014:

1. Make Fort Worth the nation's safest major city
2. Improve mobility and air quality
3. Create and maintain a clean, attractive city
4. Strengthen the economic base, develop the future workforce, and create quality job opportunities
5. Promote orderly and sustainable development

The intention of these strategic goals is to provide a clear and concise statement about where the City Council wants Fort Worth to go in the next five years and to stimulate broader discussion of the important issues facing Fort Worth now and in the future. These strategic goals are interrelated and all departments strive toward the achievement and realization of these goals.

Departments that comprise the General Fund are listed in an alphabetical order in the budget document. General Fund departments include:

City Attorney's Office	Human Resources
City Auditor's Office	Library
City Manager's Office	Municipal Court
City Secretary's Office	Non-Departmental
Code Compliance	Parks and Community Services
Financial Management Services	Planning and Development
Fire	Police
Housing and Economic Development	Transportation and Public Works

OTHER FUNDS

The remaining sections are divided into the Enterprise Funds, Internal Services Funds, and Special Funds.

Enterprise Funds include:

Municipal Airport Fund	Solid Waste Management Fund
Municipal Golf Fund	Stormwater Utility Fund
Municipal Parking Fund	Water & Sewer Fund

Internal Service Funds include:

Capital Projects Service Fund	Office Services Fund
Equipment Services Fund	Temporary Labor Fund
Information Systems Fund	

Special Funds include:

Awarded Assets Funds	Lake Worth Trust Fund
Crime Control and Prevention District Fund	Red Light Enforcement Fund
Culture and Tourism Fund	Risk Management Fund
Environmental Protection Fund	Unemployment Compensation Fund
Group Health and Life Insurance Fund	Workers' Compensation Fund

DEPARTMENTAL BUDGET PAGES

Each departmental budget is comprised of different summary forms. The *departmental/fund budget summary* pages provide a description of departmental/fund responsibilities and consolidation of departmental expenditures and staff levels. These resource allocations are provided for FY2012 unaudited actual expenditures, FY2013 adopted expenditures, FY2014 proposed and adopted expenditures. Expenditures are broken into five cost categories: personnel services, supplies, contractual services, capital outlays and debt service. Staffing levels, chain of command and major functions are depicted through an *organizational chart*. The *departmental objectives and measures* page explains the annual departmental objectives and provides program measures. The *departmental summary by center* pages provides a summary of each departmental center's past, present, and future expenditure and personnel allocations. The budget document is color-coded to allow the reader to reference specific pages more easily. The City Manager's Message and all other descriptive pages in the introductory section are printed on white unless otherwise noted in the following color-coding chart. This chart indicates the page color for each type of recurring page in this document.

PAGE TITLE**PAGE COLOR**

Fund Statement	Ivory
Fund Budget Summary	Gray
Cash/Fund Balance	Gray
Fund Five-Year Forecast	Gray
Comparison of Expenditures	Yellow
Comparison of Revenues	Tan
Departmental/Fund Budget Summary	White
Organizational Chart	White
Significant Budget Changes	Green
Departmental Objectives and Measures	Gray
Departmental Summary by Center	Blue
Departmental Budget Summary Other Funding	Pink

A glossary is included near the end of the document to assist the reader with unfamiliar terminology.

BUDGET PROCEDURE, BASIS AND PHILOSOPHY

PROCEDURE

The Fort Worth City Charter provides that on or before August 15 each year, the City Manager must submit to the City Council a proposed budget that provides a complete financial plan for all city funds and activities for the ensuing year. With this requirement in mind, the Budget and Research Division establishes a budget schedule each year to enable the City Manager and their staff to prepare a proposed budget that will meet all provisions of the City Charter and provide the City Council with a thorough, informative description of the level of municipal services being proposed and their costs.

Below is a synopsis of each budget process phase as it pertains to the FY2014 budget preparation:

Personnel Data (SBFS) Cleanup:

The annual budget preparation process takes place in early February when the Budget and Research Division opens the Budget Reporting and Analysis Support System (BRASS) Budget software to the departments to start the salary and benefits adjustment/clean up process. The personnel data cleanup allows departments to make any necessary corrections to personnel information from the previous fiscal year to ensure that the appropriate amount of funding is budgeted for salaries and related personnel costs in the following fiscal year.

Budget Kickoff:

The "Budget Kickoff" meeting was held on March 1, 2013. During the meeting the Budget and Research Division distributed budget instructions and standard budget forms to departments. This also marked the opening of the BRASS Budget system for the departments to input their budget requests.

Multi-Year Financial Forecast:

The City Council is presented with the City's Multi-Year Financial Forecast (MYFF) for the General Fund. The intention was to give the Council a big-picture framework and long-term context in which to make annual budget decisions. The MYFF is updated to reflect the proposed budget, and it is presented at that time. The forecast also serves to prepare the Council for any anticipated discrepancies between projected revenues and expenditures in future years.

This comprehensive forecast was developed over the course of three months with the assistance of staff in Financial Management Services, Planning and Development, Human Resources, Housing and Economic Development, and other departments. It featured detailed projections for each expenditure account, including the following: general and civil service salaries; group health insurance; motor vehicle fuel cost as well as gas and electric utilities. Revenue accounts were projected with similar scrutiny. Property tax revenue was projected using permitting data and historical growth trends, sales tax revenue using historical analysis and the impact of the current economic environment as well as licenses, permits and fines based on an in-depth analysis by the associated departments. The forecast also included other assumptions, including no net increase in the size of the General Fund workforce through FY2018. The forecast projected expenditures to outpace revenues in each of the five years, with an average annual growth rate of 12.35%. Revenue is growing modestly at an annual average of 2.24% while expenditure is growing at an average of 3.46%. Personnel costs were projected to grow from 73% of expenditures in FY2014 to 74% in FY2018, and property taxes – the largest single component of General Fund revenue – were projected to increase at a slower rate than prior years based on continuing concerns with the housing market and economic difficulty. The forecast showed that without a realignment of priorities and a streamlining of the City's operations, the City would continue to struggle to reach its General Fund reserve requirement of 10% of all operating costs. Another concern that was highlighted during the forecast was the volatility of sales tax revenues, which are heavily influenced by prevailing economic conditions, individual consumer discretion and world events. Therefore, forecast projected sales tax revenues to be about 4.20% higher as compared to FY2013.

Departmental Request Phase:

Departments prepared base budget requests to continue current services within a specified target figure. Any new programs a department considered were submitted as improvement/exception decision packages. The consequences of the failure to fund these items also had to be provided. The departmental budget request was comprised of a line-item expenditure request that is supplemented with detailed justifications. All requests for funding had to be related to specific program needs and had to be measurable in terms of effectiveness and/or indicators. This phase lasted until late March, when the BRASS Budget System was closed and departments were required to submit their requests for the next fiscal year.

Analyst Recommendation Phase:

The Analyst Recommendation Phase of the budget process began with careful budget analyst review of the budget requests submitted by their assigned departments. Based on analysis of historical spending patterns and careful consideration of budgetary supporting detail and other information provided, the budget analyst made adjustments to a department's budget request. During that analysis process, some budget analysts returned to a department for clarification regarding budget requests. In that manner, budget analysts formulated their budget recommendations, which were then presented to the budget manager and subsequently to the department's director responsible for the budget. Once budget recommendations were determined, each budget analyst drafted a departmental reconciliation sheet for each of their departments, which summarized recommended budget and authorized position levels, as well as all proposed major funding changes. Based on feedback from the budget manager and the department's director, the analysts made any necessary modifications to the budget recommendation for each department.

Proposed Budget Phase:

The city manager, the assistant city managers and budget staff met to review budget submissions and to develop consensus-based recommendations and make any necessary adjustments. Budget staff implemented the final changes and began preparation of the City Manager's proposed budget document, entitled the Annual Budget and Program Objectives as Proposed by the City Manager.

The proposed budget document is supplemented with a book that contains copies of funded and unfunded program improvement packages, as well as program reduction packages. While improvement packages represent expanded or new programs, reduction packages represent a department's proposal for potential programs or items to be cut from the budget, should the City Council determine that budget reductions are necessary. These improvement and reduction packages are reviewed as part of the budget process. The City Council is advised to use the decision package book as a means to evaluate various service levels within existing budget parameters. The decision packages allow the Council to compare the needs in a system-wide perspective with clear, programmatic consequences of funding decisions.

Once the City Manager's Proposed Budget is presented to the City Council, the City Council deliberation phase begins. In this phase, the City Council will hold a number of budget study sessions in which the departmental budgets are presented to Council members for their review and input. These budget study sessions occur over a one-month period and may result in City Council-directed modifications to the proposed budget. These study sessions result in the adoption of the budget at a City Council meeting in mid-September after a minimum of two public hearings where citizens' comment have been received and considered by the City Council. The newly adopted budget becomes effective October 1.

Adopted Budget Phase:

In the Adopted Budget Phase, budget staff incorporates all budget changes agreed upon by the City Council into the budget document. The budget document is divided into separate sections for each of the City's funds, and each fund is subdivided into departments. Supplementary data is provided for each department, including a departmental summary that explains the primary purpose of the department and

lists the expenditure and staffing data, an organization chart outlining the various functional divisions of the department, a listing of departmental objectives and corresponding program measures, a five-year revenue and expenditure forecast and a summary of expenditure and staffing levels by cost center.

PHILOSOPHY

On November 8, 1984, Fort Worth voters approved a number of amendments to the City Charter relating to the budget process. These amendments were substantially based on the budget section of the Model City Charter and replaced certain archaic elements of the old charter that had not been modified since 1924. It is believed that these amendments facilitate the budget enactment and administration process. Included within these charter revisions were amendments that clarified and simplified the three types of appropriation transfers. At any time during the fiscal year, the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, division, or section upon compliance with such conditions as City Council may establish by ordinance. Upon written request by the City Manager, the City Council may, by ordinance, transfer part or all of any unencumbered appropriation balance from one department to another. If at any time, during the fiscal year, the city manager certifies that there are revenues in excess of those estimated in the budget that are available for appropriation, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of the excess.

The City's basis of budgeting system is designed to be consistent with its accounting system, the modified accrual basis of accounting. Under this system, revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred within the current period.

BASIS OF BUDGETING

The City adopts an annual budget for the General Fund for which the level of expenditure may not legally exceed appropriations for each department or fund classified in the following categories:

- Personnel Services
- Supplies
- Contractual Services
- Capital Outlays
- Debt Service

Proposed expenditure appropriations for all departments and operations of the City are prepared under the direction of the city manager. The city manager may not amend appropriations within the above-mentioned categories for a department without seeking City Council approval. The City Council may increase, decrease or reject any item in the budget submitted by the city manager taking into consideration the recommendation of the city manager.

The City budgets for governmental funds, which include the General Fund and Debt Service, are based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the same period and expenditures (expenses) are recorded when incurred.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.

The budgets for all proprietary funds, which include Enterprise Funds, Internal Service Funds, and Special Funds, are prepared using the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. There are a few exceptions to this accounting treatment and they are:

D-10

- Capital outlay is budgeted as expenditure in the year purchased.
- Depreciation is not budgeted.
- Principal payments are shown as expenditures rather than reductions of the liability.
- Encumbrances are treated as expenditures in the year they are encumbered, not when the expense occurs.

Operating expenditures are controlled at the department level for General Fund and the fund level for other funds and may not exceed appropriations at those levels. Budget transfers within a department may be made with administrative approval, provided that the transfer is within the same fund. Transfers between departments within the same fund require City Council approval by resolution. Transfers between funds require City Council approval by resolution or ordinance. Increases in total appropriations require City Council approval by ordinance. Since expenditures may not legally exceed budget appropriations, amendments to the budget are sometimes required. A budget amendment is accomplished via a supplemental appropriation, which requires City Council approval by ordinance.

2013 Schedule for Budgeting and Tax Collection
(Tax Rate Does Not Exceed Effective or Rollback Tax Rate)
 (September 17th Budget Adoption)

Date	Dep't.	Event	Statute / Code	City Charter
May 1 st		Mailing of Notices of appraised value by Chief Appraiser to non-homestead property owners "by May 1 or as soon thereafter as practicable."	Tax Code 25.19(a)	
May 15 th		Deadline for Chief Appraiser to submit appraisal records to Appraisal Review Board (ARB) for determination of protests - "by May 15 or as soon thereafter as practicable."	Tax Code 25.22(a)	
May 28 th	CITY COUNCIL MEETING CANCELLED			
June 4 th CC Meeting 7:00 PM	BUDGET	Deadline for City Council to make changes to the residence homestead exemption –exemption must be adopted by the governing body of the taxing unit before July 1 in the manner provided by law for official action by the body. Note: Adoption of homestead exemption must be by ordinance (no CC meeting on June 11, 18, or 25)	Tax Code 11.13(n)	
June 11 th	CITY COUNCIL MEETING CANCELLED			
June 18 th	CITY COUNCIL MEETING CANCELLED			
June 25 th	CITY COUNCIL MEETING CANCELLED			
July 2 nd	CITY COUNCIL MEETING CANCELLED			
July 9	ALL / TREASURY	Verify dates on Planning Calendar and Treasury to ensure any forms modified by Comptroller for 2013 are distributed.		
July 22 nd		Deadline for ARB to approve appraisal records (July 20 th is Saturday; therefore deadline moves to next regular business day (Tex Tax Code 1.06))	Tax Code 41.12	
July 23 rd	CITY SEC/BUDGET	IR on Notice Requirements and Budget Calendar		
July 25 th		Deadline for Chief Appraiser to certify rolls to taxing units.	Tax Code 26.01(a)	
July 30 th	CITY COUNCIL MEETING CANCELLED			

Date	Dep't.	Event	Statute / Code	City Charter
August 1st	TREASURY prepares; LAW reviews	<p>Prepare IR for submission of appraisal roll to governing body and collector's certification of an estimate of the collection rate for the current year by August 1 or as soon thereafter as practicable.</p> <p>NOTE: "If the collector certified an anticipated collection rate in the preceding year and the actual collection in that year exceeded the anticipated rate, the collector shall also certify the amount of debt taxes collected in excess of the anticipated amount in the preceding year."</p> <p>Prepare IR for submission of effective and rollback tax rates by August 7 or as soon thereafter as practicable. (<i>Comptroller has prescribed forms</i>)</p>		<p>Tax Code 26.04(b)</p> <p>Tax Code 26.04(e)</p>
August 6 th Pre-Council Meeting 3:00 PM	<p>TREASURY</p> <p>TREASURY</p> <p>TREASURY</p>	<p>Submission of appraisal roll to governing body by IR, collector's certification of an estimate of the collection rate for the current year [26.04(b) "by August 1 or as soon thereafter as practicable . . ."].</p> <p>Submission to Council of effective and rollback tax rates [26.04(e) "by August 7 or as soon thereafter as practicable . . ."] by IR</p> <p>Pre-Council briefing on effective and roll back tax rates, publication and notice requirements (if necessary)</p>	<p>Tax Code 26.04(b)</p> <p>26.04(e)</p>	
August 7th	<p>CITY publishes SEC</p> <p>TREASURY publishes; CITY SEC verifies</p>	<p>Prepare, review and send Notice of Public Hearings on budget to newspaper to be published on <u>AUGUST 10</u></p> <p>[Notice of hearing on budget must be published no more than 30 and no less than 10 days before first budget hearing. If the proposed budget will require raising more revenue from property taxes than previous year, notice must contain statement set forth in LGC 102.005(b)]</p> <p>Send effective and rollback tax rates, statement and schedules to newspaper for publication on <u>AUGUST 10</u> [26.04(e) "by August 7 or as soon thereafter as practicable"]</p>	<p>LGC 102.005; 102.006; 102.0065</p> <p>Tax Code 26.04(e)</p>	
August 8th	BUDGET; M&C CENTER	Ensure budget presentation is on pre-council agenda for presentation of the budget on August 13 th		Ch X, Sec 1
August 10th	<p>CITY SEC</p> <p>CITY SEC</p>	<p>Verify publication of Notice of Budget Hearings in newspaper</p> <p>Verify Effective and Roll Back tax rates published in newspaper</p>	<p>LGC 102.0065(c)</p> <p>Tax Code 26.04(e)</p>	

Date	Dep't.	Event	Statute / Code	City Charter
August 13 th Pre-Council Meeting 3:00 PM	BUDGET	Proposed budget presented to City Council at the Pre-Council Meeting [On or before the 15th day of August , the manager shall submit to the Council a proposed budget for the ensuing fiscal year...]		Ch X, Sec 1
August 14 th	BUDGET CITY SEC	Proposed budget filed with the municipal clerk [Budget officer shall file the proposed budget with the municipal clerk before the 30th day before the governing body makes its tax levy] If the proposed budget will require raising more revenue from property taxes than in the previous year, then the budget must contain a cover page statement as set forth in LGC 102.005(b) The proposed budget shall be made available for public inspection and posted to the City's website	LGC 102.005(a) LGC 102.005(b) LGC 102.005(c)	
August 15th (verify upcoming agenda)	BUDGET BUDGET, TREASURY prepares; LAW reviews M&C CENTER; BUDGET; LAW	City Council Budget Work Session (Pre-Council) Prepare Appropriation Ordinance, Debt Service Ordinance, and Ad Valorem Tax Ordinance to be finalized with the M&C Center by August 15 th Ensure Public Hearing and all ordinances are on the Council agenda for first reading at <u>AUGUST 20</u> CC meeting [full ordinance captions to be listed on the agenda]		Ch X, Sec 2
August 16th	BUDGET	City Council Budget Work Session (Pre-Council)		
August 20 th CC MEETING 10:00 AM	CITY SEC reads into the record	First reading of Appropriations Ordinance, Debt Service Ordinance and Ad Valorem Tax Ordinance at Council Meeting with Budget Hearing - Full ordinance captions to be listed on the agenda and read into the record - 1st Budget Hearing at Council meeting		Ch. X , Sec 2
August 21st	CITY SEC	Send appropriation ordinance and debt service ordinance to newspaper for publication on <u>AUGUST 24</u> Note: Ordinances should be published in newspaper of general circulation following initial reading [Note: Publication should occur in standard publication time of 3 days or as soon thereafter as possible]		Ch. X, Sec 2
August 22 nd (verify upcoming agenda)	M&C CENTER; LAW BUDGET	Ensure Public Hearing and Appropriations Ordinance, Debt Service Ordinance and Ad Valorem Tax Ordinance are on agenda for 2nd budget hearing at SPECIAL CALLED MEETING ON AUGUST 27th AUGUST 27th MEETING CANCELLED City Council Budget Work Session (if necessary)		Ch X, Sec 2

Date	Dep't.	Event	Statute / Code	City Charter
August 24 th	CITY SEC	Verify appropriation ordinance and debt service ordinance are published in newspaper		Ch. X, Sec 2
August 27 th	CITY COUNCIL MEETING CANCELLED			
August 27 th SPECIAL CALLED CC MEETING 10:00AM	CANCELLED	2nd Budget Hearing on Appropriations Ordinance, Debt Service Ordinance, and Ad Valorem Tax Ordinance at SPECIAL CALLED Council Meeting in conjunction with joint meeting with The T Abbreviated captions of all ordinances on the agenda		Ch. X, Sec 2
August 29 th	BUDGET CANCELLED	City Council Budget Work Session (if necessary)		
September 3 rd	CITY COUNCIL MEETING CANCELLED			
September 5 th (verify upcoming agenda)	M&C CENTER; LAW BUDGET TREASURY	Ensure Public Hearing and Appropriations Ordinance, Debt Service Ordinance and Ad Valorem Tax Ordinance are on agenda for 2 nd budget hearing City Council Budget Work Session (if necessary) CANCELLED		Ch X, Sec 2
September 10 th CC MEETING 7:00 PM		2 nd Budget Hearing on Appropriations Ordinance, Debt Service Ordinance, and Ad Valorem Tax Ordinance at Council Meeting Abbreviated captions of ordinances on agenda ----- FINAL DATE TO PROPOSE A HIGHER TAX RATE ----- Note: A proposal to adopt a tax rate higher than the proposed tax rate will trigger new posting requirements and special called meetings to comply with the Tax Code If CC wishes to propose a higher tax rate, a Resolution should be placed on the City Council agenda (as necessary) to adopt a tax rate higher than the proposed tax rate of \$0.08550	Tax Code 26.06	Ch. X, Sec 2

Date	Dep't.	Event	Statute / Code	City Charter
September 12 th (verify upcoming agenda)	M&C CENTER; LAW BUDGET prepares; LAW reviews; M&C CENTER verifies TREASURY BUDGET	Ensure full caption of Appropriation Ordinance, Debt Service Ordinance and Ad Valorem Tax Ordinance (<u>in that order</u>) are on Council Agenda If taxes collected to fund Maintenance & Operations is more than last year, ensure appropriate language is included in tax levy ordinance [26.05(b)(1)]. Ensure Resolution to ratify property tax revenue increase is on agenda to be considered at <u>September 17th</u> Council meeting AFTER adoption of ordinances <i>Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.</i> City Council Budget Work Session (if necessary) CANCELLED	Tax Code 26.05(b)(1) LGC 102.007(c)	Ch. X, Sec 2
September 17 th CC MEETING 10:00 AM	M&C CENTER; CITY SEC	Second reading of Appropriations Ordinance, Debt Service Ordinance and Ad Valorem Tax Ordinance (full ordinance captions to be listed on the agenda and read into the record) 3rd Budget Hearing at Council Meeting; BUDGET ADOPTION <ul style="list-style-type: none"> - (1) Council adopts Appropriations Ordinance by RECORD VOTE - (2) Council adopts Debt Service Ordinance - (3) Council adopts Ad Valorem Tax Ordinance - (4) Council adopts ordinance transferring fund balances to General Fund (5) Council adopts Resolution ratifying property tax revenue increase	LGC 102.007(a) LGC 102.007(c)	Chapter X, Sec 2

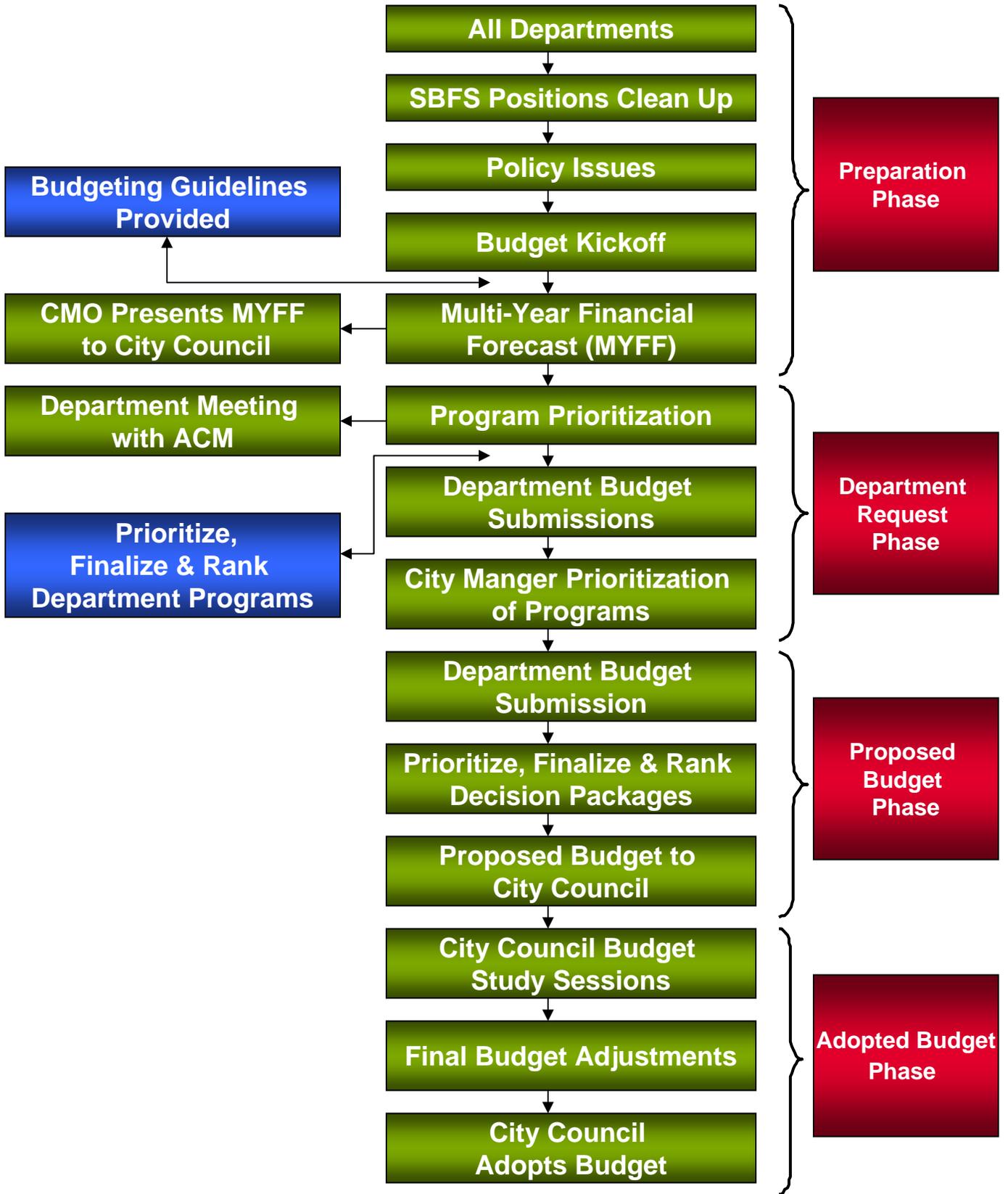
Date	Dep't.	Event	Statute / Code	City Charter
September 17 th or ASAP	BUDGET BUDGET/CITY SEC publishes and sends budget to webmaster	Budget officer files approved budget with City Secretary <u>and</u> County Clerk (City Sec is considered Municipal Clerk for purposes of this section) and posts budget on website *****NEW for 2013 –Budget must be adopted by Record Vote and must include a Cover Page to be included with the Budget Book and be posted on the website that includes: (a) statutory statement on whether budget raises more, less, or same property tax rev; (b) record vote of each member of governing body by name; (c) city property tax rates for preceding and current fiscal years, including adopted rate, effective rate, effective maintenance and operations tax rate, rollback rate, and debt rate; and (d) total amount of city debt obligations secured by property taxes Send Appropriations Ordinance to newspaper for 2 nd publication with schedule of changes made to original budget, and post budget on City website Send Debt Service Ordinance to newspaper for 2 nd publication Publish Tax Levy Ordinance <u>twice</u> after passage <u>Website Homepage Notice</u> is published after adoption of budget (must include statement that City adopted a tax rate that will raise more taxes for M&O than last year's rate if applicable)	LGC 102.008, 102.009(d) LGC 102.007(d), (e) Tax Code 26.05(b)(2)	Ch. X, Sec. 2 Ch. XXV, Sec. 2
September 19 th	TREASURY	Submit tax rate to the Tax Assessor Ensure M&C for Council to approve tax roll is on the agenda for Sept. 24 th or (ASAP)		
September 21 st	CITY SEC	Verify that Appropriation Ordinance with Schedule of Changes and Debt Ordinance are published in the newspaper; BUDGET BECOMES EFFECTIVE		Ch. X, Sec 2
Sept 24 th CC MEETING 10:00AM	TREASURY drafts; LAW reviews; BUDGET sends to webmaster	City Council approves M&C to approve Ad Valorem Tax Roll (Tax Assessor's calculation of taxes on each property using tax rate adopted)	Tax Code 26.09(e)	

Date	Dep't.	Event	Statute / Code	City Charter
September 30 th	M&C CENTER; CITY SEC	<p>DEADLINE TO ADOPT BUDGET <u>[special called meeting required]</u></p> <p>[The governing body shall adopt a tax rate for the current tax year and shall notify the assessor of the rate before the later of Sept 30 or the 60th day after the date the certified appraisal roll is received. If rate is not adopted by this date, the rate becomes the lower of the effective tax rate or the tax rate adopted for the preceding tax year]</p>	Tax Code 26.05(a) 26.05(c)	
Oct. 1 or ASAP		County Tax Assessor mails tax bills		

FORT WORTH



Annual Budget Process

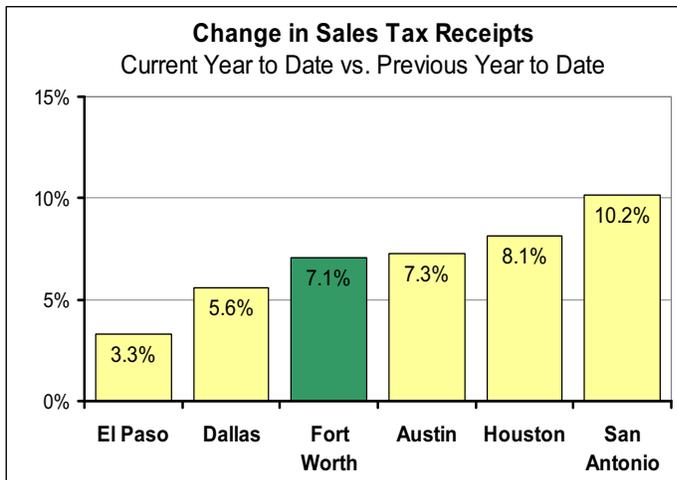
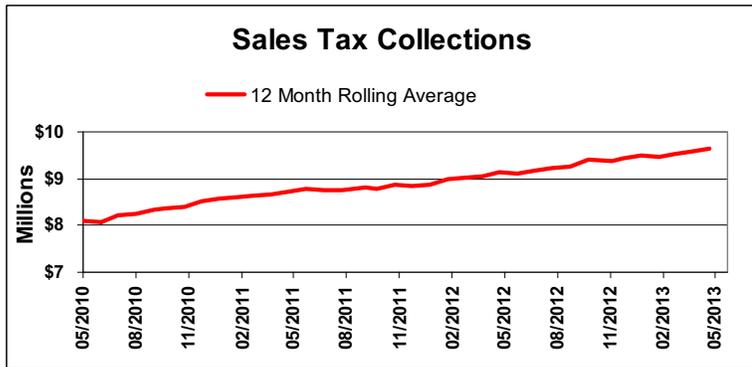


FORT WORTH'S ECONOMIC ENVIRONMENT

The economic outlook for Fort Worth showed signs of improvement throughout FY2013. Sales tax revenue climbed upward while unemployment levels dropped. Although the number of new home permits remained far below historic highs of 2008, improvements in new and existing home sales reflected greater confidence in the real estate market. The year brought many good things to Fort Worth including, a steady stream of new residents, as well as the new Motorola Flextronics plant (the first U.S.-assembled smartphone plant) and Texas A&M University School of Law in downtown Fort Worth. In addition, during the fourth quarter, Fitch Ratings deemed the City's rating outlook as stable--a rating supported by several factors throughout the year.

Sales Tax

Sales tax collections were again a bright star among the City's revenue streams. Since the beginning of the fiscal year, the 12-month rolling average achieved eight new record highs through July, with the most recent high of nearly \$9.8 million set in August. This amount represented a 6.7% increase compared to the same period last year. Furthermore, the City took in its highest monthly collections on record when it received nearly \$12.5 million in sales taxes in December--a 4.6% increase from December 2011.



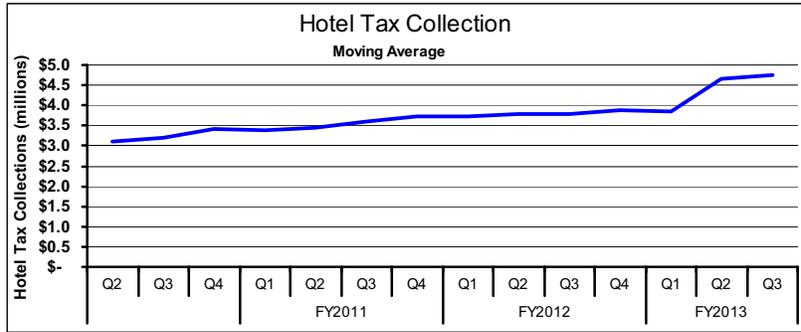
As of July, year-to-date sales tax collections for Fort Worth were 7.1% higher than the same period last year. Among the largest Texas cities, both El Paso and Dallas had lower growth rates, while San Antonio led the state with year-to-date receipts up 10.2% over last year.

Despite the positive trends, some industry analysts expect weak sales nationwide during the upcoming holiday shopping season according to a September *Wall Street Journal* article. These projections are influenced by tepid back-to-school results, as well as rising interest rates and persistent macroeconomic and political factors.

Hotel Demand

The June-August 2013 edition of the Econometric Forecasts of U.S. Lodging Markets report compiled by PKF Hospitality Research indicated that by year-end 2013, Fort Worth hotels would see a 4.4% year-over-year increase in revenue per available room (RevPAR)--the hotel industry's key performance measure. While better than last year, this growth pales in comparison to the 6.1% increase expected nationally. Factors driving Fort Worth's RevPAR increase include increased occupancy and average daily room rates of 1.8% and 2.5%, respectively.

The success of the hotel industry is critical as the City uses hotel/motel occupancy taxes (HOT) to support operations at the Will Rogers Memorial Center and Fort Worth Convention Center, in addition to funding efforts to market the City nationally and internationally.

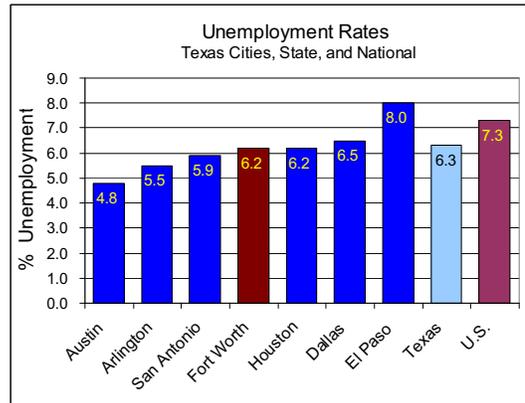


In FY2013, the City experienced record HOT revenue collections for the second and third quarter. The City collected nearly \$6.9 million for the second quarter (up 83.9% compared to last year) and \$4.3 million for the third quarter (up 11.3% compared to last year). These increases are likely a result of the Texas Comptroller's Office transitioning from a quarterly to monthly collection schedule. However, additional collection history is needed to determine how much of the increase is due to the change in collection schedule versus improvements in sales.

Employment Growth

Job growth in Fort Worth remained strong throughout FY2013. In May, *Forbes* recognized the Fort Worth-Arlington metro area as the best large city in Texas for jobs and 4th in the country. Rankings were based on recent, midterm and long-term growth and momentum. During the survey period (November 2001-January 2013), Fort Worth's employment expanded 16%.

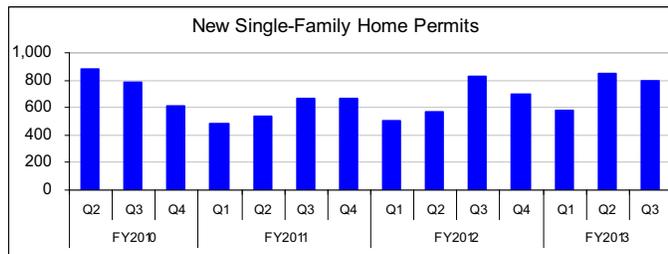
Even with slight seasonal fluctuations, both national and local unemployment rates continued to decline throughout the year. As of August 2013, Fort Worth's unemployment rate was 6.2% compared to 7.1% in August 2012. In comparison, the national and state unemployment rates were 7.3% for the U.S. and 6.3% for Texas. Among major Texas cities, Austin had the lowest unemployment rate at 4.8%, while El Paso's 8.0% unemployment trailed behind not only the major Texas cities, but national and state levels, as well.



The Real Estate Center at Texas A&M found job creation ranked highest in the state's construction industry, followed by mining and logging, leisure and hospitality services and professional and business services. Motorola's new Fort Worth manufacturing facility is expected to create 2,500 jobs statewide and produce the first smartphone ever assembled in the U.S.

Real Estate

Building permit volume suffered during the third quarter, with volume down 20% from the same quarter in FY2013. This was the first decline in year-over-year volume since the third quarter of 2011.

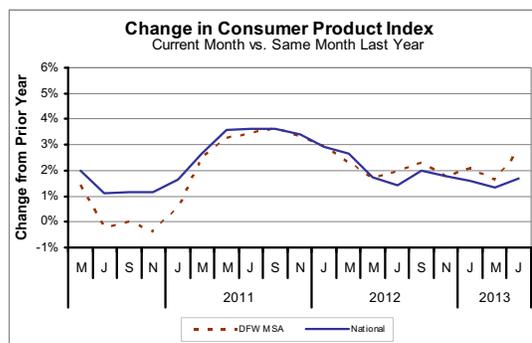


Across the metroplex, homebuilders started over 5,900 homes between April and June, the most starts in five years. Nationwide, builder confidence remained high as reflected

by the National Association of Home Builders/Wells Fargo Housing Market index. The index reached 58 in September, marking the fourth consecutive month it has surpassed 50¹ since April 2006 and the highest index since November 2005 (just before the housing market collapse). The boost in confidence was reflected in August new-home sales, which were up nationwide 12.6% compared to August 2012.

Inflation

Another point of interest is the persistently low inflation rate as measured by the Consumer Price Index (CPI)². The most recent CPI for the DFW Metroplex (recorded in July 2013) showed inflation increasing by nearly 2.8% compared to July 2012. The CPI for the country as a whole increased 1.7% during the same period. While the Federal Reserve says it is not alarmed yet by the slow growth nationwide (the target rate is 2%), it continues to monitor changes closely as inflation rates that are both too low and too high carry economic risks.



Population Growth

Job growth and other economic and lifestyle factors continued to make Texas, and specifically the Fort Worth area, a popular destination for new residents. During the year, *Forbes* ranked the City as the 6th fastest-growing city in the country. According to the magazine's study, the City achieved this designation with a 14.3% population increase to 777,992 between 2007 (noted as the beginning of the recession) and 2012³.

Forecast

The overall economic outlook for Fort Worth is positive. Sales taxes have climbed steadily since the recession ended in late 2010. Declining unemployment rates and continued population growth suggest these trends should continue well into 2014. Existing households are likely to continue spending at current rates, while new residents will add to the City's sales tax base. Population growth also supports improved property tax revenue. The increasing volume of building permits increases the overall tax base. Demand for existing homes supports the slow but steady growth in values, which also yields more property tax revenues. Property tax revenue will be slower to materialize than sales taxes, as homes built in 2013 are added to the tax roll in 2014 and actually do not begin paying taxes in 2015. However, this revenue growth is more certain than other sources, as the lagging nature of the revenue buffers property tax revenue from short-term economic trends. Although the City will face budget challenges again in FY2014, current economic trends offer a reason for optimism.

¹ Index readings over 50 indicate more builders view sales conditions as good than poor.

² The Consumer Price Index (CPI) indicates the average price paid by households for a representative sample of goods and services.

³ Population estimates based on U.S. Census Bureau numbers. The City of Fort Worth estimates its 2013 population at 767,560 based on data from the North Texas Council of Governments.

POLICY ISSUES

This section provides an overview of issues from FY2014 that are expected to result in some level of budgetary and/or operational impact over the next one to five years. The issues listed are often in the preliminary or problem identification stage, could pose significant resource allocation challenges in the near future and/or adequately addressing the issue will require some sort of City Council action/decision. While some of the issues may result in requests for funding, others may require setting broader policy to meet future or existing service needs or adjustments to service level expectations in the City of Fort Worth.

AVIATION

Aviation Leasing Policy and Minimum Standards. The Aviation Minimum Standards were last updated in 1992. The department is in the process of updating this document, which establishes standards for tenants and users of the airports such as aircraft maintenance, flight training, aircraft fueling, etc. The standards are intended to ensure a level playing field between airport tenants and that the basic needs of airport customers are being met. In regards to leasing, the department has historically operated on a case-by-case basis for leasing airport property. The leasing policy will outline the parameters for leasing airport property and improvements with the objective of balancing the private sector interest of conducting a profitable business, with the City interest of managing scarce land resources and producing sufficient revenue to maintain the airports. The Leasing Policy has been completed. The Minimum Standards are still in draft. Aviation expects these to be approved by Council in the spring of 2014.

Compatible Land Use and Height Zoning. This project is intended to protect the existing public airports in the City of Fort Worth. The project will establish compatible land use zones and height restriction zones around the five airports within the City. The airports include Alliance, Dallas/Fort Worth International, Naval Air Station Joint Reserve Base Fort Worth (NAS-JRB), Meacham, and Spinks. The compatible land use zones will be a part of the City's Land Use Plans and will ensure compatibility for noise and safety. There will also be height restriction zones based upon the adopted Airport Layout Plans for each airport. The adoption of each of these zones will be through amendments to the Municipal Code. The Code amendments will relocate these items from the Aviation section of the Code to the Planning and Development section of the Code to provide better enforcement and oversight on these land use issues. Planning and Development has completed the NAS-JRB zoning overlay and is now moving on to the Alliance Meacham and Spinks. This project is expected to be completed in the spring of 2014.

CITY ATTORNEY'S OFFICE

Need for Paralegals and Additional Attorneys. During the 2010 reorganization of the City Attorney's Office, two overage paralegal positions were authorized, but due to budget constraints, these positions were not filled and subsequently were part of the City Attorney's Office reduction program for FY2011. The continued lack of paralegals creates time management and work productivity issues for the attorneys and should be reexamined if the City's financial condition improves.

Due to the growth and increasing complexity of the issues facing the Police Department, it is anticipated that there will be a need for an additional police legal advisor with experience and expertise. Additional prosecutors will also be needed over the next five years as the City's population grows and the number of courtrooms and cases filed in Municipal Court increases. Funding for succession planning will be crucial, as several senior lawyers will be eligible for retirement in the near future.

Existing Salary Inequities and Mid-Range Attorney Salary Deficiencies. Support staff salaries are almost 13% under the market average and compensation inequities exist between current support staff with comparable experience. These factors make it difficult to retain and recruit experienced support staff. Based on responses from city attorneys across the country, starting salaries for attorneys appear to be competitive, but the lack of promotional opportunities and merit increases have put mid-range attorney salaries behind other comparable cities. Salary issues will have to be addressed to avoid the loss of expertise, diversity and strong performers within the department.

Case Management Software. Pursuant to the City Council's direction to become more technology driven, the City Attorney's Office needs to purchase case management software in the near future, which will benefit both litigation and transactional attorneys. Case management software will allow the organization and automation of cases, provide for a central repository for litigation documents and research, standardize case creation and tracking, provide deadline tracking, scheduling, reminders and manage electronic discovery. Cost estimates for the initial software purchase are \$50,000 to \$60,000, and \$20,000 in annual operating funds is the estimated need for an adequate number of user licenses, annual updates and maintenance fees.

Conference Room Space. The City Attorney's Office has existing available conference rooms; however, none are large enough to support upgraded audio and visual equipment, as well as attendees. Unutilized space in the City Attorney's Office, which was previously used as a law library, is sufficient for a larger and technology enhanced conference room; however, the Department lacks the necessary funds for such a conversion.

CITY MANAGER'S OFFICE

Reliance on Federal Funding. The U.S. Equal Employment Opportunity Commission (EEOC) and the U.S. Department of Housing and Urban Development's Fair Housing Assistance Program (FHAP) provide funding for the City's fair employment, fair housing, landlord and tenant counseling. Fluctuations and decreases in EEOC and FHAP funding will impact staffing levels requiring the department to secure local funds to continue enforcement of the City's anti-discrimination in employment laws, enforcement of fair housing laws and provision of the same level of service to neighborhoods, landlords, tenants and housing providers. The reliance on federal funding is classified as near term due to the fact that municipalities are typically impacted by challenges in the federal budget and potential federal budget cuts.

CITY SECRETARY'S OFFICE

Enterprise Information Management System (EIMS) and Staffing. In FY2012, the City's Information Technology Solutions (ITS) Department identified reserve funds that provided for the purchase of software and professional services for the Laserfiche Electronic Document Management system for the City Secretary's Office. Initial funding for the system included the acquisition of 200 licenses that will provide use of the system by the City Secretary's Office, along with the Water, Police, Library and Human Resources Departments. However, continued funding is required for the eventual enterprise-wide deployment and continued support of the system. Incremental funding of approximately \$300,000 annually, for a total of \$1.2 million, for the next four years would be required to provide for a systematic funding and implementation process throughout all City departments. The expanded use of the system will necessitate the hiring of one additional Records Information Management (RIM) position to handle the increasing volume of electronic records that will be part of the EIMS system. This person will oversee the retention and disposition of the electronic records to ensure they are properly managed. This enterprise-wide coordination will greatly enhance information and process management, efficiency and collaboration across the organization.

Restoration of City Council Minute Books. Approximately 70 to 80 historical minute books need to be restored. Cost estimate for this project is \$120,000, which includes restoration of covers, de-acidification of pages and imaging of books. While imaging of the books is vital for research purposes, it would be in the best interest of the City to have the handwritten minutes transcribed into typed documents to make them searchable by City staff and interested residents.

Granicus VoteCast for the Council Chamber. Funding of this initiative would provide for an electronic voting system for the City Council and various boards, commissions and committees. This system would enhance the City's video streaming endeavor by providing for transparency in the voting process. It will also include the MinutesMaker software that provides automatic annotation into the Council minutes, thereby decreasing transcription challenges and increasing accuracy. The automatic flow of information will help improve process efficiency and allow for the unquestionable credibility of the public record.

Scanning Official Documents. Additional funds are necessary for the scanning of official documents by a vendor to make them easily accessible while reducing the volume of paper documents maintained on- and off-site. This initiative would eventually eliminate the need to lease separate facilities to store the physical records, which currently includes 673 inactive record boxes. Contracting with a vendor is significantly less than microfilming costs, and funding would be divided evenly over a three-year period at \$30,000 each year.

CODE COMPLIANCE

Mosquito Surveillance and Response. The City has not funded mosquito surveillance and/or response capacity for several years. With the unprecedented levels of West Nile Virus reported in Fort Worth, Tarrant County and the metroplex during 2012, there is a need to develop a plan for surveillance, prevention education, larviciding and adulticiding (spraying) should this level of disease return in subsequent years.

Revenue Billing and Collection. The Code Compliance Department currently has several legacy systems that inefficiently track accounts receivable for high weeds and grass, demolitions, boarding/securing, and nuisance abatements. This data will need a review for accuracy prior to the conversion to PeopleSoft (ERP Phase II) and interfaces with existing work order systems will need to be created. The end goal is to increase efficiency of accounts receivable, to reduce delinquent accounts and ensure receivables are properly tracked.

CODE COMPLIANCE/SOLID WASTE FUND

Addition of Two Drop-off Stations. The City currently operates three drop-off stations where residents can dispose of trash, brush and recyclables. The existing stations are located at 2400 Brennan Avenue on the near north side, 5150 Martin Luther King Freeway in southeast Fort Worth and 6260 Old Hemphill Road in south Fort Worth. One additional drop-off station is being designed for construction to serve residents in the Alliance corridor area of far north Fort Worth. Construction will start in late FY2014. Future plans include construction of drop-off stations west of Loop 820 for west Fort Worth and an additional drop-off station in far east Fort Worth.

Comprehensive Solid Waste Management Plan. The practice of solid waste management in the United States has significantly changed over the past 20 years. In many cases it has caught up with or exceeded the forward thinking program that Fort Worth implemented in 2003. A long range management plan is needed to determine where Fort Worth needs to advance over the next 20 years to handle the waste generated by one of the fastest growing major cities in the United States in a sustainable manner.

Storm Debris Management Plan. In conjunction with the Emergency Management Office, a formalized storm debris management plan needs to be developed. Handling debris following a significant storm event is very resource intensive (equipment, personnel and time) as well as extremely costly. A properly written Storm Debris Management Plan will help the City successfully navigate future debris collection, processing and disposal episodes efficiently and in a cost effective manner. This Storm Debris Management Plan will be done in conjunction with the Comprehensive Solid Waste Management Plan.

One Call Customer Service System Staffing. Over the past year, a study to review and research the need for and requirement of a One Call system, such as 311 or designated and promoted single 10-digit telephone number to connect with the City Call Center has been conducted. Analyses of this study is being formulated to determine how and when the City should move to this type of system. Once implemented as a City wide asset, additional staffing needs from the Code Compliance Department may also be required to support this new service system.

EQUIPMENT SERVICES

Construction of a new Water Service Center. The Water Service Center was constructed in 1969 with 11 service bays, which are only adequate for providing support to a fleet of 200 pieces of equipment. Currently, the Water Service Center services 826 pieces of equipment. The recommendation from the City Manager's Office is that a new facility be built and paid for as a Water Capital Project with an estimated cost of \$7.2 million. The new Water Service Center includes the addition of 11 bays for a total of 22, much needed improvements to existing buildings, electrical upgrades and the resurfacing of all parking areas and driveways. The new facility would require an additional seven full-time equivalent positions to maintain acceptable service levels that are already strained by limited space and age of the City fleet and to possibly provide for a second shift to respond to after hours repairs.

FIRE

Additional fire stations in rapidly expanding areas of the City (Far North, Far West and Far South).

Far North - The City has nine fire stations in the area north of Loop 820; and of those, only two stations (Stations 35 and 38) have a second fire company. However, the second company for Station 35 is an Aircraft Rescue Firefighting-dedicated company and cannot respond to calls off Alliance airport property. The second company for Station 38 is the only aerial apparatus for the area, which presents challenges for responses to incidents at multi-story buildings and delays arrival by 20-30 minutes. One company per year should be added to the existing remaining seven north fire stations.

Far West - Walsh Ranch is expected to see the first phase of development in the next two years. With response times from existing fire stations to the development ranging from 9-16 minutes, a station in the development will be needed by 2015. For planning purposes, the station design/construction cost is \$5 million. An additional \$750,000 for fire apparatus is needed. The annual cost to staff and operate the station will be approximately \$1.4 million.

Far South - The City has five fire stations in the area south of Loop 820; and of those, only one station (Station 26) has a second fire company. The second company for Station 26 is the only aerial apparatus for the area, which presents challenges for responses to incidents at multi-story buildings. Additionally, response times to Spinks Airport exceed stated departmental goals. An additional fire station with a second fire company should be added for coverage to the Far South area of town and for Spinks Airport.

Maintaining response time standards with fewer personnel. The stated response time goal for the department is for a company to arrive on-scene within five minutes from the time of dispatch. The department struggles to meet this goal with the current staffing levels, and fewer personnel could present additional challenges.

HOUSING AND ECONOMIC DEVELOPMENT

Consolidation of Economic Development and Business Development Divisions. In FY2014, the Economic Development and Business Development divisions will be consolidated to create the Economic and Business Development division, resulting in the elimination of two positions. Minimal service impacts will occur to customers of the Minority-Owned Business Enterprise/Small Business Enterprise Office and other customers at the Business Assistance Center, but service impacts will occur in the Economic Development division as these groups are merged.

Elimination of target areas for direct sale and sale of all tax-foreclosed properties through a bid sale. The reduction of a third position in Housing and Economic Development will result in the elimination of target areas for tax-foreclosed properties and will require that all tax-foreclosed properties be sold in bid sales. A service impact may occur as only one position will remain to serve both internal and external customers on real property questions and issues.

HUMAN RESOURCES

Meet and Confer and Collective Bargaining. A new contract was implemented in FY2013 with the Fort Worth Police Officers Association and a new contract will be implemented in FY2014 with the Fort Worth Professional Firefighters Association, IAFF Local 440. These contracts will result in additional costs for the terms of the contracts and beyond. Additional resources may be required to monitor the contracts and respond to any grievances or litigation that may result from the implementation of the contracts.

INFORMATION TECHNOLOGY SOLUTIONS

Enterprise Resource Planning (ERP) Phase I. A software upgrade for the Human Resources/Payroll system will be required in FY2015. The Information Solutions Fund's fund balance would be used to support this initiative in FY2015. This is part of the normal maintenance and use process of the software, which must be maintained and upgraded about every three years to stay on a version that is supported by the vendor.

Customer Relationship Management (CRM) System. A CRM system, such as 311/single number or similar call system will need further research and analyses soon, along with its electronic version via social media, web site and other applications. This focuses a new emphasis on customer service, especially to provide citizens an easy to remember number when calling the City for assistance. CRM also includes on-line and new media methods of communicating with City government, which again is a new focus of management. The cost estimate for this program is \$2 million to \$5 million over several years and will positively impact the service provision for numerous City departments and operations.

Replacement/New Technologies. Public Safety will need software licensing upgrades, such as for call recording, ticket writers, and fire station alerting systems. A preliminary cost estimate is over \$1 million to complete a replacement/new technologies program.

Replacement Radio System. The City Council approved a system purchase agreement with Motorola Solutions for the upgrade of the City's public safety and public works communications system that supports City departments and all critical communication for emergency responders. The upgrade to a current generation digital system will more effectively meet the requirements of first responders and fulfill state and federal objectives for interoperability among the region's similar agencies. This system will replace the City's current system acquired in 1992, which is no longer supported by the manufacturer. Although project financing is secured by tax notes and dedicated funding from Crime Control and Prevention District (CCPD), ongoing maintenance will be required beginning in FY2015. Maintenance for the existing system is provided by City staff. The new system will require software maintenance/support that does not exist in the current system. Additionally, manufacturer support will likely be required for hardware maintenance on the new system. A preliminary cost for the required maintenance to meet federal compliance and regulations is estimated to be \$1 million to \$3 million annually or more.

LIBRARY

Collection Demands. As Fort Worth continues to grow, the demand for up-to-date materials that are available in a variety of formats grows. Funds for material collections have not increased to meet this demand. The Fort Worth Library's materials budget is below average among U.S. libraries serving populations of 500,000 to 999,000, ranking 36th out of 53 libraries. As residents acquire smart phones, tablets and e-readers, their demand for downloadable books, music and video has increased dramatically. Publishers charge libraries three to five times more than standard consumer retail prices for these new e-formats. Meeting demand for these new downloadable formats places additional strain on the budget. An estimated \$500,000 additional annually is needed to absorb the costs of these new formats without seriously affecting the library's ability to continue providing books and other traditional, heavily-used materials.

Facilities/Maintenance Needs. While structurally sound, existing library facilities continue to have ongoing maintenance, repair and renovation needs. A number of the branch libraries are badly in need of

re-carpeting, painting and other cosmetic maintenance. Signage is also inadequate. Older facilities have significant problems with mechanical systems and inadequate electrical, telecommunication and network capabilities, which hamper the Library's transition to 21st century library services. Studies done in conjunction with the Library System Master Plan, *20/20 Vision*, approved by Council in 2011, found that most library users are within an eight-minute drive of their library. Residents in far north, far west, and far southwest Fort Worth, and several pockets inside Loop 820 do not have equitable access to library services. Additional facilities recommended in the System Master Plan would address these underserved areas of the City. Ongoing operational costs for the two facilities being considered for inclusion in the 2014 bond election will place an additional burden on the General Fund.

Central Library Utilization. Although in a good location, the Central Library is underutilized due to its poor street presence, perceived inadequate parking, and poor space layout and utilization. It is a large facility and basic maintenance items such as carpet replacement, which has not been done since 1995, are expensive. As the local neighborhood library for downtown workers, businesses and residents, it needs to make its most highly used services and materials more convenient to those entering the facility. Recommendations from Downtown Fort Worth, Inc.'s unfunded 3rd Street Plan address some of the street presence issues. The unfunded Library System Master Plan, *20/20 Vision Master Plan*, as recommended to the Council for consideration and approved by the Library Advisory Board, outlines recommended space layout and utilization improvements and estimated costs.

Technology Upgrades. The Library has installed radio frequency identification technology (RFID) in two libraries. RFID provides increased security for library materials and improves customer convenience and staff efficiencies by automating and streamlining some checkout and check-in operations. Funding is needed to convert the Central Library and branches. Additionally, with the use of mobile technology and bring your own devices (BYOD), the Library is seeing an increased demand on its broadband capacity and speed. Additional resources will be needed to keep up with the ever-increasing need to expand our technology infrastructure.

MUNICIPAL COURT

Addition of a Bond Window at 350 Belknap Jail Location. Current jail operations are contracted with the City of Mansfield. One issue that has remained problematic is the inability to provide a bond window at the 350 Belknap jail location for defendants in custody to be released on bond or payment prior to being taken to the Mansfield Law Enforcement Center. This results in additional costs to the City and extended time in jail for defendants. The addition of a bond window staffed by Municipal Court personnel at this location would help expedite the release of prisoners and the collection of funds within the direct care and control of the City of Fort Worth.

Lake Worth Patrol. Over the years, the Lake Worth Trust Fund revenue has decreased due to the loss of lease opportunities resulting from the sale of properties around the lake. As a result, the fund no longer supports the lake patrol operations of six marshals and vehicles. Due to the reduced funding, staffing levels were reduced to three marshals for FY2012. The current dredging operations at Lake Worth posed additional demands on lake patrol operations. To meet those demands, additional marshal staff was added and paid through the dredging project. With regards to the ongoing lake patrol operations, several options have been explored, including transferring operational control to the Police Department; however the increased cost associated with staffing the lake patrol with police officers rather than marshals is thought to be cost prohibitive. If the current level of security at Lake Worth and the surrounding park area will continue to be provided by the Marshal Division, a permanent funding source must be identified.

Enhanced Accessibility (Virtual Court). The Court is currently exploring technology-related enhancements to provide greater accessibility for citizens to resolve their citations. This initiative is known as "Video Court". The concept is currently being utilized in the City of San Antonio and involves the use of a remotely located kiosk, with audio and video screen capability, to provide real time capability to contact a clerk and judge at a current court location. The defendant would be able to speak to a clerk and judge to resolve their citations without having to travel to a courthouse. This initiative has the potential to reduce foot traffic and mail at the current public service locations while providing increased accessibility to

Court services. As a part of the 2014 Bond Program a Video Court solution is being proposed with the North Library facility.

PARKS AND COMMUNITY SERVICES

Growth and Annexation Impacts. Growth of the city in new developing areas located further away from existing infrastructure, operational support and services continues to place increased demands on the City resources. As budget dollars are directed to these new areas, greater burden is put on the operations and maintenance activities in older, central city areas where much of the infrastructure has exceeded its useful life. This dynamic will continue to increase the need for additional funding and facilities.

Increases in Park Units and Acreage. As a result of the 2000 Neighborhood and Community Park Dedication Policy, fully-developed parks are coming online requiring immediate services in developing areas. Since 2000, the City has acquired over 1,462 acres of new parkland. Due to city growth over the last decade, there will be a continued need for both neighborhood and community parks in underserved areas in accordance with the *Park, Recreation and Open Space Master Plan*. Additional park acreage annual maintenance is currently estimated at \$3,000 to \$5,000 per acre for undeveloped/developed parkland resulting in a need to increase total operating expenses accordingly. Funding will be needed for park/athletic field staff and maintenance facilities to increase efficiency and meet current standards. All park district operation compounds are located inside Loop 820. Parks in "outlying areas" currently require an approximate 30-minute drive to reach. Although contract maintenance is the primary source for the delivery of new services, to be fully effective, a diversified operations and management strategy is necessary including the use of various internal staff hired to address these needs.

Contractual Zoo Management. The renewal agreement with the Fort Worth Zoological Association for the provision of management services and oversight of the operations of the Fort Worth Zoo approved May 4, 2010, includes incremental increases to the base contract fee for the first five years of the agreement, plus an annual adjustment for the Consumer Price Index. The remaining incremental increase for FY2015 is \$1 million. The contract has a 20-year term, beginning October 1, 2010 and expiring September 30, 2030.

City of Fort Worth Aquatics Program. In accordance with the *City-wide Aquatic Master Plan* amended in March 2012, the ground work for a long term comprehensive approach to replace existing facilities which have exhausted their useful life has been laid. The 5 to 10 year plan calls for construction of five enhanced neighborhood family aquatic centers, one in each sector of the city. These contemporary designed facilities would encompass 25,000 square feet of full-service facilities in an accelerated manner. Capital funds for design and construction require allocation; and, once complete, operating dollars will be necessary to service and program these facilities, which most likely will rely on a subsidy for sustainability and affordability. In addition, demolition of the remaining five pools, ranging in age of 53 to 87 years is a critical element of the master plan.

Addition of Community Centers. The 2004 CIP allocated \$7.5 million for the design and construction of three community centers. The Northpark Community Center was constructed in partnership with the YMCA and opened in 2008. It is located in the northern area of the City and is operated under contract with the YMCA. The facility to be located in the far southwest area, now known as the Chisholm Trail Community Center, is targeted for completion in FY2014 and operating dollars for that center are included in the adopted FY2014 budget. The south central area of the city has been designated for the third center, which is scheduled to come online in FY2015. The remaining facility will require funding for initial costs to open including furniture, supplies and equipment and thereafter, on-going funding to maintain programs and operations.

PARKS AND COMMUNITY SERVICES/GOLF FUND

Municipal Golf Fund. The Parks and Community Services Department will conduct an analysis in conjunction with the Golf Advisory Committee and the Parks and Community Services Advisory Board to formulate a program policy recommendation for consideration by the City Council on the future

management and operational model for the City's four golf facilities. It is anticipated that the recommended program Policy will continue focus on equity, access and affordability while continuing to provide the public with optimum playing conditions and the highest level of customer service.

Rockwood Golf Course Infrastructure. Rockwood Golf Course which was built in 1938 has exceeded its useful life. The aging infrastructure puts the course at a considerable disadvantage and course conditions have become exceedingly uneconomical to maintain due to outdated turf grasses, inadequate drainage systems and an inefficient irrigation system. The resulting conditions are not conducive to providing the acceptable level of product which is expected in today's competitive market. The need for a policy decision related to re-investment in the infrastructure has reached a critical juncture with respect to the sustainability of this physical asset.

PLANNING AND DEVELOPMENT

Planning and Development Activities. Several years ago, the City experienced a period of unprecedented growth and staff was unable to adequately service the demand. Service delivery times were high for customer service, inspections and plan reviews. However, following input from the development community, the Development division underwent a series of changes in an attempt to improve the quality and speed of its service delivery. These changes included office renovations, implementation of many new policies and practices and an increase in the number of approved positions assigned to various Development sections. The net result has been a reduction in service delivery times. At the same time, these improvements were being made, national and local development activity waned due to the national economic difficulties. During this economic downturn, development activities and revenues decreased and, subsequently, severe cuts were made to the department's budget and staffing. As development activity stabilizes with the slow economic recovery, additional resources will need to be allocated to ensure timely responses to citizens and developers. During the past year, the department has continued to work with stakeholders to improve and enhance development process improvements and customer service delivery.

POLICE

Additional Sixth Division Facility. A Patrol Division facility is needed to accommodate future Sixth Division patrol operations, including support facilities such as a fitness center and community meeting room. As growth continues on the far north side of Fort Worth, a Sixth Patrol Division is necessary to address the needs of this expansive region, which has greater potential than the rest of the city to grow due to developable land and future potential annexations. The far north and far northwest sectors of the city have been the fastest growing since 2000. Due to the recent growth that the City has experienced, the department is evaluating the need to create a Sixth Division to service the City. This will in turn require the need for associated resources.

Jail Contract – For FY2014, the full cost of the Mansfield Jail Services Contract will be budgeted in the Crime Control Prevention District for the first time. Due to the increasing cost of the existing detention service contract, the City of Fort Worth is currently evaluating detention service options.

TRANSPORTATION AND PUBLIC WORKS

Traffic Safety Infrastructure Management. Current funding levels are insufficient for establishing adequate preventive maintenance programs to keep the City's traffic safety infrastructure (streetlights, traffic signals, traffic signs, pavement markings, railroad crossing safety devices, and intelligent transportation systems) performing at industry standards. To replace pavement markings on an eight-year cycle, a proactive Contract Pavement Marking Program was recommended in 2011. However, this program has been delayed in its implementation because of unforeseen economic conditions. As a result, FY2015 or FY2016 is being targeted to begin this program. The program would be phased in over a six-year period, building up to \$920,000 for full program implementation. Additionally, \$350,000 is needed annually to retain a contractor to perform traffic services preventative maintenance. Another \$150,000 is

needed annually to retain an engineering consultant to assist with traffic signal timing studies and implement traffic signal optimization improvements associated with citizen requests.

Street Infrastructure Performance. The goal of the Major Street Maintenance Program is to maintain the street network at a service level of Pavement Quality Index 7, on a scale of 0 (poor) to 10 (excellent). This requires \$24 million annually. The projected FY2014 budget of \$9.5 million leaves a \$14.5 million funding gap. The goal of the Bridge Program is to maintain bridges at a rating of 6 on a scale of 0 (Poor) to 9 (Excellent). To achieve this goal, \$2.5 million is needed annually. The current budget of \$2.2 million leaves a funding gap of \$300,000. In FY2014, \$2.2 million in additional funding will be needed to add one concrete crew and one bridge maintenance crew.

TRANSPORTATION AND PUBLIC WORKS/ENVIRONMENTAL PROTECTION FUND

Changing State and Federal Environmental Mandates/Clean Air Act Compliance Requirements. North Texas is currently in non-attainment for ozone with the National Ambient Air Quality Standards. Proposals have the existing standard potentially dropping to 60 parts-per-billion (ppb) from the current 85ppb resulting in the need for the implementation of additional control measures. Potential control measures that may be enacted and affect the City of Fort Worth operations include, but may not be limited to, regional policies and partnerships, the institution of fees and fines, an independent enforcement situation, and/or other tactics to limit or reduce ozone precursor emission production. Costs associated with these new requirements cannot be determined until the federal lawsuit is finalized later this year and the Clean Air Steering Committee reconvenes to write the control measures anticipated for the next State Implementation Plan.

Sustainability. Sustainability is a broad term used to define a business practice wherein an organization's environmental "footprint" is defined and policies and measures are implemented to minimize or eliminate this impact. Sustainability issues potentially include, but are not limited to, the minimization of the City's waste stream, implementation and enforcement of a clean fleet policy, the application of smart growth and resource conservation programs, and green economic development models. Sustainability will be driving compliance and development issues over the next five years. As the City looks to implement the recommendations of the City's Sustainability Task Force, in addition to required state and federal resource conservation and preservation rules, increased effort will be required to ensure that appropriate evaluation, reductions, and compliance measures are being recorded in the public, private, and commercial sectors. No cost estimate has been determined at this time.

TRANSPORTATION AND PUBLIC WORKS/STORMWATER UTILITY

Capital Improvement Program. There are over \$1 billion in needed capital improvements throughout the City to address severe drainage problems. Additional stormwater utility revenue will need to be generated and/or alternative funding sources identified to continue making steady progress addressing the major deficiencies in the City's drainage system. Additionally, correcting flooding problems in the numerous older, fully-developed sections of the City is going to be cost prohibitive using current standards and conventional construction (individual projects can cost \$50 - \$100 million). The Stormwater Utility is in the process of developing a strategy for approaching such issues that will be used to guide the prioritization of projects and the framework for developing implementable solutions.

Northside Operations Facility. Stormwater is collaborating with other City departments to construct a multi-departmental facility to house field operations in north Fort Worth. This facility will improve operational efficiency, reducing extended travel periods to and from existing facilities and work locations.

Water Quality Protection. The emphasis on integrating water quality in flood control projects will increase in FY2014. Two primary drivers of this are the Environmental Protection Agency and the Trinity River Vision Authority. The Environmental Protection Agency will place emphasis on stormwater treatment with green infrastructure approaches, watershed based coordination of permitted discharges, and treatment requirements on development. The Trinity River Vision project will increase the need for point and non-point source Best Management Practices (BMPs) in critical drainage areas. Temporary

BMPs during construction will be a growing concern for all departments, which implement capital projects or participate in developer projects.

Federal Flood Insurance Reform. Recent revisions to the National Flood Insurance Program (NFIP) will begin to be phased in to existing flood insurance policies in 2013. Affordable flood insurance is available to all residents of Fort Worth because the City has participated in the NFIP since 1980. The Stormwater Utility's Floodplain Management Program has enhanced the level of participation in the NFIP through the Community Rating System (CRS) and has improved the City's rating to a Level 8 Community under CRS. This improved rating has resulted in a 10% reduction in the flood insurance premiums for residents with policies within mapped floodplains throughout the City. Among the 2012 revisions to the NFIP is the requirement to revise flood insurance premiums to match actuarial rates based upon the risk of flooding. Actuarially-based flood insurance premiums are significantly higher than the NFIP discounted rates, and the difference in premiums is planned to be incrementally phased into affected policies over the next four years. The increased premiums placed on mortgages in floodplains will significantly impact annual expenses for those residents and properties. This may result in increased demand for resolutions to potential flooding problems in these areas, from home buy-outs to structural improvement projects.

WATER DEPARTMENT

Drought Response Program. The Water Department has been working with the Tarrant Regional Water District (TRWD), the Trinity River Authority and the cities of Dallas, Arlington and Mansfield to develop consistent and updated Emergency Water Management and Drought Contingency Plans for the Texas Commission on Environmental Quality (TCEQ). Updated plans are required every five years and will be completed by May 1, 2014. From a drought perspective, all triggers would remain the same; however, water use reduction will focus on non-essential water use, primarily outdoor watering of lawns and landscapes. Stage 1 was entered on June 3, 2013. While the Water Department currently budgets for the enforcement of this program as part of the Water Conservation section, it is anticipated that there will be a reduction in water service revenues due to the restriction of customer water usage.

Water Supply. TRWD is the exclusive provider of raw water to the City of Fort Worth and its wholesale water customers. The rate charged by TRWD for raw water is projected to increase by more than 75% over the next 10 years. The primary driver of this rate increase is the cost of the Integrated Pipeline project, which will transport additional water from Cedar Creek and Richland Chambers Reservoirs to Tarrant County by 2020 to support regional community and economic growth. This significant increase will likely present funding challenges to the Water Department over the next 10 years.

Revised Total Coliform Rule. On February 13, 2013, the U.S. Environmental Protection Agency (EPA) approved new drinking water regulations, which will apply to all public water systems effective April 1, 2016. The City will be required to implement changes to water quality testing for the public water supply. While the Water Department budgets for regulatory compliance, the revisions to improve/maintain public health protection are expected to result in some level of budgetary and/or operational impacts to meet the future service needs.

Biosolids Land Application. The Village Creek Water Reclamation Facility has been treating and land applying Class A Biosolids since 1995. Each year, an average of 100 dry tons per day is dewatered, lime stabilized, transported and applied to pastures within a nine county area adjacent to Tarrant County. Since 1995, populations in the rural areas have been increasing, thereby creating impact issues related to biosolids land application. During the past year, the Texas Commission on Environmental Quality has been evaluating these impacts and is expected to present its findings in November 2013. It is expected that this evaluation will result in increased biosolids regulations controlling impact to rural populations. These regulation changes may impact costs related to our current land application program.

ORDINANCE NO. _____

AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH DEPARTMENT, DIVISION AND OFFICE OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FORT WORTH FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, AND APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH ESTIMATE; PROVIDING FOR PUBLIC HEARINGS UPON THIS ORDINANCE BEFORE THE ENTIRE CITY COUNCIL SITTING AS A COMMITTEE OF THE WHOLE; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION AND FINAL PASSAGE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That the appropriation for the ensuing fiscal year beginning October 1, 2013, and ending September 30, 2014, for the different departments and purposes of the City of Fort Worth be fixed and determined as follows:

I. GENERAL FUND

1.	City Attorney	\$6,012,150
2.	City Auditor	\$2,526,279
3.	City Manager	\$5,896,726
4.	City Secretary	\$1,109,842
5.	Code Compliance	\$17,013,264
6.	Financial Management Services	\$8,231,317
7.	Fire	\$119,744,262
8.	Housing and Economic Development	\$4,956,592

9.	Human Resources	\$3,489,331
10.	Library	\$19,012,018
11.	Municipal Court	\$16,909,218
12.	Non-Departmental	\$65,937,993
13.	Parks Community Services	\$41,985,341
14.	Planning and Development	\$11,392,166
15.	Police	\$204,225,440
16.	Transportation and Public Works	\$44,493,472
	GENERAL FUND TOTAL	\$572,935,411

II. CIVIL SERVICE STAFFING

Police Department:

Effective October 1, 2013, Civil service staffing for the Police Department will consist of 1,549 Authorized Positions as follows: 1,105 officers, 211 detectives, 164 sergeants, 46 lieutenants, 15 captains, 5 deputy chiefs and 3 assistant chiefs.

Fire Department:

Effective October 1, 2013, Civil service staffing for the Fire Department will consist of 884 Authorized Positions as follows: 443 firefighters, 202 engineers, 122 lieutenants, 86 captains, 24 battalion chiefs, 4 division chiefs and 3 deputy chiefs.

This ordinance does not create a new classification, rank, or position within the Police Department or the Fire Department. This ordinance authorizes reductions to the number of positions in existing classifications but does not create any vacancies within the Police Department or the Fire Department.

Attached as Addendum A, and made a part of this ordinance by incorporation, are the salary schedules for Fort Worth Fire Department civil service classifications below the classification of Division Chief and Fort Worth Police Department civil service classifications below the classification of Deputy Chief for the fiscal year beginning October 1, 2013. These schedules set out the annual base pay for each listed civil service classification in the Fort Worth Fire Department and in the Fort Worth Police Department and provide for additional seniority pay as determined by each civil service employee's anniversary date. The seniority pay provided for in this ordinance is in addition to and not in lieu of the longevity pay provided for by Texas Local Government Code section 141.032.

III. CAPITAL PROJECTS SERVICES FUND

The Capital Projects Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of engineering services and other such sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Capital Projects Services, as provided in the budget of the City Manager, which includes a total Capital Projects Services Fund appropriation of \$14,228,642.

IV. CRIME CONTROL AND PREVENTION DISTRICT FUND

The Crime Control and Prevention District Fund shall be provided with such revenue as shall be appropriated to same by the Fort Worth Crime Control and Prevention District in accordance with law, and such money shall be used as provided for by law and the purposes specified by the Fort Worth Crime Control and Prevention District, and as provided in the budget of

the City Manager, which includes a total Crime Control and Prevention District Fund appropriation of \$62,320,362.

V. CULTURE AND TOURISM FUND

The Culture and Tourism Fund shall be provided with such revenue as may be secured from the Hotel/Motel Occupancy Tax and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Culture and Tourism Fund, as provided in the budget of the City Manager, which includes a total Culture and Tourism Fund appropriation of \$35,437,069.

VI. ENVIRONMENTAL PROTECTION FUND

The Environmental Protection Fund shall be provided with such revenue as may be secured from the City's environmental protection fee and other such sources as may become available from environmental projects, and such money shall be used to meet the requirements of the Environmental Protection Fund, as provided in the budget of the City Manager, which includes a total Environmental Protection Fund appropriation of \$4,742,916.

VII. EQUIPMENT SERVICES FUND

The Equipment Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the performance of maintenance and other operations at the City's three service centers, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Equipment Services Fund, as provided in

the budget of the City Manager, which includes a total Equipment Services Fund appropriation of \$28,219,625.

VIII. GROUP HEALTH AND LIFE INSURANCE FUND

The Group Health and Life Insurance Fund shall be provided with such revenue as may be secured from City contributions from each operating department/fund, from contributions from employees and retirees, and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Group Health and Life Insurance Fund, as provided in the budget of the City Manager, which includes a total Group Health and Life Insurance Fund appropriation of \$103,133,047.

IX. INFORMATION SYSTEMS FUND

The Information Systems Fund shall be provided with such revenue as may be secured from in-house transfers from City departments for the provision of basic telephone line service, maintenance of telephone lines and instruments, lease/purchase of telephone instruments and other equipment, support in the operation and maintenance of personal computers, design, fabrication, procurement, installation and maintenance of electronic equipment, maintenance of the trunk system, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Information Systems Fund, as provided in the budget of the City Manager, which includes a total Information Systems Fund appropriation of \$25,327,781.

X. LAKE WORTH TRUST FUND

The Lake Worth Trust Fund shall be provided with such revenue as may be secured from sales and leases of Lake Worth properties and other sources, as shown in the budget of the City Manager, and such money shall be used to meet requirements of the Lake Worth Trust Fund, as provided in the budget of the City Manager, which includes a total Lake Worth Trust Fund appropriation of \$206,000.

XI. MUNICIPAL AIRPORTS FUND

The Municipal Airports Fund shall be provided with such revenue as may be secured from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Municipal Airports Fund, as provided in the budget of the City Manager, which includes a total Municipal Airports Fund appropriation of \$4,833,553.

XII. MUNICIPAL GOLF FUND

The Municipal Golf Fund shall be provided with such revenue as may be secured from the Pecan Valley, Rockwood, Meadowbrook, and Sycamore Creek Golf Courses and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Municipal Golf Fund, as provided in the budget of the City Manager, which includes a total Municipal Golf Fund appropriation of \$4,988,364.

XIII. MUNICIPAL PARKING FUND

The Municipal Parking Fund shall be provided with such revenue as may be secured from commercial off-street parking to employees and citizens and commercial office space leases in the

Municipal Parking Garage and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Municipal Parking Fund, as provided in the budget of the City Manager, which includes a total Municipal Parking Fund appropriation of \$6,934,278.

XIV. OFFICE SERVICES FUND

The Office Services Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of microfilming and office copying services, printing and graphics services, plus other in-house functions such as messenger and mail services, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Office Services Fund, as provided in the budget of the City Manager, which includes a total Office Services Fund appropriation of \$1,482,852.

XV. RED LIGHT ENFORCEMENT FUND

The Red Light Enforcement Fund shall be provided with such revenue as may be secured from the automatic red light camera enforcement program and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Red Light Enforcement Program, as provided in the budget of the City Manager, which includes a total Red Light Enforcement Fund appropriation of \$9,843,330.

XVI. RISK MANAGEMENT FUND

The Risk Management Fund shall be provided with such revenue as may be secured from City contributions from each operating fund and from the various sources included in the budget of the

City Manager, and such money shall be used to meet the requirements of the Risk Management Fund, as provided in the budget of the City Manager, which includes a total Risk Management Fund appropriation of \$7,042,898.

XVII. SOLID WASTE FUND

The Solid Waste Fund shall be provided with such revenue as may be secured from the collection of municipal solid waste and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Solid Waste Fund, as provided in the budget of the City Manager, which includes a total appropriation for the Solid Waste Fund of \$56,060,962.

XVIII. SPECIAL TRUST FUND

The Special Trust Fund shall be provided with such revenue as may be secured from contributions, gifts, and transfers from entities, groups, organizations, or outside sources; and such money shall be used to fund operations in the General Fund and for other specific purposes, which includes a total Special Trust Fund estimated appropriation of \$7,540,257. The total estimate is appropriated to the following departments/funds, and contributed by the listed potential donors:

1. City Manager's Office \$41,000

Potential Donors: Aetna, American Airlines, Artes de la Rosa, Bank of America, Bass Hall for the Performing Arts, Cash America, Coca Cola Bottling Co., Comerica, Easter Seals Greater Northwest Texas, Fort Worth Catholic Charities, Fort Worth Chamber of Commerce, Fort Worth Hispanic Chamber of Commerce, Fort Worth Independent School District,

Fort Worth Museum of Science and History, Fort Worth Modern Art Museum, Fort Worth Promotion Fund c/o Mayor's Office, Fort Worth Transportation Authority, Friends of the Fort Worth Public Library, Inc, Fort Worth Public Library Foundation, Goodwill Industries, JPS Health Network, Junior League of Fort Worth, KERA, Mental Health Connection, Metropolitan Black Chamber of Commerce, Multicultural Alliance, Starbucks, State Farm Insurance, Tarrant County College, Tarrant County Government, Tarrant County MHMR, Texas Christian University, Texas Health Resources, Texas Wesleyan University, University of Texas at Arlington, United Way of Tarrant County, Wal-Mart, Workforce Solutions for Tarrant County, Q Cinema, individual citizen donations and other corporate donations.

2. Code Compliance \$1,450,000

Potential Donors: Community Foundation of North Texas, Wal-Mart, PetSmart, Inc., PetSmart Charities, Sid W. Richardson Foundation, Sophie S. Bass Foundation, Federal Express, Cowtown Loves Shelter Pets, Animal Control Agencies, J.C. Penney, Fort Worth citizens, rescue agencies, individual citizen and anonymous donors.

3. Fire \$151,018

Potential Donors: Tarrant County, Wal-Mart and Sam's Club Foundation, Fire Safety Education Trust, individual citizen donations and other corporate donations.

4. Housing and Economic Development \$2,000

Potential Donors: United States Department of Housing and Urban Development, Fort Worth Housing Authority, Bank of America Home Loans, Tarrant County Housing Partnership, Housing Opportunities of Fort Worth, Fort Worth Mortgage Bankers Association, Greater Fort Worth Association of Realtors, Fort Worth Association of Realists, Wells Fargo Home Mortgage, PNC Mortgage, Chase Mortgage Bank and other housing service organizations, real estate brokers or mortgage companies.

5. Library \$1,500,000

Potential Donors: Friends of the Fort Worth Public Library, Inc., Fort Worth Public Library Foundation, Hazel Vaughn Leigh Trust, Gray Trust, Virginia O'Donnell Trust, Addie Levy Trust, Fort Worth Genealogical Society, Woodhaven Community Development, Inc., and Patrons of East Regional Library.

6. Parks and Community Services \$3,700,000

Potential Donors: Fort Worth Garden Club, Fort Worth Botanical Society Fuller Foundation, Amon G. Carter Foundation, Mayfest, Inc., Streams and Valleys, Inc., Chesapeake, Johnson Controls, TXU Energy, Oncor, ATMOS Energy, Summer Day Camp Registrants, Friends of the Fort Worth Nature Center, Log Cabin Village Heritage Foundation, Van Zandt Cottage Friends, Inc., Programs Registrants, Sports Advisory Council, Community Action Partners, Community Centers Advisory Group, Fitness and Recreational Program Registrants, Log Cabin Village, Texas Health

and Human Services Commission, Fort Worth Independent School District, Optimist Club, Texas Department of Agriculture, Mobile Recreation Registrants, XTO Energy, Quicksilver Resources, Contract Program Registrants, Fort Worth Lawn and Sprinkler, E Developments, Fresnel Technologies, Pier 1 Imports, Jacobs Engineering, Lockheed Martin, Speedway Children’s Charities, Fort Worth & Western Railroad, Reilly Family Foundation, Texas International Energy Partners, Impart Financial, Kline & Co., Southside Bank, The Ryan Foundation, Dubose Family Foundation, Kensington Properties, Justin Brands, Inc., Southwestern Exposition & Livestock, Collins & Mott LP, Perdue, Brandon, Fielder, Collins, Dunaway Associates, LP, Quarles, Westside Unitarian Universalist Church, Tarleton State University, JP Morgan Bank, Freese-Nichols, Inc., Quorum Architects, Inc., Individual Donors, Randy Parham, DDS, Sid Richardson Foundation, Fort Worth Water Department, Goff Family Foundation, Southwest Water, Fort Worth Dog Park Association, The Human Source Foundation, individual citizen donations and other corporate donations.

7. Police \$666,239

Potential Donors: FWPOA, FWBLEOA, FWLPOA, Bank of Texas, Cash America, National Association of Town Watch, Burros Promotional, Best Impressions, Enviro-Health Systems, Elliott Inc., CVS, Inc., TigerDirect.com, Office Depot, Wal-Mart Foundation, Home Depot, Sports Authority, FedEx Kinko’s, Bass Security, Life Fitness, Corporate

Express, Best Buy, Kroger Grocery Store, RBI Productions, Supercircuits Inc, Tech Depot, Rent-A-Center, GT Distributors, Corporate Safe Specialists, Sam's Club Foundation, Target, BCI Technologies, Medicare Rents Company, Wiley X Eyewear, Videology Imaging, SWAT Support Group, K-9 Support Group, Mounted Support Group, Bike Support Group, Western Hills North Neighborhood Association, Cobham Tracking, AT&T, Kaploss Security, Clickit, John Peterson, Fit For Life, Liberty Mutual Insurance, Chesapeake and Anonymous Donors, Police Officers Award Group, and other private and corporate donations.

8. Solid Waste \$30,000

Potential Donors: Bell Helicopter Textron, Coca Cola Bottling Company of North Texas, Fort Worth Star Telegram, Miller Brewing Company, Lockheed Martin, TXU Electric, Burlington Northern Sante Fe Corporation, Tandy RadioShack, Motorola, Green Mountain Energy, Jacobs Engineering, Silver Creek Materials, Chesapeake Energy Corporation, XTO Energy and Ozarka Spring Water Company, Wal-Mart, Waste Management, Inc., Bassham Foods, PepsiCo, Nestle, Bridgestone Firestone, Downtown Fort Worth Inc., Republic, Progressive, Trash Busters, Going Green, Valet Waste, UT Arlington, Goodwill Industries and other corporate donations.

XIX. STORMWATER UTILITY FUND

The Stormwater Utility Fund shall be provided with such revenue as may be secured from the provision of Stormwater services, and such money shall be used to meet the requirements of the Stormwater Utility Fund, as provided in the budget of the City Manager, which includes a total Stormwater Utility Fund appropriation of \$35,278,001.

XX. TEMPORARY LABOR FUND

The Temporary Labor Fund shall be provided with such revenue as may be secured from in-house charges to City departments for the provision of temporary labor services and other such sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Temporary Labor Fund, as provided in the budget of the City Manager, which includes a total Temporary Labor Fund appropriation of \$982,620.

XXI. UNEMPLOYMENT COMPENSATION FUND

The Unemployment Compensation Fund shall be provided with such revenue as may be secured by contributions from City operating funds and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Unemployment Compensation Fund, as provided in the budget of the City Manager, which includes a total Unemployment Compensation Fund appropriation of \$522,470.

XXII. WATER AND SEWER FUND

The Water and Sewer Fund shall be provided with such revenue as may be secured from the sale of water, sewer services, and other sources as shown by other ordinances heretofore passed, and such money shall be used to meet the requirements of the Water and Sewer Fund as provided in the

budget of the City Manager, which includes a total appropriation for the Water and Sewer Fund of \$386,443,275.

XXIII. WORKERS' COMPENSATION FUND

The Workers' Compensation Fund shall be provided with such revenue as may be secured from City contributions from each operating department/fund and from the various sources included in the budget of the City Manager, and such money shall be used to meet the requirements of the Workers' Compensation Fund, as provided in the budget of the City Manager, which includes a total Workers' Compensation Fund appropriation of \$13,117,131.

SECTION 2.

That all appropriation ordinances approved by the City Council effecting this budget for the ensuing fiscal year beginning October 1, 2013, and ending September 30, 2014, are hereby ratified and incorporated into the same.

SECTION 3.

That the distribution and division of the above named appropriations be made in accordance with the budget of expenditures submitted by the City Manager and as revised by the City Council in accordance with the provisions of the City Charter and adopted by the City Council, which budget is on file with the City Secretary, incorporated herein, and made a part of this ordinance by reference thereto and shall be considered in connection with the expenditures of the above appropriations.

SECTION 4.

That on Tuesday, August 13, 2013, the City Manager presented to the City Council his budget estimate; that the City Council of the City of Fort Worth shall sit as a committee of the whole in the Council Chamber at the City Hall in the City of Fort Worth on the 20th day of August, A.D. 2013, at 10:00 o'clock A.M., to hear any complaints, suggestions, or observations that any citizen, taxpayer, or party interested may desire to make with reference to any or all of the provisions of this ordinance; and that such committee shall continue its deliberations from time to time and day to day until the public has been given a full opportunity to be heard.

SECTION 5.

That following the commencement of the public hearings for which provision has been made in the preceding section this ordinance shall be published two times.

SECTION 6.

That this ordinance shall be first published in the official newspaper of the City of Fort Worth, which newspaper is one of general circulation in said City, after its initial reading.

SECTION 7.

That this ordinance shall not be presented for second reading and final passage until ten (10) full days have elapsed after its first publication, as provided by the Charter of said City.

SECTION 8.

That following the second reading and final passage, this ordinance shall again be published in the official newspaper of the City of Fort Worth along with a schedule of changes made by the City Council to the City Manager's originally proposed budget.

SECTION 9.

That should any part, portion, section, or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, or parts of sections of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

SECTION 10.

That all ordinances and appropriations for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 11.

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:

ATTEST:

Sarah J. Fullenwider
City Attorney

Mary J. Kayser
City Secretary

Introduced on First Reading: August 20, 2013

Adopted: September 17, 2013

Effective: _____

Addendum A

AVERAGE 56 HOUR SCHEDULE

Title	Job Code		A	B	C	D	E	F
FIRE FIGHTER	Y01 / 1032	HR	\$17.06	\$17.91	\$18.81	\$19.75	\$20.74	\$21.77
		MO	\$4,141	\$4,347	\$4,564	\$4,793	\$5,032	\$5,283
		AN	\$49,691	\$52,166	\$54,766	\$57,512	\$60,382	\$63,398
		OT*	\$25.59	\$26.87	\$28.22	\$29.63	\$31.11	\$32.66
FIRE ENGINEER	Y02 / 1031	HR	\$22.69	\$23.83				
		MO	\$5,507	\$5,782				
		AN	\$66,082	\$69,389				
		OT*	\$34.04	\$35.75				
FIRE LIEUTENANT	Y03 / 1030	HR	\$24.91	\$26.15				
		MO	\$6,044	\$6,346				
		AN	\$72,530	\$76,149				
		OT*	\$37.37	\$39.23				
FIRE CAPTAIN	Y04 / 1029	HR	\$27.77	\$29.16				
		MO	\$6,739	\$7,075				
		AN	\$80,870	\$84,906				
		OT*	\$41.66	\$43.74				
FIRE BATTALION CHIEF	Y05 / 1028	HR	\$31.73	\$33.31				
		MO	\$7,700	\$8,084				
		AN	\$92,394	\$97,011				
		OT*	\$47.59	\$49.97				

40 HOUR SCHEDULE

Job Title	Job Code		A	B	C	D	E	F
FIRE FIGHTER	Y01 / 1032	HR	\$23.89	\$25.08	\$26.33	\$27.65	\$29.03	\$30.48
		MO	\$4,141	\$4,347	\$4,564	\$4,793	\$5,032	\$5,283
		AN	\$49,691	\$52,166	\$54,766	\$57,512	\$60,382	\$63,398
		OT*	\$35.84	\$37.62	\$39.50	\$41.48	\$43.55	\$45.72
FIRE ENGINEER	Y02 / 1031	HR	\$31.77	\$33.36				
		MO	\$5,507	\$5,782				
		AN	\$66,082	\$69,389				
		OT*	\$47.66	\$50.04				
FIRE LIEUTENANT	Y03 / 1030	HR	\$34.87	\$36.61				
		MO	\$6,044	\$6,346				
		AN	\$72,530	\$76,149				
		OT*	\$52.31	\$54.92				
FIRE CAPTAIN	Y04 / 1029	HR	\$38.88	\$40.82				
		MO	\$6,739	\$7,075				
		AN	\$80,870	\$84,906				
		OT*	\$58.32	\$61.23				
FIRE BATTALION CHIEF	Y05 / 1028	HR	\$44.42	\$46.64				
		MO	\$7,700	\$8,084				
		AN	\$92,394	\$97,011				
		OT*	\$66.63	\$69.96				

*All listed overtime rates are estimated minimum overtime rates reflecting base pay only. Actual overtime rates will also include other eligible pay elements for each individual firefighter

ORDINANCE NO. _____

AN ORDINANCE SETTING FORTH AN ESTIMATE OF THE EXPENSE OF THE GENERAL DEBT SERVICE FUND OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FORT WORTH FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, AND APPROPRIATING MONEY FOR THE GENERAL DEBT SERVICE FUND AND PURPOSE OF SUCH ESTIMATE; APPROPRIATING MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENT ON ALL OUTSTANDING GENERAL INDEBTEDNESS; PROVIDING FOR PUBLIC HEARINGS UPON THIS ORDINANCE BEFORE THE ENTIRE CITY COUNCIL SITTING AS A COMMITTEE OF THE WHOLE; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION AND FINAL PASSAGE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That the appropriation for the ensuing fiscal year beginning October 1, 2013, and ending September 30, 2014, for General Debt Service Fund, for the purpose of paying interest and principal and creating a sinking fund for all outstanding general indebtedness be estimated as \$79,838,122.

SECTION 2.

That all appropriation ordinances approved by the City Council effecting this budget for the ensuing fiscal year beginning October 1, 2013, and ending September 30, 2014, are hereby ratified and incorporated into the same.

SECTION 3.

That the distribution and division of the above named appropriations be made in accordance with the budget of expenditures submitted by the City Manager and as revised by the City Council in accordance with the provisions of the City Charter and adopted by the City Council, which budget is on file with the City Secretary , incorporated herein, and made a part of this ordinance by reference thereto and shall be considered in connection with the expenditures of the above appropriations.

SECTION 4.

That on Tuesday, August 13, 2013, the City Manager presented to the City Council his budget estimate; that the City Council of the City of Fort Worth shall sit as a committee of the whole in the Council Chamber at the City Hall in the City of Fort Worth on the 20th day of August, A.D. 2013, at 10:00 o'clock A.M., to hear any complaints, suggestions, or observations that any citizen, taxpayer, or party interested may desire to make with reference to any or all of the provisions of this ordinance; and that such committee shall continue its deliberations from time to time and day to day until the public has been given a full opportunity to be heard.

SECTION 5.

That should any part, portion, section, or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, or parts of sections of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

SECTION 6.

That all ordinances and appropriations for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 7.

That following the commencement of the public hearings for which provision has been made in accordance with the preceding section 4, this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:

Sarah J. Fullenwider
City Attorney

Introduced on First Reading: August 20, 2013

Adopted: September 17, 2013

Effective: _____

ATTEST:

Mary J. Kayser
City Secretary

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL AD VALOREM TAX ON ALL PROPERTY, REAL, PERSONAL AND MIXED, SITUATED WITHIN THE TERRITORIAL LIMITS OF THE CITY OF FORT WORTH, TEXAS, AND ALL PERSONAL PROPERTY OWNED IN SAID CITY OF FORT WORTH, TEXAS, ON THE FIRST DAY OF JANUARY, A.D. 2013, EXCEPT SUCH PROPERTY AS MAY BE EXEMPT FROM TAXATION BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS; AND PROVIDING FOR A PENALTY; AND PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION AND FINAL PASSAGE THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That there is hereby levied, adopted and shall be collected by the City of Fort Worth, Texas, as provided by law, an annual ad valorem tax for the year 2013, at the rate of \$0.8550 on every one hundred dollar (\$100.00) valuation on all property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, on the first day of January, A.D. 2013, liable under the law to taxation and not exempt therefrom by the Constitution and laws of the State of Texas. The ad valorem tax rate is divided into a maintenance and operation levy of \$0.6759 for general fund operations and a debt levy of \$0.1791 for servicing outstanding debt obligations.

SECTION 2.

That the debt portion of the tax levy, which is hereinbefore made, is to provide for the payment of interest and to create a redemption fund to discharge and pay principal and interest on any general obligations due or owing by the City of Fort Worth, Texas, and shall not be taken as an

addition to levies for the same purpose in the respective ordinances authorizing and creating such obligations, but the levy hereinbefore made is made pursuant to and for the purpose of carrying out and complying with the provisions of said prior ordinances. The General Debt Service Fund shall receive payment of twenty, and ninety-five hundredths percent (20.95%) of the current taxes collected.

SECTION 3.

That the taxes provided for herein are levied upon all taxable property, real, personal and mixed, situated in, and all personal property owned in, the City of Fort Worth, Texas, as assessed, valued and described in the assessment tax rolls and the tax books of the City of Fort Worth, Texas, for the year 2013, and any supplemental assessments thereof, as the same have been or shall be presented to the City Council of the City of Fort Worth, Texas, by the Assessor and Collector of Taxes of said City of Fort Worth, Texas.

SECTION 4.

That, because the total amount of taxes to fund maintenance and operations will be greater than last year and because the tax rate exceeds the effective maintenance and operations rate, the following statements are made as required by Section 26.05 of the Texas Tax Code: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE DUE TO INCREASED PROPERTY VALUATIONS. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 21.8%. HOWEVER, BECAUSE A PORTION OF THE TAX RATE ALLOCATED FOR OPERATIONS AND MAINTENANCE HAS BEEN SHIFTED

TO DEBT SERVICE, AT THIS TAX RATE, A PROPERTY VALUED AT \$100,000 WOULD PAY \$10.00 LESS FOR OPERATIONS AND MAINTENANCE THAN IN THE PREVIOUS YEAR.

SECTION 5.

That the taxes provided for herein are due on receipt of a tax bill and are delinquent if not paid before February 1, 2014. Unless otherwise specifically set forth by law, failure to send or receive the tax bill shall not, however, affect the validity of the taxes, penalty or interest herein imposed, the due date, the existence of a tax lien, or any procedure instituted to collect such taxes, penalty or interest.

SECTION 6.

That if a person pays one-half of the taxes required to be paid by virtue of this Ordinance before December 1, 2013, he or she may pay the remaining one-half of such taxes without penalty or interest at any time before July 1, 2014.

SECTION 7.

(a) That a delinquent tax incurs a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2014. However, a tax delinquent on July 1, 2014, incurs a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

(b) That if a person who exercises the split payment option provided by Section 6 above fails to make the second payment before July 1, 2014, the second payment is delinquent and incurs a penalty of twelve percent (12%) of the amount of the unpaid tax.

SECTION 8.

That in addition to the penalty set out above, a delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Said interest of one percent (1%) per month shall be added to said taxes in the event the payment thereof shall become delinquent as above set forth, and said interest shall attach on the first day of each month thereafter until the taxes shall have been paid, which interest and the penalty provided for above shall be and become a part of said taxes and be payable as such.

SECTION 9.

That a tax that becomes delinquent on or after February 1, 2014, but not later than May 1, 2014, and that remains delinquent on July 1, 2014, shall incur an additional penalty of twenty percent (20%) of the amount of the delinquent tax, penalty and interest to defray costs of collection. Such twenty percent (20%) penalty and collection procedures are imposed pursuant to Sections 6.30 and 33.07 of the Property Tax Code and are in addition to the other penalties and interest which are due and owing according to law.

SECTION 10.

That a tax that becomes delinquent on or after June 1, 2014, under Section 26.07(f),

26.15(e), 31.03, 31.031, 31.032, 31.04, or 42.42 of the Tax Code shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty, and interest due, to defray costs of collection, pursuant to Section 33.08 of the Property Tax Code. Such additional penalty is in addition to the other penalties and interest which are due and owing according to law.

SECTION 11.

That a tax imposed on tangible personal property that becomes delinquent on or after February 1, 2014, shall incur an additional penalty of twenty percent (20%) pursuant to Property Tax Code Section 33.11, on the later of the date the tax becomes subject to the outside attorney collection contract of Section 6.30 of the Tax Code or 60 days after the date the taxes become delinquent. Such additional penalty is in addition to the other penalties and interest which are due and owing according to law.

SECTION 12.

That such taxes, penalty and interest shall be and become a lien upon the property on which the taxes are levied, as prescribed by the Charter of the City of Fort Worth, Texas, and the laws of the State of Texas, and such lien shall be and is hereby made a paramount, first and superior lien to all other liens whatsoever on the property on which said taxes are levied.

SECTION 13.

That should any part, portion, section or part of a section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision,

opinion or judgment shall in no way affect the remaining portions, parts, sections or parts of sections of this ordinance, which provision shall be, remain and continue to be in full force and effect.

SECTION 14.

That all ordinances for which provisions have heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 15.

That this ordinance shall take effect and be in full force and effect from and after the date of its passage and publication as required by the Charter of the City of Fort Worth, and it is so ordained.

APPROVED AS TO FORM AND LEGALITY:

Sarah J. Fullenwider
City Attorney

Introduced on First Reading: August 20, 2013

Adopted: September 17, 2013

Effective: _____

ATTEST:

Mary J. Kayser
City Secretary

Ordinance No. _____

AN ORDINANCE DECREASING THE ASSIGNED FUND BALANCE IN THE WORKERS' COMPENSATION FUND IN THE AMOUNT OF \$500,000, IN THE UNEMPLOYMENT COMPENSATION FUND IN THE AMOUNT OF \$250,000, IN THE TEMPORARY LABOR FUND IN THE AMOUNT OF \$250,000, AND IN THE RISK MANAGEMENT FUND IN THE AMOUNT OF \$3,000,000 FOR THE PURPOSE OF TRANSFERRING FUNDS TO THE GENERAL FUND TO STRENGTHEN FUND BALANCE; PROVIDING FOR A SEVERABILITY CLAUSE; MAKING THIS ORDINANCE CUMULATIVE OF PRIOR ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS:

SECTION 1.

That in addition to those amounts allocated to the various City departments for Fiscal Year 2013-2014 in the Budget of the City Manager, there shall also be decreased the assigned fund balance in the Worker's Compensation Fund in the amount of \$500,000, in the Unemployment Compensation Fund in the amount of \$250,000, in the Temporary Labor Fund in the amount of \$250,000, and in the Risk Management Fund in the amount of \$3,000,000 for the purpose of transferring funds to the General Fund to strengthen fund balance.

SECTION 2.

That should any portion, section or part of a section of this ordinance be declared invalid, inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way impair the remaining portions, sections, or parts of sections of this ordinance, which said remaining provisions shall be and remain in full force and effect.

SECTION 3.

The Finance Director certifies that upon approval of the FY 2013-2014 annual appropriation ordinance, and adoption of this ordinance, funds will be available in the FY 2013-2014 General Fund fund balance. Upon approval, the projected unaudited, assigned fund balance of the General Fund will be \$1,380,998 above the minimum reserve fund balance of \$57,002,632 required by the City's Financial Management Policy Statements.

SECTION 4.

That this ordinance shall be incorporated into the ordinance of the municipal government of the City of Fort Worth for the ensuing Fiscal Year beginning October 1, 2013, and ending September 30, 2014, and all other ordinances and appropriations amending the same except in those instances where the provisions of this ordinance are in direct conflict with such other ordinances and appropriations, in which instance said conflicting provisions of said prior ordinances and appropriations are hereby expressly repealed.

SECTION 5.

This ordinance shall take effect upon adoption.

APPROVED AS TO FORM AND LEGALITY:

Assistant City Attorney

ADOPTED AND EFFECTIVE: _____

**SCHEDULE OF CHANGES
MADE BY THE CITY COUNCIL
TO THE CITY MANAGER'S
PROPOSED FY2014 BUDGET**

EXPLANATION OF REVENUE CHANGES:

Original General Fund Revenue Estimate:		\$562,288,622
Property Tax		
Original Estimate	\$291,805,775	\$1,495,962
Revised Estimate	\$293,301,737	
An increase of \$1,495,962 has been made to the Property Tax revenue category to reflect the change in the collection rate for ad valorem from 98.0% to 98.5%		
Sales Tax		
Original Estimate	\$119,521,199	\$1,413,129
Revised Estimate	\$120,934,328	
An increase of \$1,413,129 has been made to the Sales Tax revenue category based on a better growth projection for sales tax revenue.		
Other Local Taxes		
Original Estimate	\$8,666,437	\$0
Revised Estimate	\$8,666,437	
No Change		
Licenses & Permits		
Original Estimate	\$45,557,225	\$0
Revised Estimate	\$45,557,225	
No Change		
Fines & Forfeitures		
Original Estimate	\$18,630,093	\$0
Revised Estimate	\$18,630,093	
No Change		
Use of Money & Property		
Original Estimate	\$4,380,298	\$0
Revised Estimate	\$4,380,298	
No Change		
From Other Agencies		
Original Estimate	\$1,128,593	\$0
Revised Estimate	\$1,128,593	
No Change		

Service Charges

Original Estimate	\$25,157,759	\$0
Revised Estimate	\$25,157,759	
No Change		

Transfers

Original Estimate	\$47,011,368	\$0
Revised Estimate	\$47,011,368	
No Change		

Other Revenue

Original Estimate	\$429,875	\$0
Revised Estimate	\$429,875	
No Change		

General Fund Revenue Total**\$565,197,713****Net Changes from City Manager's Proposed Budget****\$2,909,091****Use of Fund Balance**

Original Estimate	\$7,737,698	(\$0)
Revised Estimate	\$7,737,698	
Variance in excess fund balance used to balance the FY2014 budget and fund critical services.		

Changes in fund balance use from City Manager's Proposed Budget**(\$0)**

EXPLANATION OF APPROPRIATION CHANGES:

Original General Fund Appropriation:		\$570,026,320
---	--	----------------------

City Attorney's Office

Original Estimate	\$6,012,150	\$0
Revised Estimate	\$6,012,150	

No Changes

City Auditor's Office

Original Estimate	\$2,526,279	\$0
Revised Estimate	\$2,526,279	

No Changes

City Manager's Office

Original Estimate	\$5,596,726	\$300,000
Revised Estimate	\$5,896,726	

The budget increases by \$300,000 for costs associated with the transfer of three authorized positions from Human Resources to the CMO to be part of the newly established Performance Office in CMO.

City Secretary's Office

Original Estimate	\$1,109,842	\$0
Revised Estimate	\$1,109,842	

No Changes

Code Compliance Department

Original Estimate	\$16,686,268	\$326,996
Revised Estimate	\$17,013,264	

The budget increases by \$326,996 for costs associated with the reinstatement of 6.0 authorized positions for Animal Control Officers and Code Compliance Officers that had originally been proposed for reduction.

Financial Management Services Department

Original Estimate	\$8,231,317	\$0
Revised Estimate	\$8,231,317	

No Changes

Fire Department

Original Estimate	\$117,796,094	\$1,948,168
Revised Estimate	\$119,744,262	

The budget increases by \$1,042,852 for the reinstatement of reductions for constant-staffing overtime. The budget also increases by \$905,316 for costs associated with the reinstatement of 12.0 authorized positions for Firefighters that had originally been proposed for reduction.

Housing and Economic Development Department

Original Estimate	\$4,956,592	\$0
Revised Estimate	\$4,956,592	

No Changes

Human Resources Department

Original Estimate	\$3,789,331	(\$300,000)
Revised Estimate	\$3,489,331	

The budget decreases by \$300,000 for costs associated with the transfer of three authorized positions from Human Resources to the CMO to be part of the newly established Performance Office in CMO.

Library Department

Original Estimate	\$19,012,018	\$0
Revised Estimate	\$19,012,018	

No Changes

Municipal Court Department

Original Estimate	\$16,909,218	\$0
Revised Estimate	\$16,909,218	

No Changes

Non-Departmental

Original Estimate	\$65,937,993	\$0
Revised Estimate	\$65,937,993	

No Changes

Parks and Community Services Department

Original Estimate	\$41,866,894	\$118,447
Revised Estimate	\$41,985,341	

The budget increases by \$118,447 for the reinstatement of reductions in the athletics maintenance operations.

Planning & Development Department

Original Estimate	\$11,392,166	\$0
Revised Estimate	\$11,392,166	

No Changes

Police Department

Original Estimate	\$204,225,440	\$0
Revised Estimate	\$204,225,440	

No Changes

TPW Department

Original Estimate	\$43,977,992	\$515,480
Revised Estimate	\$44,493,472	

The budget increases by \$325,800 for the reinstatement of reductions in the in-house street maintenance programs and by \$189,680 for reinstatement of reductions in the alleyway mowing program.

Revised General Fund Appropriation Total**\$572,935,411****Net Changes from City Manager's Proposed Budget****\$2,909,091**

Enterprise, Internal Service and Special Funds:

Municipal Airports Fund

Original Revenue Estimate	\$4,833,553	\$0
Revised Revenue Estimate	\$4,833,553	

No Changes

Original Proposed Appropriation	\$4,833,553	\$0
Revised Appropriation	\$4,833,553	

No Changes

Municipal Golf Fund

Original Revenue Estimate	\$4,988,364	\$0
Revised Revenue Estimate	\$4,988,364	

No Changes

Original Proposed Appropriation	\$4,988,364	\$0
Revised Appropriation	\$4,988,364	

No Changes

Municipal Parking Fund

Original Revenue Estimate	\$6,934,278	\$0
Revised Revenue Estimate	\$6,934,278	

No Changes

Original Proposed Appropriation	\$6,934,278	\$0
Revised Appropriation	\$6,934,278	

No Changes

Solid Waste Fund

Original Revenue Estimate	\$55,359,937	(\$384,723)
Revised Revenue Estimate	\$54,975,214	

A decrease of \$384,723 has been made to the Residential Billing Charges revenue category to reflect a reduction in monthly charges of \$0.25 beginning January 1, 2014 for the 32 and 64 gallon carts used for residential collection.

Original Proposed Appropriation	\$56,060,962	\$0
Revised Appropriation	\$56,060,962	

No Changes

Stormwater Utility Fund

Original Revenue Estimate	\$35,278,001	\$0
Revised Revenue Estimate	\$35,278,001	

No Changes

Original Proposed Appropriation	\$35,278,001	\$0
Revised Appropriation	\$35,278,001	

No Changes

Water and Sewer Fund

Original Revenue Estimate	\$386,443,275	\$0
Revised Revenue Estimate	\$386,443,275	

No Changes

Original Proposed Appropriation	\$386,443,275	\$0
Revised Appropriation	\$386,443,275	

No Changes

Capital Projects Service Fund

Original Revenue Estimate	\$14,228,642	\$0
Revised Revenue Estimate	\$14,228,642	

No Changes

Original Proposed Appropriation	\$14,228,642	\$0
Revised Appropriation	\$14,228,642	

No Changes

Equipment Services Fund

Original Revenue Estimate	\$28,219,625	\$0
Revised Revenue Estimate	\$28,219,625	

No Changes

Original Proposed Appropriation	\$28,219,625	\$0
Revised Appropriation	\$28,219,625	

No Changes

Information Systems Fund

Original Revenue Estimate	\$25,327,781	\$0
Revised Revenue Estimate	\$25,327,781	

No Changes

Original Proposed Appropriation	\$25,327,781	\$0
Revised Appropriation	\$25,327,781	

No Changes

Office Services Fund

Original Revenue Estimate	\$1,482,852	\$0
Revised Revenue Estimate	\$1,482,852	

No Changes

Original Proposed Appropriation	\$1,482,852	\$0
Revised Appropriation	\$1,482,852	

No Changes

Temporary Labor Fund

Original Revenue Estimate	\$982,620	\$0
Revised Revenue Estimate	\$982,620	

No Changes

Original Proposed Appropriation	\$982,620	\$0
Revised Appropriation	\$982,620	

No Changes

Crime Control and Prevention District Fund

Original Revenue Estimate	\$59,378,477	\$0
Revised Revenue Estimate	\$59,378,477	

No Changes

Original Proposed Appropriation	\$59,378,477	\$2,941,885
Revised Appropriation	\$62,320,362	

The budget increases by \$483,479 for costs associated with the Late Night Program, including 10 authorized positions. The budget also increases by \$783,592 for costs associated with four Comin' Up Gang Intervention Program sites. The budget increases by \$3,474,297 to reflect the cost of the jail contract with the City of Mansfield. The budget decreases by \$1,799,483 for reductions in recruit officer training.

Culture and Tourism Fund

Original Revenue Estimate	\$35,437,069	\$0
Revised Revenue Estimate	\$35,437,069	

No Changes

Original Proposed Appropriation	\$35,437,069	\$0
Revised Appropriation	\$35,437,069	

No Changes

Environmental Protection Fund

Original Revenue Estimate	\$4,555,231	\$0
Revised Revenue Estimate	\$4,555,231	

No Changes

Original Proposed Appropriation	\$4,742,916	\$0
Revised Appropriation	\$4,742,916	

No Changes

Group Health & Life Insurance Fund

Original Revenue Estimate	\$102,621,985	\$0
Revised Revenue Estimate	\$102,621,985	

No Changes

Original Proposed Appropriation	\$103,133,047	\$0
Revised Appropriation	\$103,133,047	

No Changes

Red Light Enforcement Fund

Original Revenue Estimate	\$7,105,154	\$0
Revised Revenue Estimate	\$7,105,154	

No Changes

Original Proposed Appropriation	\$9,843,330	\$0
Revised Appropriation	\$9,843,330	

No Changes

Risk Management Fund

Original Revenue Estimate	\$0	\$0
Revised Revenue Estimate	\$0	

No Changes

Original Proposed Appropriation	\$7,042,898	\$0
Revised Appropriation	\$7,042,898	

No Changes

Workers' Compensation Fund

Original Revenue Estimate	\$13,117,131	\$0
Revised Revenue Estimate	\$13,117,131	

No Changes

Original Proposed Appropriation	\$13,117,131	\$0
Revised Appropriation	\$13,117,131	

No Changes

Unemployment Compensation Fund

Original Revenue Estimate	\$500,719	\$0
Revised Revenue Estimate	\$500,719	

No Changes

Original Proposed Appropriation	\$522,470	\$0
Revised Appropriation	\$522,470	

No Changes

Lake Worth Trust Fund

Original Revenue Estimate	\$206,000	\$0
Revised Revenue Estimate	\$206,000	

No Changes

Original Proposed Appropriation	\$206,000	\$0
Revised Appropriation	\$206,000	

No Changes

Special Trust Fund

Original Revenue Estimate	\$7,540,257	\$0
Revised Revenue Estimate	\$7,540,257	

No Changes

Original Proposed Appropriation	\$7,540,257	\$0
Revised Appropriation	\$7,540,257	

No Changes

Debt Service Fund

Original Revenue Estimate	\$75,476,582	\$396,400
Revised Revenue Estimate	\$75,872,982	

The Debt Service budget increases by \$396,400 to reflect the change in the projected collection rate for ad valorem taxes from 98.0% to 98.5%.

Original Proposed Appropriation	\$72,966,525	\$6,871,597
Revised Appropriation	\$79,838,122	

The debt service fund budget increases by \$6,871,597 to reflect the costs of servicing an additional \$83,255,000.00 in bonds and certificates of obligation that were issued after the proposed budget was originally presented and of servicing approximately \$19,000,000.00 in certificates of obligation that will be issued shortly after the budget is adopted.

FORT WORTH



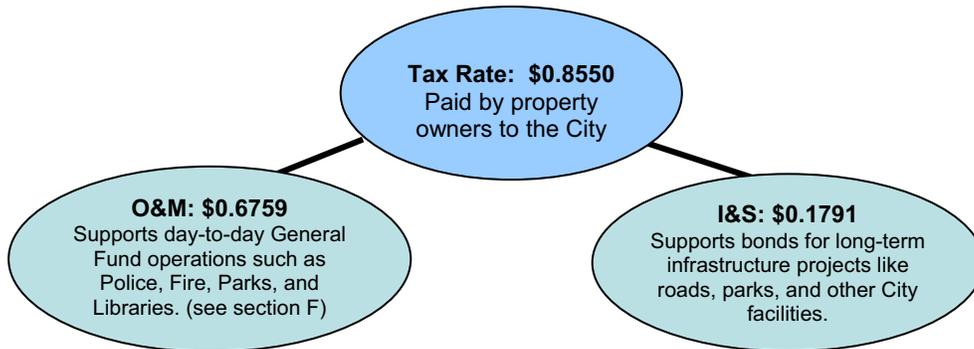
GENERAL FUND REVENUE SUMMARY

	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014	CHANGE FROM FY2013 ADOPTED	% CHANGE	CHANGE FROM RE-ESTIMATE	% CHANGE
Property Taxes	\$289,296,883	\$292,468,211	\$293,301,737	\$4,004,854	1.4%	\$833,526	0.3%
Sales Tax	108,798,434	115,668,567	120,934,328	12,135,894	11.2%	5,265,761	4.6%
Other Local Taxes	8,007,608	8,402,425	8,666,437	658,829	8.2%	264,012	3.1%
Licenses and Permits	46,965,327	44,882,266	45,557,225	(1,408,102)	(3.0%)	674,959	1.5%
Fines and Forfeitures	19,149,638	18,210,270	18,630,093	(519,545)	(2.7%)	419,823	2.3%
Use of Money and Property	3,656,725	4,425,756	4,380,298	723,573	19.8%	(45,458)	(1.0%)
Revenue From Other Agencies	1,255,507	713,753	1,128,593	(126,914)	(10.1%)	414,840	58.1%
Service Charges	23,887,960	24,834,504	25,157,759	1,269,799	5.3%	323,255	1.3%
Transfers	41,772,487	42,935,126	47,011,368	5,238,881	12.5%	4,076,242	151.3%
Other Revenue	<u>253,489</u>	<u>2,693,351</u>	<u>429,875</u>	<u>176,386</u>	<u>69.6%</u>	<u>(2,263,476)</u>	<u>(5.3%)</u>
Total Revenue	\$543,044,058	\$555,234,227	\$565,197,713	\$22,153,655	4.1%	9,963,485	1.8%
Use of Fund Balance	<u>\$40,792,257</u>	<u>\$0</u>	<u>\$7,737,698</u>				
Total General Fund Resources	\$583,836,315	\$555,234,227	\$572,935,411				

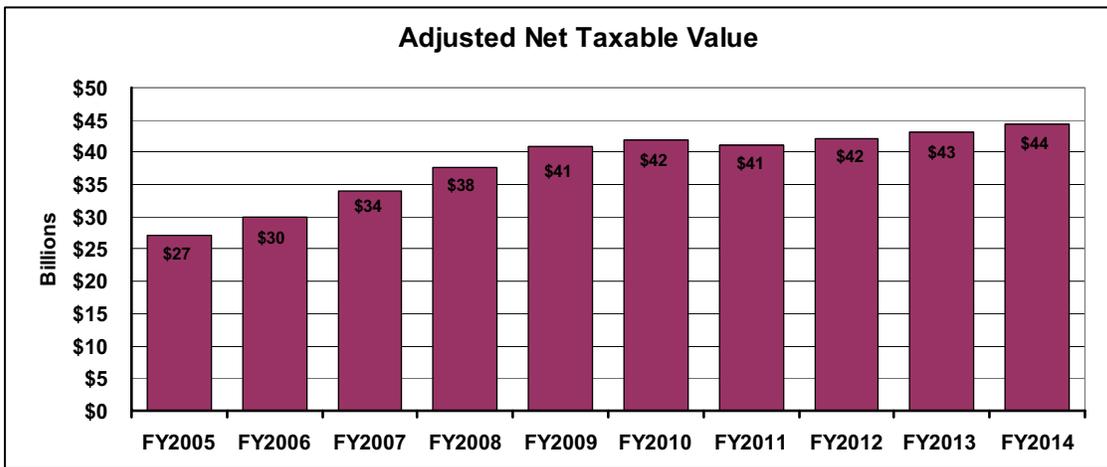
PROPERTY TAXES

The FY2014 proposed budget maintains the City’s property tax rate to \$0.8550 per \$100 net taxable valuation. The total appraised value of the City’s property tax roll increased \$1.4 billion or 2.3 percent from the July 2012 certified roll to the July 2013 certified roll. Adjusted Net Taxable Value (which is the Net Taxable Value plus the value of incomplete properties and properties under protest), increased \$1.2 billion or 2.7 percent in the same time period across all properties within the City of Fort Worth. Adjusted Net Taxable Value is the basis for the City’s property tax revenue calculation.

In an effort to address the growing deficiency in capital budgeting, the decision was made to shift one additional cent (\$0.01) from the operating & maintenance (O&M) rate to the interest & sinking (I&S) rate, which supports long-term debt. This will result in a shift of \$4.2 million in revenue from O&M to I&S for FY2014. The allocation and use of O&M versus I&S tax rates is depicted in the diagram below.



As a result of the small increase in values, the City is projected to collect \$4 million more in General Fund property tax revenue (which includes delinquent, penalty, and interest) than in FY2013. The increase in property tax revenue from FY2013 is primarily due to a 2.7% growth in the adjusted net taxable value for properties within the Tarrant County Appraisal District for FY2013. The graph below shows the ten-year property tax trend.



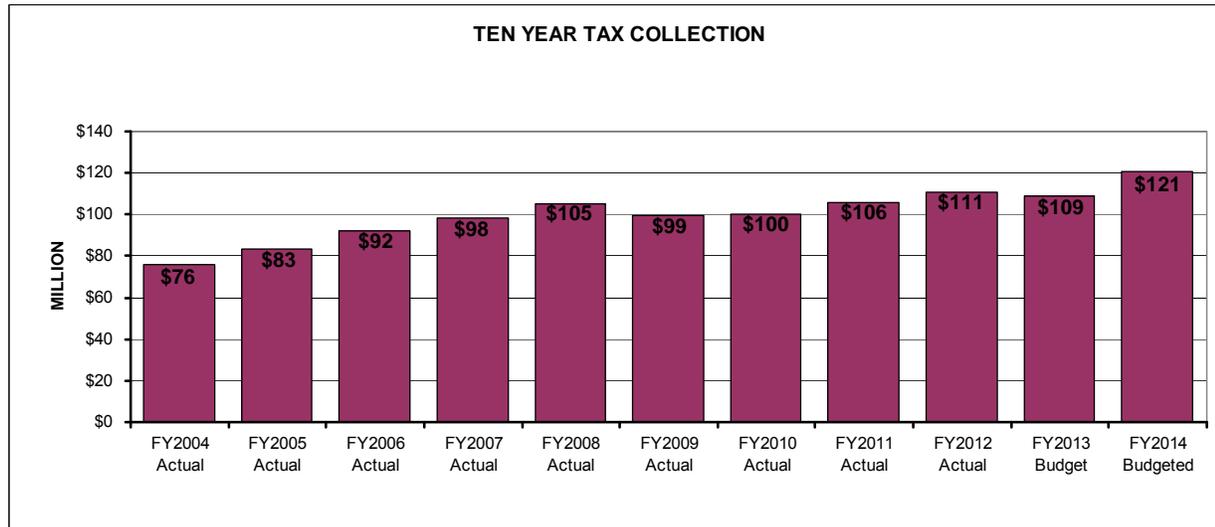
The estimate of the FY2014 tax revenue is based on the certified roll provided by the central appraisal districts of Tarrant, Denton, Wise and Parker Counties in July 2013. The assumed collection rate is 98.5 percent. Other factors affecting current property tax revenue are the exemptions to assessed valuation authorized by the State and additional exemptions and freezes granted on a local option and approved by City Council. The most significant exemptions approved by the City Council are the general homestead exemption of 20 percent available to all residential homestead properties, an additional \$40,000 homestead exemption granted to senior citizens, and the Freeport exemption for commercial goods to be exported from the state.

The following indicates the loss of taxable value for various exemptions from the certified roll:

Total Appraised Value	\$61,219,914,707
Less	
Agricultural	\$590,522,352
Scenic Land	\$6,471,762
Disabled Veteran	\$127,196,895
Over 65	\$1,118,554,567
Homestead	\$3,680,077,873
Disabled Person	\$106,484,590
Freeport Inventory	\$2,554,154,519
Solar / Wind Power	\$13,889
Pollution Control	\$10,186,098
Foreign Tradezone	\$287,716,923
Historic Site	\$70,130,102
Prorated Absolute	\$73,578,404
Comm Hse Dev	\$105,795,453
Abatement Value Loss	\$268,420,681
PP Nominal Value Loss	\$2,481,501
Freeze Taxable (Denton)	\$15,238,392
Homestead Cap (Denton)	\$3,904,001
Absolute abatement	\$7,199,933,059
Sub-Total Exemptions	\$16,220,861,061
Net Taxable Value	\$44,999,053,646
Less	
Appraised value of protested properties	\$1,428,633,760
Appraised value of incomplete properties	\$1,171,128,813
Certified Net Taxable Value	\$42,399,291,073
Plus	
Minimum value of protested properties	\$920,657,927
Incomplete properties	\$945,818,682
Adjusted Net Taxable Value	\$44,265,767,682
Tax Rate per \$100 of Value	\$0.85500
Total Levy	\$378,472,314
Less	
Collection Rate	98.5%
Estimated Collection of Levy	\$372,795,229
Less	
Estimated TIF Contribution	(\$10,587,524)
Budgeted Revenues	\$362,207,705

SALES TAX

Revenue from the City's one percent of the sales tax, exclusive of the one-half percent special use tax for the Crime Control and Prevention District Fund, is projected to equal \$120,934,328, an increase of \$12,135,894 or 11.2 percent from the FY2013 budget. This revenue is dependent on the level of wholesale and retail sales. Over the past ten years the City of Fort Worth sale tax collection grew from \$76M in 2004 to the anticipated amount of \$121M in 2014. This represents a 60% growth over the last ten years.



The increase from FY2013 is primarily due to improving economic conditions demonstrated by actual receipts reported by the State Comptroller's Office. The re-estimate based on actual collections from October 2012 through June 2013 shows an additional \$6.9M in sales tax revenue realized over the budgeted amount. This growth is projected to continue for the remainder of FY2013 and all of FY2014. Current data suggest substantial collection growth in retail and wholesale trade are driving the growth.

OTHER LOCAL TAXES

Other Local Taxes include revenue from communications providers, taxes on beverage sales and bingo-game receipts. Revenues in this category are anticipated to increase by \$658,829 or 8.2 percent from the FY2013 adopted budget. There is an increase in state mixed beverage tax and a slight increase in gross receipts from telephone services.

LICENSES AND PERMITS

Licenses and Permits are primarily made up of gas, electric, telecom and cable franchise fees and health permit fees. Revenues in this category are anticipated to decrease by \$1,408,102 or 3.0 percent from the FY2013 budget. The decrease is primarily due to lower Gas Drilling and Gas utility franchise fees based on historical and current trends. This decrease is offset by a higher Cable Street Rental fee which is calculated as a percentage of cable revenue. Cable utility revenue has increased because of an increasing number of cable subscribers coupled with higher rates charged to consumers.

FINES AND FORFEITURES

Fines and Forfeitures are mainly made up of deferred disposition fees, penalty fees, traffic fines, general fines, court service fees and truancy court fees. Revenues in this category are projected to decrease by \$519,545 or 2.7 percent from the FY2013 budget. The decrease is primarily due to lower traffic fines based on current re-estimates.

REVENUE FROM USE OF MONEY AND PROPERTY

Revenue from Use of Money and Property consists primarily of interest on investments and sales of abandoned vehicles. Revenues in this category are projected to increase by \$723,573 or 19.8 percent from the FY2013 budget. The increase is primarily due to higher sales of abandoned vehicles. This increase is based on higher volume of abandoned vehicles at the new auto pound.

REVENUE FROM OTHER AGENCIES

Revenue from Other Agencies is mainly made up of reimbursement for indirect costs. Revenues in this category are projected to decrease by \$126,914 or 10.1 percent from the FY2013 budget. This decrease is due to the transfer of the Police Sexual Assault Investigations program from the General Fund to the Grant Fund.

SERVICE CHARGES

Service Charges is mainly made up of administrative service charges, housing and building related permits, auto pound fees, mowing fees, athletic fees and library charges. Revenues in this category are projected to increase by \$1,269,799 or 5.3 percent from the FY2013 budget due mainly to increased building permit activities and Gateway Park site reservation fees.

TRANSFERS

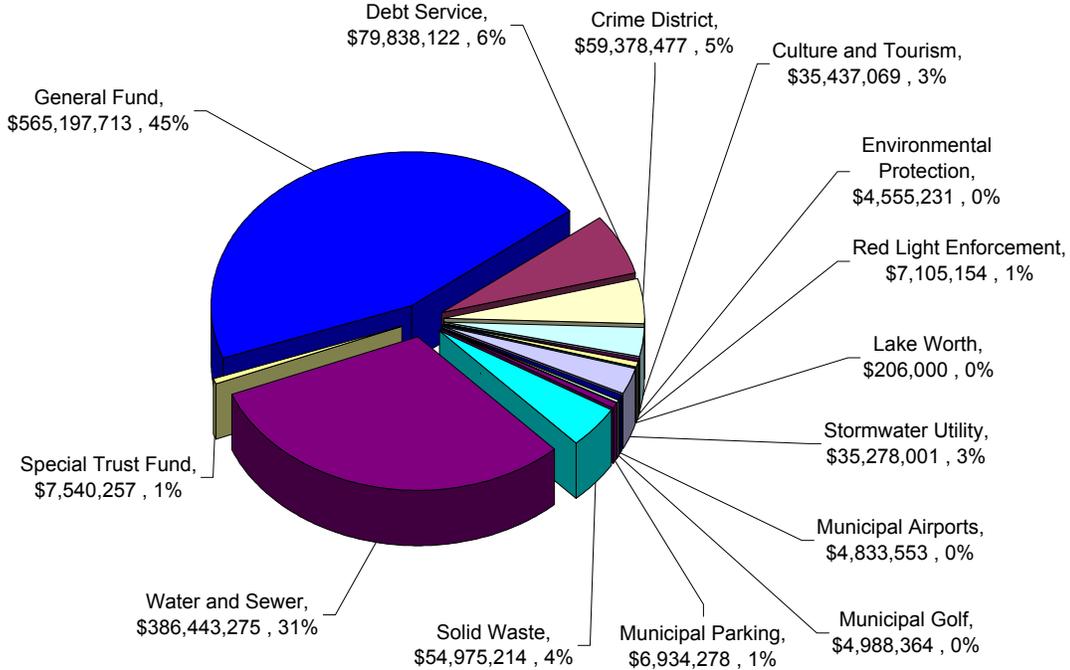
Transfer payments consist of revenues that are transferred from funds such as Solid Waste, Water and Sewer, Storm Water, and Crime Control Prevention District to the General Fund. Revenues in this category are projected to increase by \$5,238,881 or 12.5 percent from the FY2013 budget. The increase is primarily due to the revenue transfer from the Crime Control and Prevention District (CCPD). In prior years, the CCPD has transferred revenue to the General Fund to support a portion of the cost of the jail contract with the City of Mansfield. Beginning in FY2014, the CCPD will reimburse the General Fund for the full cost of this service. Additional increase in transfers from the Water and Sewer Fund, Stormwater Utility Fund and the Culture and Tourism Fund. The Water and Sewer and the Stormwater Utility Funds transfer funds for the budgeted Payment in Lieu of Taxes and street rental. The increase is the result of rate increases for Water and Sewer Fund and customer growth for both funds. The Transfer from the Culture and Tourism Fund is to reimburse the General Fund for Electricity costs that will be phased in over the next five years.

OTHER REVENUE

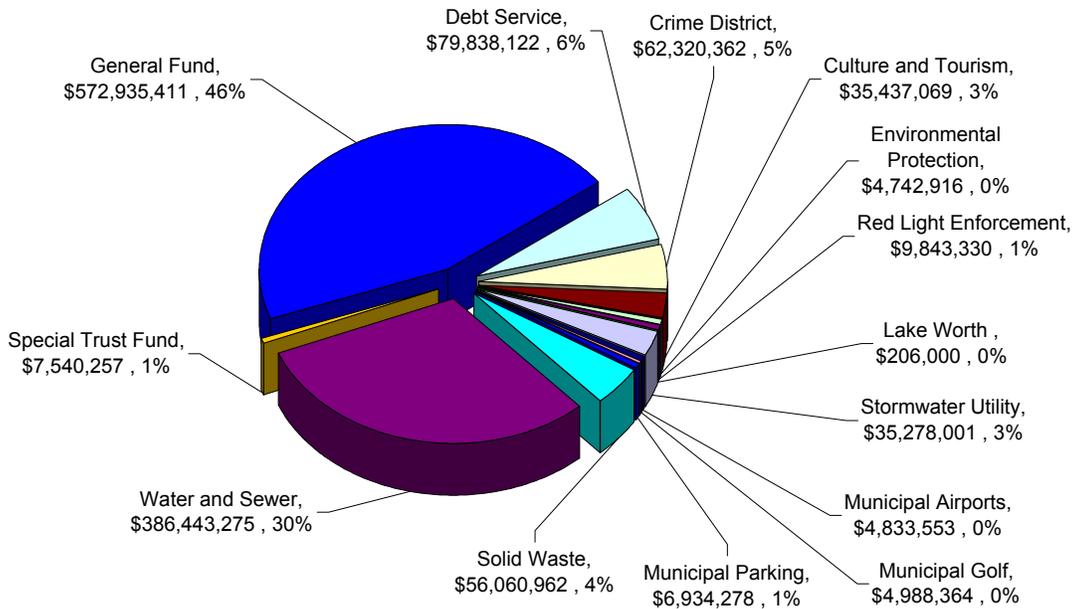
Other Revenues are mainly made up of reimbursement of labor costs and miscellaneous revenues. Revenues in this category are projected to increase by \$176,386 or 69.6 percent from the FY2013 budget. The increase is primarily due to higher miscellaneous revenue based on current re-estimates and historical activities.

**FY2014 ADOPTED BUDGET
CITY OF FORT WORTH
TOTAL OPERATING BUDGET**

REVENUES: \$ 1,252,710,708*



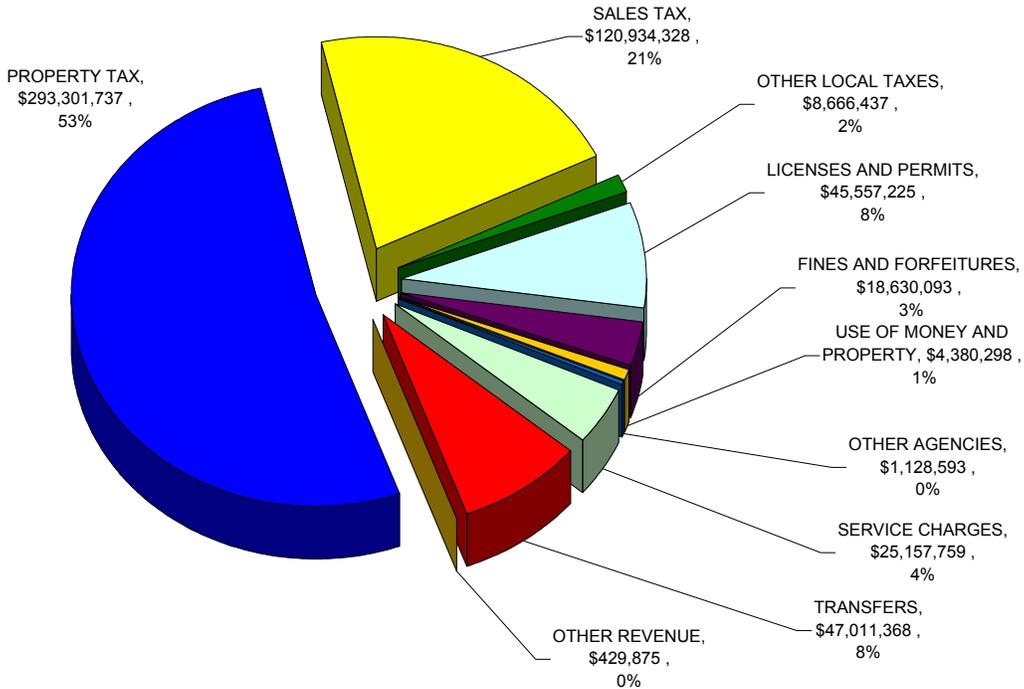
EXPENDITURES: \$ 1,267,401,900*



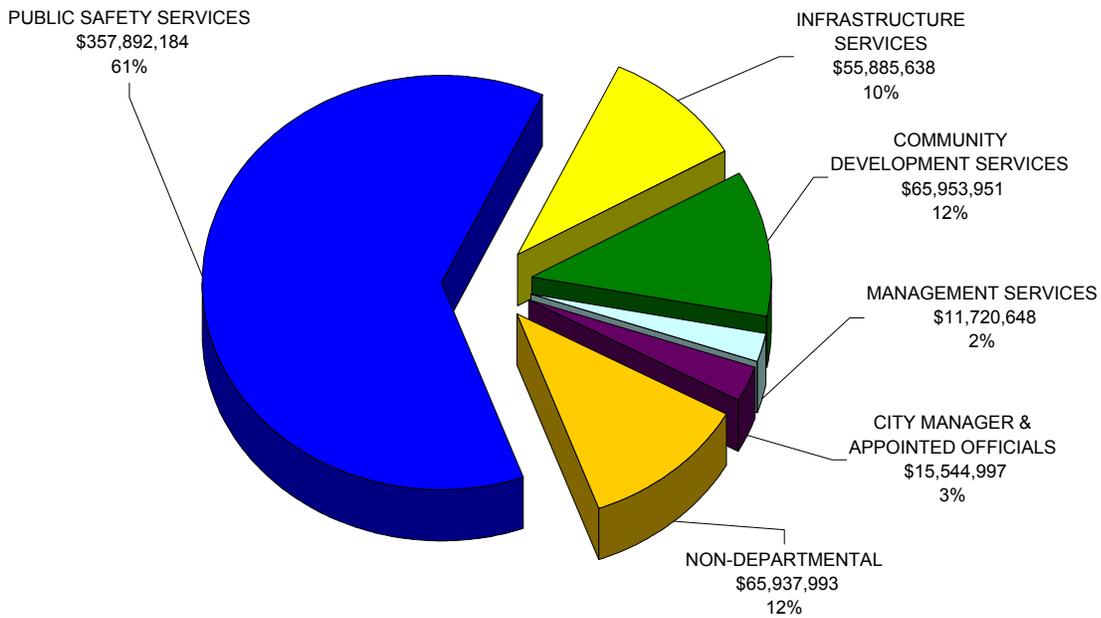
*Excludes internal service funds and insurance funds

**FY2014 ADOPTED BUDGET
CITY OF FORT WORTH
GENERAL FUND BUDGET**

REVENUES: \$ 565,197,713



EXPENDITURES: \$ 572,935,411



**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
GENERAL FUND BY DEPARTMENT**

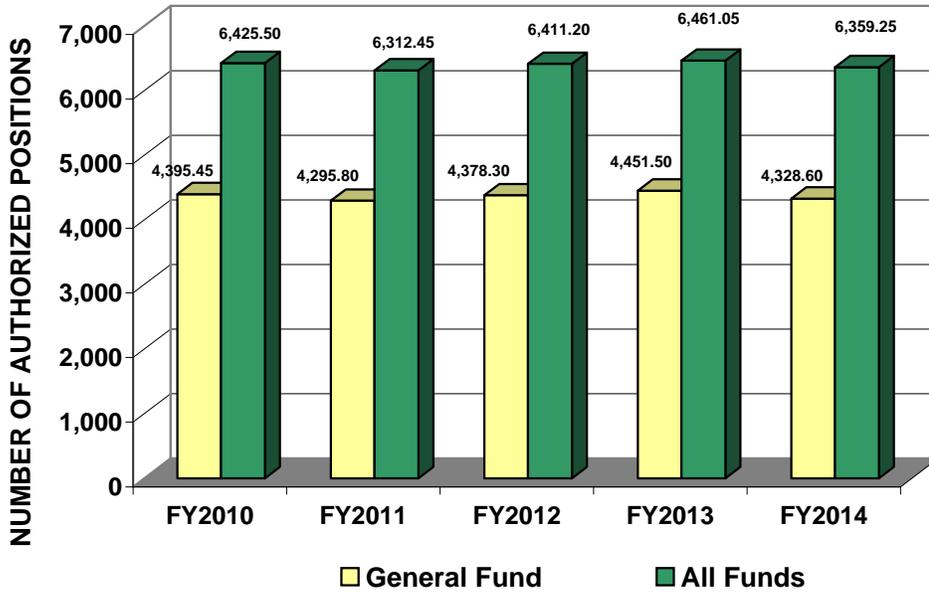
	AUTHORIZED POSITIONS					EXPENDITURES				
	Actual FY2012	Adopted FY2013	Adopted FY2014	A.P. Change	% Change	Actual FY2012	Adopted FY2013	Adopted FY2014	\$ Change	% Change
CITY ATTORNEY'S OFFICE	53.00	53.00	53.00	0.00	0.0%	\$ 5,858,331	\$ 5,896,247	\$ 6,012,150	\$ 115,903	2.0%
CITY AUDITOR'S OFFICE	14.00	15.00	15.00	0.00	0.0%	\$ 2,464,565	\$ 2,608,330	\$ 2,526,279	\$ (82,051)	(3.1%)
CITY MANAGER'S OFFICE	41.55	43.55	36.25	(7.30)	(16.8%)	\$ 6,253,436	\$ 6,720,508	\$ 5,896,726	\$ (823,782)	(12.3%)
CITY SECRETARY'S OFFICE	11.50	11.50	11.00	(0.50)	(4.3%)	\$ 1,032,835	\$ 1,082,740	\$ 1,109,842	\$ 27,102	2.5%
CODE COMPLIANCE	196.00	206.00	202.00	(4.00)	(1.9%)	\$ 17,150,336	\$ 17,570,149	\$ 17,013,264	\$ (556,885)	(3.2%)
FINANCIAL MANAGEMENT SVCS	72.00	72.00	88.00	16.00	22.2%	\$ 7,636,540	\$ 7,265,493	\$ 8,231,317	\$ 965,824	13.3%
FIRE	954.00	955.00	931.00	(24.00)	(2.5%)	\$ 116,422,964	\$ 121,322,144	\$ 119,744,262	\$ (1,577,882)	(1.3%)
HOUSING & ECONOMIC DEVELOPMENT	19.90	19.90	17.90	(2.00)	(10.1%)	\$ 5,219,389	\$ 5,129,598	\$ 4,956,592	\$ (173,006)	(3.4%)
HUMAN RESOURCES	34.25	34.25	31.65	(2.60)	(7.6%)	\$ 3,968,329	\$ 3,733,152	\$ 3,489,331	\$ (243,821)	(6.5%)
LIBRARY	230.00	219.50	219.50	0.00	0.0%	\$ 19,333,114	\$ 18,516,242	\$ 19,012,018	\$ 495,776	2.7%
MUNICIPAL COURT	199.50	197.50	190.50	(7.00)	(3.5%)	\$ 17,174,177	\$ 17,238,839	\$ 16,909,218	\$ (329,621)	(1.9%)
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.0%	\$ 63,519,969	\$ 73,880,800	\$ 65,937,993	\$ (7,942,807)	(10.8%)
PARKS & COMMUNITY SERVICES	329.10	352.10	338.10	(14.00)	(4.0%)	\$ 38,528,278	\$ 42,858,260	\$ 41,985,341	\$ (872,919)	(2.0%)
PLANNING & DEVELOPMENT	147.00	147.00	138.00	(9.00)	(6.1%)	\$ 11,923,136	\$ 12,127,542	\$ 11,392,166	\$ (735,376)	(6.1%)
POLICE	1,795.00	1,845.00	1,797.00	(48.00)	(2.6%)	\$ 195,765,003	\$ 199,787,614	\$ 204,225,440	\$ 4,437,826	2.2%
TRANSPORTATION & PUBLIC WORKS	281.50	280.20	259.70	(20.50)	(7.3%)	\$ 48,293,743	\$ 48,098,657	\$ 44,493,472	\$ (3,605,185)	(7.5%)
GENERAL FUND TOTAL	4,378.30	4,451.50	4,328.60	(122.90)	(2.8%)	\$560,639,825*	\$ 583,836,315	\$ 572,935,411	\$ (10,900,904)	(1.9%)

*The FY2012 total expenditure is \$95,680 greater than the sum of the departments listed as a result of expenditures in the General Fund charged to the Public Events Department.

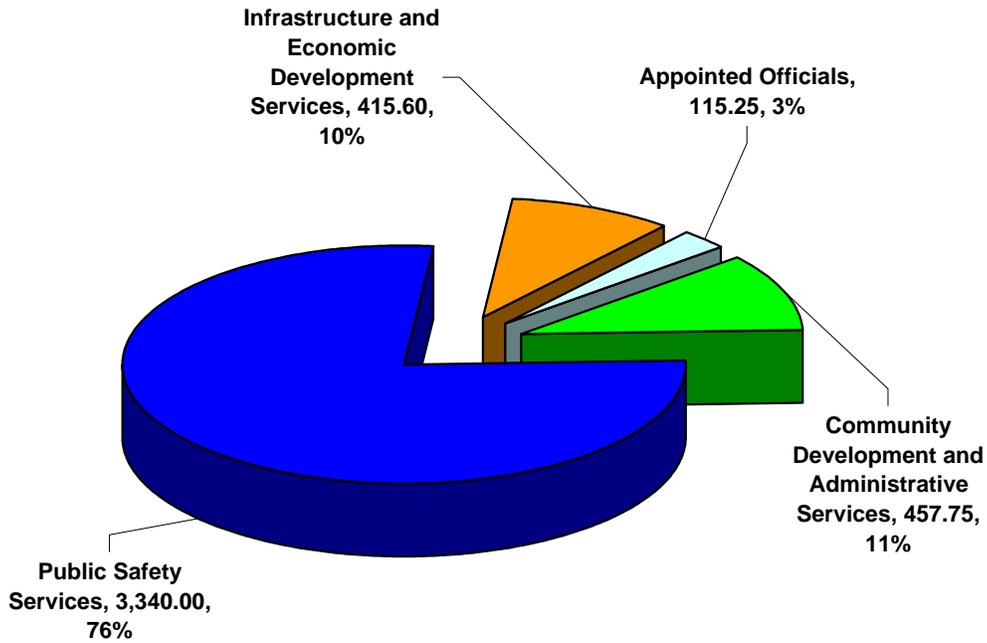
**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
OTHER FUNDS**

	AUTHORIZED POSITIONS					EXPENDITURES				
	Actual FY2012	Adopted FY2013	Adopted FY2014	A.P. Change	% Change	Actual FY2012	Adopted FY2013	Adopted FY2014	\$ Change	% Change
Enterprise Funds										
MUNICIPAL AIRPORTS FUND	24.00	24.00	24.00	0.00	0.0%	\$ 6,045,824	\$ 4,914,113	\$ 4,833,553	\$ (80,560)	(1.6%)
MUNICIPAL GOLF FUND	45.65	38.00	38.00	0.00	0.0%	\$ 5,519,671	\$ 4,965,011	\$ 4,988,364	\$ 23,353	0.5%
MUNICIPAL PARKING FUND	6.00	12.00	12.00	0.00	0.0%	\$ 9,744,629	\$ 6,567,114	\$ 6,934,278	\$ 367,164	5.6%
SOLID WASTE FUND	82.00	83.00	84.00	1.00	1.2%	\$ 56,449,786	\$ 55,545,523	\$ 56,060,962	\$ 515,439	0.9%
STORMWATER UTILITY FUND	105.00	115.00	113.00	(2.00)	(1.7%)	\$ 31,079,462	\$ 34,694,219	\$ 35,278,001	\$ 583,782	1.7%
WATER AND SEWER FUND	932.00	934.00	940.00	6.00	0.6%	\$ 381,830,166	\$ 378,163,041	\$ 386,443,275	\$ 8,280,234	2.2%
Enterprise Funds Total	1,194.65	1,206.00	1,211.00	5.00	0.4%	\$ 490,669,538	\$ 484,849,021	\$ 494,538,433	\$ 9,689,412	2.0%
Internal Service Funds										
CAPITAL PROJECTS SERVICE FUND	146.00	143.00	138.00	(5.00)	(3.5%)	\$ 14,888,919	\$ 15,384,983	\$ 14,228,642	\$ (1,156,341)	(7.5%)
EQUIPMENT SERVICES FUND	106.00	106.00	106.00	0.00	0.0%	\$ 26,521,639	\$ 27,626,189	\$ 28,219,625	\$ 593,436	2.1%
INFORMATION SYSTEMS FUND	120.00	127.00	133.00	6.00	4.7%	\$ 24,610,292	\$ 23,916,653	\$ 25,327,781	\$ 1,411,128	5.9%
OFFICE SERVICES FUND	9.00	9.00	6.00	(3.00)	(33.3%)	\$ 1,731,091	\$ 1,640,733	\$ 1,482,852	\$ (157,881)	(9.6%)
TEMPORARY LABOR FUND	1.20	1.10	1.50	0.40	36.4%	\$ 805,201	\$ 1,053,878	\$ 982,620	\$ (71,258)	(6.8%)
Internal Service Funds Total	382.20	386.10	384.50	(1.60)	(0.4%)	\$ 68,557,142	\$ 69,622,436	\$ 70,241,520	\$ 619,084	0.9%
Special Funds										
CRIME DISTRICT	238.00	195.00	211.00	16.00	8.2%	\$ 63,946,500	\$ 54,711,925	\$ 62,320,362	\$ 7,608,437	13.9%
CULTURE AND TOURISM FUND	126.00	132.00	133.00	1.00	0.8%	\$ 36,081,319	\$ 33,457,613	\$ 35,437,069	\$ 1,979,456	5.9%
DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.0%	\$ 61,782,297	\$ 71,949,275	\$ 79,838,122	\$ 7,888,847	11.0%
ENVIRONMENTAL PROTECTION	23.50	23.80	23.30	(0.50)	(2.1%)	\$ 4,392,020	\$ 5,237,257	\$ 4,742,916	\$ (494,341)	(9.4%)
GROUP HEALTH FUND	10.00	9.05	9.95	0.90	9.9%	\$ 90,235,620	\$ 98,527,867	\$ 103,133,047	\$ 4,605,180	4.7%
LAKE WORTH TRUST FUND	0.00	0.00	0.00	0.00	0.0%	\$ 272,213	\$ 259,051	\$ 206,000	\$ (53,051)	(20.5%)
RED LIGHT ENFORCEMENT FUND	45.00	43.00	43.00	0.00	0.0%	\$ 9,939,546	\$ 11,528,514	\$ 9,843,330	\$ (1,685,184)	(14.6%)
RISK MANAGEMENT FUND	7.00	7.00	7.00	0.00	0.0%	\$ 4,764,662	\$ 8,029,712	\$ 7,042,898	\$ (986,814)	(12.3%)
UNEMPLOYMENT COMP FUND	0.20	0.15	0.15	0.00	0.0%	\$ 359,425	\$ 721,037	\$ 522,470	\$ (198,567)	(27.5%)
WORKERS COMP FUND	6.35	7.45	7.75	0.30	4.0%	\$ 12,409,790	\$ 12,665,601	\$ 13,117,131	\$ 451,530	3.6%
SPECIAL TRUST FUND	0.00	0.00	0.00	0.00	0.0%	\$ 5,543,257	\$ 6,773,257	\$ 7,540,257	\$ 767,000	11.3%
Special Funds Total	456.05	417.45	435.15	17.70	4.2%	\$ 289,726,649	\$ 303,861,109	\$ 323,743,602	\$ 19,882,493	6.5%
TOTAL ALL FUNDS	6,411.20	6,461.05	6,359.25	(101.80)	(1.6%)	\$ 1,406,933,597	\$ 1,442,168,881	\$ 1,461,458,966	\$ 19,290,085	1.3%

CHANGES IN AUTHORIZED POSITIONS



**AUTHORIZED POSITION BY FUNCTION
GENERAL FUND, FY2014**



TOTAL = 4,328.60

E-51

CITYWIDE FUND BALANCE SUMMARY

Fund balance is defined as the difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies. The City makes a concerted effort to maintain the fund balance and retained earnings of the various operating funds at the required level stipulated in the Financial Management Policy Statement sufficient to protect the City's creditworthiness as well as its financial position from emergencies. To monitor the condition of the General Fund and all other City funds, a financial management report is prepared that evaluates revenues and expenditures. The table below illustrates the fund balance requirement for each operating fund.

	Cash Balance as of 9/30/13 (3)	Projected Revenues	Projected Expenditures	Estimated Available Cash as of 9/30/14	Reserve Requirement % (5)	Reserve Requirement	Excess/ (Deficit)
<u>General Fund (1)</u>							
GENERAL FUND	\$66,479,457	\$665,197,713	(\$572,935,411)	\$58,741,759	10%	\$57,293,541	\$1,448,218 (4)
<u>Enterprise Funds (2)</u>							
MUNICIPAL AIRPORTS FUND	\$824,644	\$4,833,553	(\$4,833,553)	\$824,644	20%	\$938,711	(\$114,067)
MUNICIPAL GOLF FUND	(\$8,053,567)	\$4,988,364	(\$4,988,364)	(\$8,053,567)	20%	\$950,623	(\$9,004,190)
MUNICIPAL PARKING FUND	\$549,071	\$6,934,278	(\$6,934,278)	\$549,071	20%	\$585,779	(\$36,708)
SOLID WASTE FUND	\$23,374,051	\$54,975,214	(\$56,060,962)	\$22,288,303	20%	\$10,780,572	\$11,507,731
STORMWATER UTILITY FUND	\$12,998,065	\$35,278,001	(\$35,278,001)	\$12,998,065	20%	\$4,810,735	\$8,187,330
WATER AND SEWER FUND	\$46,903,648	\$386,443,275	(\$386,443,275)	\$46,903,648	20%	\$47,730,055	(\$826,407)
<u>Internal Service Funds (2)</u>							
CAPITAL PROJECTS SERVICE	(\$530,267)	\$14,228,642	(\$14,228,642)	(\$530,267)	0%	\$0	(\$530,267)
EQUIPMENT SERVICES FUND	(\$2,046,256)	\$28,219,625	(\$28,219,625)	(\$2,046,256)	0%	\$0	(\$2,046,256)
INFORMATION SYSTEMS FUND	\$5,587,075	\$25,327,781	(\$25,327,781)	\$5,587,075	0%	\$0	\$5,587,075
OFFICE SERVICES FUND	(\$729,988)	\$1,482,852	(\$1,482,852)	(\$729,988)	0%	\$0	(\$729,988)
TEMPORARY LABOR FUND	\$341,116	\$982,620	(\$982,620)	\$341,116	0%	\$0	\$341,116 (6)
<u>Special Funds (2)</u>							
CRIME DISTRICT	\$22,126,003	\$59,378,477	(\$62,320,362)	\$19,184,118	37%	\$23,058,534	(\$3,874,416)
CULTURE AND TOURISM FUND	\$6,810,387	\$35,437,069	(\$35,437,069)	\$6,810,387	20%	\$5,633,065	\$1,177,322
ENVIRONMENTAL PROTECTION	\$6,353,225	\$4,555,231	(\$4,742,916)	\$6,165,540	20%	\$874,035	\$5,291,505
GROUP HEALTH FUND	\$33,694,729	\$102,621,985	(\$103,133,047)	\$33,183,667	15%	\$15,469,957	\$17,713,710
LAKE WORTH TRUST FUND	\$214,706	\$206,000	(\$206,000)	\$214,706	0%	\$0	\$214,706
RISK MANAGEMENT FUND	\$16,550,918	\$0	(\$7,042,898)	\$9,508,020	25%	\$1,760,725	\$7,747,295 (6)
RED LIGHT ENFORCEMENT FUND	\$3,910,904	\$7,105,154	(\$9,843,330)	\$1,172,728	20%	\$1,968,666	(\$795,938)
UNEMPLOYMENT COMP FUND	\$459,746	\$500,719	(\$522,470)	\$437,995	25%	\$130,618	\$307,377 (6)
WORKERS' COMP FUND	\$5,329,493	\$13,117,131	(\$13,117,131)	\$5,329,493	25%	\$3,279,283	\$2,050,210 (6)

1 - Fund/Cash balance information as of 9/30/13 for General Fund is based on information provided by the Financial Management Services (FMS) Department as it appeared in the 2012 Comprehensive Annual Financial Report (CAFR) for 9/30/12, then adjusted by estimated revenue and expenditure projections for each General Fund department based on financial data as of fiscal month nine of FY2013.

2 - Fund/Cash balance information as of 9/30/13 is based on information provided by the FMS Department as it appeared in the 2012 CAFR for 09/30/12, then adjusted by estimated revenue and expenditure projections for each fund based on financial data as of fiscal month nine of FY2013.

3 - Available Cash Balance which is the CAFR Ending Cash Balance minus Payables.

4 - \$4.0 million will be transferred by ordinance from the Workers' Compensation, Risk Management, Unemployment and Temporary Labor funds to shore up the General Fund fund balance during FY2014.

5 - Internal Service funds don't have fund balance requirement.

6 - Fund balance calculations for these funds include the one time budget ordinance transfer of \$4.0 million to the General Fund to strengthen fund balance. The amounts are as follows: \$500,000 from Workers' Compensation Fund, \$250,000 from the Unemployment Compensation Fund, \$250,000 from the Temporary Labor Fund, and \$3,000,000 from Risk Management Fund.

FORT WORTH



FUND STATEMENT

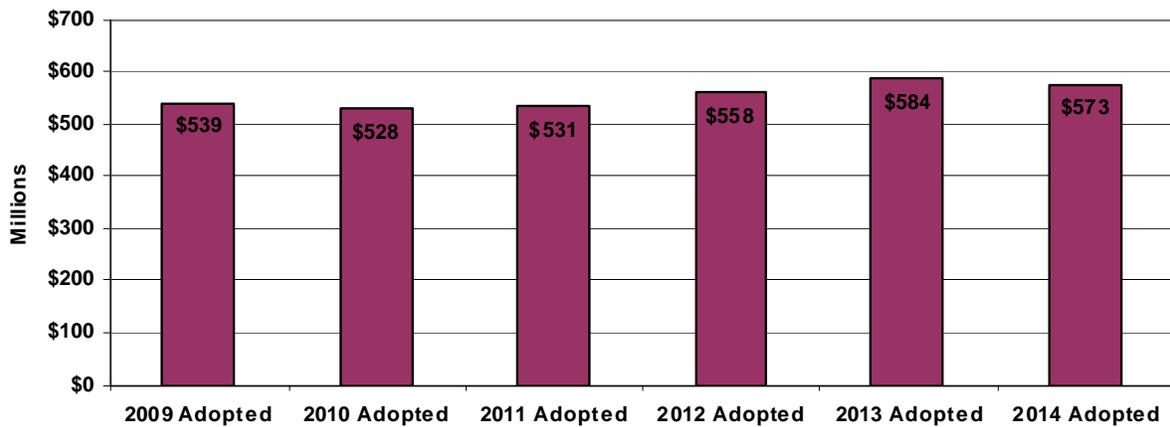
FUND:

GENERAL FUND

The General Fund is the largest fund within the City. The fund has the largest amount of revenue in the overall City budget. In accordance with the City's Financial Management Policy Statements (FMPS) with regard to a reliable, equitable and diversified revenue stream, the General Fund revenues include property taxes, sales tax, license and permit fees, service charges, fines and forfeitures, and other miscellaneous revenues such as other governmental agency revenues and interest revenue. These revenues are used to finance City departments that provide basic services. There are several other funds in the City of Fort Worth; however, all activities that are supported by tax dollars are only included in the General Fund.

In FY2012, the City restored staffing and imperative City services reduced during prior years. The FY2013 budget was characterized as a maintenance budget focusing on community needs and desires. The FY2014 adopted budget is an alignment budget with the City making attentive efforts to align expenditures and revenues. The following chart provides a historical perspective of the General Fund total annual adopted budgets since FY2009.

Total Annual Budget Expenditures



The City's property tax generates the largest percentage of revenue for the General Fund. Property taxes are levied on both real estate and personal property, according to the property's valuation and the tax rate. For FY2014, the City's adopted property tax rate is \$0.8550 per \$100 of net taxable valuation. This is unchanged from the FY2013 property tax rate. Sales tax, the second largest revenue source for the City, also underpins the City's General Fund.

Debt Service, which is the City's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule, is estimated to be \$79,838,122. In FY2009, the decision was made that the debt service payment will no longer pass through the General Fund. Property tax associated with debt service will be deposited directly in the General Debt Service Fund.

General Fund departments provide primary services directly to the public, as well as support services to other City departments. In accordance with the FMPS, the City's Financial Management Services Department determines administrative service charges due to the General Fund. These charges are then budgeted accordingly in all other funds.

The City also makes a concerted effort to maintain the General Fund's unassigned fund balance at 10.0% of current year budgeted expenditures. To monitor the condition of the General Fund and all other City funds, a financial management report is prepared that evaluates revenues and expenditures, as well as performance indicators. Additionally, the City also prepares an annual Financial Forecast that discusses trends affecting the City, as well as critical issues. The General Fund budget funds 4,328.60 authorized positions and 15 operating departments (excluding Non-Departmental). Each department, listed alphabetically in the General Fund section, has a primary focus.

FORT WORTH



**GENERAL FUND BUDGET SUMMARY
FY2014**

REVENUES:

Property Tax	\$293,301,737
Sales Tax	120,934,328
Other Local Taxes	8,666,437
Licenses and Permits	45,557,225
Fines and Forfeitures	18,630,093
Use of Money and Property	4,380,298
Revenue from Other Agencies	1,128,593
Services Charges	25,157,759
Other Revenue	<u>429,875</u>

TOTAL REVENUE \$518,186,345

OTHER FINANCING SOURCES:

Transfer from the Water and Sewer Fund	\$23,999,011
Transfer from Crime Control Prevention District	11,471,823
Transfer from the Solid Waste Fund	4,825,305
Transfer from the Stormwater Utility Fund	2,443,768
Transfer from the Special Trust Fund	1,890,503
Transfer from the Airport Fund	328,275
Transfer from the Lake Worth Fund	206,000
Other Transfers	<u>1,846,683</u>

TOTAL OTHER FINANCING SOURCES \$47,011,368

USE OF FUND BALANCE \$7,737,698

TOTAL REVENUE AND OTHER FINANCING SOURCES \$572,935,411

EXPENDITURES:

Personnel Services	\$422,671,118
Supplies	26,614,221
Contractual Services	<u>120,052,637</u>

TOTAL RECURRING EXPENSES \$569,337,976

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$1,192,065
Debt Service	<u>2,405,370</u>

TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$3,597,435

TOTAL EXPENDITURES \$572,935,411

**PROJECTED
FY2014 FUND BALANCE
GENERAL FUND**

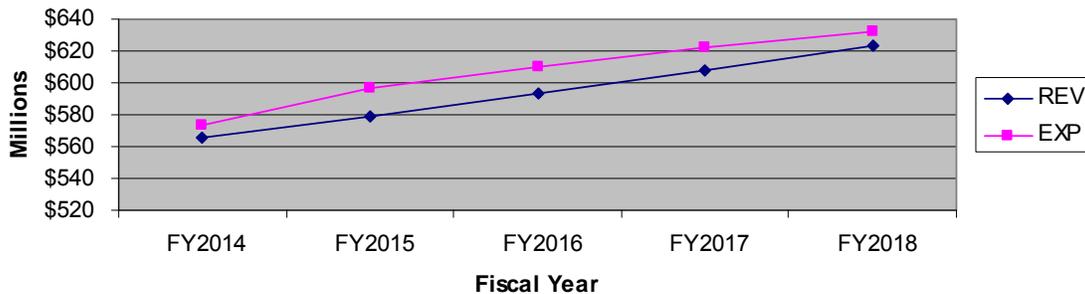
Fund Balance as of 9/30/2012:	\$112,833,636
Estimated Reserved For Inventories	(3,145,553)
Estimated Reserved For Advances	(7,763,087)
Estimated Reserved For Prepays	0
Estimated Designated For Rate Case	0
Estimated Designated For Accum Savings Program	(100,000)
FY2013 Unaudited, Unassigned Fund Balance:	\$101,824,996
Total Projected revenues for FY2013	\$555,234,230
Total Projected expenditure for FY2013	(\$594,579,769)
FY2013 Net Available Fund Balance:	\$62,479,457
Estimated Receipts*	\$4,000,000
FY2013 Net Available Fund Balance	\$66,479,457
Projected Revenues for FY2014	\$565,197,713
Projected Expenditures for FY2014	(\$572,935,411)
Unaudited, Unassigned Fund Balance as of 9/30/2014:	\$58,741,759
10% Reserve requirement	\$57,293,541
Fund Balance Available over/(under)	\$1,448,218
Percent of Fund Balance over/(under)	10.25%

* A budget ordinance to transfer a total of \$4.0m to the General Fund to strengthen fund balance. The amounts are as follows: \$500,000 from Workers' Compensation Fund, \$250,000 from the Unemployment Compensation Fund, \$250,000 from the Temporary Labor Fund, and \$3,000,000 from Risk Management Fund.

GENERAL FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$66,479,457	\$58,741,758	\$41,669,439	\$24,674,242	\$10,426,274
Revenues*					
Property Tax	\$293,301,737	\$300,064,212	\$306,830,035	\$313,920,706	\$321,806,266
Sales Tax	\$120,934,328	\$126,013,570	\$131,306,139	\$136,820,997	\$142,567,479
Other Local Taxes	\$8,666,437	\$8,832,374	\$8,917,681	\$9,003,841	\$9,090,863
Licenses and Permits	\$45,557,225	\$46,046,388	\$46,541,166	\$47,042,581	\$47,550,727
Fines and Forfeitures	\$18,630,093	\$18,989,212	\$19,356,609	\$19,703,342	\$20,057,409
Use of Money and Property	\$4,380,298	\$4,359,301	\$4,341,334	\$4,365,253	\$4,389,607
Revenue from Other Agencies	\$1,128,593	\$1,132,668	\$1,136,785	\$1,140,942	\$1,145,141
Charges for Current Services	\$25,157,759	\$25,364,193	\$25,576,185	\$25,790,439	\$26,006,975
Other Revenue	\$429,875	\$434,174	\$438,515	\$442,901	\$447,330
Transfers	\$47,011,368	\$47,814,920	\$48,652,033	\$49,531,475	\$50,454,139
Total Revenue	\$565,197,712	\$579,051,012	\$593,096,482	\$607,762,478	\$623,515,936
Total Resources	\$631,677,169	\$637,792,770	\$634,765,921	\$632,436,720	\$633,942,210
Expenditures					
Personnel Services	\$422,671,118	\$431,484,443	\$440,647,689	\$447,662,954	\$455,070,374
Supplies	\$26,614,220	\$27,530,212	\$28,559,936	\$29,636,702	\$30,762,856
Contractual	\$120,052,638	\$131,639,375	\$135,414,061	\$139,240,084	\$140,459,806
Capital	\$1,192,065	\$3,063,932	\$3,064,623	\$3,065,336	\$3,066,070
Debt Service	\$2,405,370	\$2,405,370	\$2,405,370	\$2,405,370	\$2,405,370
Total Expenditure	\$572,935,411	\$596,123,332	\$610,091,679	\$622,010,446	\$631,764,476
Projected Variance	(\$7,737,699)	(\$17,072,320)	(\$16,995,197)	(\$14,247,967)	(\$8,248,539)
Projected Fund Balance	\$58,741,758	\$41,669,439	\$24,674,242	\$10,426,274	\$2,177,735
Reserve Requirement (10%)	\$57,293,541	\$59,612,333	\$61,009,168	\$62,201,045	\$63,176,448
Excess/(Deficit)	\$1,448,217	(\$17,942,894)	(\$36,334,926)	(\$51,774,770)	(\$60,998,713)

GENERAL FUND PROJECTED REVENUES AND EXPENDITURES



* This model does **not** reflect any fee or property tax rate increases for the next five years.

FORT WORTH



**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES
GENERAL FUND BY DEPARTMENT**

	AUTHORIZED POSITIONS					EXPENDITURES				
	Actual FY2012	Adopted FY2013	Adopted FY2014	A.P. Change	% Change	Actual FY2012	Adopted FY2013	Adopted FY2014	\$ Change	% Change
CITY ATTORNEY'S OFFICE	53.00	53.00	53.00	0.00	0.0%	\$ 5,858,331	\$ 5,896,247	\$ 6,012,150	\$ 115,903	2.0%
CITY AUDITOR'S OFFICE	14.00	15.00	15.00	0.00	0.0%	\$ 2,464,565	\$ 2,608,330	\$ 2,526,279	\$ (82,051)	(3.1%)
CITY MANAGER'S OFFICE	41.55	43.55	36.25	(7.30)	(16.8%)	\$ 6,253,436	\$ 6,720,508	\$ 5,896,726	\$ (823,782)	(12.3%)
CITY SECRETARY'S OFFICE	11.50	11.50	11.00	(0.50)	(4.3%)	\$ 1,032,835	\$ 1,082,740	\$ 1,109,842	\$ 27,102	2.5%
CODE COMPLIANCE	196.00	206.00	202.00	(4.00)	(1.9%)	\$ 17,150,336	\$ 17,570,149	\$ 17,013,264	\$ (556,885)	(3.2%)
FINANCIAL MANAGEMENT SVCS	72.00	72.00	88.00	16.00	22.2%	\$ 7,636,540	\$ 7,265,493	\$ 8,231,317	\$ 965,824	13.3%
FIRE	954.00	955.00	931.00	(24.00)	(2.5%)	\$ 116,422,964	\$ 121,322,144	\$ 119,744,262	\$ (1,577,882)	(1.3%)
HOUSING & ECONOMIC DEVELOPMENT	19.90	19.90	17.90	(2.00)	(10.1%)	\$ 5,219,389	\$ 5,129,598	\$ 4,956,592	\$ (173,006)	(3.4%)
HUMAN RESOURCES	34.25	34.25	31.65	(2.60)	(7.6%)	\$ 3,968,329	\$ 3,733,152	\$ 3,489,331	\$ (243,821)	(6.5%)
LIBRARY	230.00	219.50	219.50	0.00	0.0%	\$ 19,333,114	\$ 18,516,242	\$ 19,012,018	\$ 495,776	2.7%
MUNICIPAL COURT	199.50	197.50	190.50	(7.00)	(3.5%)	\$ 17,174,177	\$ 17,238,839	\$ 16,909,218	\$ (329,621)	(1.9%)
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.0%	\$ 63,519,969	\$ 73,880,800	\$ 65,937,993	\$ (7,942,807)	(10.8%)
PARKS & COMMUNITY SERVICES	329.10	352.10	338.10	(14.00)	(4.0%)	\$ 38,528,278	\$ 42,858,260	\$ 41,985,341	\$ (872,919)	(2.0%)
PLANNING & DEVELOPMENT	147.00	147.00	138.00	(9.00)	(6.1%)	\$ 11,923,136	\$ 12,127,542	\$ 11,392,166	\$ (735,376)	(6.1%)
POLICE	1,795.00	1,845.00	1,797.00	(48.00)	(2.6%)	\$ 195,765,003	\$ 199,787,614	\$ 204,225,440	\$ 4,437,826	2.2%
TRANSPORTATION & PUBLIC WORKS	281.50	280.20	259.70	(20.50)	(7.3%)	\$ 48,293,743	\$ 48,098,657	\$ 44,493,472	\$ (3,605,185)	(7.5%)
GENERAL FUND TOTAL	4,378.30	4,451.50	4,328.60	(122.90)	(2.8%)	\$560,639,825*	\$ 583,836,315	\$ 572,935,411	\$ (10,900,904)	(1.9%)

*The FY2012 total expenditure is \$95,680 greater than the sum of the departments listed as a result of expenditures in the General Fund charged to the Public Events Department.

FORT WORTH



COMPARISON OF GENERAL FUND REVENUES AND OTHER FINANCING RESOURCES

	ACTUALS FY2011	ACTUALS FY2012	ADOPTED FY2013	ADOPTED FY2014	\$ VARIANCE	% VARIANCE
Property Tax	\$285,525,324	\$291,645,800	\$289,296,883	\$293,301,737	\$4,004,854	1.4%
Sales Tax	105,582,575	110,971,117	108,798,434	120,934,328	12,135,894	11.2%
Other Local Taxes	8,571,898	8,429,469	8,007,608	8,666,437	658,829	8.2%
Licenses & Permits	50,839,201	45,957,608	46,965,327	45,557,225	(1,408,102)	(3.0%)
Fines & Forfeitures	15,997,024	16,921,660	19,149,638	18,630,093	(519,545)	(2.7%)
Use of Money & Property	7,493,649	3,884,047	3,656,725	4,380,298	723,573	19.8%
From Other Agencies	1,279,689	1,234,659	1,255,507	1,128,593	(126,914)	(10.1%)
Service Charges	21,156,494	23,352,036	23,887,960	25,157,759	1,269,799	5.3%
Transfers	66,291,395	47,869,329	41,772,487	47,011,368	5,238,881	12.5%
Other Revenue	<u>4,987,051</u>	<u>6,657,957</u>	<u>253,489</u>	<u>429,875</u>	<u>176,386</u>	<u>69.6%</u>
Total Revenue	\$567,724,300	\$556,923,682	\$543,044,058	\$565,197,713		
Use of Fund Balance	<u>\$0</u>	<u>\$3,716,143</u>	<u>\$40,792,257</u>	<u>\$7,737,698</u>		
Total General Fund Resources	\$561,623,185	\$560,639,825	\$583,836,315	\$572,935,411		

COMPARATIVE SUMMARY OF AD VALOREM TAX LEVIES AND COLLECTIONS

	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	ADOPTED FY2014
Adjusted Net Taxable Value	\$41,013,144,308	\$42,070,860,011	\$43,087,160,976	\$44,265,767,682
Tax Rate	0.8550	0.8550	0.8550	0.8550
Operating	0.7109	0.7009	0.6859	0.6759
Debt Service	0.1441	0.1541	0.1691	0.1791
Total Levy	\$350,662,384	\$359,705,853	\$368,395,226	\$378,472,314
Estimated Levy Adjustments	0.00%	0.00%	0.00%	0.00%
Levy Adjusted Collections	\$350,662,384	\$359,705,853	\$368,395,226	\$378,472,314
Collection Rate	98.00%	98.00%	98.00%	98.50%
Total Collection of Levy	\$343,649,136	\$352,511,736	\$361,027,322	\$372,795,229
TIF Contributions	(\$8,462,300)	(\$8,655,600)	(\$9,007,539)	(\$10,587,524)
Estimated Refunds	(\$2,250,000)	(\$2,250,000)	\$0	\$0
Budgeted Revenues				
General Fund	\$276,824,324	\$280,037,124	\$282,398,092	\$286,334,723
Debt Levy	\$56,112,512	\$61,569,012	\$69,621,690	\$75,872,982
Subtotal Current Property Taxes	\$332,936,836	\$341,606,136	\$352,019,783	\$362,207,705
OTHER PROPERTY TAXES				
Delinquent Property Taxes	\$3,759,477	\$3,372,829	\$3,588,249	\$3,624,131
Vehicle Inventory	\$165,000	\$260,346	\$76,457	\$76,457
Interest/Penalty Charges	<u>\$3,883,126</u>	<u>\$2,697,130</u>	<u>\$3,234,085</u>	<u>\$3,266,426</u>
Subtotal Other Property Taxes	\$7,807,603	\$6,330,305	\$6,898,791	\$6,967,014
TOTAL PROPERTY TAXES				
Operating Taxes	\$284,631,927	\$286,868,367	\$289,296,883	\$293,301,737
Debt Service Taxes	\$56,112,512	\$61,569,012	\$69,621,690	\$75,872,982

GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014
023	CODE COMPLIANCE DEPARTMENT					
421392	WRECKING/MOVING PMTS	\$76,622	\$27,240	\$69,194	\$21,822	\$26,335
422502	HEALTH PERMITS FEES	\$1,522,335	\$1,568,641	\$1,502,950	\$1,540,304	\$1,508,350
422504	HEALTH PERMIT REISSUE	\$35,213	\$38,559	\$36,000	\$34,225	\$36,000
422506	HEALTH REINSPECTION	\$38,375	\$43,750	\$37,500	\$40,485	\$43,750
422694	FOOD MANAGER CERTIFICATIO	\$18,660	\$17,565	\$18,000	\$21,500	\$18,000
422832	LITERATURE SALES	\$2	\$0	\$50	\$0	\$50
424842	DOG LICENSE FEES	\$129,986	\$116,479	\$131,690	\$105,051	\$95,500
442102	LATE PAYMENTS	\$6,680	\$7,800	\$6,000	\$6,907	\$7,800
462207	SINGLE FAMILY/DUPLEX	\$1,000	\$200	\$1,000	\$800	\$1,000
462208	SINGLE/DUPLEX 2ND YEAR	\$700	\$500	\$700	\$133	\$500
462215	MULTIFAMILY 3- 8 REGISTRATION	\$12,282	\$13,622	\$17,525	\$13,555	\$14,550
462216	MULTIFAMILY 3-8 PER UNIT	\$15,152	\$20,333	\$21,390	\$18,715	\$22,730
462219	MULTIFAMILY 9+ REGISTRATION	\$11,124	\$12,073	\$15,125	\$12,257	\$13,250
462220	APARTMENT INSPECTION FEE	\$574,163	\$688,686	\$788,920	\$762,055	\$755,550
462290	DOG KENNEL FEES	\$40,411	\$37,280	\$43,500	\$34,775	\$54,585
462374	SECURING VACANT STRUCTURE	\$51,044	\$42,759	\$42,776	\$43,248	\$35,490
462376	PENALTY SECURE VAC STRUT	\$37,929	\$13,839	\$27,350	\$86,044	\$14,507
462415	IMPOUNDMENT	\$40,669	\$51,650	\$47,675	\$56,032	\$67,225
462416	BOARDING	\$24,116	\$16,441	\$18,675	\$22,163	\$26,835
462417	QUARANTINE	\$30,193	\$25,469	\$28,850	\$4,965	\$0
462418	ADOPTIONS	\$37,215	\$60,096	\$35,584	\$63,096	\$48,793
462424	ANIMAL HEAD SHIPPING FEE	\$362	\$5,000	\$1,800	\$1,800	\$6,600
462434	VETERINARY SERVICES	\$23,521	\$16,702	\$21,445	\$10,561	\$16,050
462470	APT FOLLOWUP FEE	\$825	\$4,335	\$1,000	\$32,340	\$14,250
464204	POOL OPERATOR'S COURSE	\$15,855	\$22,690	\$15,600	\$28,893	\$19,500
464704	HEALTH CARD FEE	\$290,742	\$284,837	\$291,145	\$277,652	\$287,390
464774	PLAN REVIEW FEE	\$73,105	\$70,080	\$72,300	\$78,387	\$70,250
464884	MISC REVENUE	\$49,134	\$54,863	\$59,475	\$22,822	\$78,610
464924	WEED CUTTING FEES	\$529,438	\$303,010	\$394,710	\$398,941	\$407,629
464934	WEED CUTTING PENALTIES	\$69,383	\$58,414	\$56,049	\$69,466	\$69,586
464983	NUISANCE ABATEMENT	\$31,735	\$14,592	\$24,629	\$71,532	\$28,016
464984	TEMPORARY HEALTH PERMIT	\$192,355	\$174,405	\$192,000	\$176,820	\$181,775
464990	OFFENDER EDUCATION CLASS	\$17,670	\$13,830	\$18,780	\$8,696	\$7,800
472064	TRANSFER IN SOLID WASTE	\$1,894,820	\$2,347,772	\$2,512,446	\$2,512,445	\$2,434,205
472072	TRANSFER IN SPECIAL TRUST	\$0	\$360,254	\$433,398	\$433,398	\$473,224
475280	SURPLUS MNGT FEE	\$87,635	\$24,952	\$25,000	\$22,001	\$12,500
481306	MISCELLANEOUS REVENUE	\$134	\$1,857	\$0	\$40,901	\$0
481399	OVER/SHORT MISCELLANEOUS	\$34	\$38	\$0	\$5	\$0
488100	CONTRIBUTIONS	\$0	\$0	\$0	\$7,846	\$0
	<i>Total: Code Compliance</i>	\$5,980,619	\$6,560,613	\$7,010,231	\$7,082,638	\$6,898,185
013	FINANCIAL MANAGEMENT SERVICES DEPARTMENT					
411012	CURRENT PROPERTY TAXES	\$279,445,711	\$285,315,495	\$282,398,092	\$286,722,534	\$286,334,723
411022	PY DELINQUENT PROP TAX	\$2,784,200	\$3,372,829	\$3,588,249	\$3,189,758	\$3,624,131
411032	VEHICLE INVENTORY TAX	\$200,502	\$260,346	\$76,457	\$262,029	\$76,457
411042	INT/PEN CHAS-DEL TX	\$3,094,911	\$2,697,130	\$3,234,085	\$2,293,890	\$3,266,426
412072	GROSS RECEIPTS-TELEPHONE	\$5,413,658	\$5,607,715	\$5,511,540	\$5,368,035	\$5,621,771
412102	SALES TAX REVENUE	\$105,582,575	\$110,971,117	\$108,798,434	\$115,668,567	\$120,934,328
412122	STATE MIXED BEVERAGE TAX	\$2,864,052	\$2,524,782	\$2,194,393	\$2,744,864	\$2,742,991
412132	GROSS RECEIPTS-BINGO	\$294,188	\$296,972	\$301,675	\$289,526	\$301,675
421292	ONCOR FRANCHISE FEE	\$29,235,182	\$26,926,451	\$26,808,329	\$27,236,341	\$26,942,371
421322	ATMOS FRANCHISE FEE	\$7,470,658	\$5,836,155	\$7,420,386	\$5,461,883	\$6,678,347
421342	TELCOM FRANCHISE FEE	\$2,897,171	\$2,530,913	\$2,854,346	\$2,562,508	\$2,568,911
421362	STREET RENTAL-CABLE TV	\$5,363,715	\$6,083,090	\$5,271,589	\$6,083,090	\$6,062,327
421502	ROW LICENSE FEE	\$0	\$0	\$0	\$119,466	\$0
423602	LICENSE FEES	\$78,105	\$275,533	\$157,000	\$116,548	\$157,000
423632	JUNK DEALER'S LICENSE FEE	\$3,487	\$3,234	\$2,400	\$2,439	\$2,400
423652	SERVICE STATION LICENSE F	\$8,720	\$8,888	\$10,000	\$8,912	\$10,000
423732	OTHER OCCUPATIONAL LICENS	\$958	\$1,104	\$1,500	\$1,345	\$1,500
423742	COIN OPERATED MACHINES FE	\$28,530	\$22,080	\$25,000	\$25,000	\$25,000
423752	DANCE HALL FEES	\$7,400	\$5,701	\$6,500	\$5,067	\$6,500
441012	INTEREST ON INVESTMENTS	\$1,432,644	\$1,559,686	\$1,418,225	\$1,246,108	\$1,418,225
441072	UNREALIZED GAIN	\$133,856	\$75,291	\$0	\$0	\$0
444553	SALVAGE SALES	\$222,782	\$119,570	\$165,000	\$70,787	\$165,000
451693	REIMB INDIRECT COSTS	\$743,250	\$766,967	\$721,050	\$321,199	\$721,050
461024	ENGINEERING FEES	\$36	\$12	\$0	\$12	\$0
461044	SERVICES TO AMERICAN AIRL	\$15,000	\$15,000	\$0	\$11,250	\$0
461094	WATER & SEWER ADMIN CHG PE45	\$4,903,761	\$3,868,755	\$4,152,479	\$4,152,479	\$4,256,799
461244	OFFICE SERVICES ADMIN CHG PI60	\$0	\$102,256	\$16,756	\$16,756	\$17,880

Acct	Title	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014
461806	CAPITAL PROJS ADMIN CHG PI19	\$0	\$460,368	\$380,084	\$380,084	\$324,394
461816	EQUIP SERV ADMIN CHG PI61	\$0	\$609,425	\$439,893	\$439,893	\$461,546
461823	TEMP LABOR ADMIN CHG PI17	\$0	\$5,723	\$4,837	\$4,837	\$4,516
461826	IT SOLUTION ADMIN CHG PI68	\$0	\$814,496	\$650,323	\$650,323	\$705,290
461833	STORMWATER ADMIN CHG PE69	\$300,084	\$232,263	\$220,332	\$220,332	\$297,896
461836	RED LIGHT ENFO ADMIN CHG R159	\$0	\$6,232	\$26,125	\$26,125	\$103,207
461843	CULTU & TOUR ADMIN CHG GG04	\$218,181	\$145,035	\$450,535	\$450,535	\$426,852
461853	ENV PROTEC ADMIN CHG R103	\$103,653	\$44,549	\$56,345	\$56,345	\$50,595
461863	AIRPORT ADMIN CHG PE40	\$98,837	\$90,360	\$118,233	\$118,233	\$120,598
461893	GOLF ADMIN CHG PE39	\$191,689	\$245,967	\$194,363	\$194,363	\$213,826
461913	PARKING ADMIN CHG PE59	\$70,566	\$80,387	\$32,814	\$32,814	\$38,556
461923	SOLID WASTE ADMIN CHG PE64	\$448,507	\$242,480	\$489,711	\$489,711	\$396,211
461963	REVENUE FROM PAYROLL SERV	\$65,782	\$58,383	\$67,925	\$67,925	\$56,415
472040	TRANSFER IN AIRPORTS	\$216,884	\$218,850	\$328,275	\$328,275	\$328,275
472045	TRANSFER IN WATER & SEWER	\$20,862,046	\$21,629,151	\$23,218,018	\$22,589,066	\$23,986,511
472059	TRANSFER IN PARKING	\$3,307,680	\$3,978,707	\$0	\$0	\$0
472064	TRANSFER IN SOLID WASTE	\$2,037,187	\$1,961,198	\$1,961,198	\$1,961,198	\$2,216,100
472069	TRANSFER IN FROM PE69	\$1,559,073	\$1,811,583	\$2,073,963	\$2,073,963	\$2,412,644
472072	TRANSFER IN SPECIAL TRUST	\$128	\$0	\$0	\$0	\$0
472159	TRANSFERS IN R159	\$0	\$0	\$0	\$30,460	\$0
476073	INTRA-FUND TRANS IN FE73	\$1,600,000	\$0	\$0	\$0	\$0
481306	MISCELLANEOUS REVENUE	\$56,703	\$327,899	\$40,393	\$481,616	\$162,910
481366	RETURNED CK PROCESSING CH	\$2,780	\$2,408	\$2,780	\$1,740	\$1,746
481399	OVER/SHORT MISCELLANEOUS	\$1,583	\$401	\$0	(\$96)	\$0
481700	SALES TAX ADJUSTMENT	\$47	\$368	\$0	\$93	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$165,561	\$0	\$0	\$0	\$0
Total: Financial Management Services		\$483,532,023	\$492,213,305	\$485,889,632	\$494,578,227	\$504,243,900
036	FIRE DEPARTMENT					
424882	FIRE-RELATED PERMITS	\$142,175	\$60,358	\$123,080	\$59,379	\$60,468
461314	FALSE FIRE ALARM FEES	\$37,609	\$4,500	\$25,000	\$0	\$4,500
461324	MOBILE FUEL FEE	\$5,500	\$2,500	\$5,500	\$5,500	\$4,100
462252	FIRE ALARM SYS REGIS	\$622,623	\$802,431	\$586,115	\$721,747	\$591,976
462574	FIRE INSPECTION FEES	\$590,810	\$283,405	\$503,500	\$321,528	\$503,500
462604	FIRE SVC-WESTOVER HI	\$144,490	\$154,768	\$160,011	\$160,011	\$164,411
472088	TRANSFERS FM FE88	\$37,769	\$27,000	\$0	\$14,360	\$0
476073	INTRA-FUND TRANS IN FE73	\$16,093	\$0	\$0	\$0	\$0
481035	SALARY REIMB-OTHER AGENCY	\$34,608	\$234,891	\$0	\$314,231	\$0
481120	RECOVERY OF LABOR COSTS	\$0	\$0	\$0	\$224	\$0
481272	MISC REVENUE	\$1,506	\$180	\$0	\$479	\$0
481282	FEE:FIRE REPORTS & MISC R	\$3,775	\$2,833	\$0	\$831	\$0
481306	MISCELLANEOUS REVENUE	\$4,791	\$137,812	\$0	\$126,564	\$126,056
481326	OPEN RECORDS REVENUE	\$385	\$0	\$0	\$0	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$0	\$3,500	\$0	\$0	\$0
Total: Fire		\$1,642,134	\$1,714,178	\$1,403,206	\$1,724,854	\$1,455,011
017	HOUSING & ECONOMIC DEVELOPMENT DEPARTMENT					
442001	ANTENNA LEASE	\$200	\$0	\$0	\$0	\$0
444200	REAL PROPERTY SALES REVEN	\$0	\$25,480	\$0	\$0	\$0
451669	REVENUE FROM GUINN SCHOOL	\$118,741	\$140,824	\$122,445	\$122,445	\$122,445
472019	TRANSFER IN ENGINEERING	\$0	\$15,683	\$27,700	\$27,700	\$30,029
472072	TRANSFER IN SPECIAL TRUST	\$5,339	\$0	\$0	\$0	\$0
475280	SURPLUS MNGT FEE	\$143,998	\$65,916	\$15,000	\$224,684	\$55,809
481306	MISCELLANEOUS REVENUE	\$17,534	\$45,788	\$0	\$11,693	\$0
481326	OPEN RECORDS REVENUE	\$16	\$0	\$0	\$0	\$0
488022	TEMP SERVICE CHARGES	\$0	\$5,253	\$0	\$0	\$0
488032	TEMP SERVICES REVENUE	\$0	\$1,027	\$0	\$0	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$0	\$698,774	\$0	\$0	\$0
Total: Housing & Economic Development		\$285,828	\$998,745	\$165,145	\$386,522	\$208,283
084	LIBRARY DEPARTMENT					
466412	MECHANDISE SALES	\$5,576	\$4,891	\$5,381	\$3,995	\$5,401
466550	TAXABLE LIB COPIER	\$65,634	\$71,732	\$59,001	\$79,598	\$79,073
467026	MISCELLANEOUS CHARGES	\$6,837	\$8,154	\$5,809	\$8,235	\$5,809
467036	RETRIVAL FEES	\$7,567	\$6,898	\$8,349	\$6,780	\$6,375
467855	OVERDUE BOOK CHARGES	\$552,316	\$532,537	\$479,778	\$483,405	\$470,713
467875	LOST BOOK PAYMENTS	\$32,636	\$31,047	\$22,737	\$4,159	\$18,798
467885	SPECIAL GIFTS TO LIBRARY	\$1,133	\$304	\$196	\$163	\$196
467945	MATERIALS RESERVATION CHA	\$0	\$20	\$0	\$0	\$0
467955	OUT-OF-COUNTY FEE	\$2,272	\$2,617	\$2,106	\$2,371	\$2,106

Acct	Title	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014
467960	MEETING ROOM RENTAL	\$11,305	\$16,203	\$10,249	\$22,437	\$26,449
472002	TRANSFER FROM GR03	\$0	\$0	\$83,676	\$63,000	\$83,676
481306	MISCELLANEOUS REVENUE	\$1,871	\$2	\$0	\$13,018	\$0
481399	OVER/SHORT MISCELLANEOUS	\$79	\$118	\$0	(\$43)	\$0
488022	TEMP SERVICE CHARGES	\$2,024	\$8,721	\$0	\$4,369	\$0
488032	TEMP SERVICES REVENUE	\$452	\$1,888	\$0	\$260	\$0
Total: Library		\$689,702	\$685,132	\$677,282	\$691,746	\$698,596
038	MUNICIPAL COURT DEPARTMENT					
431014	CHILD SAFTY FUND	\$95,934	\$105,982	\$99,299	\$129,160	\$102,845
431015	UNFORM TRAFFIC ACT	\$180,921	\$191,986	\$162,434	\$182,020	\$192,613
431019	TPP FEES	\$288,607	\$252,159	\$315,355	\$241,878	\$259,017
431023	DEFERRED DISPOSITION	\$3,052,567	\$2,748,312	\$2,606,159	\$3,038,715	\$2,758,523
431029	STATE JURY FEE	\$35,029	\$38,124	\$22,097	\$35,954	\$38,476
431031	CIVIL JUSTICE FEE - LOCAL	\$456	\$545	\$564	\$566	\$497
431032	INDIGENT DEFENSE FEE - CFW	\$14,225	\$15,372	\$12,634	\$14,196	\$17,849
431037	TPP-COURT IMPROVEMENTS	\$72,209	\$62,744	\$78,952	\$61,523	\$64,552
431041	COLLECTION FEE REVENUE	\$0	\$2,037,172	\$2,000,000	\$2,000,000	\$2,000,000
431053	PENALTY FEES	\$2,029,185	\$2,044,082	\$1,960,570	\$2,077,760	\$2,016,395
431083	CASH BOND RECEIPTS	\$245	\$377	\$0	\$0	\$325
431093	DRIVING SAFETY COURSE FEE	\$79,940	\$84,046	\$64,541	\$56,387	\$67,841
431095	OPEN RECORDS REQUEST	\$9,461	\$19,555	\$11,384	\$16,452	\$16,213
431120	FWISD TRUANCY COURT	\$601,391	\$365,770	\$470,301	\$379,606	\$313,210
431130	TRAFFIC FINES	\$6,779,683	\$6,167,566	\$6,679,966	\$5,454,565	\$6,103,342
431140	GENERAL FINES	\$1,727,698	\$1,717,984	\$1,724,637	\$1,710,236	\$1,700,704
431150	PARKING FINES	\$0	\$0	\$1,958,707	\$1,780,423	\$1,900,000
431160	NTA TRAFFIC	\$442,521	\$449,442	\$457,653	\$442,222	\$454,562
431170	NTA GENERAL COMPLAINT	\$32,651	\$30,106	\$23,891	\$32,488	\$31,541
431952	JUDICIAL FEE - LOCAL	\$52,524	\$56,706	\$50,652	\$53,518	\$59,750
431962	COURT SERVICE FEE-10%	\$389,503	\$406,455	\$323,076	\$387,880	\$408,694
431964	COURT COSTS - LOCAL	\$91,222	\$100,663	\$96,211	\$89,855	\$99,160
431982	APPEAL FEES	\$605	\$587	\$692	\$574	\$582
431983	SUMMONS FEE	\$2,382	\$3,698	\$2,563	\$4,408	\$3,307
462644	ADM FEES-\$10/OFFENSE	\$93,790	\$85,640	\$86,857	\$58,114	\$90,545
462654	ADM FEES-TEEN COURT	\$30,521	\$26,420	\$27,196	\$21,427	\$28,654
462658	EXPUNCTION FEE	\$5,628	\$7,517	\$5,573	\$5,368	\$7,160
472010	TRANSFER FROM FUND GC10	\$711,650	\$0	\$0	\$0	\$0
472070	TRANSFER FROM LAKE WORTH	\$500,744	\$259,051	\$228,000	\$228,000	\$206,000
472072	TRANSFER IN SPECIAL TRUST	\$322,512	\$387,159	\$314,336	\$314,336	\$380,722
481120	RECOVERY OF LABOR COSTS	\$0	\$0	\$0	\$605,479	\$0
481132	CITATION LISTING FEES	\$2,570	\$1,666	\$1,981	\$550	\$2,061
481133	JURY FEE REVENUE	\$51	\$138	\$46	\$73	\$115
481286	UNIDENTIFIED COURT RECEIP	\$493	\$143	\$418	\$219	\$264
481306	MISCELLANEOUS REVENUE	\$54,888	\$55,703	\$110	\$40,800	\$40,825
481366	RETURNED CK PROCESSING CH	\$2,831	\$1,225	\$2,745	\$1,612	\$1,806
481399	OVER/SHORT MISCELLANEOUS	\$624	\$4,610	\$0	(\$1,358)	\$1,646
Total: Municipal Court		\$17,705,261	\$17,728,705	\$19,789,600	\$19,465,006	\$19,369,796
090	NON-DEPARTMENTAL					
444573	SALE OF SURPLUS PROPERTY	\$4,196,915	\$0	\$0	\$0	\$0
472004	TRANSFERS FM GG04	\$0	\$0	\$0	\$0	\$360,000
472010	TRANSFER FROM FUND GC10	\$5,000,000	\$0	\$0	\$0	\$0
472040	TRANSFER IN AIRPORTS	\$10,625,754	\$0	\$0	\$0	\$0
472159	TRANSFER FROM FUND 159	\$0	\$100,000	\$100,000	\$100,000	\$100,000
472240	AIRPORTS GAS LEASE PROJECT FUND	\$3,000,000	\$0	\$0	\$0	\$0
472245	WATER & SEWER CAPITAL PROJECTS FUND (GAS WELLS)	\$500,000	\$0	\$0	\$0	\$0
472291	TRANSFERS FROM C291	\$472,000	\$489,778	\$0	\$483,978	\$0
476071	INTRA-FUND TRANS IN FE71	\$115,393	\$225,950	\$0	\$0	\$0
481306	MISCELLANEOUS REVENUE	\$3,241,342	\$3,842,888	\$0	\$104,102	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$0	\$29,072	\$0	\$0	\$0
Total: Non-Departmental		\$27,151,404	\$4,687,688	\$100,000	\$688,080	\$460,000
080	PARKS & COMMUNITY SERVICES DEPARTMENT					
432602	OTHER REVENUE	\$100	\$100	\$0	\$130	\$0
442273	CONCESSION-ATHLETIC FIELD	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
442303	BRADLEY CENTER RENTAL	\$12,080	\$12,680	\$12,000	\$11,653	\$12,000
465235	RENTAL FEES	\$67,110	\$85,501	\$101,297	\$95,096	\$118,654
465255	MO AGENCY RENTAL	\$49,465	\$59,047	\$46,545	\$54,784	\$50,815
466406	REGISTRATION	\$75,583	\$88,404	\$71,746	\$107,757	\$126,557
466675	NATURE CENTER ENTRY FEES	\$6,004	\$5,526	\$8,975	\$10,784	\$8,975
466685	POLE BANNERS	\$200	\$400	\$0	\$100	\$400

Acct	Title	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014
466705	FESTIVAL EQUIPMENT	\$7,085	\$7,195	\$6,500	\$8,407	\$7,200
466715	SITE RESERVATIONS	\$68,933	\$149,346	\$76,919	\$514,353	\$583,470
466735	SWIMMING POOLS FEES	\$0	\$47,874	\$210,075	\$106,452	\$269,604
466745	ACTIVITY FEES-ATHLETICS	\$391,916	\$382,520	\$563,323	\$131,860	\$159,900
466775	LCV ADMISSIONS	\$76,081	\$77,976	\$79,861	\$79,861	\$85,600
466790	I. D. CARDS	\$113,871	\$122,690	\$154,049	\$150,365	\$154,014
466794	LCV SOUVENIR TAX EXEMPT	\$466	\$904	\$500	\$1,643	\$500
466795	LCV SOUVENIR SALES	\$22,888	\$24,831	\$24,000	\$27,180	\$26,000
466805	PHOTO FEE	\$75	\$150	\$75	\$100	\$75
466835	MISC. PARK REVENUE	\$11,115	\$15,348	\$0	\$12,388	\$8,000
466845	CORNMEAL SALES	\$377	\$372	\$405	\$451	\$405
466855	LEASE INCOME TENNIS OPER	\$1,000	\$10,500	\$10,500	\$10,500	\$10,500
467825	TRAIN CONCESSIONS	\$18,804	\$12,336	\$8,646	\$10,820	\$62,500
467835	TRAIN RIDE TICKET SALES	\$41,737	\$63,644	\$62,500	\$65,027	\$12,500
472072	TRANSFER IN SPECIAL TRUST	\$33,141	\$0	\$1,017,141	\$1,017,141	\$1,036,557
472188	TRSFER FROM PARK DEDICATION FEES	\$198,909	\$0	\$142,320	\$0	\$0
472281	TRANSFER FROM C281 PARK DEDICATION FEES	\$0	\$0	\$0	\$142,320	\$133,896
472282	PARK GAS LEASE PROJECT FUND	\$500,878	\$147,284	\$124,794	\$124,794	\$126,228
475280	SURPLUS MNGT FEE	\$184,281	\$60,780	\$0	\$45,524	\$0
476073	INTRA-FUND TRANS IN FE73	\$6,423	\$0	\$0	\$0	\$0
481306	MISCELLANEOUS REVENUE	\$2,562	\$22,171	\$1,350	\$8,367	\$1,200
481399	OVER/SHORT MISCELLANEOUS	\$4,986	\$2,414	\$0	(\$4,957)	\$0
488100	CONTRIBUTION FM CAP PROJECTS	\$0	\$68,030	\$0	\$63,901	\$0
Total: Parks & Community Services		\$1,898,070	\$1,470,023	\$2,725,521	\$2,798,801	\$2,997,550
006	PLANNING & DEVELOPMENT DEPARTMENT					
421206	BLOCK PARTIES	\$0	\$0	\$0	\$7,499	\$0
421207	PKWY INSPECTION PERMIT	\$0	\$0	\$0	\$190,500	\$200,000
421208	PKWY RE-INSPECTION PERMIT	\$0	\$0	\$0	\$4,567	\$7,400
421209	FILMING PERMIT	\$0	\$0	\$0	\$4,000	\$3,000
421210	PRIVATE ST USE PERMIT	\$0	\$0	\$0	\$75,667	\$70,124
421212	TEMP ENCROACHMENTS	\$119,233	\$276,750	\$119,929	\$182,231	\$119,929
421232	PERM ENCROACHMENTS	\$20,050	\$25,795	\$46,525	\$21,196	\$32,545
421265	REG FEES NEIGHBORHOOD E ZONE	\$1,670	\$1,650	\$1,770	\$2,140	\$1,770
421392	WRECKING/MOVING PMTS	\$94,336	\$89,113	\$88,131	\$69,904	\$72,608
421402	HOUSE MOVERS PERMITS FEES	\$8,216	\$3,407	\$7,877	\$3,946	\$1,932
421472	CERTIFICATE OF OCCUPANCY	\$0	\$0	\$0	\$230	\$0
421492	GAS WELL DRILLING	\$1,140,420	\$617,760	\$885,000	\$158,793	\$105,000
421502	ROW LICENSE FEE	\$1,508,321	\$472,484	\$179,440	\$47,088	\$43,040
421532	GAS PIPELINE LICENSE REVIEWS	\$0	\$0	\$0	\$4,500	\$12,000
423095	BUILDING CONTR REGISTRATION	\$0	\$0	\$131,280	\$0	\$0
423622	SIGN KIOSK PERMIT FEES	\$98,450	\$92,970	\$93,567	\$92,053	\$93,567
423662	PLUMBING BUS REGISTRATION	\$14,380	\$19,274	\$43,380	\$27,060	\$19,274
423692	ELEC JRNY LIC & REG	\$6,360	\$5,364	\$65,535	\$4,630	\$6,453
423702	ELEC MSTR LIC & REG	\$125,220	\$123,894	\$168,496	\$124,579	\$123,595
423772	MECH LIC & REG	\$63,712	\$63,226	\$67,292	\$88,554	\$69,548
423782	SIGN LIC & REG	\$16,370	\$16,385	\$36,003	\$25,120	\$44,388
423783	TEMP POWER PERMITS	\$38,753	\$35,409	\$40,138	\$39,468	\$38,141
423785	ZONING LETTER	\$0	\$0	\$50	\$0	\$50
431982	APPEAL FEES	\$885	\$885	\$7,810	\$295	\$605
446700	GAS WELL ANNUAL FEES	\$847,000	\$938,500	\$1,057,000	\$1,165,200	\$1,080,000
461080	BOARD OF ADJUSTMENT FEES	\$115,153	\$99,165	\$109,495	\$102,439	\$96,550
461090	ZONING COMMISSION FEES	\$121,299	\$147,573	\$121,964	\$210,397	\$175,000
461095	SEXUALLY ORIENTED FEES	\$6,600	\$6,270	\$6,130	\$3,053	\$6,820
461184	MOVING/WRECKING REG	\$10,700	\$7,920	\$10,172	\$9,657	\$10,172
461194	SALE OF MAPS/PUBLICATIONS	\$101	\$8	\$0	\$0	\$0
461903	PLANNING COMMISSION FEES	\$140,049	\$145,235	\$146,408	\$194,581	\$138,660
462124	LICENSE FEES	\$0	\$550	\$2,000	\$179,703	\$147,000
462304	BUILDING PERMITS	\$4,055,322	\$4,348,886	\$4,029,326	\$4,778,445	\$4,562,029
462314	ORDINANCE INSPECTIONS	\$502,622	\$375,281	\$253,585	\$373,585	\$367,946
462324	COMM FACILITY AGREEMENT	\$29,800	\$31,630	\$29,500	\$41,526	\$29,500
462334	ELECTRICAL PERMITS	\$334,723	\$346,677	\$340,840	\$313,619	\$338,309
462344	ANNEXATION FEES	\$18,387	\$12,638	\$15,869	\$10,384	\$14,723
462345	BILLBOARD REGISTRATION	\$2,430	\$450	\$22,875	\$66,850	\$94,450
462364	MECHANICAL PERMITS	\$254,451	\$224,762	\$239,005	\$190,469	\$176,469

F-15

Acct	Title	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014
462384	PLUMBING PERMITS	\$329,278	\$320,758	\$336,804	\$336,804	\$334,103
462386	THIRD PRTY PLBG-REMODEL	\$0	\$0	\$0	\$930	\$0
462388	THIRD PRTY PLBG-NEW	\$62,939	\$21,598	\$43,864	\$5,244	\$25,000
462404	SIGN PERMITS	\$215,746	\$250,690	\$225,482	\$225,482	\$239,371
462452	PERMIT FEE - BURGLAR ALAR	\$333,050	\$342,142	\$335,966	\$325,133	\$334,764
462454	RESID REMODEL CONT	\$94,470	\$91,567	\$96,306	\$224,306	\$227,000
462462	SVC CHARGE - BURGLAR ALAR	\$275,311	\$254,499	\$271,139	\$226,295	\$232,967
462482	RESIDENTIAL PERMIT FEE	\$1,334,800	\$1,333,089	\$1,347,526	\$1,312,613	\$1,342,557
462492	RESIDENTIAL SERVICE CHARG	\$34,525	\$30,630	\$35,107	\$26,723	\$27,671
462494	BOARD APPEALS - CFPBOA	\$10,030	\$4,935	\$8,323	\$3,476	\$4,185
462504	CONST CODE BOOK SALES	\$2,477	\$1,991	\$2,495	\$437	\$750
462601	REINSPECTION FEES	\$17,083	\$6,655	\$14,963	\$6,677	\$6,397
462602	DOUBLE PERMIT FEE	\$24,557	\$12,759	\$25,957	\$5,633	\$4,946
462603	AFTER HOURS FEE	\$8,892	\$9,612	\$9,372	\$7,743	\$6,618
462754	RESID SURVEY PKWY	\$0	\$0	\$0	\$11,267	\$9,300
462800	DFW ARPT GAS WELL INSPECT FEES	\$18,900	\$19,950	\$19,600	\$19,950	\$19,600
462804	APPLICATION FEES	\$2,628	\$995	\$2,270	\$1,475	\$2,270
462805	GENERAL PERMIT APPL FEE	\$0	\$0	\$294,000	\$0	\$0
462806	PLAT FILING FEE	\$0	\$0	\$18,500	\$0	\$0
462814	TREE PRESERVATION APPEAL	\$60,417	\$42,650	\$48,285	\$77,851	\$48,285
472010	TRANSFER FROM FUND GC10	\$537,270	\$844,139	\$0	\$191,418	\$0
472045	TRANSFER IN WATER & SEWER	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
472064	TRANSFER IN SOLID WASTE	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
472069	TRANSFER IN FROM PE69	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
472103	TRANS FRM ENVIRN PROTEC FUND FOR PIO	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
472122	TRANSFER FROM COMMUNICATI	\$10,921	\$13,362	\$0	\$0	\$0
472124	TRANSFER FROM FUND 124	\$2,390	\$2,705	\$0	\$0	\$0
472125	TRANSFER FROM FUND 125	\$84,035	\$118,063	\$0	\$0	\$0
472152	TRANSFER FROM FUND 152	\$1,743	\$2,968	\$0	\$0	\$0
472240	AIRPORTS GAS LEASE PROJECT FUND	\$84,040	\$118,115	\$286,628	\$286,628	\$286,628
472243	GOLF CAPITAL PROJECTS FUND (GAS WELLS)	\$46	\$25,237	\$59,417	\$59,417	\$59,417
472245	WATER & SEWER CAPITAL PROJECTS FUND (GAS WELLS)	\$7,172	\$8,141	\$111,141	\$111,141	\$111,141
472246	TRANSFER FROM SPECIAL GIF	\$215,522	\$59,752	\$0	\$293,665	\$0
472282	PARK GAS LEASE PROJECT FUND	\$29,413	\$55,007	\$128,690	\$128,690	\$128,690
481306	MISCELLANEOUS REVENUE	\$32,404	\$35,971	\$18,189	\$46,294	\$35,961
481896	MAP SALE REVENUE	\$0	\$0	\$300	\$625	\$300
Total: Planning & Development		\$13,800,072	\$12,832,891	\$12,381,716	\$13,024,844	\$12,065,518
035	POLICE DEPARTMENT					
421422	WRECKER BUSINESS LICENSE	\$14,810	\$14,290	\$14,000	\$19,833	\$15,052
444563	SALE OF ABANDONED PROPERT	\$28,910	\$26,477	\$35,000	\$19,015	\$20,000
444952	SALE OF ABANDONED VEHICLE	\$552,345	\$952,220	\$910,000	\$1,853,054	\$1,656,573
444953	ABANDONED FUNDS	\$58,237	\$164,343	\$51,500	\$51,003	\$18,700
451130	SEXUAL ASSAULT EXAM REIMB	\$148,408	\$40,103	\$129,500	\$0	\$0
462514	SALE OF ACCIDENT REP	\$241,706	\$183,580	\$164,000	\$212,745	\$164,000
462524	CRIME LABORATORY SERVICE	\$1	\$0	\$0	\$0	\$0
462564	VEHICLE POUND IMPOUNDMENT	\$48,240	\$179,560	\$168,000	\$189,093	\$179,560
462614	VEHICLE POUND STORAGE FEE	\$149,056	\$700,860	\$647,000	\$760,327	\$780,444
462624	VECHICLE POUND TOWAGE FEE	\$338,751	\$1,254,351	\$1,181,000	\$1,305,089	\$1,427,528
462664	NOTIFICATION FEE	\$47,220	\$159,280	\$149,000	\$173,973	\$170,328
472072	TRANSFER IN SPECIAL TRUST	\$0	\$64	\$0	\$0	\$0
472076	TRANSFER FROM GR76	\$0	\$0	\$0	\$2,550	\$0
472079	TRANSFER IN CRIME CONTROL	\$7,997,526	\$10,197,526	\$7,997,526	\$7,997,526	\$11,471,823
472159	TRANSFER FROM FUND 159	\$0	\$41,520	\$41,520	\$41,520	\$41,520
476073	INTRA-FUND TRANS IN FE73	\$52,599	\$0	\$0	\$0	\$0
481035	SALARY REIMB-OTHER AGENCY	\$327,537	\$169,631	\$133,800	\$120,269	\$0
481120	RECOVERY OF LABOR	\$42,526	\$236,690	\$0	\$283,802	\$0
481300	CRIMINAL RESTITUTION	\$0	\$0	\$0	\$7,448	\$0
481306	MISCELLANEOUS REVENUE	\$10,188	\$420,282	\$1,000	\$216,358	\$0
481326	OPEN RECORDS REVENUE	\$2,092	\$52	\$0	\$0	\$0
481399	OVER/SHORT MISCELLANEOUS	\$27	\$53	\$0	\$632	\$0
481432	CRIMINAL RESTITUTION	\$1,000	\$0	\$3,437	\$200	\$3,182
481836	AUTO SCRAP METAL SALES	\$11,772	\$12,220	\$12,000	\$14,527	\$12,758
481853	MISCELLANEOUS REVENUE	\$16,985	\$72,029	\$12,855	\$13,379	\$9,000
488022	TEMP SERVICE CHARGES	\$2,500	\$2,000	\$2,500	\$3,667	\$3,500
488100	CONTRIBUTION FM CAP PROJECTS	\$21,925	\$0	\$0	\$0	\$0
Total: Police		\$10,114,361	\$14,827,131	\$11,653,638	\$13,286,010	\$15,973,968

Acct	Title	ACTUAL FY2011	ACTUAL FY2012	ADOPTED FY2013	RE-ESTIMATE FY2013	ADOPTED FY2014
020	TRANSPORTATION & PUBLIC WORKS DEPARTMENT					
421142	VALET PARKING	\$45,050	\$42,600	\$45,000	\$25,667	\$45,000
421207	PKWY INSPECTION PERMIT	\$189,450	\$207,025	\$190,500	\$0	\$0
421208	PKWY RE-INSPECTION PERMIT	\$7,150	\$8,275	\$7,400	\$0	\$0
421209	FILMING PERMIT	\$4,000	\$3,500	\$4,500	\$0	\$0
421210	PRIVATE ST USE PERMIT	\$80,150	\$77,400	\$84,000	\$0	\$0
421352	TAXICAB FRANCHISE FEE	\$161,740	\$173,160	\$150,000	\$191,267	\$170,000
423722	TAXICAB DRIVERS' LICENSES	\$24,066	\$22,136	\$20,000	\$26,409	\$20,000
451833	SIGN & MARKING FEES	\$15,469	\$0	\$4,290	\$0	\$4,290
462124	LICENSE FEES	\$148,700	\$147,050	\$145,500	\$0	\$0
462324	COMM FACILITY AGREEMENT	\$1,379	\$0	\$0	\$0	\$0
462754	RESID SURVEY PKWY	\$9,525	\$12,235	\$12,300	\$0	\$0
471001	IDB LABOR	\$66,497	\$61,922	\$60,000	\$62,700	\$60,000
472069	TRANSFER IN FROM PE69	\$17,895	\$17,895	\$17,895	\$17,895	\$18,624
472072	TRANSFERS FM FUND FE72	\$0	\$0	\$0	\$74,178	\$0
472074	TRANSFER FROM GR74	\$0	\$0	\$0	\$149,750	\$0
472293	TRANSFER IN FROM C293	\$2,841,567	\$1,720,929	\$0	\$0	\$0
476073	INTRA-FUND TRANS IN FE73	\$14,902	\$0	\$0	\$0	\$0
481120	RECOVERY OF LABOR	\$179,543	\$101,633	\$10,600	\$86,260	\$10,600
481152	INSURANCE REIMBURSEMENT	\$3,487	\$4,926	\$1,210	\$13,546	\$1,210
481306	MISCELLANEOUS REVENUE	\$19,751	\$19,011	\$0	\$18,744	\$0
481326	OPEN RECORDS REVENUE	\$65	\$57	\$20	\$65	\$20
481956	MAINTENANCE SERVICES	\$0	\$0	\$0	\$29,040	\$7,260
488100	CONTRIBUTION FM CAP PROJECTS	\$700,340	\$71,125	\$0	\$190	\$0
Total: Transportation & Public Works		\$4,530,726	\$2,690,879	\$753,215	\$695,712	\$337,004
OTHER DEPARTMENTS						
MISCELLANEOUS REVENUE		\$394,100	\$514,392	\$494,872	\$811,790	\$489,902
Total: Other Departments		\$394,100	\$514,392	\$494,872	\$811,790	\$489,902
GENERAL FUND TOTALS		\$567,724,300	\$556,923,682	\$543,044,058	\$555,234,230	\$565,197,713

FUND BUDGET SUMMARY

DEPARTMENT:
GENERAL FUND

FUND/CENTER
GG01

SUMMARY OF FUND RESPONSIBILITIES:

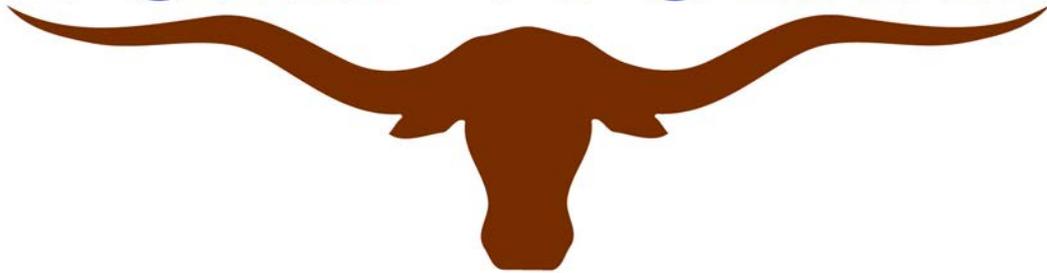
The General Fund is the City's tax and fee supported operating fund. Ad valorem taxes account for approximately 51.9% of General Fund revenue. The levy collected for operations and maintenance of the General Fund represents 1.4% increase over the FY2013 adopted budget. Sales Tax is the second largest revenue source for the General Fund. Sales Taxes account for approximately 21.4% of the General Fund. This revenue source has increased 11.2% from the FY2013 adopted budget. Other major sources of revenue are:

- A. Street rental and franchise fees from local utilities;
- B. Fines and forfeitures;
- C. Community services charges;
- D. Library fees;
- E. Building inspection fees;
- F. Health permits and fees;
- G. Return on the investment of General Fund monies; and
- H. Licenses and permit fees.

General Fund expenditures provide the following services: general administration and management, public safety, parks and community services, transportation and public works, planning and development, code compliance and the public library.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 403,838,913	\$ 422,104,984	\$ 420,350,793	\$ 422,671,119
Supplies	26,378,647	26,434,665	26,262,541	26,614,220
Contractual	125,410,171	128,905,274	119,815,550	120,052,637
Capital Outlay	2,447,918	3,948,511	1,192,065	1,192,065
Debt Service	2,564,176	2,442,880	2,405,370	2,405,370
Total Expenditures	\$ 560,639,825	\$ 583,836,314	\$ 570,026,319	\$ 572,935,411
Authorized Positions	4,378.30	4,451.50	4,310.60	4,328.60

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CITY ATTORNEY'S OFFICE	GG01/0121000:0122010

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Attorney's Office, under the direction of the City Attorney, is responsible for the administration of all legal affairs of the City; City representation in all lawsuits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions to the City Council, City Manager, and City departments.

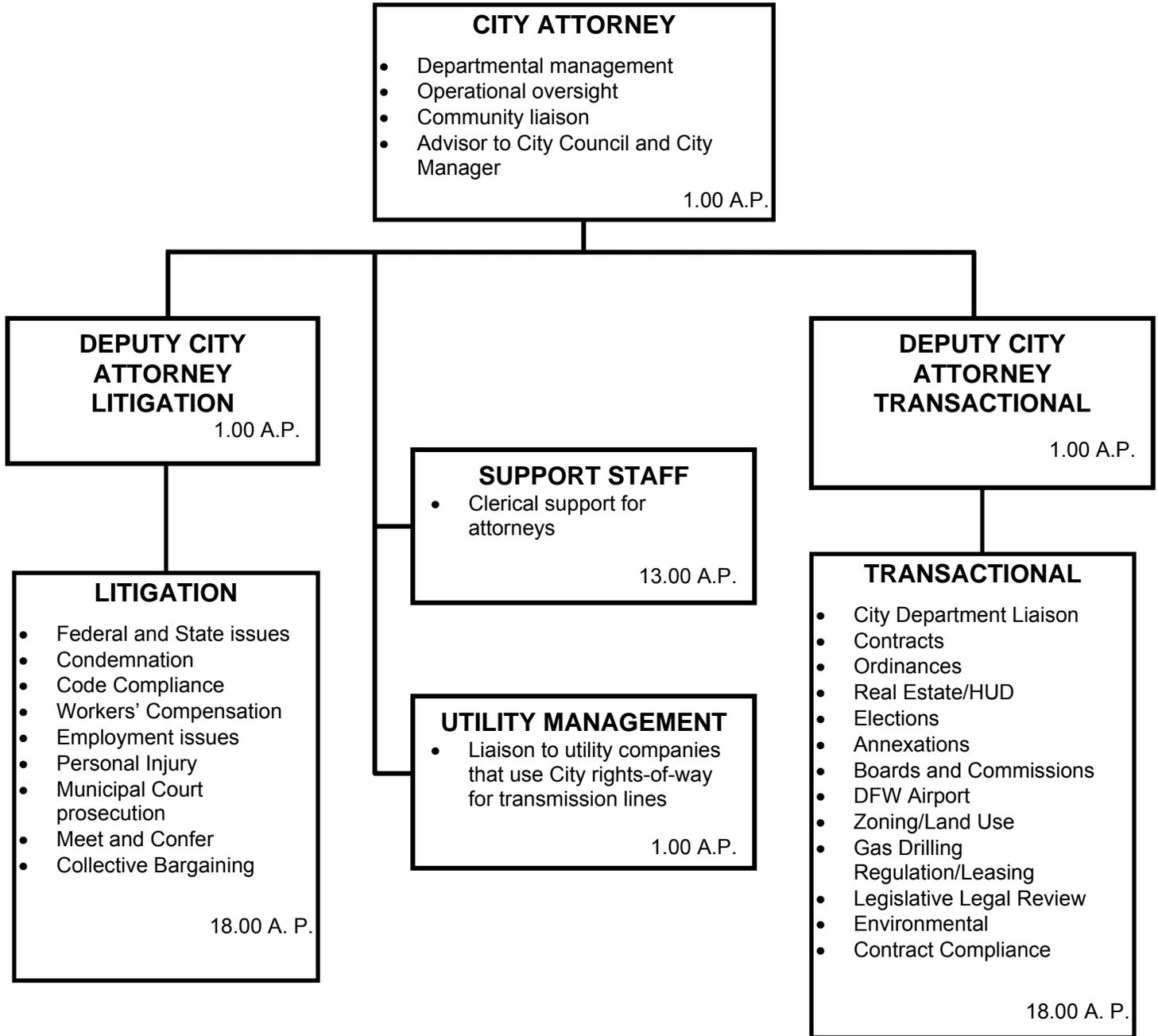
The City Attorney's Office provides transactional and advisory services as general counsel, and litigation services, handling the bulk of lawsuits in-house. The Department has two divisions, Litigation and Transactional, each of which is comprised of sections based on areas of practice. In addition, two Section Chiefs serve on the Executive Team, along with the City Attorney and Deputy City Attorneys. Support Services provide clerical and other assistance to the attorneys in all sections of the department.

Attorneys in the Department's Litigation division represent the City in cases in which the City of Fort Worth is a party. The Litigation division also handles employment and public safety matters. The Transactional division handles all City contracts, advises all City boards and commissions, and counsels the City Council and City staff on matters relating to the administrative functions of government, such as taxation, elections and budgeting. Outside counsel is retained only in those instances where specialized expertise is needed, there are workload constraints, or a conflict exists.

The Department also contains the Utility Management Division. The Utility Management Division is responsible for negotiating the electricity contract for all City departments; serving as the liaison between City departments and its retail electric provider and Oncor; processing the City's monthly electric bills for payment; negotiating and overseeing the City's franchise agreements with utility companies that utilize City rights-of-way (gas, long-distance telephone, and electric); addressing issues with non-franchised utilities that utilize City rights-of-way (local telephone and cable); and serving as the City's representative on various utility related committees.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 5,106,872	\$ 5,160,517	\$ 5,247,238	\$ 5,247,238
Supplies	60,984	137,682	138,075	138,075
Contractual	690,475	598,048	626,837	626,837
Capital Outlay	0	0	0	0
Total Expenditures	\$ 5,858,331	\$ 5,896,247	\$ 6,012,150	\$ 6,012,150
Authorized Positions	53.00	53.00	53.00	53.00

CITY ATTORNEY'S OFFICE – 53.00 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY ATTORNEY'S OFFICE	GG01/0121000:0122010

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

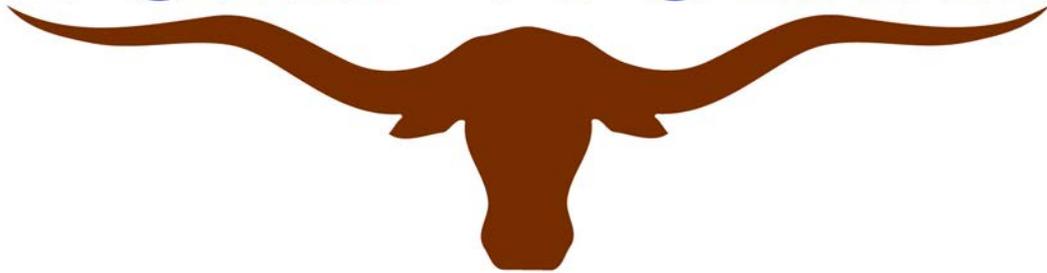
FY2013 ADOPTED:	\$5,896,247	A.P.	53.0
FY2014 ADOPTED:	\$6,012,150	A.P.	53.0

A) The adopted budget increases by a net of \$82,829 in salary savings budgeted. The department will maintain three attorney positions vacant in FY2014.

B) The adopted budget increases by \$17,213 based on IT allocations for FY2014 computer replacement program throughout the department.

C) The adopted budget decreases by a net of (\$11,772) for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: CITY ATTORNEY'S OFFICE

DEPARTMENT PURPOSE

To administer all legal affairs of the City, including City representation in all suits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents; and the rendering of legal advice and opinions for the City Council, City Manager, and City departments.

FY2014 DEPARTMENTAL OBJECTIVES

To continue to utilize in-house staff and resources to defend lawsuits and control outside attorney's fees.

To review and prosecute an increasing number of criminal and Code Compliance cases within the Department's budget appropriations.

To continue to improve customer service within the Department's budget appropriation.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Pending Lawsuits involving outside counsel (including conflict cases)	19	20	20
Municipal Court Criminal and Code Compliance cases requiring attorney review/action	277,600	263,720	263,720

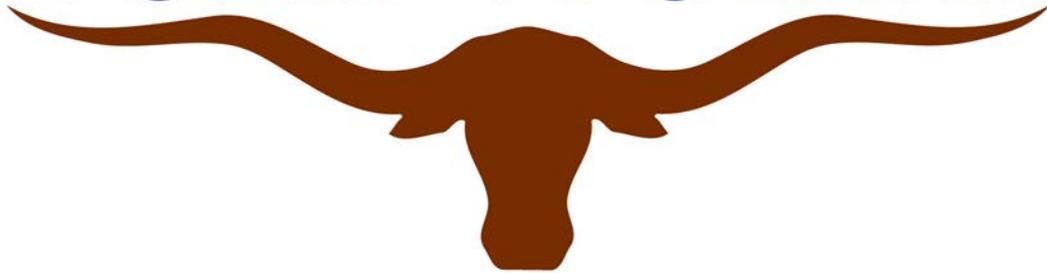
FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY ATTORNEY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0121000	<u>CITY ATTORNEY'S OFFICE</u> ADMINISTRATION	\$ 5,446,423	\$ 5,481,193	\$ 5,601,117	\$ 5,601,117	51.00	51.00	51.00	51.00
	Sub-Total	<u>\$ 5,446,423</u>	<u>\$ 5,481,193</u>	<u>\$ 5,601,117</u>	<u>\$ 5,601,117</u>	<u>51.00</u>	<u>51.00</u>	<u>51.00</u>	<u>51.00</u>
0122000	<u>ENVIRONMENTAL ATTORNEY</u> ENVIRONMENTAL ATTORNEY	\$ 96,244	\$ 96,326	\$ 86,522	\$ 86,522	1.00	1.00	1.00	1.00
0122010	UTILITIES MANAGE- MENT	315,664	318,728	324,511	324,511	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 411,908</u>	<u>\$ 415,054</u>	<u>\$ 411,033</u>	<u>\$ 411,033</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	TOTAL	\$ 5,858,331	\$ 5,896,247	\$ 6,012,150	\$ 6,012,150	53.00	53.00	53.00	53.00

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

CITY AUDITOR'S OFFICE

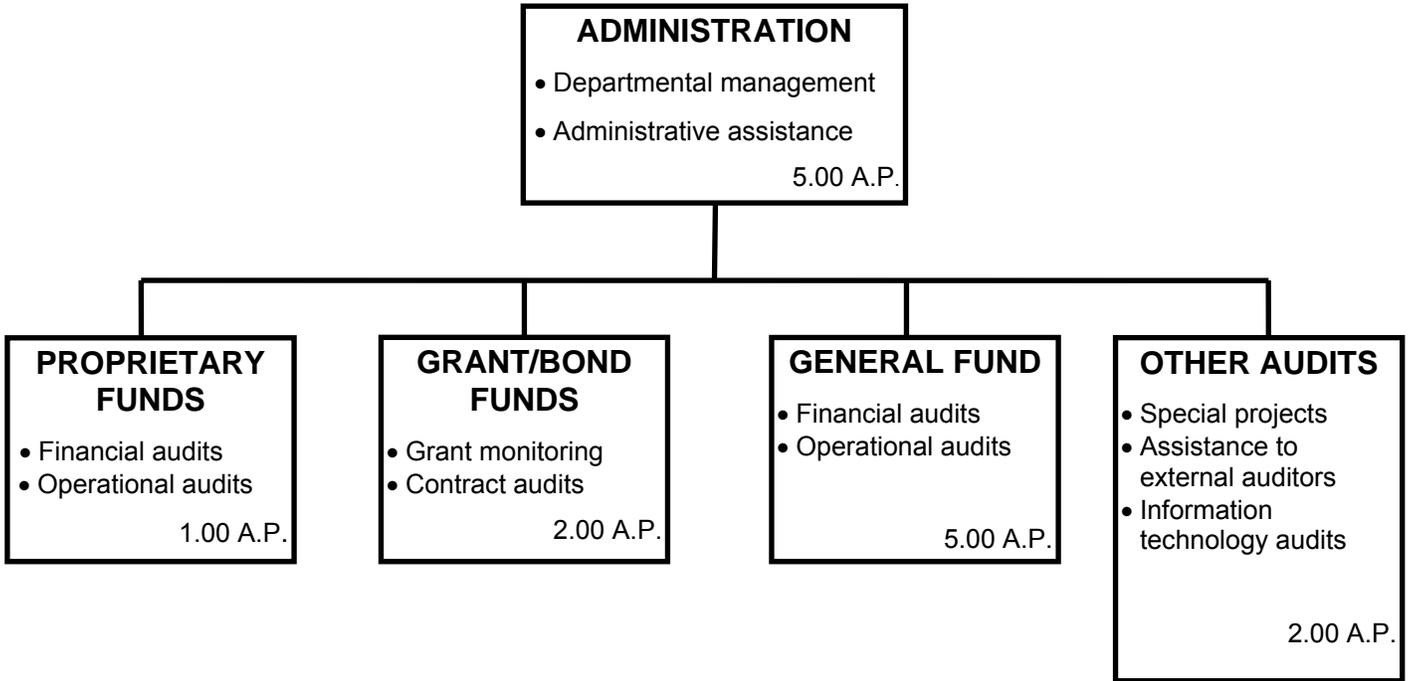
GG01/0101000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Auditor's Office is charged with conducting financial-related audits and compliance audits of all city activities; contractor and vendor audits of contractors and vendors doing business with the City; electronic data processing audits; performance audits upon direction by the City Council, and such other special audits, investigations, and projects at the request of the City Council or City Manager. The audits are conducted under the direction and control of the City Auditor, who is appointed by the City Council.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 1,187,677	\$ 1,322,567	\$ 1,283,072	\$ 1,283,072
Supplies	13,011	14,874	14,874	14,874
Contractual	1,263,877	1,270,889	1,228,333	1,228,333
Capital Outlay	0	0	0	0
Total Expenditures	\$ 2,464,565	\$ 2,608,330	\$ 2,526,279	\$ 2,526,279
Authorized Positions	14.00	15.00	15.00	15.00

CITY AUDITOR'S OFFICE – 15.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY AUDITOR'S OFFICE	GG01/0101000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$2,608,330	A.P.	15.0
FY2014 ADOPTED:	\$2,526,279	A.P.	15.0

- A) The adopted budget decreases by (\$62,532) in salary savings budgeted due to maintaining a senior auditor position vacant in FY2014.

- B) The adopted budget decreases by (\$43,821) for scheduled temporaries based on current estimated cost for the procurement of supplemental audit staff to complete various audit projects from the annual audit plan.

- C) The adopted budget decreases by (\$43,600) for consulting and other professional services for audit services for the annual external audit of the Comprehensive Annual Financial Report (CAFR) based on estimated costs for FY2014.

- D) The adopted budget increases by \$37,248 due to current salary requirements calculated through Salaries/ Benefits Forecasting System (SBFS) clean-up.

- E) The adopted budget increase by a net of \$18,372 for group health based on plan migration, turnover and a 2.7% increase in the city's contribution to group health.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

CITY AUDITOR'S OFFICE

DEPARTMENT PURPOSE

To examine the City's financial and operational activities; to provide city management and City Council with an independent assessment of accuracy of data, adequacy of controls, and compliance with financial rules and regulations; and where appropriate, to review operations for their efficiency and effectiveness.

FY2014 DEPARTMENTAL OBJECTIVES

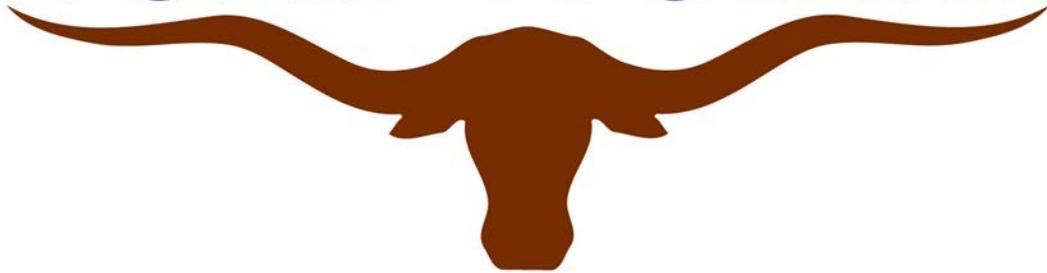
To identify cost recoveries or potential cost savings of at least 1.25 times the departmental General Fund operating expenditures.

To complete all special request audits within the timeframe specified by the requestor, unless there is a significant expansion of the audit scope that was communicated to and agreed upon by the requestor.

To achieve a direct audit hour utilization rate of 82% for staff auditors and 50% for Audit Manager and Assistant City Auditor

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Annual cost recoveries/savings identified	\$1.4M	\$1.7M	\$1.4M
Percentage of special projects completed within timeframe	100%	90%	90%
Average utilization rate for audit staff/audit management (%)	73/34	81/58	77/55

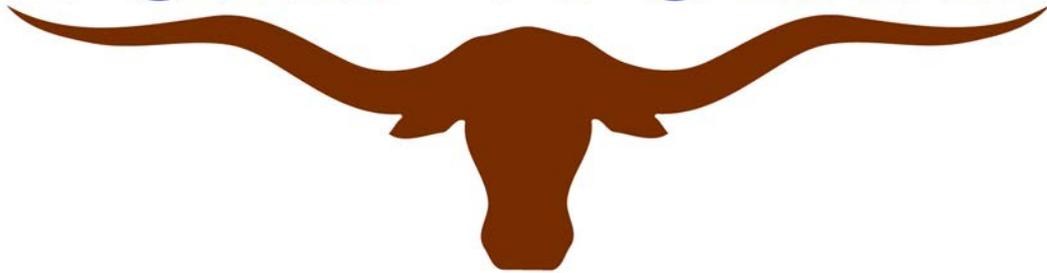
FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY AUDITOR'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0101000	<u>CITY AUDITOR'S OFFICE</u>								
	CITY AUDITOR'S OFFICE	\$ 2,464,565	\$ 2,608,330	\$ 2,526,279	\$ 2,526,279	14.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 2,464,565</u>	<u>\$ 2,608,330</u>	<u>\$ 2,526,279</u>	<u>\$ 2,526,279</u>	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	TOTAL	\$ 2,464,565	\$ 2,608,330	\$ 2,526,279	\$ 2,526,279	14.00	15.00	15.00	15.00

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CITY MANAGER'S OFFICE	GG01/0021000:0029000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Manager's Office is composed of six divisions: Administration, Mayor and Council, Human Relations, Governmental Relations, the Office of Media and Public Affairs, and the Performance Office.

Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of City departments and informs and advises the City Council regarding City transactions, existing conditions and future requirements.

The Mayor and Council Office supports the City Council with a full-time staff and council aides, provides oversight of office operations; handles citizen concerns and suggestions; drafts correspondence and speeches; and works on various special projects.

The Human Relations Division is responsible for enforcing the City's anti-discrimination laws, carrying out the civil rights enforcement functions of the City Code and the policy directives of the Human Relations Commission.

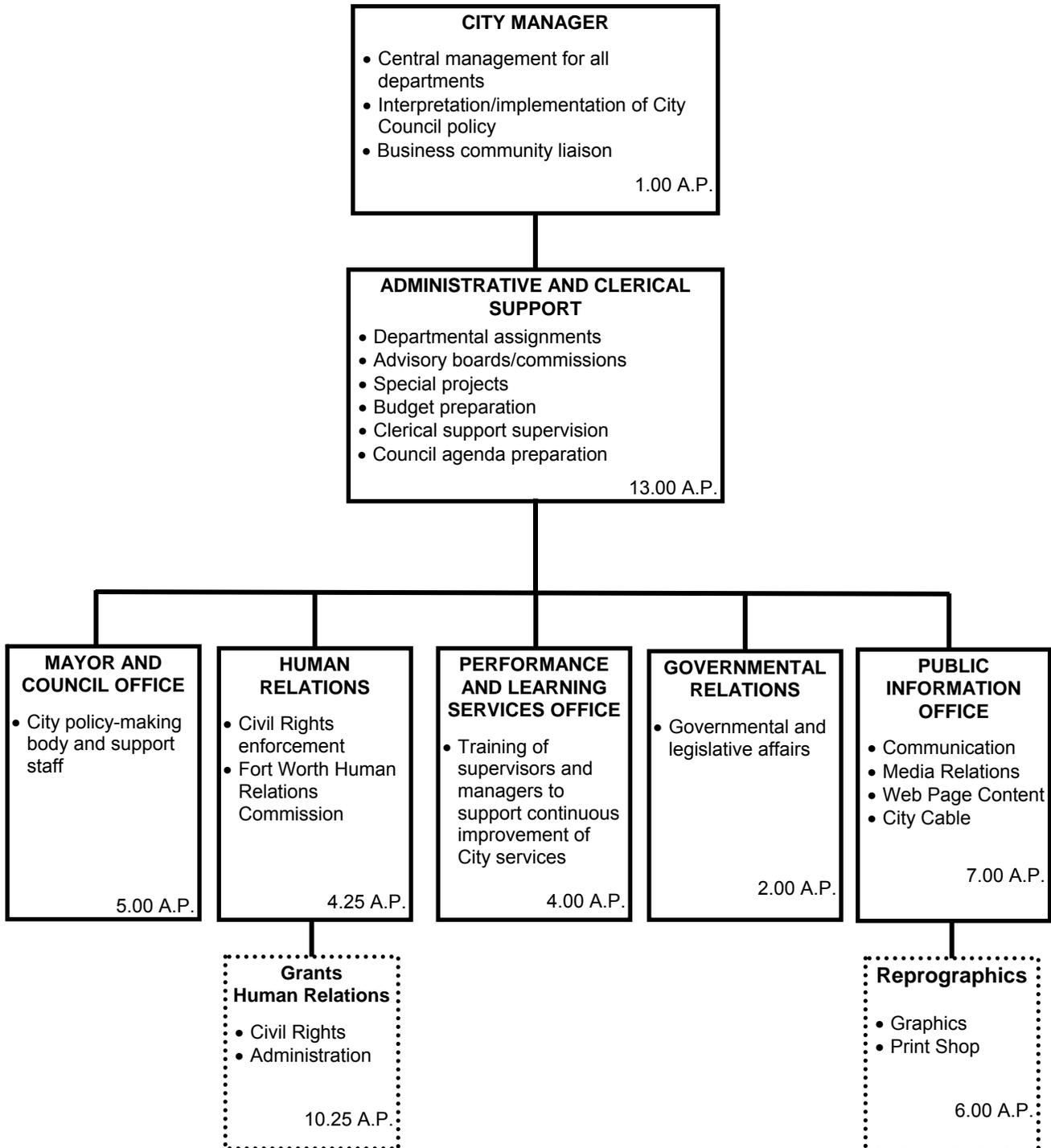
Governmental Relations is responsible for researching and assisting in the passage of federal and state legislative initiatives that favorably affect the City of Fort Worth and its citizens.

The Office of Media and Public Affairs has oversight of the City's website and Cable Communications Office and is responsible for communicating news and information accurately and quickly about the City's strategic goals, services, policies and programs to citizens through a variety of communication channels. The office also oversees the operations of the Cable Communications Office, which broadcasts and records municipal meetings for public viewing on the municipal channel and website.

The Performance Office is responsible for supporting departments with the tools and training necessary to improve employee and operational performance and efficiency. The office oversees various programs including performance management, Fort Worth Employee University, Lean Six Sigma and the strategic management plan.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 4,778,647	\$ 4,751,373	\$ 4,121,144	\$ 4,310,876
Supplies	107,456	156,216	113,450	159,420
Contractual	1,367,333	1,812,919	1,362,132	1,426,430
Capital Outlay	0	0	0	0
Total Expenditures	\$ 6,253,436	\$ 6,720,508	\$ 5,596,726	\$ 5,896,726
Authorized Positions	41.55	43.55	33.25	36.25

CITY MANAGER'S OFFICE – 52.50 A.P.
GENERAL FUND – 36.25 A.P.
OFFICE SERVICES FUND – 6.00 A.P.
GRANTS FUND – 10.25 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY MANAGER'S OFFICE	GG01/0021000:0029000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$6,720,508	A.P.	43.55
FY2014 ADOPTED:	\$5,896,726	A.P.	36.25

A) The adopted budget decreases by (\$997,849) due to the transfer of the budget and research division to the Financial Management Services department per the city manager's direction. This transfer includes nine authorized positions responsible for budget research, development, re-estimates, and budget systems administration.

B) The adopted budget increases by \$300,000 and 3.0 authorized positions to establish the performance office. The office will be responsible for supporting departments with the tools and training necessary to improve employee and operational performance and efficiency. To supervise the added staff, the vacant budget officer position was reclassified to a chief performance officer.

C) The adopted budget decreases by (\$49,116) and one authorized positions for the deletion of an administrative secretary position in the Mayor's office.

D) The adopted budget decreases by (\$292,765) due to one time funding in scheduled temporaries, meals, travel costs, consultants, and other contractual services in governmental relations division for the 2013 legislative session.

E) The adopted budget increases by \$82,480 by decreasing budgeted salary savings. Although budgeted salary savings was decreased, the department will continue to maintain one assistant city manager position vacant in FY2014 and one senior assistant to the city manager position upon retirement mid FY2014.

F) The adopted budget decreases by (\$37,682) for department wide various line item reductions such as meals, postage, travel, consulting services and other contractual services.

G) The adopted budget increases by \$24,219 based on IT allocations for FY2014 computer replacement program throughout the department.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
CITY MANAGER'S OFFICE

DEPARTMENT PURPOSE

To represent the citizens of Fort Worth effectively; to ensure delivery of City services in the most efficient way possible; to serve as the focal point for administrative direction and coordination of the City's operational and staff agencies; to prepare and submit to the City Council a balanced plan of municipal services and to budget in adherence to the policies established by the City Council; and to improve organizational efficiency and service delivery to the residents of Fort Worth. The Department also provides staff support for the Human Relations Commission.

FY2014 DEPARTMENTAL OBJECTIVES

- To have 100% of all active grants entered into the eCivis grant tracking system.
- To increase civic engagement of residents by promoting and increasing subscriptions to Molly Mail/City News by 10% annually.
- To provide timely resolution of discrimination complaints in Housing, Employment and Public Accommodations.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
All active grants entered into eCivis.	Not Tracked	100%	100%
Increase subscriptions to Molly Mail and City News.	Not Tracked	17%	10%
Resolution of discrimination complaints.	315	315	315

FORT WORTH



**CITY MANAGER'S OFFICE
DEPARTMENTAL BUDGET SUMMARY**

OTHER FUNDING

GENERAL INFORMATION:

The U.S. Department of Housing and Urban Development (HUD) Cooperative Agreement provides for payment of the investigation and resolution of fair housing complaints (in the amount of \$2,600 per investigation), staff training in HUD investigative procedures and outreach efforts to educate the community on fair housing laws. Fair housing cases are processed in accordance with the legislative authority granted under the Title VIII of the Civil Rights Act of 1968 as amended by the Fair Housing Act of 1988 and City of Fort Worth Ordinance No. 11075, as amended.

The Equal Employment Opportunity Commission (EEOC) pays the City \$650 per case up to the contracted number of cases accepted and \$50 per deferred in-take, as specified in the contract. EEOC cases are processed in accordance with the legislative authority granted under the Civil Rights Act of 1964 and City of Fort Worth Ordinance No. 7278, as amended.

STATUS OF FUNDING

	FY2012	FY2013	FY2014
New Funds	\$721,714	\$796,015	\$805,453
Expenditures/Commitments	<u>(652,034)</u>	<u>(141,890)</u>	<u>0</u>
Balance	\$69,680	\$654,125	\$805,453
 Approved Grant Positions	 7.45	 8.70	 10.25

**CITY MANAGER'S OFFICE
BUDGET OVERVIEW
FOR THE PERIOD
June 2, 2013 - May 31, 2014**

GRANT FUNDS

U.S. Department of Housing and Urban Development (HUD)*	\$741,303
Equal Employment Opportunity Commission (EEOC)**	64,150
TOTAL GRANT FUNDS:	\$805,453

TOTAL ALL FUNDING SOURCES: \$805,453

TOTAL APPROVED GRANT POSITIONS: 10.25

*In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned Catalog of Federal Domestic Assistance (CFDA) numbers are 14.401. OMB Circular numbers A-87, A-102, and A-133 apply to this grant.

** In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned Catalog of Federal Domestic Assistance (CFDA) number is 30.002. This program is excluded from coverage under OMB Circular numbers A-87, A-102, and A-133.

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>CITY MANAGER ADMIN- ISTRATION</u>								
0021000	CITY MANAGER'S OFFICE	\$ 2,174,491	\$ 1,844,020	\$ 1,943,305	\$ 1,943,305	13.00	14.00	14.00	14.00
0021030	PERFORMANCE AND LEARNING SERVICES OFFICE	0	0	135,120	435,120	0.00	0.00	1.00	4.00
	Sub-Total	<u>\$ 2,174,491</u>	<u>\$ 1,844,020</u>	<u>\$ 2,078,425</u>	<u>\$ 2,378,425</u>	<u>13.00</u>	<u>14.00</u>	<u>15.00</u>	<u>18.00</u>
	<u>MAYOR AND COUNCIL ADMINISTRATION</u>								
0021100	MAYOR AND COUNCIL ADMINISTRATION	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0021101	MAYOR	562,174	623,646	638,129	638,129	6.00	6.00	5.00	5.00
0021102	COUNCIL DISTRICT 2	87,551	89,943	94,810	94,810	0.00	0.00	0.00	0.00
0021103	COUNCIL DISTRICT 3	84,563	89,943	92,411	92,411	0.00	0.00	0.00	0.00
0021104	COUNCIL DISTRICT 4	87,550	89,943	92,411	92,411	0.00	0.00	0.00	0.00
0021105	COUNCIL DISTRICT 5	92,980	89,943	95,021	95,021	0.00	0.00	0.00	0.00
0021106	COUNCIL DISTRICT 6	86,554	89,943	95,021	95,021	0.00	0.00	0.00	0.00
0021107	COUNCIL DISTRICT 7	65,714	89,943	94,810	94,810	0.00	0.00	0.00	0.00
0021108	COUNCIL DISTRICT 8	89,134	89,943	95,021	95,021	0.00	0.00	0.00	0.00
0021109	COUNCIL DISTRICT 9	86,193	89,943	95,021	95,021	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 1,242,413	\$ 1,343,190	\$ 1,392,655	\$ 1,392,655	6.00	6.00	5.00	5.00
	<u>MEDIA, CABLE AND PUBLIC AFFAIRS</u>								
0021200	OFFICE OF MEDIA AND PUBLIC AFFAIRS	\$ 394,331	\$ 400,650	\$ 419,324	\$ 419,324	4.00	4.00	4.00	4.00
0021201	CABLE OFFICE	282,842	365,622	345,975	345,975	3.00	3.00	3.00	3.00
	Sub-Total	\$ 677,173	\$ 766,272	\$ 765,299	\$ 765,299	7.00	7.00	7.00	7.00
	<u>HUMAN RELATIONS</u>								
0022001	HUMAN RELATIONS UNIT	\$ 515,221	\$ 513,793	\$ 448,582	\$ 448,582	4.55	4.55	4.25	4.25
	Sub-Total	\$ 515,221	\$ 513,793	\$ 448,582	\$ 448,582	4.55	4.55	4.25	4.25
	<u>PUBLIC INFORMATION OFFICE</u>								
0025000	PUBLIC INFORMATION OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>BUDGET AND ORGANI- ZATIONAL ANALYSIS</u>								
0026000	ORGANIZATIONAL ANALYSIS UNIT	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGER'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0026010	BUDGET AND RESEARCH	919,603	997,849	0	0	10.00	10.00	0.00	0.00
	Sub-Total	<u>\$ 919,603</u>	<u>\$ 997,849</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>EMERGENCY MANAGEMENT</u>								
0028000	EMERGENCY MANAGEMENT OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>GOVERNMENTAL RELATIONS</u>								
0029000	GOVERNMENTAL RELATIONS	\$ 724,535	\$ 1,255,385	\$ 911,766	\$ 911,766	1.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 724,535</u>	<u>\$ 1,255,385</u>	<u>\$ 911,766</u>	<u>\$ 911,766</u>	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	TOTAL	\$ 6,253,436	\$ 6,720,508	\$ 5,596,726	\$ 5,896,726	41.55	43.55	33.25	36.25

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

CITY SECRETARY'S OFFICE

FUND/CENTER

GG01/0111000:0116000

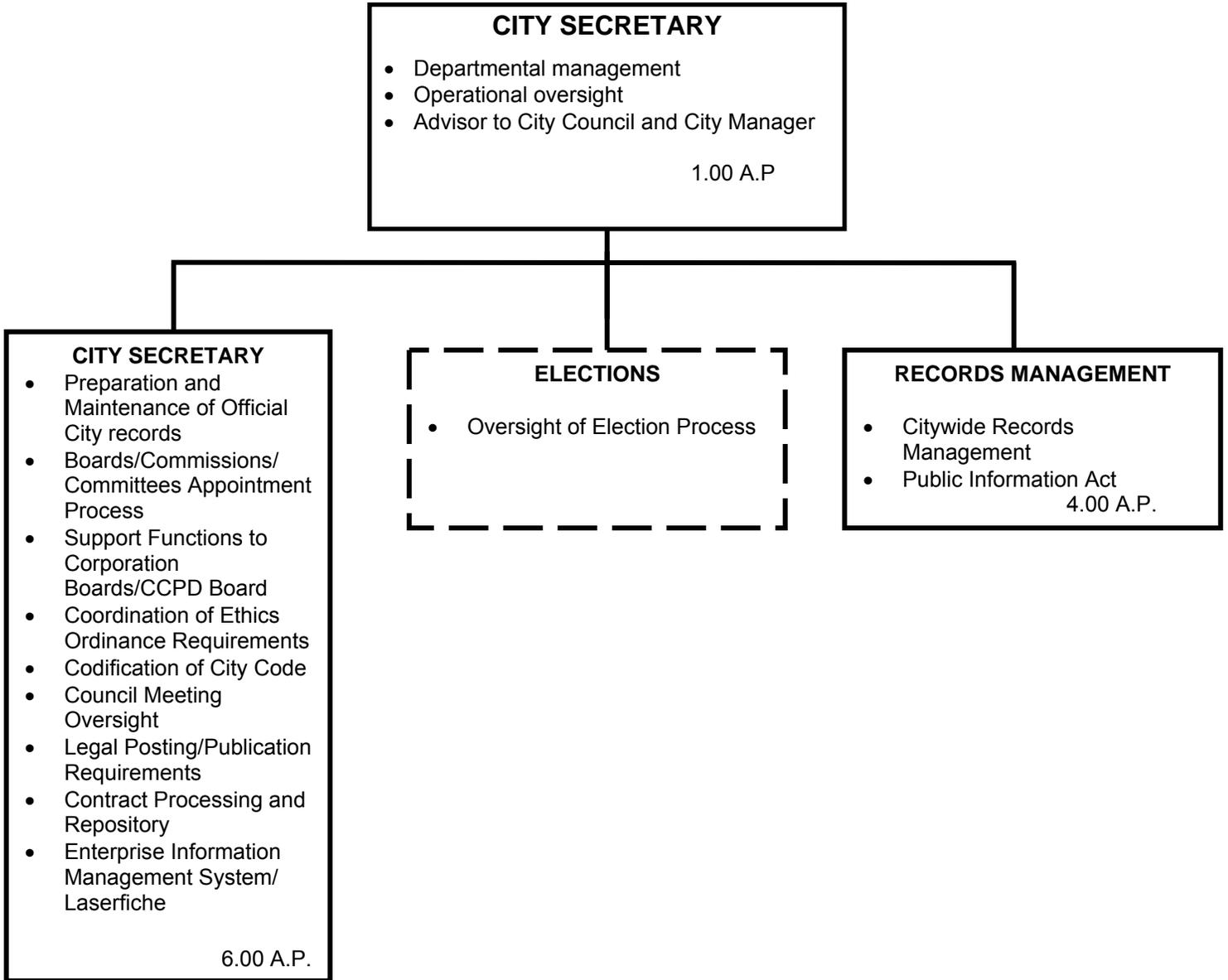
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Secretary, appointed by the City Council, is responsible for the supervision of the City Secretary's Office including the Records and Information Management Division. The City Secretary's Office serves as a coordinator for the City Council meetings, records and maintains all of the official City Council minutes. The Department also coordinates the City Council's boards and commissions appointment process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all City-held elections. The City Secretary's Office also coordinates the Public Official Ethics Ordinance and serves as the official repository for associated document filings and campaign filings. The Department is responsible for the publication of official legal notice requirements; for the posting of all official meeting notice requirements and the update and distribution of the City's Code of Ordinances. The Department provides support services to various corporation boards, including the Crime Control and Prevention District Board.

The Department serves as a central repository for a wide variety of official municipal records, contracts and other information, and the staff performs research and responds to requests for information from the City Council, City staff and citizens. The Records and Information Management Division facilitates and advises the creation, maintenance, retention, access and disposition of all City records; and coordinates distribution and response to public information requests.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 815,239	\$ 864,339	\$ 886,012	\$ 886,012
Supplies	28,801	17,397	17,397	17,397
Contractual	188,795	201,004	206,433	206,433
Capital Outlay	0	0	0	0
Total Expenditures	\$ 1,032,835	\$ 1,082,740	\$ 1,109,842	\$ 1,109,842
Authorized Positions	11.50	11.50	11.00	11.00

CITY SECRETARY'S OFFICE – 11.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CITY SECRETARY'S OFFICE	GG01/0111000:0116000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$1,082,740	A.P.	11.50
FY2014 ADOPTED:	\$1,109,842	A.P.	11.00

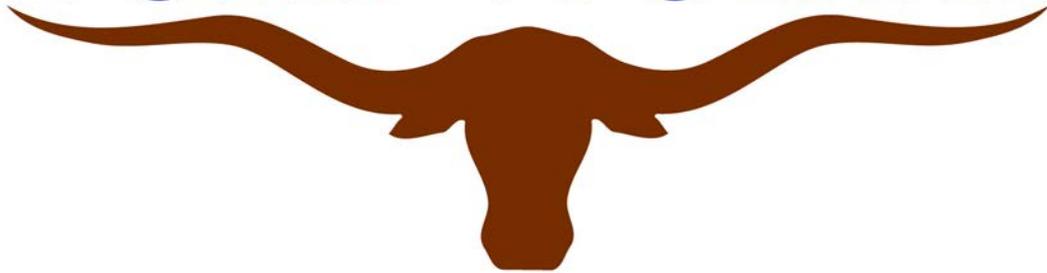
A) The adopted budget decreases by a net of (\$6,156) due to the elimination of a part-time customer service representative II position and based on current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.

B) The adopted budget increases by \$21,807 based on IT allocations for FY2014 computer replacement program in the Record Management Office.

C) The adopted budget increases by a net of \$21,528 for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health.

D) The adopted budget decreases by (\$15,814) in facility rental based on FY2014 estimate. Funds are used to pay for an off-site storage facility to archive department records.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

CITY SECRETARY'S OFFICE

DEPARTMENT PURPOSE

The City Secretary's Office records, preserves, and has custodial authority over the official records and legislative acts of the City Council; administers and coordinates all City-held elections; coordinates the City's Boards and Commissions process; and provides for timely updates to the City's Code of Ordinances. The Records and Information Management Division facilitates and advises the creation, maintenance, retention, access and disposition of all City records; and coordinates distribution and response to public information requests (PIR's).

FY2014 DEPARTMENTAL OBJECTIVES

To finalize and distribute all Council meeting minutes within two business days following each meeting.

To attain 100% accuracy in Council meeting minutes.

To ensure all approved contracts are processed within two business days of receipt by department.

To ensure approved ordinances are processed to the Code Company within three days of approval.

To ensure agendas of the City Council and all boards, commissions and committees are posted timely and within the guidelines of The Texas Open Meetings Act.

To ensure the proper management of information and records for maintenance and annual destruction.

To provide a centralized point of contact for requests for City records and information as required under the Public Information Act.

To provide leadership in the citywide effort to enhance and expand enterprise information management of records and information to improve business processes, efficiency and transparency.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Percentage of minutes and distributed within 2 days of each Council meeting.	100%	100%	100%
Contracts and Ordinances processed Within 2 to 3 days of receipt and approval.	98%	100%	100%
Timely posting of agendas.	100%	100%	100%
Cubic feet of documents destroyed.	8,124	8,880	8,000
Number of PIR's processed.	7,873	8,000	8,200

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY SECRETARY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0111000	<u>CITY SECRETARY'S OFFICE</u> CITY SECRETARY'S OFFICE	\$ 665,822	\$ 718,163	\$ 712,156	\$ 712,156	7.50	7.50	7.00	7.00
	Sub-Total	<u>\$ 665,822</u>	<u>\$ 718,163</u>	<u>\$ 712,156</u>	<u>\$ 712,156</u>	<u>7.50</u>	<u>7.50</u>	<u>7.00</u>	<u>7.00</u>
0116000	<u>RECORDS MANAGEMENT</u> RECORDS MANAGEMENT	\$ 367,013	\$ 364,577	\$ 397,686	\$ 397,686	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 367,013</u>	<u>\$ 364,577</u>	<u>\$ 397,686</u>	<u>\$ 397,686</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	TOTAL	\$ 1,032,835	\$ 1,082,740	\$ 1,109,842	\$ 1,109,842	11.50	11.50	11.00	11.00

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
CODE COMPLIANCE	GG01/0231010:0239004

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Code Compliance Department's mission is to preserve and enhance public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. This mission is accomplished through three divisions: Code Enforcement, Health Services and Solid Waste Services.

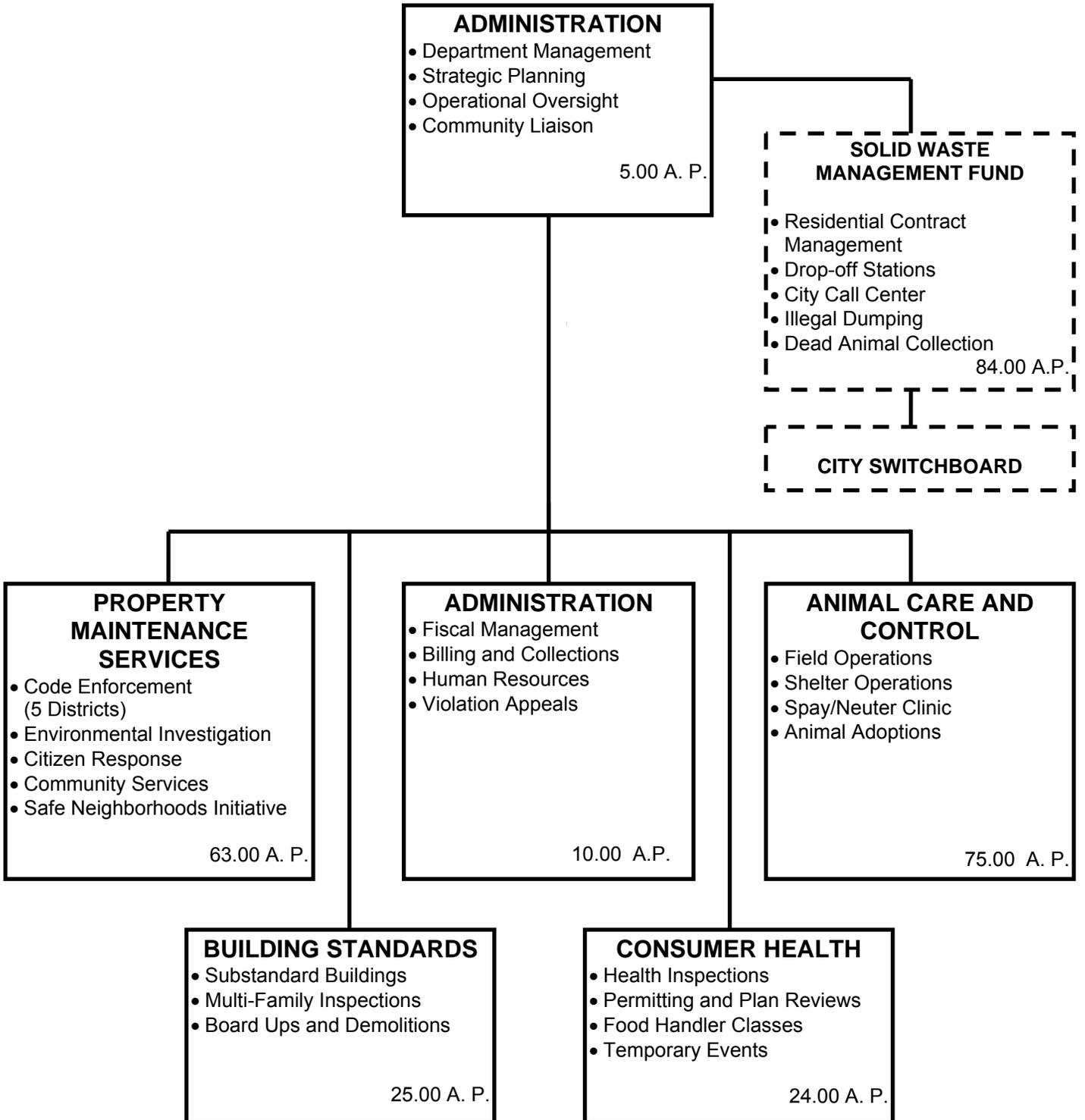
The Code Enforcement Division includes the following sections: Neighborhood Investigations, Neighborhood Stability, and Building Standards. Neighborhood Investigations provides neighborhood code enforcement including investigating citizen complaints specific to trash and debris, junk and abandoned vehicles, zoning violations, environmental investigations and high grass and weeds. Neighborhood Stability includes the Environmental Investigation Unit charged with investigating illegal dumping and commercial waste and the Special Projects Unit charged with facilitating the Code Ranger Program and community service activities. Building Standards investigates sub-standard housing issues, facilitates the activities of the Building Standards Commission, performs multi-family housing inspections and coordinates structural demolitions.

The Health Services Division includes the following sections: Animal Care and Control, Consumer Health and Administration. Animal Care and Control provides field responses for stray animals, wildlife, animal cruelty complaints and bite investigations. It also provides care and a safe environment for sheltered animals as well as facilitating animal adoptions at the Shelter or at two satellite adoption centers located at local PetSmart stores. Additionally, the Department's spay/neuter clinic is administered through this Division. Consumer Health permits and performs health inspections for food establishments, public swimming pools/spas, day care centers and hotel/motels. Additional responsibilities include plan reviews, food handler training and investigating complaints specific to permitted facilities. Administration provides department management, fiscal and human resources administration, billing, collection and dispute resolution services.

The Solid Waste Services Division is also overseen by the Department. Details regarding the Solid Waste Services Division including the City Call Center are in the Solid Waste Fund section of the budget.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 12,694,426	\$ 12,584,120	\$ 12,364,770	\$ 12,625,554
Supplies	1,141,702	1,287,919	1,301,173	1,330,772
Contractual	2,798,336	3,309,611	2,980,325	3,016,938
Capital Outlay	515,872	388,499	40,000	40,000
Total Expenditures	\$ 17,150,336	\$ 17,570,149	\$ 16,686,268	\$ 17,013,264
Authorized Positions	196.00	206.00	196.00	202.00

CODE COMPLIANCE - 286.00 A.P.
GENERAL FUND – 202.00 A.P.
SOLID WASTE FUND – 84.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CODE COMPLIANCE	GG01/0231010:0239004

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$17,570,149	A.P.	206.00
FY2014 ADOPTED:	\$17,013,264	A.P.	202.00

A) The adopted budget decreases by (\$218,002) and four authorized positions for the reduction of positions based on City-wide reductions. As a result of this reduction, the department is consolidating functions to mitigate the impact on Fort Worth residents.

B) The adopted budget decreases by (\$348,499) for vehicles based on approved FY2014 vehicle replacement plan.

C) The adopted budget decreases by a net of (\$191,161) based on IT allocations related to computing, radio and telephone services.

D) The adopted budget increases by \$104,772 for employee salaries based on changes made in the SBFS forecasting system.

E) The adopted budget increases by a net of \$74,844 for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health.

F) The adopted budget decreases by (\$56,120) for private property mowing based reduced mowing needs in recent years.

G) The adopted budget increases by \$49,104 for temporary labor. The additional funding will allow the department to meet fluctuating workloads at the animal shelter.

H) The adopted budget increases by \$45,173 for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **CODE COMPLIANCE**

DEPARTMENT PURPOSE

The Code Compliance Department is responsible for protecting and improving the quality of life in Fort Worth through education, enforcement and abatement of nuisances, code violations and public health and safety hazards. Specifically, the Department performs inspections and investigates complaints concerning dangerous buildings, substandard structures, junked and illegally parked vehicles, high grass and weeds, accumulations of trash and debris, dangerous and loose animals, animal licensing, foodborne illness, hotels/motels, swimming pools, mobile food vendors, temporary event vendors, illegal dumping, zoning and general nuisances. Additionally, the Department operates the animal shelter and pet adoption center, conducts food handlers class, vaccination and micro-chipping clinics, coordinates the Code Ranger Program and permits/inspects facilities requiring health permits. Code Compliance also is the enforcement agency for several departments including Planning and Development, Transportation and Public Works, Parks and Community Services and Real Property.

FY2014 DEPARTMENTAL OBJECTIVES

- Continue to secure 95% of vacant and open (v&o) structures within 25 business days
- Increase the number of Code Ranger members by 14% from 525 to 599 by FY2014
- Create and implement a comprehensive Neighborhood Stability Index Program, including baseline data, by FY2014
- Complete 100% of routine scheduled high risk health inspections identified by risk assessment matrix
- Investigate 100% of food borne illness complaints within 24 hours
- Investigate 95% of citizen complaints regarding permitted food facilities within 72 hours
- Train 20,000 food, daycare and pool/spa facility workers to prevent food-borne, water-borne and other illness
- Respond to 100% of all animal cruelty reports within 24 hours
- Respond to 100% of all bite reports within 24 hours
- Improve live release rate from 61% to 65%

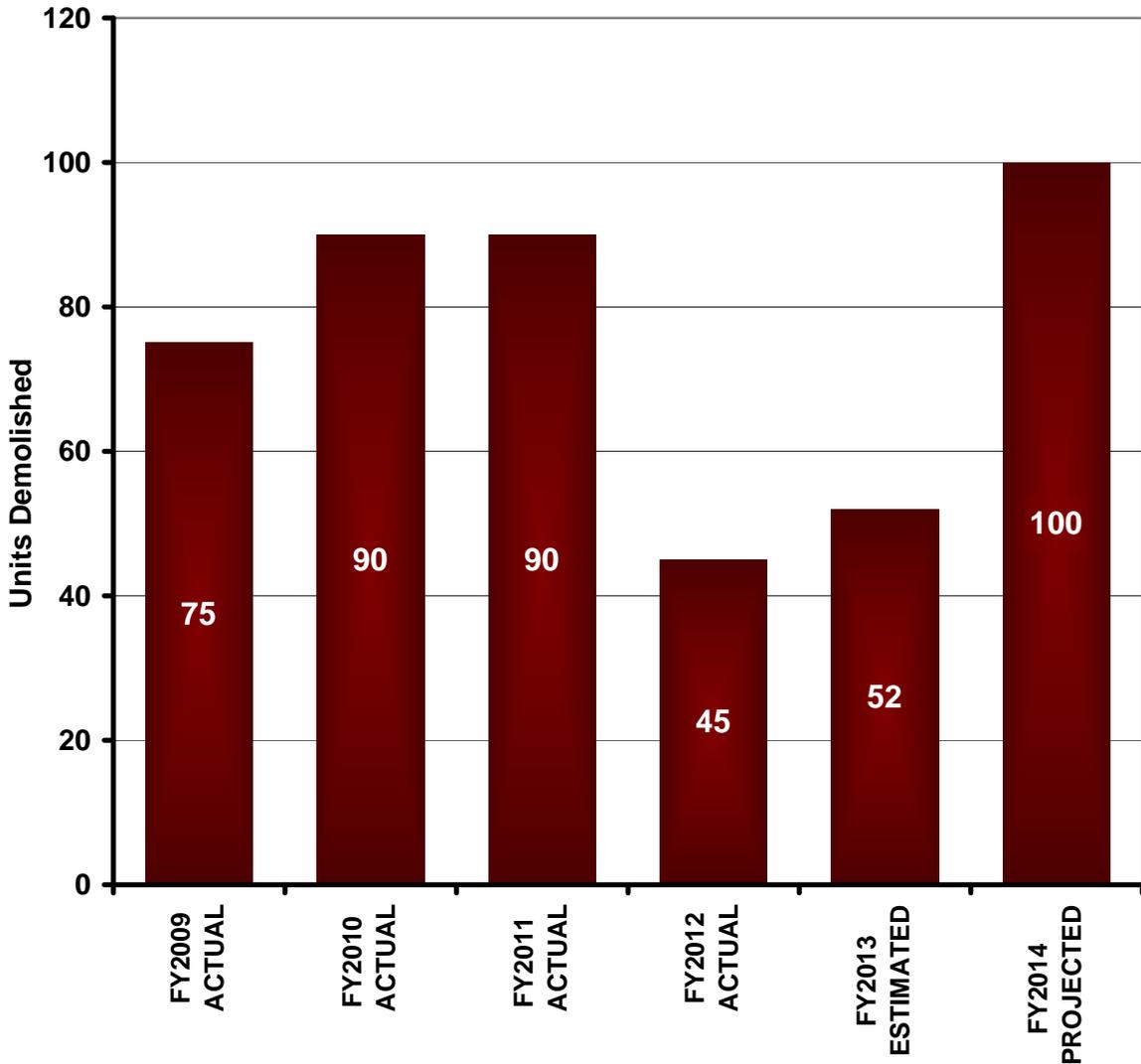
DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Secure 95% of v&o structures in 25 days	97%	80%	95%
Increase Code Ranger members by 14%	477	525	599
High risk health inspections completed	100%	100%	100%
Foodborne illness cplts inv in 24hours	94.2%	97%	100%
Food facilities citizen cplts inv in 72 hours	78%	90%	95%
Permitted facility employees trained	21,132	20,784	20,000
Animal Cruelty responses within 24 hours	83%	67%	100%
Bite Report responses within 24 hours	87%	93%	100%
Improve live release rate	45%	61%	65%

FORT WORTH



Code Compliance

Single-Family Demolition Abatements



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>CODE COMPLIANCE ADMIN</u>								
0231010	ADMINISTRATION	\$ 2,443,527	\$ 1,694,583	\$ 1,728,550	\$ 1,728,550	24.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 2,443,527</u>	<u>\$ 1,694,583</u>	<u>\$ 1,728,550</u>	<u>\$ 1,728,550</u>	<u>24.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	<u>BUILDING INSPECTIONS</u>								
0234003	SPECIAL PROJECTS	\$ 0	\$ 775,750	\$ 819,052	\$ 819,052	0.00	10.00	10.00	10.00
0234010	MULTI FAMILY	861,570	875,773	868,208	868,208	10.00	11.00	11.00	11.00
0234020	SUB STANDARD BUILD- ING	1,539,851	1,605,797	1,541,360	1,541,360	16.00	14.00	14.00	14.00
	Sub-Total	<u>\$ 2,401,421</u>	<u>\$ 3,257,320</u>	<u>\$ 3,228,620</u>	<u>\$ 3,228,620</u>	<u>26.00</u>	<u>35.00</u>	<u>35.00</u>	<u>35.00</u>
	<u>CODE COMPLIANCE SPEC PROJECTS</u>								
0235030	SOLID WASTE	\$ 1	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0235040	ENVIRONMENTAL INVESTIGATION UNIT	1,514,778	1,289,325	1,076,957	1,076,957	14.00	12.00	12.00	12.00
	Sub-Total	<u>\$ 1,514,779</u>	<u>\$ 1,289,325</u>	<u>\$ 1,076,957</u>	<u>\$ 1,076,957</u>	<u>14.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>EAST FIELD OPERA- TIONS</u>								
0236011	SECTOR 1	\$ 1,008,175	\$ 1,139,167	\$ 961,257	\$ 1,018,283	11.00	11.00	9.00	10.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0236012	SECTOR 2	991,554	849,580	900,186	900,186	12.00	10.00	10.00	10.00
0236013	SECTOR 3	749,147	784,177	667,141	724,168	10.00	9.00	8.00	9.00
	Sub-Total	<u>\$ 2,748,876</u>	<u>\$ 2,772,924</u>	<u>\$ 2,528,584</u>	<u>\$ 2,642,637</u>	<u>33.00</u>	<u>30.00</u>	<u>27.00</u>	<u>29.00</u>
	<u>WEST FIELD OPERATIONS</u>								
0237014	SECTOR 4	\$ 638,597	\$ 649,739	\$ 565,488	\$ 565,488	8.00	7.00	7.00	7.00
0237015	SECTOR 5	497,803	569,081	391,483	448,509	7.00	6.00	4.00	5.00
0237017	FAR NORTH DISTRICT	372	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,136,772</u>	<u>\$ 1,218,820</u>	<u>\$ 956,971</u>	<u>\$ 1,013,997</u>	<u>15.00</u>	<u>13.00</u>	<u>11.00</u>	<u>12.00</u>
	<u>PUBLIC HEALTH</u>								
0239001	SATELLITE PET ADOPTION CENTERS	\$ 358,768	\$ 433,398	\$ 506,635	\$ 506,635	0.00	10.00	10.00	10.00
0239002	ANIMAL CONTROL	3,000,014	3,244,395	2,999,746	3,155,663	43.00	46.00	41.00	44.00
0239003	ANIMAL KENNEL	1,615,213	1,766,156	1,782,978	1,782,978	18.00	21.00	21.00	21.00
0239004	CONSUMER HEALTH	1,930,966	1,893,228	1,877,227	1,877,227	23.00	24.00	24.00	24.00
	Sub-Total	<u>\$ 6,904,961</u>	<u>\$ 7,337,177</u>	<u>\$ 7,166,586</u>	<u>\$ 7,322,503</u>	<u>84.00</u>	<u>101.00</u>	<u>96.00</u>	<u>99.00</u>
	TOTAL	\$ 17,150,336	\$ 17,570,149	\$ 16,686,268	\$ 17,013,264	196.00	206.00	196.00	202.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
FINANCIAL MANAGEMENT SERVICES	GG01/0131010:0139600

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Financial Management Services Department has general responsibility for the financial administration of the City. These duties are performed by the following divisions: Administration, Accounting, Budget and Research, Purchasing, Financial Systems Administration, Treasury and Mailroom. The Financial Management Services Department also manages the Risk Management fund and the Capital Projects team, which is part of the Capital Projects Service fund.

The Administration Division is responsible for providing overall planning and control to the other elements of the Department. The Accounting Division maintains the general ledger, payroll, accounts payable, grant accounting, Fixed Assets Inventory Tracking System (FATS) and certain accounts receivable for the City in an accounting system conforming to City Charter requirements and to established municipal accounting principles. It also prepares the City's annual Comprehensive Annual Financial Report (CAFR). The Purchasing Division provides centralized purchasing for all City departments and disposes of obsolete or surplus materials/equipment and confiscated property. The Financial Systems Division is responsible for technical innovation and the ongoing maintenance of the financial management systems. The Treasury Division manages the City's investment and debt portfolios and is responsible for primary billing, collection of general revenue, bank deposits and cash management. The Budget and Research Division is responsible for coordinating, establishing and monitoring city budgetary revenues and expenses, citywide tracking and reporting of the Capital Improvement Program (CIP), providing capital projects research and policy development; as well as performing management studies including five-year forecasting, and research and organizational analysis. The Capital Projects division, funded by the Capital Projects Services fund, develop, maintain and execute an annual strategic capital plan; provide tools, processes and analyses that support and enhance the delivery of high-quality capital projects. The Mailroom provides mail services for all City departments. During FY2014, the Mailroom moved from the Office Services Fund to the Financial Management Services Fund. The receipt and distribution of all outgoing and incoming mail is the responsibility of the Mailroom. Mailroom employees deliver and pick up mail at remote City facilities and operate the equipment that folds invoices and places them, along with return envelopes, newsletters and any other inserts into envelopes that are then processed and mailed.

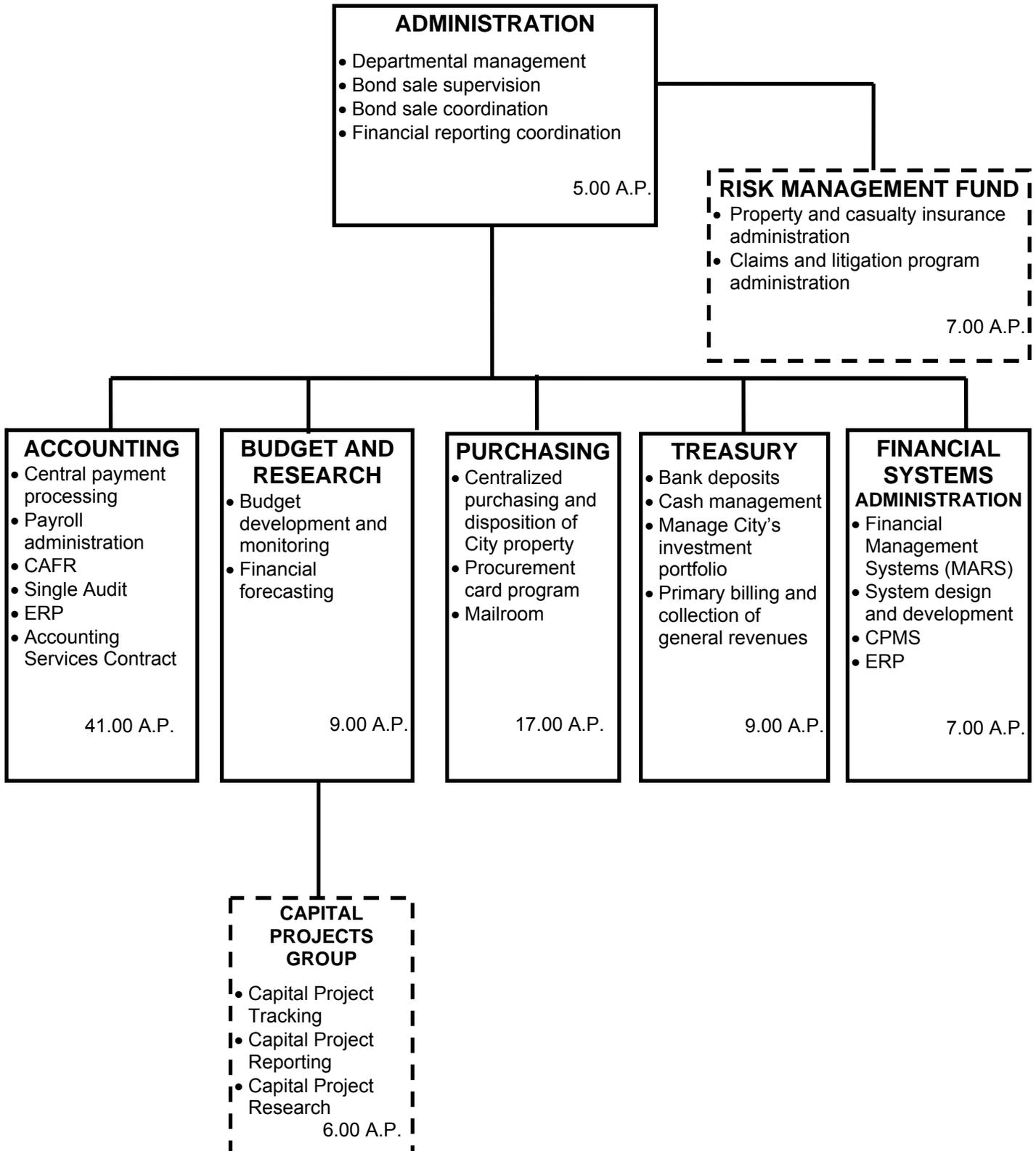
Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 5,188,511	\$ 5,096,350	\$ 6,091,172	\$ 6,091,172
Supplies	89,359	76,352	100,514	100,514
Contractual	2,358,670	2,092,791	2,039,631	2,039,631
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Total Expenditures	\$ 7,636,540	\$ 7,265,493	\$ 8,231,317	\$ 8,231,317
Authorized Positions	72.00	72.00	88.00	88.00

FINANCIAL MANAGEMENT SERVICES – 101.00 A.P.

GENERAL FUND – 88.00 A.P.

RISK MANAGEMENT FUND – 7.00 A.P.

CAPITAL PROJECTS GROUP – 6.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
FINANCIAL MANAGEMENT SERVICES	GG01/0131010:0139600

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$7,265,493	A.P.	72.00
FY2014 ADOPTED:	\$8,231,317	A.P.	88.00

A) The adopted budget increases by \$997,849 due to the transfer of the budget and research division to the Financial Management Services department per the city manager’s direction. This transfer includes nine authorized positions responsible for budget research, development, re-estimates, and budget systems administration.

B) The adopted budget increases by \$338,616 and five authorized position for the conversion of five overage positions to permanent status. However, the cost of these positions is completely offset by a reduction in contractual services budget. This additional position will allow the accounting division to develop the necessary skills and maintain adequate staffing to produce an in-house CAFR and lowers the City’s dependency on financial consultants.

C) The adopted budget increases by \$232,033 and three authorized positions for the transfer of the mailroom function from the Office Services Fund to the General Fund. Cost associated with mailroom services provided to non-General Fund departments (Enterprise, Internal and Special Funds) will be recovered through the Administrative Services Fee beginning in FY2014.

D) The adopted budget decreases by (\$111,096) and one authorized positions for the deletion of one financial services manager.

E) The adopted budget increase by a net of \$40,500 for group health based on plan migration, turnover and a 2.7% increase in the city’s contribution to group health.

F) The adopted budget decreases by (\$64,543) based on IT allocations for FY2014 computer replacement program in the Record Management Office.

G) The adopted budget decreases by (\$55,951) in salary savings budgeted due to the department maintaining one city treasurer position and one management analyst I position vacant in FY2014.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

FINANCIAL MANAGEMENT SERVICES

DEPARTMENT PURPOSE

To provide accurate and timely financial information to assure organizational integrity, protect City assets and enhance decision-making.

FY2014 DEPARTMENTAL OBJECTIVES

To complete the FY2013 Comprehensive Annual Financial Report (CAFR) and Single Audit by the end of March 2014.

To decrease the number of paper checks processed by 15% of the total check.

To increase the number of electronic payments to 60% of all checks processed.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Completion days for CAFR after closing	180	180	180
Decrease paper checks by 15%	13%	15%	15%
Increase electronic payments to 60%	51%	60%	60%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>FINANCE ADMINISTRATION</u>								
0131010	FINANCE ADMINISTRATION	\$ 916,855	\$ 961,339	\$ 937,292	\$ 937,292	6.00	6.00	5.00	5.00
	Sub-Total	<u>\$ 916,855</u>	<u>\$ 961,339</u>	<u>\$ 937,292</u>	<u>\$ 937,292</u>	<u>6.00</u>	<u>6.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>ACCOUNTING DIVISION</u>								
0132010	ACCOUNTING AND FINANCIAL REPORTING	\$ 3,891,413	\$ 3,732,641	\$ 3,600,962	\$ 3,600,962	36.00	36.00	41.00	41.00
	Sub-Total	<u>\$ 3,891,413</u>	<u>\$ 3,732,641</u>	<u>\$ 3,600,962</u>	<u>\$ 3,600,962</u>	<u>36.00</u>	<u>36.00</u>	<u>41.00</u>	<u>41.00</u>
	<u>PURCHASING DIVISION</u>								
0133000	PURCHASING DIVISION	\$ 911,657	\$ 917,649	\$ 914,021	\$ 914,021	13.00	13.00	14.00	14.00
	Sub-Total	<u>\$ 911,657</u>	<u>\$ 917,649</u>	<u>\$ 914,021</u>	<u>\$ 914,021</u>	<u>13.00</u>	<u>13.00</u>	<u>14.00</u>	<u>14.00</u>
	<u>CASH MANAGEMENT</u>								
0134010	TREASURY ADMINISTRATION	\$ 1,172,044	\$ 958,305	\$ 1,074,930	\$ 1,074,930	9.00	9.00	9.00	9.00
	Sub-Total	<u>\$ 1,172,044</u>	<u>\$ 958,305</u>	<u>\$ 1,074,930</u>	<u>\$ 1,074,930</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>FINANCIAL SYSTEMS ADMINISTRATION</u>								
0135010	FINANCIAL SYSTEM ADMINISTRATION	\$ 744,571	\$ 695,559	\$ 604,054	\$ 604,054	8.00	8.00	7.00	7.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 744,571	\$ 695,559	\$ 604,054	\$ 604,054	8.00	8.00	7.00	7.00
	<u>BUDGET OFFICE</u>								
0136010	BUDGET AND RESEARCH	\$ 0	\$ 0	\$ 868,025	\$ 868,025	0.00	0.00	9.00	9.00
	Sub-Total	\$ 0	\$ 0	\$ 868,025	\$ 868,025	0.00	0.00	9.00	9.00
	<u>MAILROOM</u>								
0139600	MAILROOM OPERATION	\$ 0	\$ 0	\$ 232,033	\$ 232,033	0.00	0.00	3.00	3.00
	Sub-Total	\$ 0	\$ 0	\$ 232,033	\$ 232,033	0.00	0.00	3.00	3.00
	TOTAL	\$ 7,636,540	\$ 7,265,493	\$ 8,231,317	\$ 8,231,317	72.00	72.00	88.00	88.00

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: FIRE	FUND/CENTER GG01/0361000:0368050
----------------------------	--

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Fire Department provides protection of life and property from fire, first response for emergency medical service, programs of fire safety and prevention, arson and fire cause investigations, and dispatching of fire apparatus and personnel to fire scenes and other emergencies. The Department is also responsible for the development and implementation of plans for the protection of life and property, thereby minimizing the effects of a potential disaster. The Department is organized into five major sections: Administration, Executive Services, Operations, Educational and Support Services and the Office of Emergency Management.

The Administration Section administers the fiscal responsibilities of budget, payroll, revenue and purchasing along with the information technology needs of the Department.

The Executive Services Section oversees Arson/Bomb, Investigations, Inspections, and Fire Safety Education programs.

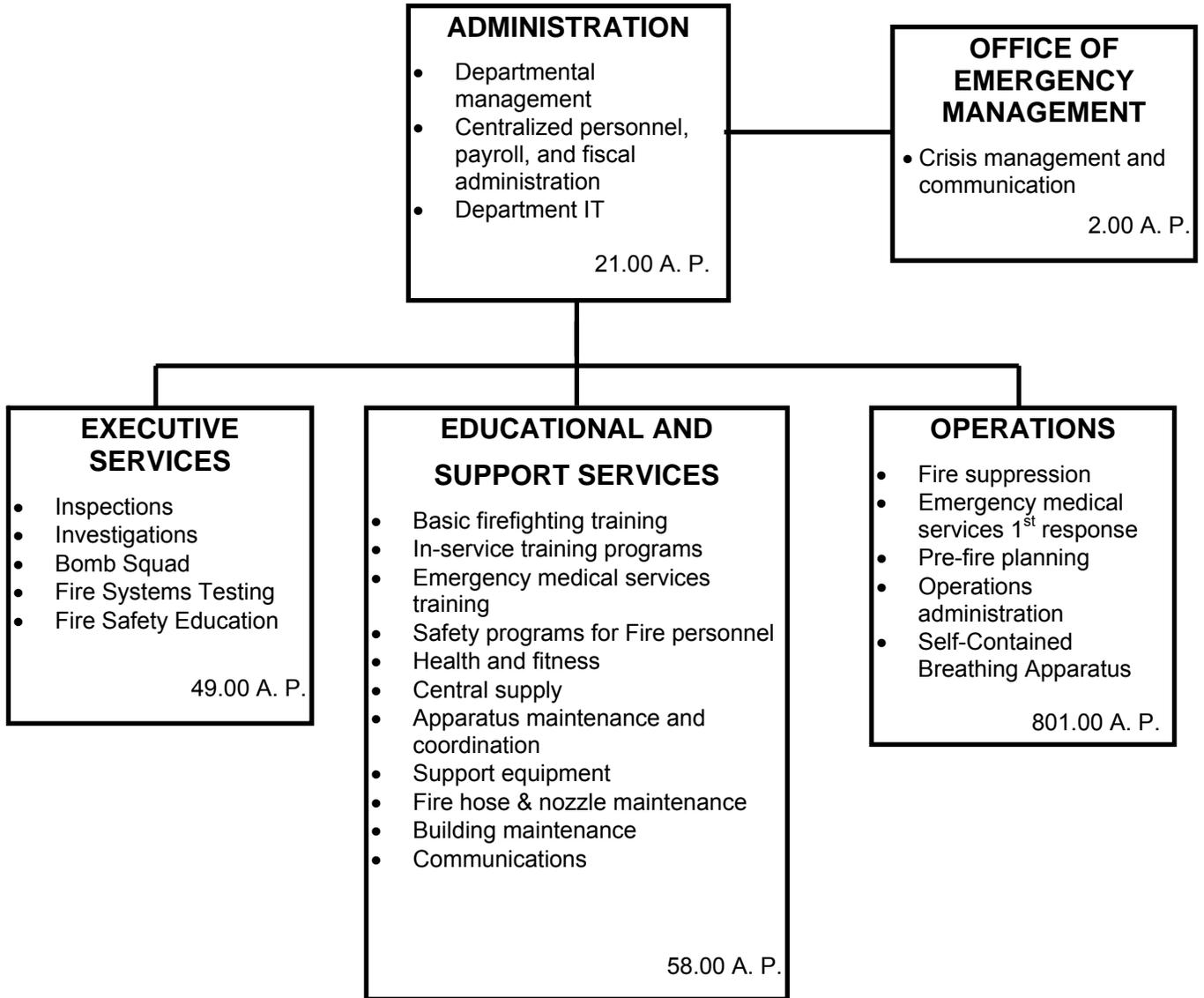
The Operations Division, which employs the majority of the department personnel, conducts daily emergency response activities as well as specialized responses and maintenance of self-contained breathing apparatus (SCBA) equipment. The function of some aspects of facility maintenance is an additional responsibility of Operations.

The Educational and Support Services Division performs initial training for new firefighters, as well as continuing education and health and wellness programs for all personnel. The Department's vehicle and firefighting apparatus fleet, along with the storage and distribution of operating supplies such as fire hose and ladder equipment, is a responsibility of this Division. The dispatch and alarm services function is under Educational and Support Services as well.

The Office of Emergency Management is responsible for preparing, protecting, and serving the community through disaster education, prevention, preparedness and response.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 104,330,479	\$ 109,180,203	\$ 105,674,235	\$ 107,622,403
Supplies	4,073,538	3,957,958	4,232,654	4,232,654
Contractual	7,873,839	7,777,983	7,889,205	7,889,205
Capital Outlay	145,108	406,000	0	0
Total Expenditures	\$ 116,422,964	\$ 121,322,144	\$ 117,796,094	\$ 119,744,262
Authorized Positions	954.00	955.00	919.00	931.00

FIRE – 931.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
FIRE	GG01/0361000:0368050

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$121,322,144	A.P.	955.00
FY2014 ADOPTED:	\$119,744,262	A.P.	931.00

- A) The adopted budget decreases by (\$1,920,252) and 24.0 authorized positions based on City-wide reductions. The reductions are not expected to have a significant impact in FY2014.
- B) The adopted budget increases by \$672,753 for constant staffing overtime based on the elimination of one-time reductions made in FY2013.
- C) The adopted budget decreases by (\$540,024) for salaries of regular employees based on the elimination of one-time funding for recruit training in FY2013.
- D) The adopted budget increases by a net of \$412,225 for Equipment Services Department (ESD) outside repairs, parts and labor based on ESD projected expenditure in this department for FY2014.
- E) The adopted budget decreases by (\$406,000) for vehicle replacements based on the approved FY2014 vehicle replacement plan.
- F) The adopted budget increases by \$353,091 for civil service overtime based on current staffing needs.
- G) The adopted budget increases by a net of \$308,160 for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health.
- H) The adopted budget increases by a net of \$293,804 based on IT allocations related to computing, radio and telephone services.
- I) The adopted budget decreases by (\$263,573) for workers compensation based on cost projections prepared by the Human Resources and allocated to this department.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
FIRE

DEPARTMENT PURPOSE

To serve and protect our community through education, prevention, preparedness and response.

The Fort Worth Fire Department provides protection of life and property from fire, Basic Life Support, first response for emergency medical service, programs for fire safety, inspection, prevention, arson and fire cause investigations, and the dispatching of fire apparatus and personnel to fire scenes and other emergencies. Additionally, the Department is responsible for the development and implementation of plans for the protection of life and property, thereby minimizing the effects of a potential disaster.

FY2014 DEPARTMENTAL OBJECTIVES

Operations:

Respond to emergency and service incidents in a timely and competent manner with adequate resources.

Educational Services:

Recruit a qualified workforce that reflects the diversity of the City.

Provide effective medical training to the public and fire personnel.

Provide for a highly trained workforce that is adequately furnished with well-maintained equipment and facilities.

Dispatch appropriate resources and respond to the needs of on-scene personnel in a timely manner.

Executive Services:

Efficiently procure leading edge communication equipment and keep it well maintained and well organized.

Provide professional, timely and thorough inspections and plan review.

Thoroughly investigate the cause of all fires of unknown origin and accurately identify incendiary fires and their perpetrators.

Prevent or mitigate the destructive effects of explosives and explosive devices.

Effectively educate the public in fire and life safety strategy and skills.

Office of Emergency Management:

Management of Homeland Security Grants

Provide NIMS Training and ensure compliance

Manage Outdoor Warning System

Formulate and maintain Emergency Operations Plans

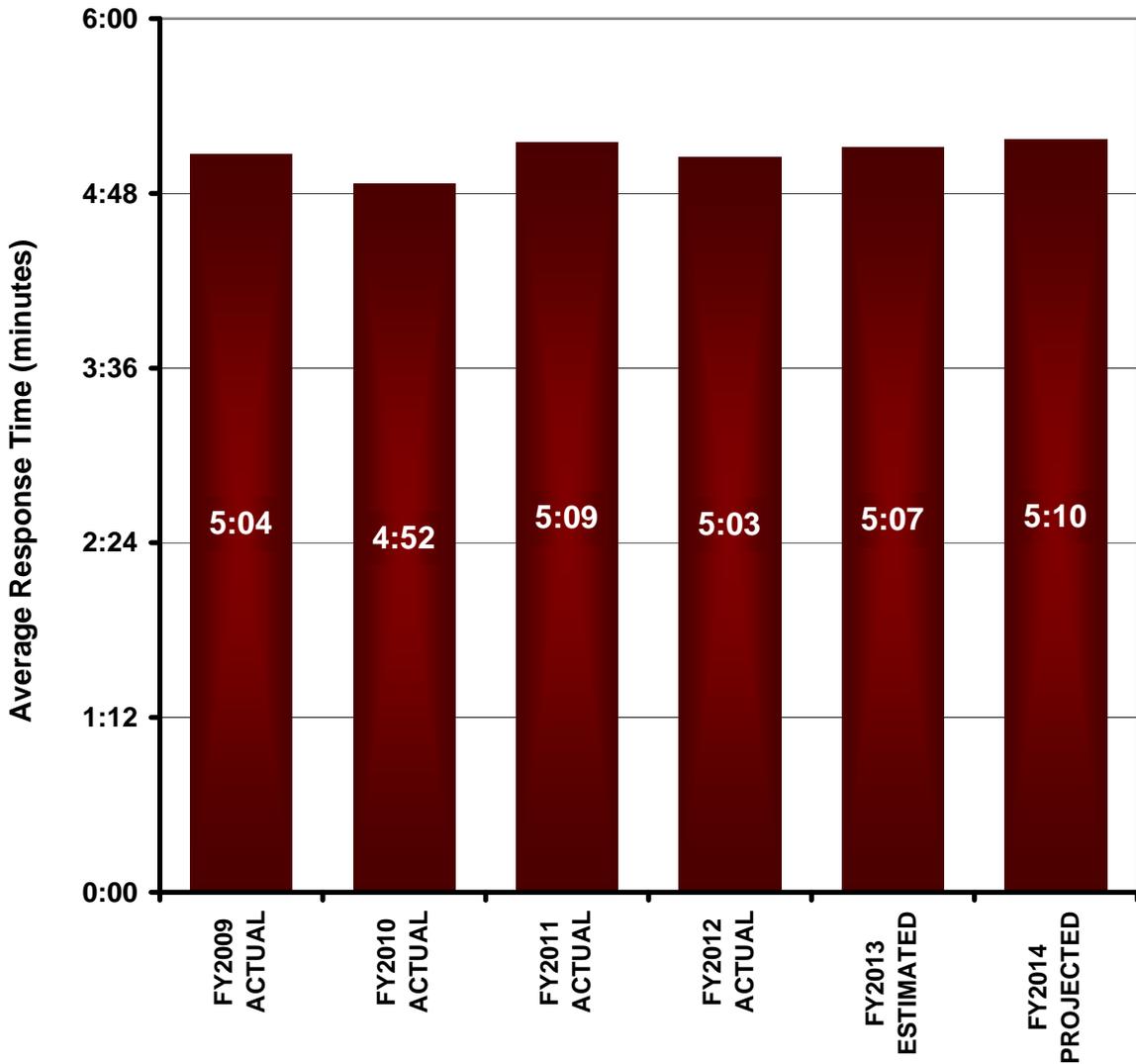
DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
To respond to emergency incidents within five minutes or less 70% of the time	65%	63%	63%
To confine residential structure fires to the room of origin 45% of the time (The ICMA national average is 40%)	48%	46%	45%

FORT WORTH



Fire

Average Response Time



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>FIRE ADMINISTRATION</u>								
0361000	FIRE ADMINISTRATION	\$ 6,897,674	\$ 6,335,220	\$ 6,263,658	\$ 6,263,658	20.00	21.00	19.00	19.00
0361010	EMERGENCY MANAGEMENT	602,982	731,157	707,466	707,466	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 7,500,656</u>	<u>\$ 7,066,377</u>	<u>\$ 6,971,124</u>	<u>\$ 6,971,124</u>	<u>22.00</u>	<u>23.00</u>	<u>21.00</u>	<u>21.00</u>
	<u>PREVENTION</u>								
0362010	EXECUTIVE SERVICES	\$ 376,504	\$ 404,073	\$ 409,020	\$ 409,020	3.00	3.00	3.00	3.00
0362020	FIRE PREVENTION	2,845,811	3,068,772	3,127,476	3,127,476	25.00	25.00	26.00	26.00
0362030	FIRE INVESTIGATIONS	1,879,996	1,929,808	1,975,091	1,975,091	15.00	15.00	15.00	15.00
0362050	PUBLIC EDUCATION	546,720	744,120	932,769	932,769	5.00	6.00	8.00	8.00
	Sub-Total	<u>\$ 5,649,031</u>	<u>\$ 6,146,773</u>	<u>\$ 6,444,356</u>	<u>\$ 6,444,356</u>	<u>48.00</u>	<u>49.00</u>	<u>52.00</u>	<u>52.00</u>
	<u>OPERATIONS</u>								
0363500	OPERATIONS ADMINISTRATION	\$ 1,613,177	\$ 1,545,652	\$ 1,505,781	\$ 1,505,781	9.00	10.00	10.00	10.00
0363510	BATTALIONS	88,864,822	93,503,361	90,805,118	92,753,286	810.00	808.00	771.00	783.00
0363520	SCBA	966,655	1,007,363	1,025,397	1,025,397	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 91,444,654</u>	<u>\$ 96,056,376</u>	<u>\$ 93,336,296</u>	<u>\$ 95,284,464</u>	<u>826.00</u>	<u>825.00</u>	<u>788.00</u>	<u>800.00</u>

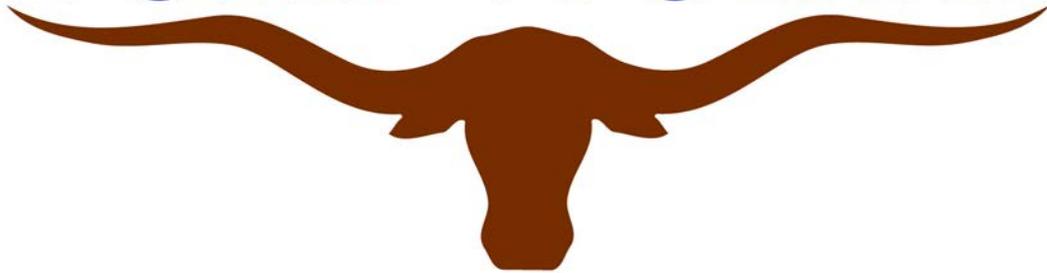
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ALARM</u>								
0364545	2011 SUPER BOWL	\$ 191,380	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 191,380</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>DIVISION 3</u>								
0365000	DIVISION 3	\$ 3,045	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,045</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SUPPORT SERVICES</u>								
0365510	SUPPLY	\$ 674	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 674</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>EDUCATIONAL AND SUPPORT SERVICES</u>								
0368000	TRAINING	\$ 3,327,334	\$ 3,427,654	\$ 2,363,218	\$ 2,363,218	13.00	13.00	13.00	13.00
0368020	VEHICLE SERVICES	4,433,150	4,601,169	4,597,038	4,597,038	10.00	10.00	10.00	10.00
0368030	SUPPLY	580,253	650,894	642,331	642,331	7.00	7.00	7.00	7.00
0368050	COMMUNICATIONS	3,292,787	3,372,901	3,441,731	3,441,731	28.00	28.00	28.00	28.00
	Sub-Total	<u>\$ 11,633,524</u>	<u>\$ 12,052,618</u>	<u>\$ 11,044,318</u>	<u>\$ 11,044,318</u>	<u>58.00</u>	<u>58.00</u>	<u>58.00</u>	<u>58.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	TOTAL	\$ 116,422,964	\$ 121,322,144	\$ 117,796,094	\$ 119,744,262	954.00	955.00	919.00	931.00

FORT WORTH



FIRE DEPARTMENT STAFFING

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Division Chief	1027 / Y11 Deputy Chief	Total
361000	Administration	0	1	0	0	0	1	0	2
361010	Emergency Mgmt.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Total	0	1	0	0	0	1	0	2
362010	Executive Services	0	0	0	1	0	0	1	2
362020	Fire Prevention	3	4	6	5	1	0	0	19
362030	Fire Investigations	0	7	5	1	1	0	0	14
362050	Fire Public Education	<u>2</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>5</u>
	Sub-Total	5	12	11	8	3	0	1	40
363500	Operations Admin.	0	0	2	2	1	3	1	9
363510	Battalions	421	177	100	68	18	0	0	784
363520	SCBA	<u>0</u>	<u>6</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7</u>
	Sub-Total	421	183	103	70	19	3	1	800
368000	Fire Training	0	1	3	5	1	0	1	11
368020	Vehicle Services	0	0	0	1	0	0	0	1
368030	Supply	1	1	0	1	0	0	0	3
368050	Fire Communications	<u>16</u>	<u>4</u>	<u>5</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>27</u>
	Sub-Total	17	6	8	8	2	0	1	42
Total Civil Service		443	202	122	86	24	4	3	884
Total Civilians									47
TOTAL DEPARTMENT STAFFING									931

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
HOUSING AND ECONOMIC DEVELOPMENT	GG01/0171000:0178000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Housing and Economic Development Department develops and administers programs that promote a strong economy and enhance the quality of life by providing sustainable housing and economic development programs throughout Fort Worth.

The Housing and Economic Development Department implements a number of programs to achieve its goals:

The Economic and Business Development Division provides programs for business recruitment and retention activities and international economic development. Additionally, this Division provides assistance to small and medium-sized businesses focused on increasing direct awards and City procurement dollars to Minority Business Enterprise (MBE)/Small Business Enterprise (SBE) firms through training and support programs.

The Housing and Community Development Division coordinates redevelopment projects/plans and administers the Neighborhood Empowerment Zone program, grant-funded and non-grant-funded economic and community development projects, and manages City-owned and tax-foreclosed properties. This Division also coordinates the Priority Repair and Lead Safe programs.

The Administration and Loan Services Division oversees the Department's budget, payroll and human resources functions, administers down-payment assistance programs, and performs loan intake/servicing functions for homebuyer down-payment assistance/rehabilitation programs.

The Directions Home Division (the homelessness program) is the City's 10-year plan to end homelessness and works toward making chronic and persistent homelessness non-existent in the City of Fort Worth.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 1,634,921	\$ 1,862,389	\$ 1,673,829	\$ 1,673,829
Supplies	27,191	22,832	22,975	22,975
Contractual	3,557,277	3,244,377	3,259,788	3,259,788
Capital Outlay	0	0	0	0
Total Expenditures	\$ 5,219,389	\$ 5,129,598	\$ 4,956,592	\$ 4,956,592
Authorized Positions	19.90	19.90	17.90	17.90

HOUSING & ECONOMIC DEVELOPMENT – 68.00 A.P.

GENERAL FUND 17.90 A.P.

GRANTS FUND 45.30 A.P.

SPECIAL TRUST FUND/TIF/PID ADMINISTRATION 3.50 A.P.

HOUSING FINANCE CORPORATION 1.30 A.P.

ADMINISTRATION

- Overall oversight of Department's operations

2.00 GF A.P.

ECONOMIC & BUSINESS DEV.

- Business Retention
- Business Recruitment
- International Business
- Business Assistance Center
- Minority Owned Business Enterprise

7.00 GF A.P. /
5.00 Grant A.P.

HOUS. & COMMUNITY DEV.

- Contract Compliance
- Housing & Comm. Dev.
- Home Improvement & Construction
- Planning
- Real Property Services
- TIFS
- PIDS
- Special Entities

6.20 GF A.P. /
32.00 Grants A.P. /
2.50 Sp. Trust Fund A.P. /
1.30 HFC A.P.

ADMIN. & LOAN SERVICES

- Accounts Payable
- Payroll
- Budget Coord. & Oversight
- HR Coord.
- Loan Services

0.70 GF A.P. /
8.30 Grants A.P. /
1.00 Sp. Trust Fund A.P.

DIRECTIONS HOME

- Programs for the Homeless

2.00 GF A.P.

SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
HOUSING AND ECONOMIC DEVELOPMENT	GG01/0171000:0178000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$5,129,598	A.P.	19.90
FY2014 ADOPTED:	\$4,956,592	A.P.	17.90

- A) The adopted budget decreases by (\$67,248) as a result of the transfer of a portion of the personnel costs for a Business/Community Development Coordinator position and the Economic Development Manager position to the grants fund.
- B) The adopted budget decreases by (\$62,340) due to the elimination of one filled Land Agent position.
- C) The adopted budget decreases by (\$28,368) due to the elimination of one vacant Economic Development Specialist position.
- D) The adopted budget decreases by (\$28,418) to account for the privatization of the TFW (TechFortWorth) contract. The program is scheduled to be phased out by FY2019.
- E) The adopted budget increases by \$21,130 for conference travel, training and international affairs to support international economic development.
- F) The adopted budget decreases by (\$10,056) for engineering services due to the reduction of funds for appraisals and surveys.
- G) The adopted budget increases by \$8,630 due to an increase in the FY2014 Workers Compensation allocation.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

HOUSING AND ECONOMIC DEVELOPMENT

DEPARTMENT PURPOSE

To facilitate sustainable development and investment through the administration of programs that preserve and expand the City's supply of decent, safe, quality, affordable, accessible housing, stimulate neighborhood revitalization in the Central City, develop local small and medium-sized businesses and promote job growth and opportunities.

These efforts are facilitated through the administration of federal grant funds on behalf of low and moderate-income persons, the structuring of public/private partnerships, tax incentives, business assistance for small and medium-sized businesses, and by providing contracting opportunities to local minority (MBE), women (WBE) and small business (SBE) enterprise firms.

FY2014 DEPARTMENTAL OBJECTIVES

To provide financial assistance to projects and developments that help create or retain a minimum of 1,500 announced jobs and that provide \$150.0 million in new announced capital investment annually.

To provide skills development, technical advice/counseling, and financial assistance to 1,735 entrepreneurs which typically represent small and medium-sized businesses and especially minority and women-owned businesses.

To meet or exceed the overall MBE Construction Goal of 25%, the overall MBE Professional Services (African-American) Goal of 15% and the overall SBE Goal of 15% of all applicable dollars spent.

To provide repair assistance to 320 low and very low-income homeowners.

To increase the number of quality, affordable housing units within the Central City by 115 units.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Announced jobs created/retained from City-supported projects	5,500	2,700	2,000
New capital investm. for announced proj.	\$430.0M	\$245.0M	\$250.0M
Number entrepreneurs trained/counseled	1,434	1,577	1,735
Percentage of MBE – Construction	N/A	23%	25%
Percentage of MBE – Profess. (Afr.Am.)	N/A	21%	15%
Percentage of SBE	N/A	20%	15%
Number of homeowners assisted w/repair	266	337	325
Number of housing units developed	156	400	200

FORT WORTH



**HOUSING AND ECONOMIC DEVELOPMENT DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY**

GRANT FUNDING

GENERAL INFORMATION:

The Community Development Block Grant (CDBG) is an entitlement grant authorized by the Housing and Community Development Act of 1974, as amended. Its purpose is to develop viable urban communities by providing quality housing, a suitable living environment and expanding economic opportunities, principally for persons of low and very low-income. The U.S. Department of Housing and Urban Development (HUD) is the source agency for this entitlement funding. CDBG funds the following: priority repairs program, the Cowtown Brush-Up exterior paint program and public services. Public services include childcare and after school programs, facility projects such as park improvements and infrastructure, and economic developments.

The HOME Investment Partnership Program (HOME) is an entitlement grant designed to be a partnership among the federal government, local government and those in the for-profit and non-profit sectors who build, own, manage, finance or support low-income housing initiatives. The HOME program mandates the participation of non-profit developers, sponsors and owners. HUD is the source agency for this entitlement grant funding. HOME funds the following: Homebuyer's Assistance Program, Community Housing Development Organization (CHDO) Programs and development of multi-family and single-family homes.

The Emergency Solutions Grant (HESG) is an entitlement grant designed to help increase the services of emergency shelters and transitional housing facilities for homeless individuals and families, provide essential services and to help prevent homelessness and regain stability of permanent rehousing. HUD is the source agency for this entitlement grant funding.

The Housing Opportunities for Persons with HIV/AIDS (HOPWA) is an entitlement grant designed to assist with all forms of housing to prevent homelessness for persons with HIV/AIDS and their families. HUD is the source agency for this entitlement grant funding.

The Lead Hazard Reduction Demonstration Grant (LHRD) is a competitive grant designed to assist units of local government in undertaking programs to identify and control lead-based paint hazards in eligible privately- owned rental or owner-occupied housing. Housing is generally made lead-safe through use of interim controls, consisting of encapsulation of lead-paint surfaces and replacement of friction surface components that can create lead dust. HUD is the source agency for this competitive grant funding.

STATUS OF FUNDING

	FY2012	FY2013	FY2014
Balance Carried Forward	\$25,925,000	\$22,456,135	\$19,350,000
New Funds	10,218,616	9,278,851	9,413,143
<u>Expenditures/Commitments</u>	<u>(13,687,481)</u>	<u>(12,384,986)</u>	<u>(28,763,143)</u>
Balance Remaining	\$22,456,135	\$19,350,000	\$0
Approved Positions	53.30	46.80	45.30

**HOUSING AND ECONOMIC DEVELOPMENT DEPARTMENT
DEPARTMENTAL BUDGET SUMMARY**

OTHER FUNDING

GENERAL INFORMATION:

The Fort Worth Housing Finance Corporation (FWHFC) was incorporated under the Texas Housing Finance Corporations Act in 1986 as a public nonprofit corporation to provide for efficient and well-planned urban growth and development and to assist low and moderate income persons in acquiring and owning quality, affordable and accessible housing. The original Articles of Incorporation were amended in 1996, expanding its role to undertake the acquisition of land, development and the construction of new housing. The FWHFC Board of Directors is comprised of active City Council members and the activities of the corporation are administered by the Housing and Economic Development Department.

A number of programs and activities benefiting low and moderate income families and communities are administered by the FWHFC, including land banking and the Infill Housing Program. General Funds are utilized to leverage federal HOME grant funds and Community Development Block Grant Funds (CDBG).

Hilton parking revenue comes from an underground parking garage located across the street from the Hilton Hotel, (formerly Radisson Hotel) that was completed in September, 1981. The garage was funded by an Urban Development Action Grant (UDAG) from HUD. The garage is under a 50-year lease until 2031, which, 18 years remain to the owners of the Hilton Hotel. The Hotel operates the parking garage and pays the City approximately \$95,670 in rent each year. This revenue can be used for any CDBG eligible activity.

Rental Rehabilitation Program Income (RRPI) is generated from loan repayments from owners previously assisted through the Rental Rehabilitation Block Grant (RRBG) program.

STATUS OF FUNDING

	FY2012	FY2013	FY2014
Balance Carried Forward	\$8,581,163	\$8,527,775	\$8,752,457
New Funds	1,529,028	414,984	440,476
<u>Expenditures/Commitments</u>	<u>(1,434,576)</u>	<u>(190,302)</u>	<u>(9,192,933)</u>
Balance Remaining	\$8,527,775	\$8,752,457	\$0
Approved Positions	.30	.30	1.30

**HOUSING AND ECONOMIC DEVELOPMENT DEPARTMENT BUDGET
October 1, 2013 to September 30, 2014
BUDGET OVERVIEW**

FUNDING SOURCES

	<u>Carryover Balance</u>	<u>Allocation This Period</u>	<u>Total Available</u>
<u>General Fund</u>		\$4,956,592	\$4,956,592
<u>Grant Funds</u>			
Community Development Block Grant (CDBG) (06/01/95 - until expended including PI)	\$6,000,000	\$6,079,622	\$12,079,622
HOME Funds (06/01/03 - until expended including PI)	10,000,000	1,996,541	11,996,541
Emergency Solutions Grant (HESG) (10/01/2013 - 09/30/2015)	300,000	425,325	725,325
HOPWA Grant (HOPWA) (10/01/2013 - 09/30/2016)	550,000	911,655	1,461,655
Lead Hazard Reduction Demonstration (LHRD) Grant (06/01/12 - 05/31/2015)	2,500,000	-	2,500,000
	<hr/>	<hr/>	<hr/>
	\$19,350,000	\$9,413,143	\$28,763,143
<u>Other Funds</u>			
Housing Finance Corporation (HFC)	\$7,506,457	\$344,806	\$7,851,263
Rental Rehabilitation Program Income	635,000	-	\$635,000
Hilton Parking Revenues	611,000	95,670	\$706,670
Total Other Funds	<hr/>	<hr/>	<hr/>
	\$8,752,457	\$440,476	\$9,192,933
TOTAL ALL FUNDING SOURCES	<hr/>	<hr/>	<hr/>
	\$28,102,457	\$14,810,211	\$42,912,668

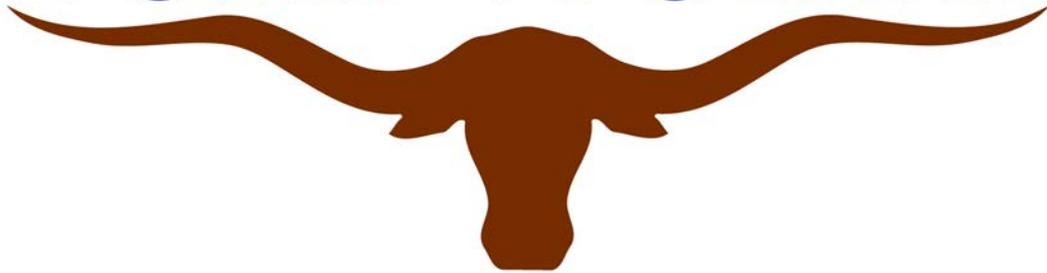
EXPENDITURES

Administrative Costs			
Personnel			\$4,344,499
Supplies			83,266
Contractual			3,639,746
Capital			0
Total Administrative Costs			<hr/>
			\$8,067,511
Program Costs			<hr/>
			\$34,845,157
TOTAL EXPENDITURES			<hr/>
			\$42,912,668

APPROVED POSITIONS

68.00

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HOUSING AND ECONOMIC DEVELOP-		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ECONOMIC DEVEL ADMINISTRATION</u>								
0171000	ADMINISTRATION	\$ 603,432	\$ 597,161	\$ 595,753	\$ 595,753	2.75	2.75	2.70	2.70
0171100	ECONOMIC DEVELOP- MENT	187,646	242,902	228,018	228,018	1.50	2.00	1.50	1.50
	Sub-Total	<u>\$ 791,078</u>	<u>\$ 840,063</u>	<u>\$ 823,771</u>	<u>\$ 823,771</u>	<u>4.25</u>	<u>4.75</u>	<u>4.20</u>	<u>4.20</u>
	<u>TECH FORT WORTH</u>								
0172000	TECH FORT WORTH	\$ 170,506	\$ 142,088	\$ 113,670	\$ 113,670	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 170,506</u>	<u>\$ 142,088</u>	<u>\$ 113,670</u>	<u>\$ 113,670</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ECONOMIC DIVERSIFI- CATION</u>								
0174000	BUSINESS ASSISTANCE CENTER	\$ 482,681	\$ 466,979	\$ 505,137	\$ 505,137	1.00	1.00	1.00	1.00
0174010	INTERNATIONAL CEN- TER	0	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 482,681</u>	<u>\$ 466,978</u>	<u>\$ 505,136</u>	<u>\$ 505,136</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>MWBE</u>								
0175000	MWBE	\$ 488,613	\$ 469,348	\$ 438,025	\$ 438,025	5.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 488,613</u>	<u>\$ 469,348</u>	<u>\$ 438,025</u>	<u>\$ 438,025</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HOUSING AND ECONOMIC DEVELOP-		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>COMMUNITY DEVELOP- MENT</u>								
0176000	COMMUNITY DEVELOP- MENT	\$ 472,063	\$ 869,890	\$ 726,827	\$ 726,827	5.15	7.15	5.70	5.70
0176100	REAL PROPERTY	217,107	0	0	0	2.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 689,170</u>	<u>\$ 869,890</u>	<u>\$ 726,827</u>	<u>\$ 726,827</u>	<u>7.15</u>	<u>7.15</u>	<u>5.70</u>	<u>5.70</u>
	<u>HOUSING ADMINISTRA- TION</u>								
0177000	HOUSING	\$ 17,920	\$ 0	\$ 0	\$ 0	0.50	0.00	0.00	0.00
	Sub-Total	<u>\$ 17,920</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>HOMELESSNESS INITIA- TIVE</u>								
0178000	HOMELESSNESS INITIA- TIVE	\$ 2,579,421	\$ 2,341,231	\$ 2,349,163	\$ 2,349,163	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 2,579,421</u>	<u>\$ 2,341,231</u>	<u>\$ 2,349,163</u>	<u>\$ 2,349,163</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
	TOTAL	\$ 5,219,389	\$ 5,129,598	\$ 4,956,592	\$ 4,956,592	19.90	19.90	17.90	17.90

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: HUMAN RESOURCES	FUND/CENTER GG01/0141000:0146000
---------------------------------------	--

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Human Resources Department administers the City's compensation and fringe benefits program, prepares and revises job classifications, maintains employee records, and administers the Workers' Compensation, Group Health and Life Insurance and Unemployment Compensation Funds. Other departmental functions include recruitment of a diverse applicant pool for all City positions; development and administration of valid employment selection instruments; evaluation and referral of qualified applicants to departments; maintaining employee time and labor, personnel transactions, and employee compensation data; and employee relations, labor relations and grievance appeal process monitoring. Additionally, the department oversees interpretation of and employee counseling regarding the City's personnel rules and regulations; providing personnel policy revision recommendations to the City Manager; referral of employees with substance abuse or other personal problems; development and implementation of the City's Wellness Program; Return to Work and disability hiring programs; and Civil Service recruiting, testing and disciplinary administration.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 3,206,494	\$ 3,201,122	\$ 3,135,937	\$ 2,946,205
Supplies	61,024	20,075	66,385	20,415
Contractual	700,811	511,955	587,009	522,711
Capital Outlay	0	0	0	0
Total Expenditures	\$ 3,968,329	\$ 3,733,152	\$ 3,789,331	\$ 3,489,331
Authorized Positions	34.25	34.25	34.65	31.65

SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
HUMAN RESOURCES	GG01/0141000:0146000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$3,733,152	A.P.	34.25
FY2014 ADOPTED:	\$3,489,331	A.P.	31.65

- A) The adopted budget decreased by (\$56,748) due to the elimination of one human resources analyst.
- B) The adopted budget decreased by (\$83,724) and transfer of 1.6 authorized positions to the temporary labor, group health and workers compensation funds and due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.
- C) The adopted budget increases by a net of \$82,704 in salary savings budgeted due to the department maintaining one senior human resources analyst vacant in FY2014.
- D) The adopted budget increases by \$50,702 based on IT allocations related to computing, radio and telephone services.
- E) The adopted budget decreases by a net of (\$43,638) in scheduled temporaries to provide support to the HR/ Labor Relations Division.
- F) The adopted budget decreases by (\$25,340) for other contractual, membership dues and office supplies due to reduction for actuarial studies.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

HUMAN RESOURCES

DEPARTMENT PURPOSE

To provide quality human resources services consistent with the mission of "Helping People Succeed at Work" by leading and supporting the organization in hiring, developing and retaining a diverse, customer-focused workforce in a safe and respectful work environment, while complying with federal, state and local guidelines and maintaining professional and ethical work values. The departmental staff provides management of employee benefit programs, including group health and life insurance, workers' compensation, safety programs and unemployment compensation in a manner that effectively balances employee needs with the financial concerns of the City, while respecting the worth and value of all parties.

FY2014 DEPARTMENTAL OBJECTIVES

- To maintain an annual healthcare cost trend of at or below the national trend of 9%;
- To complete 80% of all submitted classification and reclassification requests within a 28-day period;
- To provide and maintain open lines of communication between unions and city management for the dissemination of information and early discovery and resolution of contract disputes and issues;
- To facilitate the infusion of top talent into the City of Fort Worth by continuing training for both HR coordinators and hiring managers on the established recruitment process; and
- To improve the health status of employees which will result in increased productivity and improved attendance, by offering an annual health screening to identify health strengths and weaknesses, in order to provide targeted interventions and wellness services.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Annual healthcare cost trend	11.5%	4%	8%
Classification/Reclassification Request Completed Within 28-Days period	98%	100%	80%
Resolve 65% of Contract Complaints Prior to Arbitration Proceedings	100%	75%	70%
Participation in Healthy Challenge Health Screening	56%	57%	58%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0141000	<u>PERSONNEL ADMINIS- TRATION</u> HUMAN RESOURCES ADMINISTRATION	\$ 3,556,529	\$ 3,259,669	\$ 3,443,765	\$ 3,143,765	31.35	31.25	32.35	29.35
	Sub-Total	<u>\$ 3,556,529</u>	<u>\$ 3,259,669</u>	<u>\$ 3,443,765</u>	<u>\$ 3,143,765</u>	<u>31.35</u>	<u>31.25</u>	<u>32.35</u>	<u>29.35</u>
0143000	<u>BENEFITS ASSISTANCE PROGRAM</u> HEALTH BENEFITS	\$ 150,875	\$ 214,200	\$ 158,538	\$ 158,538	1.20	1.20	0.80	0.80
	Sub-Total	<u>\$ 150,875</u>	<u>\$ 214,200</u>	<u>\$ 158,538</u>	<u>\$ 158,538</u>	<u>1.20</u>	<u>1.20</u>	<u>0.80</u>	<u>0.80</u>
0144000	<u>RISK MANAGEMENT</u> OCCUPATIONAL HEALTH AND SAFETY	\$ 78,426	\$ 81,705	\$ 42,743	\$ 42,743	0.70	0.80	0.50	0.50
	Sub-Total	<u>\$ 78,426</u>	<u>\$ 81,705</u>	<u>\$ 42,743</u>	<u>\$ 42,743</u>	<u>0.70</u>	<u>0.80</u>	<u>0.50</u>	<u>0.50</u>
0145000	<u>MEET AND CONFER</u> MEET AND CONFER	\$ 182,499	\$ 161,417	\$ 128,124	\$ 128,124	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 182,499</u>	<u>\$ 161,417</u>	<u>\$ 128,124</u>	<u>\$ 128,124</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>COMMUNITY RELA- TIONS AND OUTREACH</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0146000	OUTREACH ADMINIS- TRATION	\$ 0	\$ 16,160	\$ 16,160	\$ 16,160	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 16,160</u>	<u>\$ 16,160</u>	<u>\$ 16,160</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 3,968,329	\$ 3,733,152	\$ 3,789,331	\$ 3,489,331	34.25	34.25	34.65	31.65

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: LIBRARY	FUND/CENTER GG01/0841000:0844002
-------------------------------	--

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Fort Worth Library welcomes and supports all people in their enjoyment of reading and recreational materials and their pursuit of learning and information. The Department is divided into two divisions.

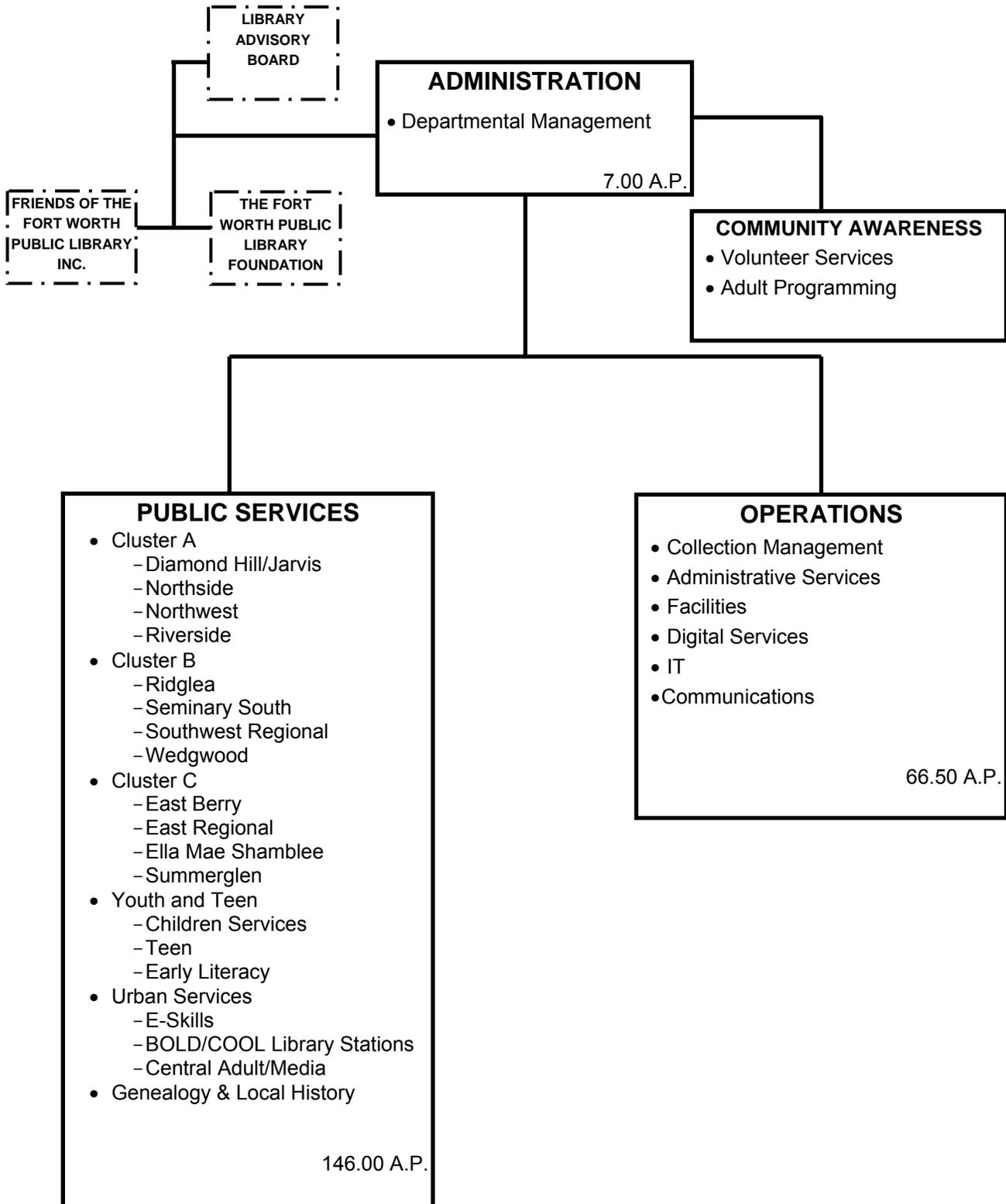
The Public Services Division is comprised of the Central Library, 13 branches and two satellite facilities. This Division is the first point of contact for residents. Dedicated staff help residents of all ages use library resources including public computers, internet resources, reading materials, public meeting rooms and e-resources. The Division offers classes and programs to enrich and inform lives.

Special emphasis is focused on targeted services. Youth/Teen Services engages teens and children in activities that accelerate learning and provides recreational options. Early literacy is supported through the Early Childhood Matters programs that help families learn how to develop their children so they are ready for kindergarten. Through eSkills, job searching skills are provided to support the economic vitality of the City. The Central Library maintains municipal archives and special collections and is a cultural attraction for Fort Worth.

The Operations Division provides the structure and systems needed to maintain library services. The Division consists of six operational units: Administrative Services, Collection Management, Communications, Digital Services, Facilities Management and Information Technology. Each has a unique responsibility to support the system-wide delivery of library services.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 12,609,047	\$ 12,289,442	\$ 12,693,798	\$ 12,693,798
Supplies	3,534,611	2,971,564	3,189,444	3,189,444
Contractual	2,894,924	3,206,736	3,128,776	3,128,776
Capital Outlay	294,532	48,500	0	0
Total Expenditures	\$ 19,333,114	\$ 18,516,242	\$ 19,012,018	\$ 19,012,018
Authorized Positions	230.00	219.50	219.50	219.50

LIBRARY – 219.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
LIBRARY	GG01/0841000:0844002

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$18,516,242	A.P.	219.50
FY2014 ADOPTED:	\$19,012,018	A.P.	219.50

A) The adopted budget increases by \$200,000 in salary savings budgeted due to less anticipated vacancies in the department in FY2014 based on minimal staffing levels resulting from FY2013 cluster reorganization.

B) The adopted budget increases by a net of \$177,780 for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health and for consumer choice plan.

C) The adopted budget decreases by (\$83,333) in scheduled temporaries due to less anticipated vacancies in the department in FY2014.

D) The adopted budget increases by \$71,016 due to current salary requirements calculated through Salaries/ Benefits Forecasting System (SBFS) clean-up.

E) The adopted budget decreases by (\$67,744) based on IT allocations related to computing, radio and telephone services.

F) The adopted budget decreases by (48,500) for vehicle based on approved FY2014 vehicle replacement plan.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

LIBRARY

DEPARTMENT PURPOSE

To contribute to the development of individuals and the economic vitality of Fort Worth's neighborhoods by providing library and information services through an array of material in various formats and staff expertise. Objectives will be achieved by focusing on four of the City's priorities: Community Engagement, Early Literacy/Educational Support, Technology and Workforce Development.

FY2014 DEPARTMENTAL OBJECTIVES

Increase the number of youth materials checked out (+2%)

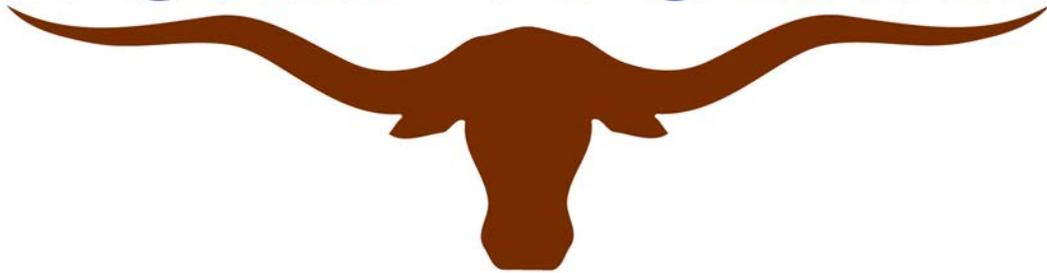
Increase the number of library card registrations (+5%)

Increase participation in each Worth Reading segment (+10%)

Increase number of subscribers to Library social media (+25%)

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Number of youth materials checked out	1,720,051	1,754,452	1,789,541
Number of library cards issued	36,719	32,236	33,848
Number of Worth Reading participants	N/A	2,800	10,195
Number of subscribers to Library social media	1,677	5,018	6,273

FORT WORTH



**LIBRARY
DEPARTMENTAL BUDGET SUMMARY**

OTHER FUNDING

GENERAL INFORMATION:

The Library Cooperation Grant Program is an annual competitive grant program that helps Texas libraries fund corroborative projects. Worth Reading - Year Round Reading Program, Texas State Library and Archives Commission grant supports a new Fort Worth Library literacy initiative that was unveiled on December 13, 2012, Worth Reading (#wr365). A summer reading program has long served our community in the promotion of the Library's mission—to welcome and support all people in their enjoyment of reading and recreational materials. The Fort Worth Library is doing something out-of-the-box for the Fort Worth community, generating a new enthusiasm among residents, enticing new readers, improving the literacy rate within the city as well as our workforce, and highlighting the various cultural opportunities within the city and surrounding area. A year-round reading program, Worth Reading (#wr365), provides a great opportunity for the City of Fort Worth to partner with the Fort Worth Independent School District, and others in the Fort Worth community, to participate in the design, promotion and implementation of a greatly expanded Summer Reading Challenge for all ages, with a broader focus, value-added programs, and long-term objectives. Worth Reading (#wr365) hopes to boost literacy rates, decrease school drop-out rates and improve academic achievement by encouraging students to read every day. It will also encourage people of all ages to be lifelong readers and show how reading is tied to activities of everyday life.

This grant is for the State Fiscal Year of September 1, 2013 through August 31, 2014. This is the first year the Fort Worth Library has received this grant.

STATUS OF FUNDING

	FY2012	FY2013	FY2014
New Funds	N/A	N/A	\$75,000
Approved Grant Positions	0	0	0

**LIBRARY
BUDGET OVERVIEW
FOR THE PERIOD
SEPTEMBER 1, 2013 - AUGUST 31, 2014**

GRANT FUNDS

Texas State Library and Archives Commission	<u>\$75,000</u>
---	-----------------

TOTAL ALL FUNDING SOURCES:	<u>\$75,000</u>
-----------------------------------	-----------------

TOTAL APPROVED GRANT POSITIONS:	0.00
--	------

The Texas State Library and Archives Commission Library Cooperation Grant Program supports the Worth Reading 365 - Year Round Reading Program that began in FY2013. This is a partnership project that brings together schools, businesses, community organizations and the library in a united effort to provide learning opportunities in the Fort Worth and Tarrant County community. The goals of the program are to positively affect literacy and student achievement, establish a culture of reading, and life-long learning and expand educational and cultural opportunities for people of all ages.

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>LIBRARY ADMINISTRATION</u>								
0841000	LIBRARY ADMINISTRATION	\$ 5,261,673	\$ 3,866,703	\$ 4,594,487	\$ 4,594,487	27.00	31.00	35.00	35.00
0841020	AUTOMATION SERVICES	539,619	755,003	860,593	860,593	5.00	6.00	7.00	7.00
0841060	DECISION PACKAGES	0	1,127,531	0	0	0.00	19.50	0.00	0.00
	Sub-Total	<u>\$ 5,801,292</u>	<u>\$ 5,749,237</u>	<u>\$ 5,455,080</u>	<u>\$ 5,455,080</u>	<u>32.00</u>	<u>56.50</u>	<u>42.00</u>	<u>42.00</u>
	<u>CENTRAL LIBRARY</u>								
0842001	SUPPORT SERVICES	\$ 4,069,919	\$ 3,948,476	\$ 4,013,851	\$ 4,013,851	20.00	19.00	20.00	20.00
0842002	CENTRAL LIBRARY	2,670,236	2,902,817	3,126,772	3,126,772	41.50	38.50	45.00	45.00
0842003	EARLY CHILDHOOD MATTERS	514,366	658,234	661,273	661,273	9.00	8.00	8.00	8.00
	Sub-Total	<u>\$ 7,254,521</u>	<u>\$ 7,509,527</u>	<u>\$ 7,801,896</u>	<u>\$ 7,801,896</u>	<u>70.50</u>	<u>65.50</u>	<u>73.00</u>	<u>73.00</u>
	<u>BRANCH LIBRARIES</u>								
0843001	WEDGWOOD BRANCH	\$ 427,432	\$ 336,931	\$ 354,289	\$ 354,289	11.50	6.25	7.00	7.00
0843002	MEADOWBROOK BRANCH	11,532	12,438	207,276	207,276	0.00	0.00	3.00	3.00
0843003	NORTHEAST BRANCH	312,321	243,748	272,971	272,971	6.75	4.75	5.25	5.25
0843004	NORTHSIDE BRANCH	306,258	276,566	329,418	329,418	5.00	5.00	5.50	5.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0843005	SEMINARY SOUTH BRANCH	410,827	325,070	352,721	352,721	7.50	6.50	7.00	7.00
0843006	EAST BERRY BRANCH	311,870	259,840	278,882	278,882	4.75	4.75	5.25	5.25
0843007	RIDGLEA BRANCH	500,911	358,259	396,054	396,054	9.50	7.00	8.00	8.00
0843008	E M SHAMBLEE BRANCH	329,371	367,413	382,687	382,687	5.75	4.75	5.25	5.25
0843009	DIAMOND HILL BRANCH	332,835	263,316	289,562	289,562	5.75	4.00	5.25	5.25
0843010	C.O.O.L.	58,732	39,427	65,634	65,634	2.00	2.00	2.00	2.00
0843011	BOLD	90,556	89,402	98,069	98,069	1.00	2.00	2.00	2.00
0843012	SUMMERGLEN BRANCH	726,230	539,802	643,277	643,277	14.75	10.75	13.00	13.00
0843013	NORTHWEST BRANCH	647,805	579,568	620,693	620,693	15.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 4,466,680</u>	<u>\$ 3,691,780</u>	<u>\$ 4,291,533</u>	<u>\$ 4,291,533</u>	<u>89.25</u>	<u>67.75</u>	<u>78.50</u>	<u>78.50</u>
	<u>REGIONAL LIBRARIES</u>								
0844001	SOUTHWEST REGIONAL LIBRARY	\$ 1,139,114	\$ 1,006,674	\$ 896,322	\$ 896,322	21.00	19.00	16.00	16.00
0844002	EAST REGIONAL	671,507	559,024	567,187	567,187	17.25	10.75	10.00	10.00
	Sub-Total	<u>\$ 1,810,621</u>	<u>\$ 1,565,698</u>	<u>\$ 1,463,509</u>	<u>\$ 1,463,509</u>	<u>38.25</u>	<u>29.75</u>	<u>26.00</u>	<u>26.00</u>
	TOTAL	\$ 19,333,114	\$ 18,516,242	\$ 19,012,018	\$ 19,012,018	230.00	219.50	219.50	219.50

F-116

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
MUNICIPAL COURT	GG01/0381000:0386000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

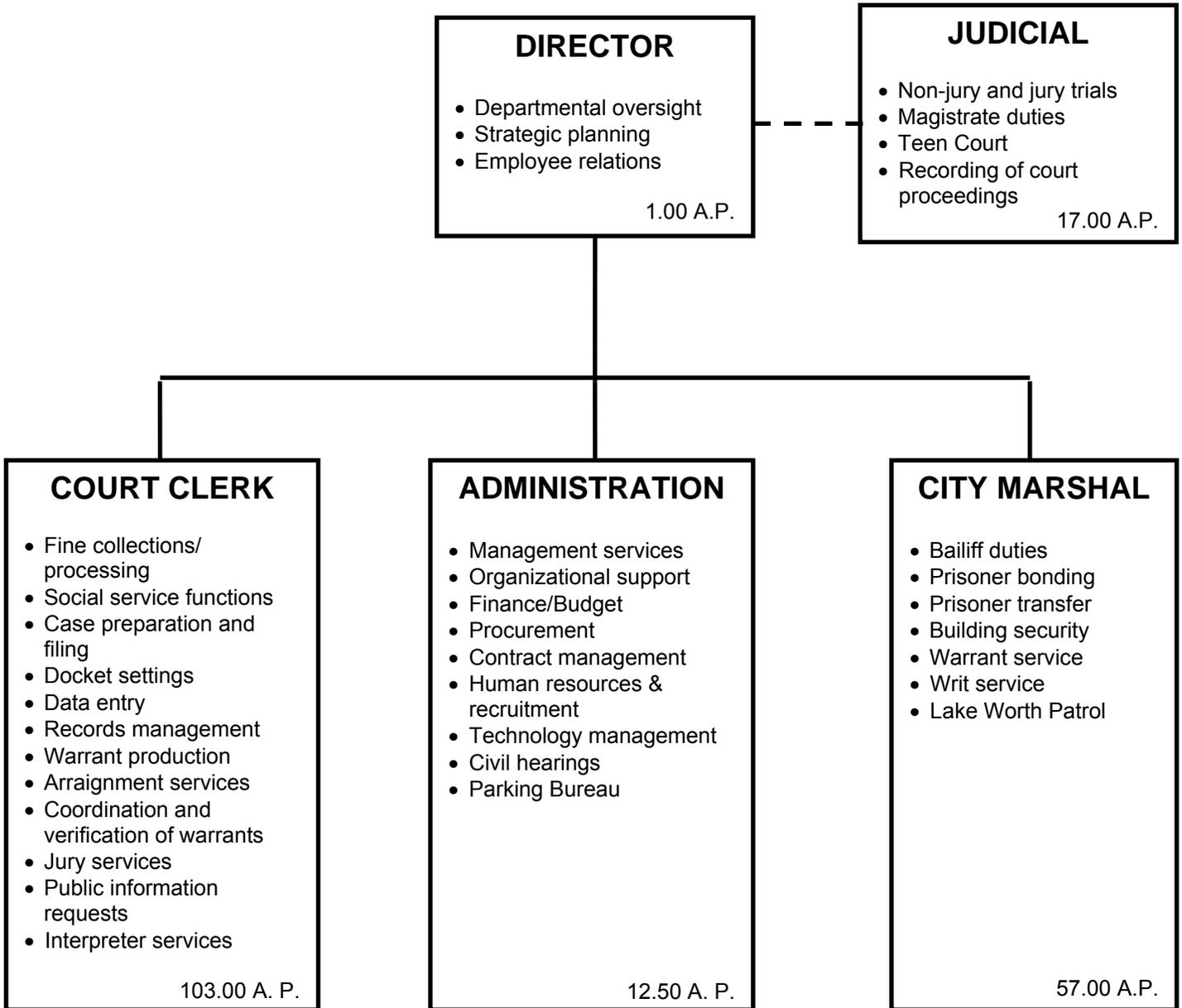
Municipal Court is a Court of Record with five courtrooms located in the historic A.D. Marshall Public Safety & Courts Building, two courtrooms and full payment services at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment jail, Truancy Court and five day a week satellite payment location. These courts have jurisdiction within the City of Fort Worth's territorial limits over all Class C misdemeanor criminal cases brought under City ordinances and the Texas Penal Code. These cases are punishable by fine only. The Department also processes civil parking cases filed within the territorial limits of the City of Fort Worth.

Court operations are divided into four divisions: Administration, Judicial, Court Clerk and Marshals. The Administration Division has responsibility for management of overall departmental operations and acts as the liaison with other departments and agencies. The School Attendance Court and the Arraignment Court are separate cost centers that fall under the direction of the Clerk of the Court. The Attendance Court hears truancy cases filed by the Fort Worth Independent School District (FWISD). A portion of the cost to operate this particular court is reimbursed by the FWISD.

The Judicial Division is comprised of twelve judges, including a Chief Judge and a Deputy Chief Judge. In addition, there are 10 Substitute Judges. All judges are appointed by the City Council. The Judicial Division is responsible for adjudication of jury and non-jury trials, performing magistrate duties and administering the Teen Court Program. The Court Clerk Division is responsible for filing of citations, case preparation, the setting of court dockets, fine collections, administering community service programs, warrant production, management of the City's jury system, processing civil parking citations and performing other court-related non-judicial activities. The Marshal Division is overseen by the City Marshal and is responsible for bailiff duties, prisoner transfer, building security and warrant services. The Division is also responsible for lake patrol operations at Lake Worth. The Lake Patrol Section, part of the Marshal Division, includes three Deputy City Marshals, which have responsibility for patrolling approximately 3,560 acres of the Lake Worth recreational area, the Fort Worth Nature Center and Refuge, area leased-property neighborhoods and 14 surrounding City-owned parks. This operation is currently reimbursed annually from the Lake Worth Trust Fund.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 12,702,668	\$ 12,955,252	\$ 12,638,418	\$ 12,638,418
Supplies	454,457	452,711	443,827	443,827
Contractual	3,474,316	3,371,876	3,367,973	3,367,973
Capital Outlay	83,736	0	0	0
Debt Service	459,000	459,000	459,000	459,000
Total Expenditures	\$ 17,174,177	\$ 17,238,839	\$ 16,909,218	\$ 16,909,218
Authorized Positions	199.50	197.50	190.50	190.50

MUNICIPAL COURT –190.50 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
MUNICIPAL COURT	GG01/0381000:0386000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$17,238,839	A.P.	197.50
FY2014 ADOPTED:	\$16,909,218	A.P.	190.50

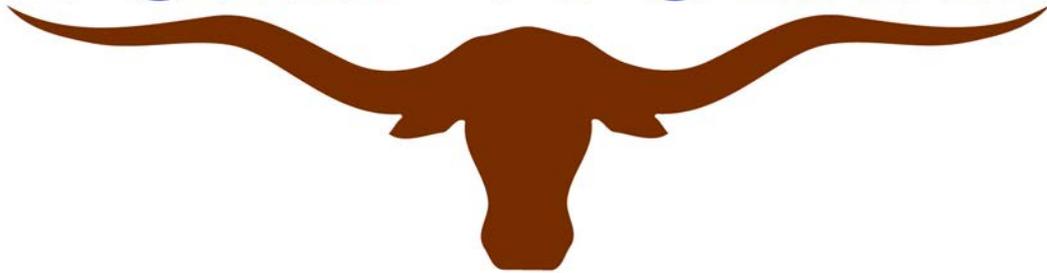
A) The adopted budget decreases by (\$301,783) and 7.0 authorized positions for reductions based on City-wide reductions in the FY2014 budget. The reductions are not expected to have a significant impact on operations.

B) The adopted budget decreases by (\$78,988) based on IT allocations related to computing, radio and telephone services.

C) The adopted budget increases by \$64,004 for contractual costs related to year-end reconciliations and increased marketing and collections efforts.

D) The adopted budget decreases by (\$38,448) for salaries of regular employees based on changes made during SBFS cleanup.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

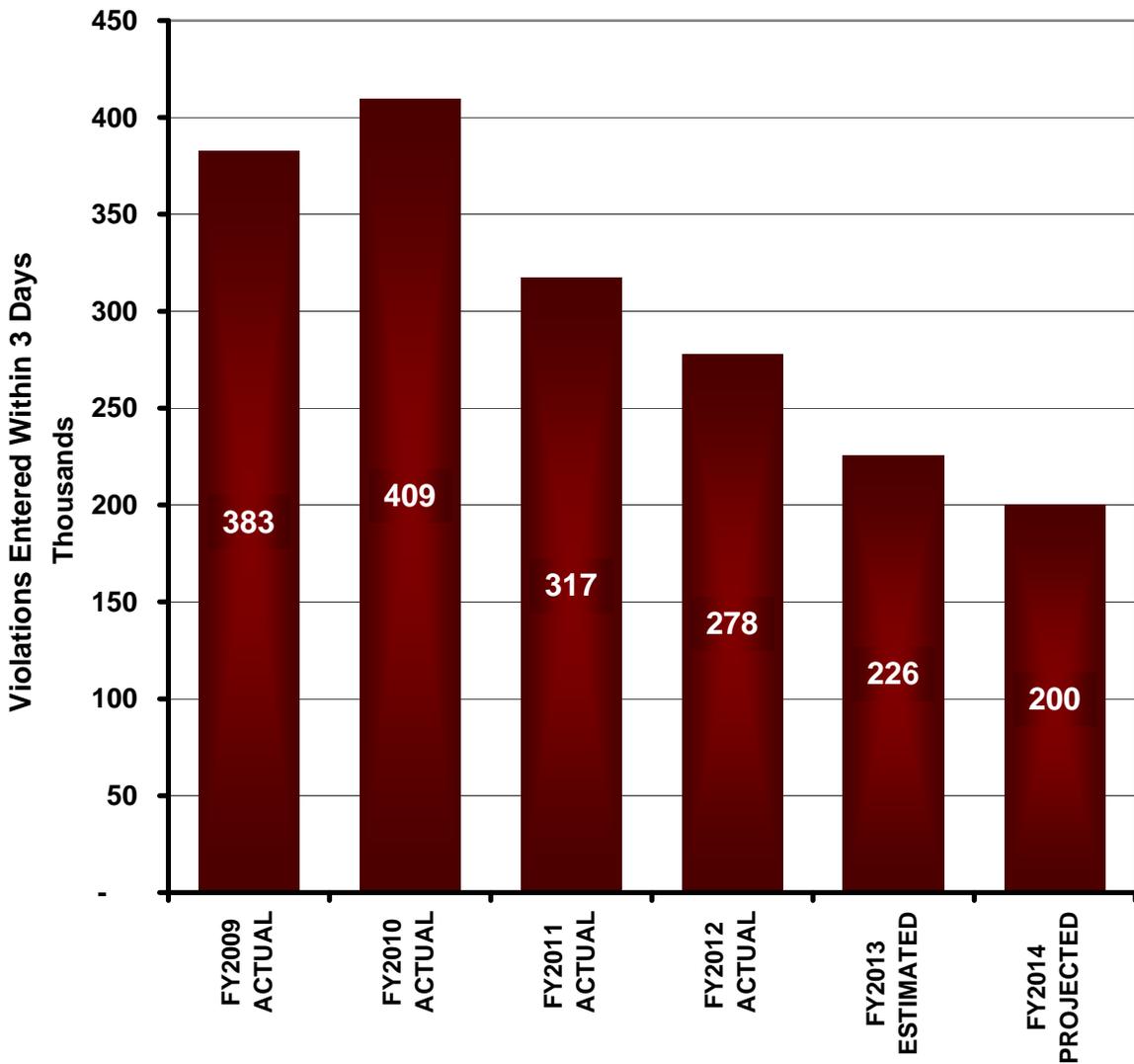
DEPARTMENT:			
MUNICIPAL COURT			
DEPARTMENT PURPOSE			
<p>To provide statutory courts for the adjudication of criminal cases under the Municipal Court's jurisdiction, in accordance with City ordinances and the criminal laws of the State of Texas; and to promote a safe community where people are free from fear and threats to life, health and property.</p>			
FY2014 DEPARTMENTAL OBJECTIVES			
To enter at least 95% of citations filed within 3 days			
To process at least 95% of mail payments within 24 business hours			
To achieve an increase of 5% annually in cases scheduled for court			
To answer at least 85% of external calls offered to the department			
To schedule at least 95% of delinquent Time Payment Plan (TPP) for capias pro fine review within 90 days			
To achieve annual clearance rate of 100% (filed/disposed)			
To clear a minimum of 4,000 warrants per month			
To serve 75% of summons issued within two attempts			
DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Citations filed within 3 days	99%	90%	95%
Payments process within 24 hours	92%	80%	95%
Cases scheduled for court	10%	-5%	10%
External calls answered	87%	86%	95%
Time Payment Plan review	100%	95%	100%
File disposal / cleared	110%	103%	100%
Warrant cleared per month	104%	100%	100%
Summons issued in two attempts	83%	85%	85%

FORT WORTH



Municipal Court

Violations Received And Entered Within 3 Days



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ADMINISTRATION</u>								
0381000	ADMINISTRATION	\$ 3,946,975	\$ 1,429,374	\$ 1,561,755	\$ 1,561,755	12.00	13.50	15.50	15.50
0381010	ATTENDANCE COURT	688,826	751,060	516,856	516,856	9.00	9.00	6.00	6.00
0381020	ARRAIGNMENT COURT	695,612	784,190	760,222	760,222	7.00	8.00	8.00	8.00
0381040	HOMELESSNESS COURT PROGRAM	50,726	58,535	55,161	55,161	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 5,382,139</u>	<u>\$ 3,023,159</u>	<u>\$ 2,893,994</u>	<u>\$ 2,893,994</u>	<u>29.00</u>	<u>31.50</u>	<u>30.50</u>	<u>30.50</u>
	<u>JUDICIAL</u>								
0382000	JUDICIAL	\$ 1,194,189	\$ 1,317,567	\$ 1,297,694	\$ 1,297,694	11.00	11.00	11.00	11.00
	Sub-Total	<u>\$ 1,194,189</u>	<u>\$ 1,317,567</u>	<u>\$ 1,297,694</u>	<u>\$ 1,297,694</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
	<u>COURT CLERK</u>								
0383000	CLERK OF THE COURT ADMIN	\$ 4,819,036	\$ 923,351	\$ 540,793	\$ 540,793	89.00	5.00	5.00	5.00
0383010	COLLECTIONS AND ENFORCEMENT	0	2,485,245	2,586,597	2,586,597	0.00	9.00	10.00	10.00
0383020	FINANCIAL MGMT	0	889,406	794,685	794,685	0.00	18.00	14.00	14.00
0383030	RECORDS / CASE MGMT	0	1,979,840	2,089,947	2,089,947	0.00	39.00	37.00	37.00
0383040	WARRANT CLERKS	0	884,748	920,953	920,953	0.00	19.00	18.00	18.00
	Sub-Total	<u>\$ 4,819,036</u>	<u>\$ 7,162,590</u>	<u>\$ 6,932,975</u>	<u>\$ 6,932,975</u>	<u>89.00</u>	<u>90.00</u>	<u>84.00</u>	<u>84.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>WARRANTS</u>								
0384000	WARRANTS	\$ 2,058,566	\$ 2,023,538	\$ 2,086,478	\$ 2,086,478	27.50	24.00	24.00	24.00
0384010	BUILDING SECURITY	1,412,184	1,527,339	1,368,241	1,368,241	19.00	20.00	18.00	18.00
	Sub-Total	<u>\$ 3,470,750</u>	<u>\$ 3,550,877</u>	<u>\$ 3,454,719</u>	<u>\$ 3,454,719</u>	<u>46.50</u>	<u>44.00</u>	<u>42.00</u>	<u>42.00</u>
	<u>LAKE WORTH PATROL</u>								
0385000	LAKE WORTH PATROL	\$ 329,033	\$ 349,611	\$ 399,821	\$ 399,821	3.00	4.00	5.00	5.00
0385010	MARSHAL SECURITY LAKE WORTH	180,376	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 509,409</u>	<u>\$ 349,611</u>	<u>\$ 399,821</u>	<u>\$ 399,821</u>	<u>3.00</u>	<u>4.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>SOUTHWEST MUNICI- PAL COURT</u>								
0386000	SOUTHWEST MUNICI- PAL COURT	\$ 1,798,654	\$ 1,835,036	\$ 1,930,016	\$ 1,930,016	21.00	17.00	18.00	18.00
	Sub-Total	<u>\$ 1,798,654</u>	<u>\$ 1,835,036</u>	<u>\$ 1,930,016</u>	<u>\$ 1,930,016</u>	<u>21.00</u>	<u>17.00</u>	<u>18.00</u>	<u>18.00</u>
	TOTAL	\$ 17,174,177	\$ 17,238,839	\$ 16,909,218	\$ 16,909,218	199.50	197.50	190.50	190.50

DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

NON-DEPARTMENTAL

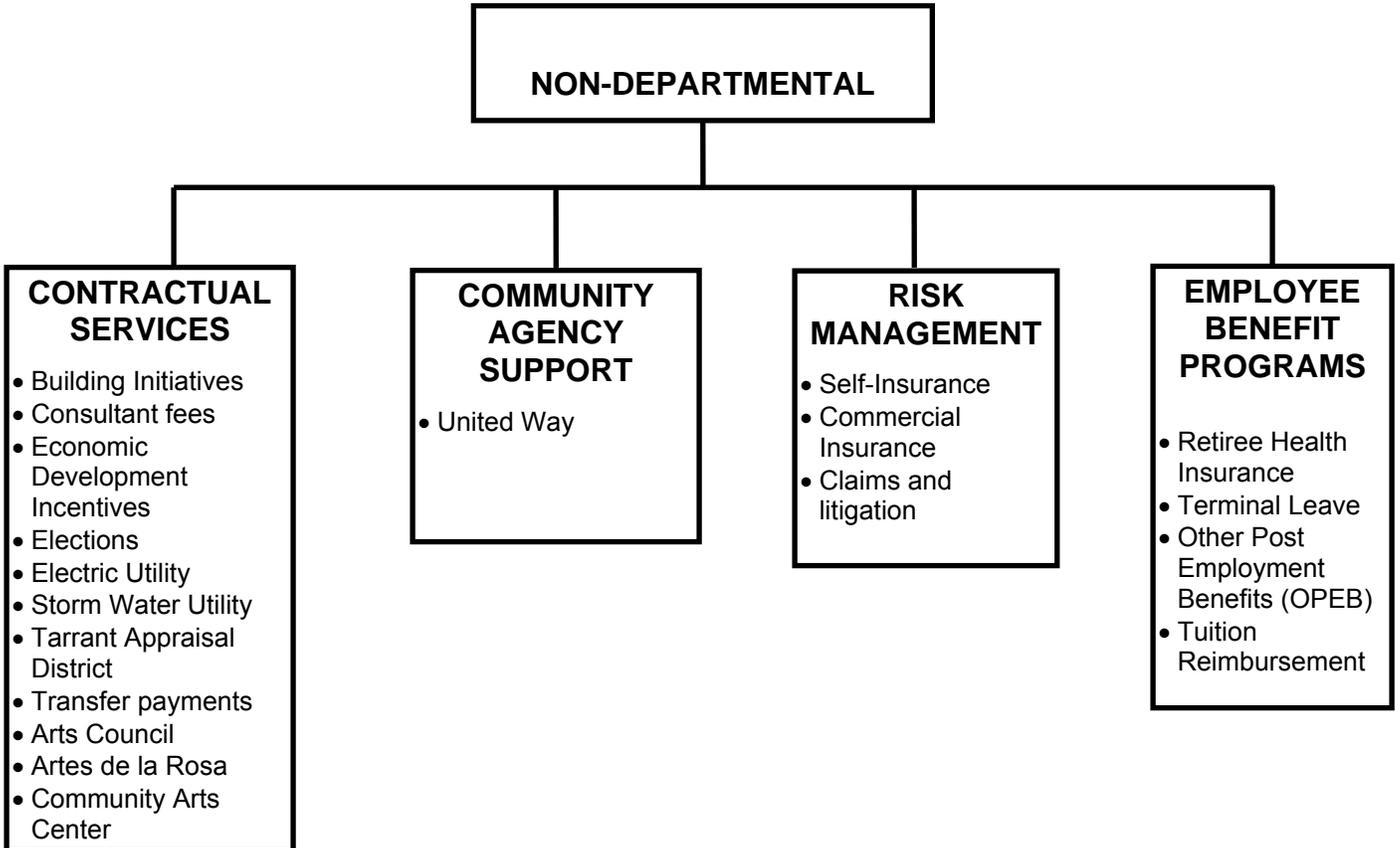
GG01/0901000:0909900

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Non-Departmental cost centers record all General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. Major Non-Departmental accounts include, but are not limited to, electric utility costs, the City's contribution to the Group Health Plan, terminal leave costs for General Fund employees, commercial insurance premium costs, Appraisal District fees, Public Art Program, Retiree Health costs, Tuition Reimbursement Program, Other Post Employment Benefits (OPEB) and non-City agencies.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 26,935,261	\$ 33,724,560	\$ 34,043,807	\$ 34,043,807
Supplies	4,792	700	10,000	10,000
Contractual	34,552,970	38,171,660	29,937,816	29,937,816
Capital Outlay	25,480	0	0	0
Debt Service	2,001,466	1,983,880	1,946,370	1,946,370
Total Expenditures	\$ 63,519,969	\$ 73,880,800	\$ 65,937,993	\$ 65,937,993
Authorized Positions	0.00	0.00	0.00	0.00

NON-DEPARTMENTAL - 0.00 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
NON-DEPARTMENTAL	GG01/0901000:0909900

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$73,880,800	A.P.	0.0
FY2014 ADOPTED:	\$65,937,993	A.P.	0.0

- A) The adopted budget decreases by (\$5,810,240) as a result of the elimination of planned transfer for commercial, claims and litigation insurance costs to the Risk Management Fund organization-wide for FY2014. Risk Management Fund transfers are anticipated to resume in FY2015.
- B) The adopted budget decreases by (\$1,600,000) mainly for the elimination of one-time transfer for fire retiree's health benefits costs as part of the collective bargaining contract negotiation in FY2013.
- C) The adopted budget decreases by (\$1,432,165) for debt service payment for the James Avenue complex. On September 10, 2013, (M&C G-17992) the City Council authorized the sale of Combination Tax and Revenue Certificates of Obligation (COs) to acquire the Maintenance Facility.
- D) The adopted budget decreases by a net of (\$627,200) for the FY2013 City Council election. The City Council Election is a biannual activity and funds are not needed for FY2014 therefore the budgeted amount of \$647,200 was eliminated. Additionally, in FY2014 the Uniform election for the County will take place and \$20,000 was added to fund these elections.
- E) The adopted budget increases by \$600,310 for the Art Council. Of which \$550,310 for the arts council and \$50,000 is to continue funding for the Sister Cities programs. Of the total FY2014 contribution, \$400,000 will be funded from the Gas well and Mineral Lease trust fund t.
- F) The adopted budget increases by \$600,000 for the CIP Bond Election planned for May 2014. The last bond election conducted by the City was in May 10, 2008.
- G) The adopted budget decreases by (\$550,310) for electricity costs based on additional savings resulting from the new electricity contract.
- H) The adopted budget increases by \$504,018 to reflect a 5% average salary increase for one month of the fiscal year (September 2014) for general employees in FY2014.
- I) The adopted budget increases by \$457,119 for the economic incentive agreements based on the number of agreements and their amounts. In FY2011, 15 projects participated in the amount of \$7.7M; in FY2012, 16 projects participated in the amount of \$8.7M; in FY2013, 21 projects participated in the amount of \$11.2M; and for FY2014, it is anticipated that two more projects will take place totaling \$11.6M.
- J) The adopted budget decreases by (\$165,498) for unemployment compensation based on HR estimate for FY2014 to cover the cost of unemployment insurance.
- K) The adopted budget decreases by (\$139,225) for the retiree group health based on HR estimate for the City's contribution to group health cost for general fund in FY2014.
- L) The adopted budget decreases by (\$46,895) based on HR allocations for the tuition reimbursement program. Tuition reimbursement program is designed to assist employees increase skills through education. Tuition reimbursement is budgeted for all General Fund departments in the Non-Department.

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>COMPENSATION AND ANNUAL AUDIT</u>								
0901001	SALARY INCREASES	\$ 0	\$ 0	\$ 504,018	\$ 504,018	0.00	0.00	0.00	0.00
0901002	COMMISSIONING OF USS FORT WORTH	6,872	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 6,872</u>	<u>\$ 0</u>	<u>\$ 504,018</u>	<u>\$ 504,018</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ECONOMIC DEVELOPMENT</u>								
0901100	CONTINGENCY FUNDS	\$ 167,886	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 167,886</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OFFICE SERVICES</u>								
0901301	CABLE OFFICE SUBSIDY	\$ 253	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 253</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>G.F. INS. CONTRIBUTIONS</u>								
0901501	CITY SELF INSURANCE	\$ 340,198	\$ 472,740	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0901502	CITY COMMERCIAL INS.	2,081,020	2,192,160	0	0	0.00	0.00	0.00	0.00
0901505	ERRP RETIREE INS CONTRIB	0	2,844,696	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0901506	RETIREE INS CONTRIB	16,708,382	15,195,336	17,981,413	17,981,413	0.00	0.00	0.00	0.00
0901507	UNEMPLOYMENT COMP INS	479,772	509,985	344,487	344,487	0.00	0.00	0.00	0.00
0901508	TIBS CONTRIBUTION PAYMENTS	63,879	63,379	69,172	69,172	0.00	0.00	0.00	0.00
0901509	VEBA TRUST FUND	0	1,600,000	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 19,673,251</u>	<u>\$ 22,878,296</u>	<u>\$ 18,395,072</u>	<u>\$ 18,395,072</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PUBLIC ARTS INFRA- STRUCTURE</u>								
0901600	PUBLIC ARTS INFRA- STRUCTURE	\$ 491,621	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 491,621</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>G.F. UTILITIES</u>								
0902501	ELECTRICITY	\$ 8,264,466	\$ 10,680,460	\$ 10,070,150	\$ 10,070,150	0.00	0.00	0.00	0.00
0902506	STORMWATER, WATER AND GAS UTILITIES	398,183	335,405	402,602	402,602	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,662,649</u>	<u>\$ 11,015,865</u>	<u>\$ 10,472,752</u>	<u>\$ 10,472,752</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>G.F. CLAIMS/LITG CON- TRIB</u>								
0903001	CLAIMS EXPENSE	\$ 7,525,540	\$ 3,145,340	\$ 0	\$ 0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 7,525,540	\$ 3,145,340	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>TUITION REIMBURSEMENTS</u>								
0904600	TUITION REIMBURSEMENTS	\$ 100,754	\$ 150,241	\$ 103,346	\$ 103,346	0.00	0.00	0.00	0.00
	Sub-Total	\$ 100,754	\$ 150,241	\$ 103,346	\$ 103,346	0.00	0.00	0.00	0.00
	<u>OUTSIDE CONSULTANTS</u>								
0905500	CONSULTANT FEES	\$ 73,693	\$ 84,058	\$ 73,303	\$ 73,303	0.00	0.00	0.00	0.00
0905501	GASB 45 TRUST	5,229,461	10,458,921	10,458,921	10,458,921	0.00	0.00	0.00	0.00
0905503	380 AGREEMENTS	8,896,230	11,171,631	11,628,750	11,628,750	0.00	0.00	0.00	0.00
	Sub-Total	\$ 14,199,384	\$ 21,714,610	\$ 22,160,974	\$ 22,160,974	0.00	0.00	0.00	0.00
	<u>AMBULANCE</u>								
0905600	AMBULANCE	\$ 78,333	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 78,333	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>TARRANT APPRAISAL DISTRICT</u>								
0905700	TARRANT APPRAISAL DISTRICT	\$ 2,216,091	\$ 2,271,851	\$ 2,296,724	\$ 2,296,724	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 2,216,091	\$ 2,271,851	\$ 2,296,724	\$ 2,296,724	0.00	0.00	0.00	0.00
	<u>OTHER CONTRIBU- TIONS</u>								
0906210	ARTS COUNCIL	\$ 1,066,253	\$ 799,690	\$ 1,400,000	\$ 1,400,000	0.00	0.00	0.00	0.00
0906220	UNITED WAY	281,000	210,750	210,750	210,750	0.00	0.00	0.00	0.00
	Sub-Total	\$ 1,347,253	\$ 1,010,440	\$ 1,610,750	\$ 1,610,750	0.00	0.00	0.00	0.00
	<u>BONDED DEBT SERVICE</u>								
0908002	ENERGY PROJECT DEBT SERVICE	\$ 2,153,106	\$ 1,903,420	\$ 1,925,910	\$ 1,925,910	0.00	0.00	0.00	0.00
0908005	CAPITAL PROJECTS MANAGEMENT SYSTEM	187,607	187,607	187,607	187,607	0.00	0.00	0.00	0.00
	Sub-Total	\$ 2,340,713	\$ 2,091,027	\$ 2,113,517	\$ 2,113,517	0.00	0.00	0.00	0.00
	<u>SPECIAL TRANSFERS</u>								
0909101	ELECTIONS	\$ 280,584	\$ 647,200	\$ 20,000	\$ 20,000	0.00	0.00	0.00	0.00
0909102	BOND ELECTION	0	0	600,000	600,000	0.00	0.00	0.00	0.00
0909103	TRANSFERS	35,925	0	0	0	0.00	0.00	0.00	0.00
0909110	JAMES AVENUE LEASE TRANSFER	1,433,165	1,432,165	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0909111	RADIO COMMUNICA-TION SYSTEM/TOWER TRANSFER	0	2,659,472	2,571,776	2,571,776	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,749,674</u>	<u>\$ 4,738,837</u>	<u>\$ 3,191,776</u>	<u>\$ 3,191,776</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>EMPLOYEE SUGGES-TION PROGRAM</u>								
0909500	EMPLOYEE SUGGES-TION PROGRAM	\$ 5,000	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 5,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>EMPLOYEE BENEFITS</u>								
0909800	EMPLOYEE BENEFITS	\$ 216,671	\$ 166,671	\$ 337,096	\$ 337,096	0.00	0.00	0.00	0.00
0909801	RET. TERM. LEAVE/SICK PAY	4,737,959	4,695,622	4,734,968	4,734,968	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,954,630</u>	<u>\$ 4,862,293</u>	<u>\$ 5,072,064</u>	<u>\$ 5,072,064</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BUILDING/SECURITY INITIATIVES</u>								
0909900	BUILDING INITIATIVES	\$ 65	\$ 2,000	\$ 17,000	\$ 17,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 65</u>	<u>\$ 2,000</u>	<u>\$ 17,000</u>	<u>\$ 17,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 63,519,969	\$ 73,880,800	\$ 65,937,993	\$ 65,937,993	0.00	0.00	0.00	0.00

FORT WORTH



NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2013 ADOPTED BUDGET	FY2014 ADOPTED BUDGET	VARIANCE
GENERAL FUND INSURANCE CONTRIBUTION			
<p>SELF INSURANCE Funding for the self insurance premiums, as identified by Risk Management for General Fund departments. Based on the City Manager's recommendation no allocation will take place in FY2014.</p>	\$472,740	\$0	(\$472,740)
<p>COMMERCIAL INSURANCE Funding for commercial insurance premiums on property and equipment, as identified by Risk Management for General Fund departments. The allocation is based on scheduled values and market trends. Based on the City Manager's recommendation no allocation will take place in FY2014.</p>	\$759,335	\$0	(\$759,335)
<p>CLAIM PAYMENTS & COSTS Funding for claim payments and costs as determined by Risk Management for General Fund departments. The allocation is based on the number of claims to the City and the severity of those claims. Based on the City Manager's recommendation no allocation will take place in FY2014.</p>	\$1,432,825	\$0	(\$1,432,825)
<p>RETIREE GROUP HEALTH INSURANCE CONTRIBUTION Funds allocated for retiree health insurance benefits for General Fund departments as determined by the Group Health Fund in the Human Resources Department.</p>	\$18,040,032	\$17,981,413	(\$58,619)
<p>UNEMPLOYMENT COMPENSATION Funds are allocated for unemployment benefits for all General Fund departments as determined by the Unemployment Fund in the Human Resources Department.</p>	\$509,985	\$344,487	(\$165,498)
<p>TEMPORARY INCOME BENEFIT SUPPLEMENT (TIBS) Funds for the City's portion of the retirement contribution from the Worker's Compensation payments to the Temporary Income Benefits.</p>	\$63,379	\$69,172	\$5,793
<p>FIRE RETIREE'S HEALTH BENEFIT One time transfer for Fire retiree's health benefits costs as part of article 15, section 3 of the Collective Bargaining contract with Fire which requires the City to set aside \$1,600,000 for Fire retiree health benefits by August 31, 2013 and be transferred to a special benefit fund.</p>	\$1,600,000	\$0	(\$1,600,000)

NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2013 ADOPTED BUDGET	FY2014 ADOPTED BUDGET	VARIANCE
GENERAL FUND UTILITIES			
ELECTRICITY Funds are allocated for electricity payments for all General Fund departments/City facilities.	\$10,600,000	\$10,049,690	(\$550,310)
WELLS FARGO PAYMENTS Funds allocated for the loan payment on the Energy Savings Performance Contract.	\$80,460	\$20,460	(\$60,000)
STORM WATER UTILITY Funds allocated for Storm Water Utility payments for General Fund departments.	\$335,405	\$402,602	\$67,197
GENERAL FUND CLAIMS / LITIGATIONS			
CLAIMS/LITIGATION Funding for the claims allocation by Risk Management for General Fund departments. Allocation is based on the number of claims to the City and the severity of those claims. Based on the City Manager's recommendation no allocation will take place in FY2014.	\$3,145,340	\$0	(\$3,145,340)
TUITION REIMBURSEMENT			
EDUCATION (TUITION) REIMBURSEMENT Funds allocated for financial assistance for college tuition through the City's Tuition Reimbursement Program for General Fund employees.	\$150,241	\$103,346	(\$46,895)
OUTSIDE CONSULTANTS			
ASCAP & BMI License Agreements Funds allocated for license agreements between the City and the American Society of Composers And Producers (ASCAP) and Broadcast Music, Inc. (BMI) to provide public performance of copyrighted materials.	\$10,559	\$10,707	\$148
CAFETERIA SUBSIDY Funds allocated for maintenance, equipment and operational expenditure for the City Hall cafeteria.	\$5,000	\$5,000	\$0
THE ETHICSPONIT Funds allocated for a 24 hour hotline to reduce losses to the City from illegal or unethical activities, protect the anonymity of employees reporting concerns about illegal or unethical activities and promote ethical practices throughout the City organization.	\$2,500	\$2,500	\$0

NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2013 ADOPTED BUDGET	FY2014 ADOPTED BUDGET	VARIANCE
CITY OF NORTHLAKE Funds allocated for use of the City of Northlake's ETJ for the Texas Motor Speedway.	\$3,000	\$5,096	\$2,096
MY MEDIA INFO Funds allocated for providing the media daily report that gathers news from all media outlets worldwide regarding Fort Worth. Funding for this program is included in the City Manager's Office budget.	\$12,999	\$0	(\$12,999)
CITIZEN SURVEY Funds allocated for the annual Citizen Survey.	\$50,000	\$50,000	\$0
GASB 45 GASB requirement for government entities that sponsor Other Post Employment Benefits (OPEB), primarily retiree healthcare, to account for benefits on an accrual basis.	\$10,458,921	\$10,458,921	\$0
ECONOMIC DEVELOPMENT INCENTIVES Funds allocated for economic development incentives for various organizations participating in the "380 agreements".	\$11,171,631	\$11,628,750	\$457,119
TARRANT APPRAISAL DISTRICT			
TARRANT APPRAISAL DISTRICT Funds allocated for payment to the Tarrant Appraisal District for appraisal services. Decreased based on contractual amount for appraisal services by the Tarrant Appraisal District.	\$2,271,851	\$2,296,724	\$24,873
OTHER CONTRIBUTIONS			
ARTS COUNCIL Serves the City's low-income neighborhood residents, primarily children, by providing funding for local art groups to develop and execute mentoring and participation programs in the visual and performing arts. FY2014 funding levels will be: Arts Council \$1,100,000 (\$650,000 from the General Fund and \$450,000 from the Gas well and Mineral LeaseTrust Fund as recommended by the Task Force), Community Art Center \$200,000, Sister Cities \$50,000 and Arts De La Rosa \$50,000.	\$799,690	\$1,400,000	\$600,310

NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2013 ADOPTED BUDGET	FY2014 ADOPTED BUDGET	VARIANCE
<p>UNITED WAY Funds allocated for a coordinated management approach to funding community agencies. These agencies apply for CFW funding through the United Way. FY2013 funding levels are: Recovery Resource Council \$37,500; Safe Haven \$67,500; TC Youth Collaboration \$11,250; Tarrant County Youth Recovery Campus \$38,250; and the Women's Center \$56,250.</p>	\$210,750	\$210,750	\$0
BONDED DEBT SERVICE			
<p>ENERGY PROJECT DEBT SERVICE Funds allocated for Energy Conservation SECO Loan repayment.</p>	\$1,903,420	\$1,925,910	\$22,490
<p>CPMS DEBT SERVICE Funding for the General Fund portion of the Capital Project Management System debt service.</p>	\$187,607	\$187,607	\$0
SPECIAL TRANSFERS			
<p>SALARY INCREASES Funding for increase of 5% in Salary across the board for one month in FY2014 (September 2014).</p>	\$0	\$504,018	\$504,018
<p>ELECTIONS Funding for the contract with Tarrant County Elections Administration and overtime and supplies for City staff for the FY2013 various uniform County election. The City Council election is a biannual activity and the next election will be included in FY2015 budget.</p>	\$647,200	\$20,000	(\$627,200)
<p>BOND ELECTIONS Funding for the FY2014 CIP Bond Election costs associated with County charges for supporting the elections and overtime and supplies for City staff.</p>	\$0	\$600,000	\$600,000
<p>JAMES AVENUE LEASE TRANSFER Funds allocated for TPW's & ESD's new location lease payments. Starting FY2014 funding for this program will be provided by the Debt Service Fund.</p>	\$1,432,165	\$0	(\$1,432,165)

NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2013 ADOPTED BUDGET	FY2014 ADOPTED BUDGET	VARIANCE
RADIO COMMUNICATION SYSTEM/TOWERS One-time transfer to support the radio system replacement project. The total FY2014 transfer amount to pay for the tower is \$4,747,776. The General Fund's portion of \$2,571,776 is budgeted here and CCPD Fund will fund \$2,176,000.	\$2,659,472	\$2,571,776	(\$87,696)
EMPLOYEES BENEFITS			
LIFE INSURANCE Funds allocated for Death Benefits that the City provides.	\$166,671	\$337,096	\$170,425
TERMINAL LEAVE Funds paid to employees upon either retirement or separation of employment.	\$4,695,622	\$4,734,968	\$39,346
BUILDING/SECURITY INITIATIVES			
BUILDING INITIATIVES Building security initiatives for City Hall, Public Safety Building and the Annex Building. Additional funding of \$15,000 for reconfiguration of the City Hall entrance check point.	<u>\$2,000</u>	<u>\$17,000</u>	<u>\$15,000</u>
	<u>\$73,880,800</u>	<u>\$65,937,993</u>	<u>(\$7,942,807)</u>

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

PARKS AND COMMUNITY SERVICES

FUND/CENTER

GG01/0800500:0809040

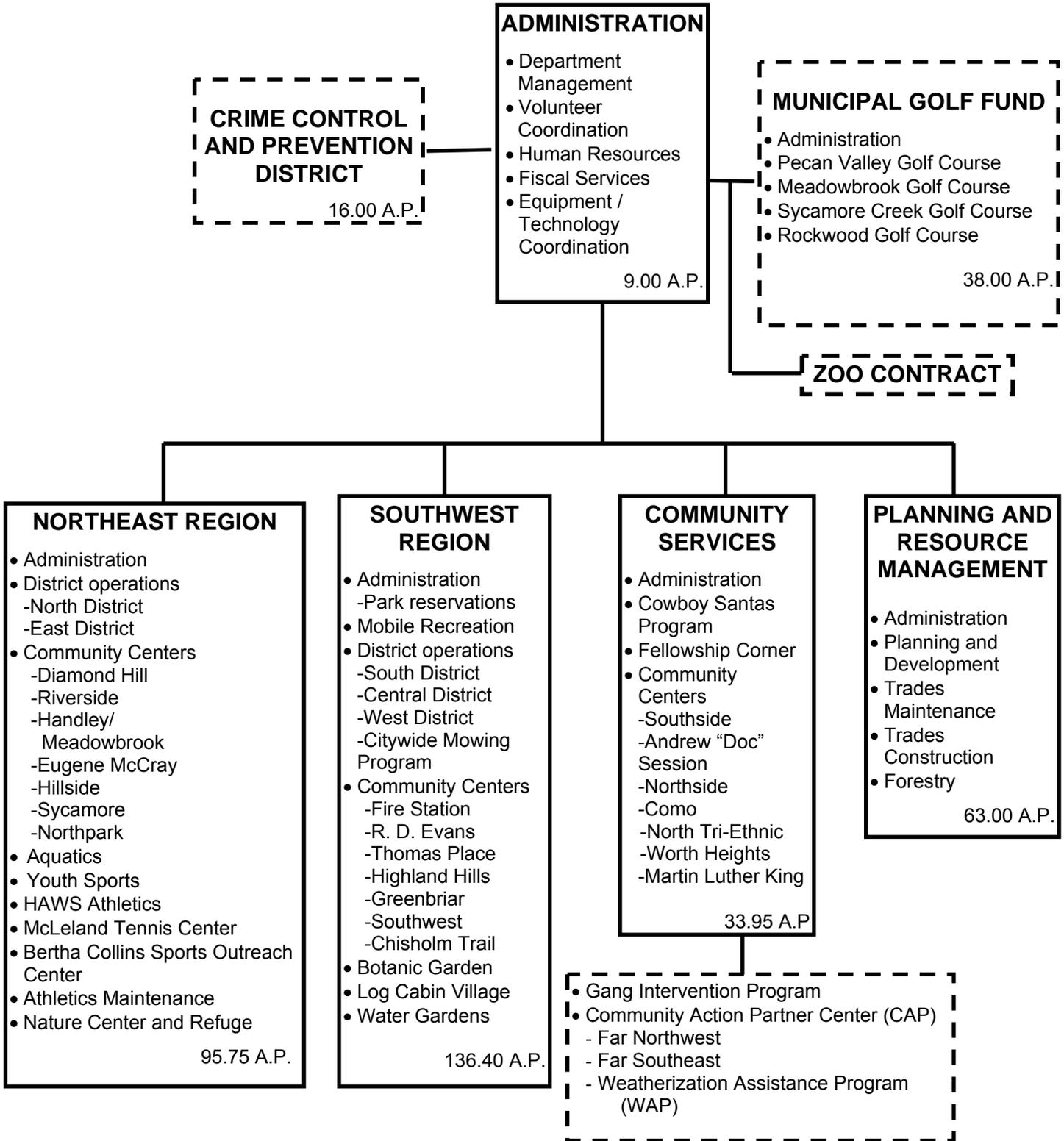
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Parks and Community Services Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning and administration of the City's recreational and human services programs. The Department is organized into six divisions. The Administration Division provides overall planning and direction for and administrative support to the Department, including the coordination of volunteer activities, centralized information management, equipment coordination, fiscal and human resources and contractual oversight of the Zoo. The Zoo's daily operations are managed through a contractual arrangement with the Fort Worth Zoological Association. The Northeast Region Division includes the operation of six community centers, the contractual oversight of one community center and the maintenance of the park system on the City's northeast side, including contract mowing. This Division also includes aquatics, youth athletics, athletic programming and maintenance operations, McLeland Tennis Center and the Nature Center and Refuge. The Southwest Region Division includes the operation of six community centers, park reservation coordination and the maintenance of the park system on the southwest side of the City, including contract mowing. This Division also includes the Log Cabin Village, the Botanic Garden Center and Conservatory, the Water Gardens and the Graffiti Abatement Program.

The Planning and Resource Management Division includes functions for identification of park system needs and the acquisition, master planning, design, engineering, grantsmanship and construction of park development projects. This Division also includes park system infrastructure maintenance, the care for trees on City-owned property including the removal of hazardous trees and the trimming of tree limbs to alleviate traffic hazards. The Community Services Division includes the operation of seven community centers; Fellowship Corner; two Community Action Partner (CAP) Centers; the coordination of all the Comin' Up Gang Intervention Program; the Afternoon, Evening and Late Night Program; and oversight of human services programs, such as those at the CAP Centers. The Afternoon, Evening and Late Night Program; the Comin' Up Gang Intervention Program; the Graffiti Abatement Program and park security/community policing programs are discussed in the the Crime Control and Prevention District section. The Golf Division is discussed in the Municipal Golf Fund of the Enterprise Funds Section.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 18,620,324	\$ 20,316,198	\$ 19,783,606	\$ 19,814,979
Supplies	2,821,449	3,133,248	2,978,316	3,054,596
Contractual	16,549,815	18,290,314	18,889,972	18,900,766
Capital Outlay	536,690	1,118,500	215,000	215,000
Total Expenditures	\$ 38,528,278	\$ 42,858,259	\$ 41,866,893	\$ 41,985,340
Authorized Positions	329.10	352.10	338.10	338.10

**PARKS AND COMMUNITY SERVICES 392.10 – A.P.
 GENERAL FUND – 338.10 A.P.
 MUNICIPAL GOLF FUND – 38.00 A.P.
 POLICE/CRIME CONTROL PREVENTION DISTRICT – 16.00 A.P.**



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
PARKS AND COMMUNITY SERVICES	GG01/0800500:0809040

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$42,858,260	A.P.	352.10
FY2014 ADOPTED:	\$41,985,341	A.P.	338.10

A) The adopted budget decreases by (\$483,479) and ten authorized positions for the transfer of the Late Night Program, including five senior recreation programmers and five recreation programmers, two each from five community centers, to the Crime Control and Prevention District (CCPD).

B) The adopted budget decreases by (\$123,767) and two authorized positions for the elimination of one senior skilled trades technician and one Planner from the Planning and Resource Management Division.

C) The adopted budget decreases by (\$74,007) and one authorized position for the elimination of a community center aide and a reduction in programming hours at Haws Athletic Center.

D) The adopted budget decreases by (\$43,741) and one authorized position for the elimination of a field operations crew leader at the Botanic Garden.

E) The adopted budget increases by \$1,147,982 for contractual management fee increases and annual CPI adjustments for operations of the Fort Worth Zoo.

F) The adopted budget decreases by a net of (\$903,500) for vehicles and heavy equipment based on the approved FY2014 replacement plan.

G) The adopted budget decreases by (\$844,270) in other contractual cost for the transfer of 50% of the Comin' Up Gang Intervention Program to CCPD.

H) The adopted budget decreases by (\$339,226) for the one-time funding for minor equipment and furniture purchases for the new Chisholm Trail Community Center in the previous fiscal year.

I) The adopted budget increases by \$242,383 in other contractual services providing for the removal of dead and hazardous city trees.

J) The adopted budget increases by \$224,910 for Equipment Services Department (ESD) motor vehicle fuel, repair parts, equipment maintenance and administrative charges based on ESD projected expenditures for this department in FY2014.

K) The adopted budget increases by \$144,192 for landscaping and maintenance of new urban villages, commercial corridors and parkland grounds maintenance.

L) The adopted budget increases by \$95,943 in salary savings budgeted due to less anticipated vacancies in the department in FY2014.

M) The adopted budget increases by a net of \$92,100 for group health based on plan migration, turnover, a 2.7% increase in the city's contribution to group health and contributions to health savings accounts.

N) The adopted budget increases by \$59,220 for workers compensation based on cost projections prepared by the Human Resources Department and allocated to this department.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

PARKS AND COMMUNITY SERVICES

DEPARTMENT PURPOSE

To enrich the lives of our citizens through the stewardship of our resources and the responsive provision of quality recreational opportunities and community services.

FY2014 DEPARTMENTAL OBJECTIVES

To manage 11,704 acres of parks, 143 miles of medians, 13 commercial corridors/urban villages streetscapes, 376 lane miles of rights-of-way, 229 corner clips and 357 traffic islands within established mowing cycles.

To provide service for 907,850 visits annually at 21 community centers during an average of 45 hours per week at 12 centers and an average of 74 hours per week at 9 centers that offer the Late Night Program, Community Action Partners Program, daycare and health services.

To respond to work order (W.O.) requests for the pruning/removal of 18,533 trees through the Forestry Section.

To complete quarterly playground maintenance inspections through the Trade Section.

To provide 30,000 Cubic Yards (C.Y.) of screened mulch and distribute 6,000 C.Y.

To complete 2,100 work orders to repair/maintain shelters, trails and other park amenities.

To provide educational programs for 415 schools at the Log Cabin Village, Botanic Garden and the Nature Center.

To recruit, register and utilize 25,814 volunteers and community service restitution workers generating 252,168 hours.

To increase volunteer agreements for the adoption of streets, parks or medians grounds maintenance.

To provide 1,050 reservations at park sites for individual or group activities or special events.

To mow and clean 1,531 City properties including tax-foreclosed properties and fee-owned property through the City-wide Mowing Program every 42 days.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Number of maintenance adoptions	79	90	99
Number of acres of parks	11,648	11,663	11,704
Participants served at community centers	824,540	841,030	907,850
Trees pruned/removed per Forestry W.O.	20,123	17,920	18,533
Number of playground inspections	2,148	2,208	744
Trade Maintenance W.O. processed	1,848	1,870	2,100
Volunteers/volunteer hours	29,264/ 255,145	25,308/ 247,223	25,814/ 252,168
Schools served through programs	380	421	415
Number of park reservations	1,005	1,010	1,050
Number of citywide mowing sites	1,508	1,531	1,531

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800500	COMMUNITY SERVICES ADMINISTRATION	\$ 2,191,245	\$ 2,015,709	\$ 1,203,283	\$ 1,203,283	3.25	3.15	3.15	3.15
0800503	COWBOY SANTAS PROGRAM	134,134	136,486	126,053	126,053	0.00	0.00	0.00	0.00
0800504	SOUTHSIDE COMMUNITY CENTER	204,023	237,343	252,881	252,881	3.00	3.50	3.50	3.50
0800509	ANDREW DOC SESSION COMMUNITY CENTER	214,705	201,828	205,033	205,033	3.25	3.25	3.25	3.25
0800510	FELLOWSHIP CORNER	9,495	5,452	6,183	6,183	0.00	0.00	0.00	0.00
0800511	LATE NIGHT PROGRAM	2,644	0	0	0	0.00	0.00	0.00	0.00
0800522	NORTHSIDE COMMUNITY CENTER	421,941	419,820	328,401	328,401	6.25	6.25	4.25	4.25
0800523	COMO COMMUNITY CENTER	540,767	564,861	459,454	459,454	9.80	9.30	7.30	7.30
0800526	NORTH TRI ETHNIC COMMUNITY CENTER	220,427	230,134	235,744	235,744	4.00	4.00	4.00	4.00
0800532	WORTH HEIGHTS COMMUNITY CENTER	362,450	402,588	321,340	321,340	6.40	6.50	4.50	4.50
0800535	MLK COMMUNITY CENTER	385,816	379,345	293,791	293,791	6.00	6.00	4.00	4.00
	Sub-Total	<u>\$ 4,687,647</u>	<u>\$ 4,593,566</u>	<u>\$ 3,432,163</u>	<u>\$ 3,432,163</u>	<u>41.95</u>	<u>41.95</u>	<u>33.95</u>	<u>33.95</u>
	<u>PACS ADMINISTRATION</u>								
0801000	PACS ADMINISTRATION	\$ 2,130,390	\$ 2,091,078	\$ 2,110,792	\$ 2,110,792	9.00	9.00	9.00	9.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	<u>\$ 2,130,390</u>	<u>\$ 2,091,078</u>	<u>\$ 2,110,792</u>	<u>\$ 2,110,792</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>PROGRAM ADMINIS- TRATION</u>								
0803010	BOTANIC GARDEN FWGC-SUPPORT	\$ 0	\$ 250,687	\$ 266,621	\$ 266,621	0.00	4.00	4.00	4.00
0803020	BOTANIC GARDEN FWBS-MAINT	0	140,793	153,867	153,867	0.00	3.00	3.00	3.00
0803030	BOTANIC GARDEN FWGC-MAINT	0	120,996	130,584	130,584	0.00	3.00	3.00	3.00
0803040	BOTANIC GARDEN FULLER FOUND SUP	0	89,830	100,273	100,273	0.00	2.00	2.00	2.00
0803050	BOTANIC GARDEN WATER CONSRV	0	48,000	51,706	51,706	0.00	1.00	1.00	1.00
0803060	BOTANIC GARDEN FWBS-EDUCATION	0	167,088	176,526	176,526	0.00	3.00	3.00	3.00
0803070	NATURE CENTER GATE OPERATIONS	0	70,050	72,531	72,531	0.00	1.00	1.00	1.00
0803080	NATURE CENTER PRO- GRAM SUP	0	129,697	143,745	143,745	0.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,017,141</u>	<u>\$ 1,095,853</u>	<u>\$ 1,095,853</u>	<u>0.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>
	<u>GOLF & TENNIS</u>								
0804080	MCLELAND TENNIS CENTER	\$ 4,371	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,371</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ZOOLOGICAL PARK</u>								
0805000	ZOO OPERATION	\$ 6,558,209	\$ 7,704,840	\$ 8,852,822	\$ 8,852,822	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 6,558,209</u>	<u>\$ 7,704,840</u>	<u>\$ 8,852,822</u>	<u>\$ 8,852,822</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SOUTHWEST REGION</u>								
0807010	SW REGION ADMINIS- TRATION	\$ 626,495	\$ 637,807	\$ 638,745	\$ 638,745	7.00	7.00	7.00	7.00
0807015	MOBILE RECREATION PROGRAM	112,978	116,913	151,301	151,301	1.00	1.00	1.00	1.00
0807021	WEST DISTRICT OPERA- TIONS	966,876	1,250,930	1,110,965	1,110,965	9.00	10.00	10.00	10.00
0807023	COMO COMMUNITY CENTER	2,971	0	0	0	0.00	0.00	0.00	0.00
0807027	FIRE STATION COMMU- NITY CTR	232,344	234,971	221,822	221,822	3.50	3.50	3.50	3.50
0807028	R D EVANS COMM. CNT	261,932	263,259	266,590	266,590	3.80	4.30	4.30	4.30
0807029	THOMAS PLACE COMM. CNT	259,912	253,676	259,876	259,876	4.00	4.00	4.00	4.00
0807031	SOUTH DISTRICT OPERA- TIONS	1,338,282	1,835,348	1,736,768	1,736,768	14.00	15.00	15.00	15.00
0807032	WORTH HEIGHTS COM- MUNITY CENTER	2,491	0	0	0	0.00	0.00	0.00	0.00
0807033	HIGHLAND HILLS COM- MUNITY CENTER	234,221	220,001	221,844	221,844	4.00	3.50	3.50	3.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0807036	CHISHOLM TRAIL COMM CENTER	0	625,677	323,094	323,094	0.00	5.00	5.00	5.00
0807037	FIRE STATION COMMUNITY CENTER	1,435	0	0	0	0.00	0.00	0.00	0.00
0807038	GREENBRIAR COMM. CNT	245,688	257,519	270,678	270,678	3.80	3.80	3.80	3.80
0807039	SOUTHWEST COMM. CNT	288,698	279,321	280,649	280,649	4.30	4.30	4.30	4.30
0807041	CENTRAL DISTRICT	1,109,563	1,285,558	1,484,177	1,484,177	9.00	9.00	9.00	9.00
0807051	WATER GARDEN	677,616	701,457	707,103	707,103	7.00	7.00	7.00	7.00
0807061	CITYWIDE MOWING	1,200,300	1,209,629	1,190,525	1,190,525	14.00	12.00	12.00	12.00
0807080	BOTANIC GARDEN	2,651,214	2,375,686	2,345,736	2,345,736	27.00	27.00	26.00	26.00
0807090	LOG CABIN VILLAGE	439,530	427,589	434,262	434,262	5.00	5.00	5.00	5.00
	Sub-Total	\$ 10,652,546	\$ 11,975,341	\$ 11,644,135	\$ 11,644,135	116.40	121.40	120.40	120.40
	<u>NORTHEAST REGION</u>								
0808010	NE REGION ADMINISTRATION	\$ 387,533	\$ 540,624	\$ 516,467	\$ 516,467	5.00	5.00	5.00	5.00
0808021	NORTH DISTRICT OPERATIONS	2,023,501	2,404,489	2,150,139	2,150,139	14.00	14.00	14.00	14.00
0808022	NORTH SIDE COMMUNITY CENTER	3,054	0	0	0	0.00	0.00	0.00	0.00
0808026	NORTH TRI-ETHNIC COMMUNITY CENTER	2,438	0	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0808027	BERTHA COLLINS SPORTS OUTREACH CENTER	20,125	7,799	7,799	7,799	0.00	0.00	0.00	0.00
0808028	DIAMOND HILL COMMUNITY CENTER	253,313	255,846	255,352	255,352	4.00	4.00	4.00	4.00
0808029	RIVERSIDE COMMUNITY CENTER	271,971	297,512	301,113	301,113	5.00	5.00	5.00	5.00
0808031	EAST DISTRICT OPERATIONS	1,266,023	1,206,638	1,135,625	1,135,625	13.00	13.00	13.00	13.00
0808034	EUGENE MCCRAY COMMUNITY CENTER	246,896	246,660	253,037	253,037	3.50	3.50	3.50	3.50
0808035	MLK COMMUNITY CENTER	2,697	0	0	0	0.00	0.00	0.00	0.00
0808036	HANDLEY-MEADOW-BROOK COMMUNITY	270,576	253,020	253,210	253,210	3.50	3.50	3.50	3.50
0808038	HILLSIDE COMMUNITY CENTER	310,311	301,113	304,762	304,762	4.25	4.25	4.25	4.25
0808039	SYCAMORE COMMUNITY CENTER	352,623	359,208	278,115	278,115	5.50	5.50	3.50	3.50
0808040	GRAFFITI ABATEMENT	105,529	0	15,275	15,275	2.00	0.00	0.00	0.00
0808060	NORTHEAST REGION/ YOUTH SPORTS	226,678	215,607	217,509	217,509	1.00	1.00	1.00	1.00
0808070	AQUATICS PROGRAMMING	295,973	535,895	82,982	82,982	0.00	1.00	1.00	1.00
0808071	MARINE PARK FAMILY AQUATICS CENTER	0	0	186,677	186,677	0.00	0.00	0.00	0.00
0808072	FOREST PARK SWIMMING POOL	0	0	256,743	256,743	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0808080	HAWS ATHLETICS CENTER	763,517	803,464	739,213	739,213	7.00	7.00	6.00	6.00
0808081	MCLELAND TENNIS CENTER	18,695	26,608	26,608	26,608	0.00	0.00	0.00	0.00
0808085	ATHLETICS MAINTENANCE	2,029,181	2,025,681	1,800,127	1,918,574	21.00	21.00	21.00	21.00
0808090	NATURE CENTER & REFUGE	689,010	710,065	677,140	677,140	8.00	8.00	8.00	8.00
	Sub-Total	<u>\$ 9,539,644</u>	<u>\$ 10,190,229</u>	<u>\$ 9,457,893</u>	<u>\$ 9,576,340</u>	<u>96.75</u>	<u>95.75</u>	<u>92.75</u>	<u>92.75</u>
	<u>PLANNING & RESOURCE MANAGEMENT</u>								
0809010	PRM ADMINISTRATION	\$ 754,919	\$ 802,493	\$ 722,036	\$ 722,036	8.00	8.00	7.00	7.00
0809015	COMPREHENSIVE PLANNING	10,675	0	15,350	15,350	0.00	0.00	0.00	0.00
0809020	DESIGN & DEVELOPMENT	569,807	583,596	550,865	550,865	9.00	9.00	9.00	9.00
0809030	TRADES MAINTENANCE	1,272,836	1,418,171	1,384,104	1,384,104	14.00	14.00	13.00	13.00
0809035	TRADES CONSTRUCTION	801,878	856,255	745,607	745,607	13.00	13.00	13.00	13.00
0809040	FORESTRY	1,545,356	1,625,549	1,855,273	1,855,273	21.00	21.00	21.00	21.00
	Sub-Total	<u>\$ 4,955,471</u>	<u>\$ 5,286,065</u>	<u>\$ 5,273,236</u>	<u>\$ 5,273,236</u>	<u>65.00</u>	<u>65.00</u>	<u>63.00</u>	<u>63.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	TOTAL	\$ 38,528,278	\$ 42,858,259	\$ 41,866,893	\$ 41,985,340	329.10	352.10	338.10	338.10

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
PLANNING AND DEVELOPMENT	GG01/0061000:0067000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Planning and Development Department's mission is to build the most livable city in Texas by helping people make sound decisions about the City's growth and development and, accordingly, develop property in ways that benefit the community. The Department consists of four divisions:

The Administration Division is responsible for overall management and policy development, Community Facility Agreements and fiscal and human resource administration.

The Development Division has three sections. Customer Service is responsible for permitting services and customer intake. The IT Section provides IT management and support. The Building Section provides plans examination and building inspection and sign ordinance inspection services. Construction projects are reviewed and inspected for compliance with all construction codes to ensure safety and compliance.

The Planning Division has six sections. The Comprehensive Planning Section coordinates updates of the Comprehensive Plan, conducts research and policy analysis, promotes the development of urban villages, prepares neighborhood plans and manages grants and design contracts for streetscape projects. The Zoning Section administers the City's zoning regulations including Urban Forestry regulations. The Platting Section administers the City's subdivision regulations and implements the City's annexation policy. The Design Review Section administers the City's historic preservation and urban design ordinances and prepares environmental assessments for federally-funded projects. The Appeals Section staffs two Zoning Boards of Adjustment and provides record management for the Division. The Neighborhood Education Team is responsible for developing networks with city stakeholders and sharing information about City services, processes and projects.

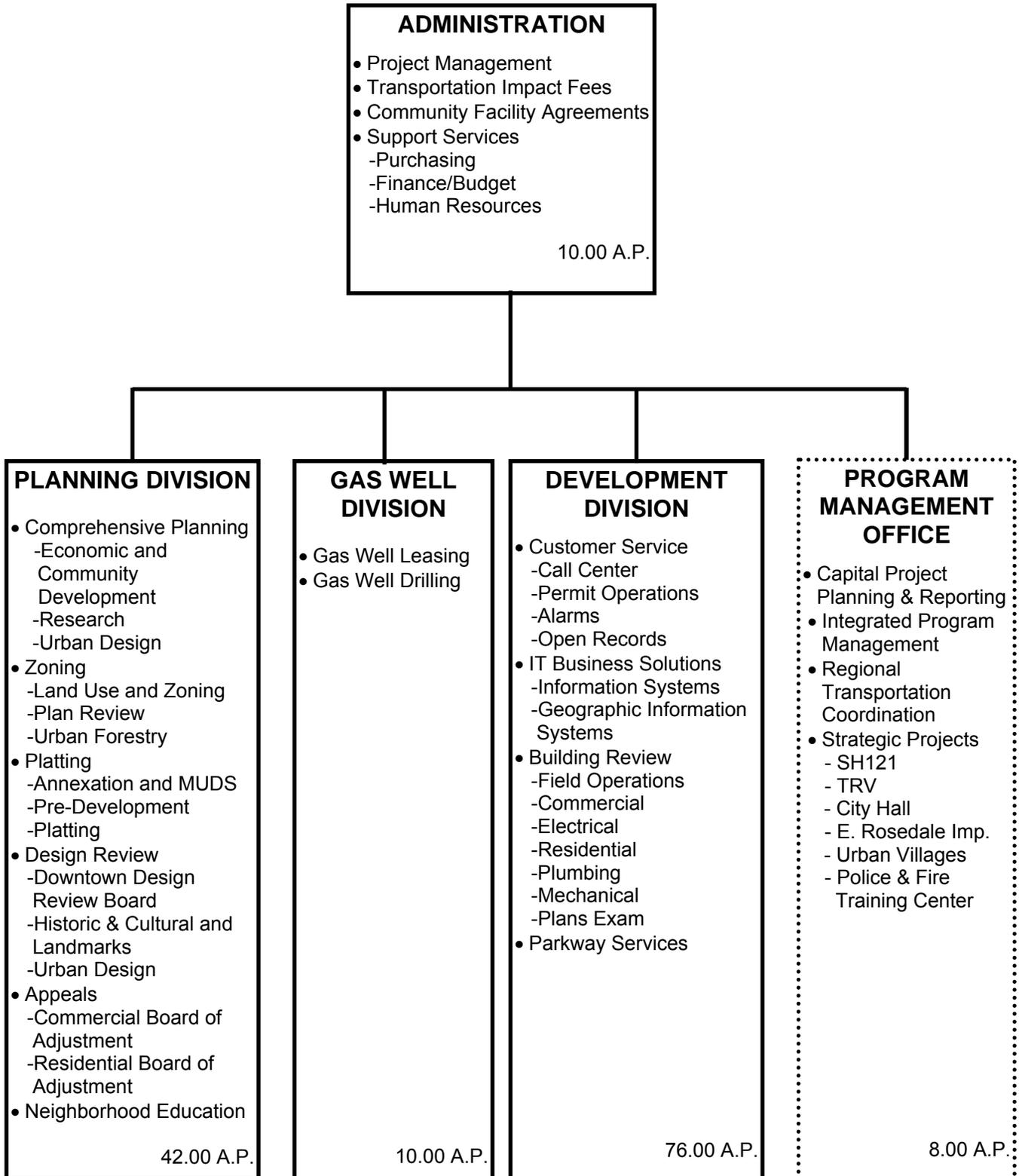
The Gas Division performs permitting and inspection services, manages gas leases on City-owned property and ensures operator compliance with City ordinances and safety regulations.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 9,632,781	\$ 9,839,785	\$ 9,456,384	\$ 9,456,384
Supplies	318,288	403,366	418,089	418,089
Contractual	1,571,034	1,546,391	1,495,193	1,495,193
Capital Outlay	401,033	338,000	22,500	22,500
Total Expenditures	\$ 11,923,136	\$ 12,127,542	\$ 11,392,166	\$ 11,392,166
Authorized Positions	147.00	147.00	138.00	138.00

PLANNING AND DEVELOPMENT – 146.00 A.P.

GENERAL FUND 138.00 A.P.

CAPITAL PROJECTS SERVICE FUND (PROGRAM MANAGEMENT OFFICE) 8.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
PLANNING AND DEVELOPMENT	GG01/0061000:0067000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$12,127,542	A.P.	147.00
FY2014 ADOPTED:	\$11,392,166	A.P.	138.00

A) The adopted budget decreases by (\$1,033,473) and 14.00 authorized positions based on City-wide reductions.

B) The adopted budget increases by five authorized positions for the transfer of permitting functions from the Transportation and Public Works Department to the Planning and Development Department during FY2013. This transfer will allow Planning and Development to improve customer service by centralizing permit functions.

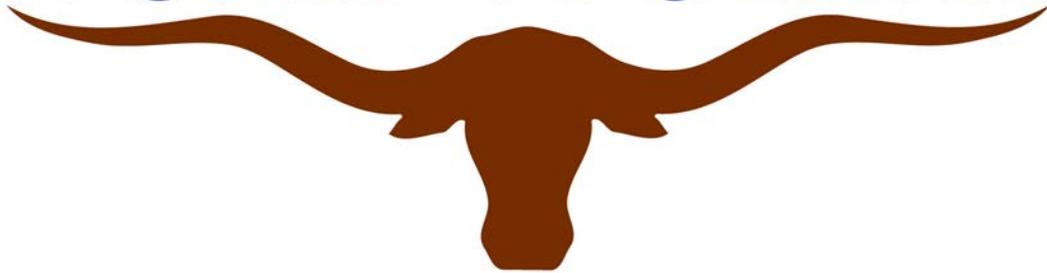
C) The adopted budget increases by \$258,000 in salary savings budgeted to restore one-time reductions that were made in order to provide funding to update electronic plan review software.

D) The adopted budget decreases by a net of (\$208,000) for capital computing equipment based on the completion of the electronic plan review software project.

E) The adopted budget decreases by (\$107,500) for vehicle replacements based on approved FY2014 vehicle replacement plan.

F) The adopted budget increases by \$50,648 for acting pay based on backfill requirements related to vacancies and staff participation in the ERP Phase II project.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
PLANNING AND DEVELOPMENT

DEPARTMENT PURPOSE

Our mission is to build the most livable city in Texas by helping people make sound decisions that affect Fort Worth's growth and development, construct safe structures and develop vital neighborhoods.

FY2014 DEPARTMENTAL OBJECTIVES

- To perform 99% of an estimated 150,000 annual inspections by the next working day.
- To perform an estimated 2,700 commercial and residential plans exams within established completion target for each type of plans review.
- To complete five plans/reports/policy documents for endorsement or adoption.
- To deliver \$5,565,178 of streetscape or other capital project design and construction work.
- To prepare the 2014 Comprehensive Plan update and secure City Council adoption by February 25, 2014.
- To maintain the consistency of zoning decisions with the Comprehensive Plan at 85% or more.
- To rezone 2,000 acres through the City's petition-based and City Council-initiated processes.
- To permit 50 gas wells citywide.

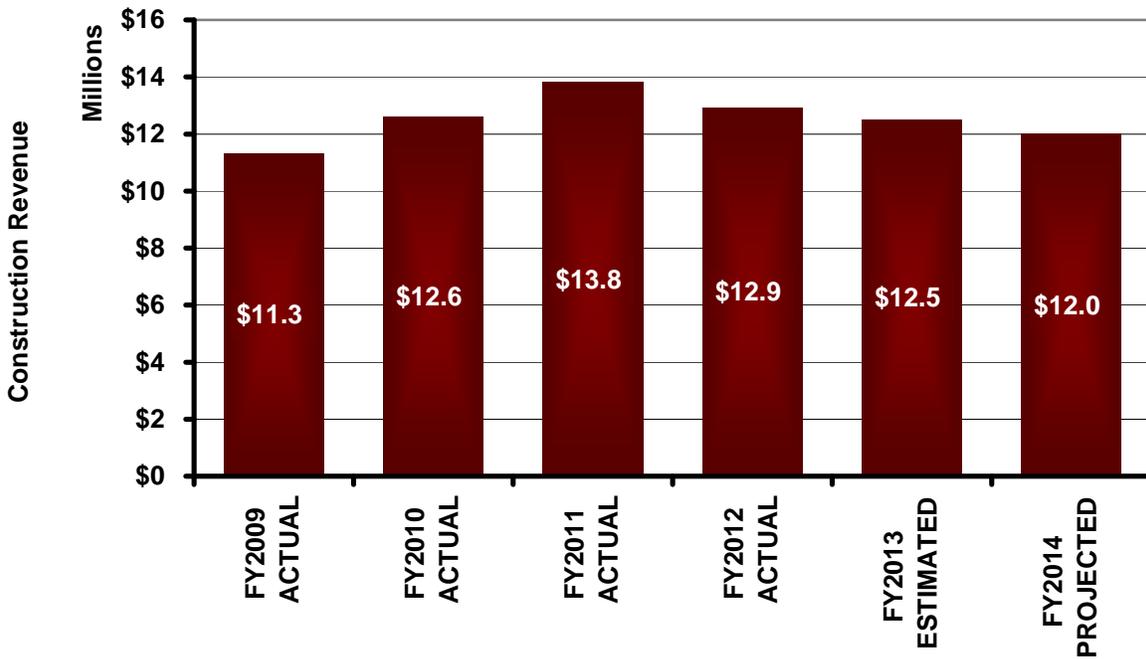
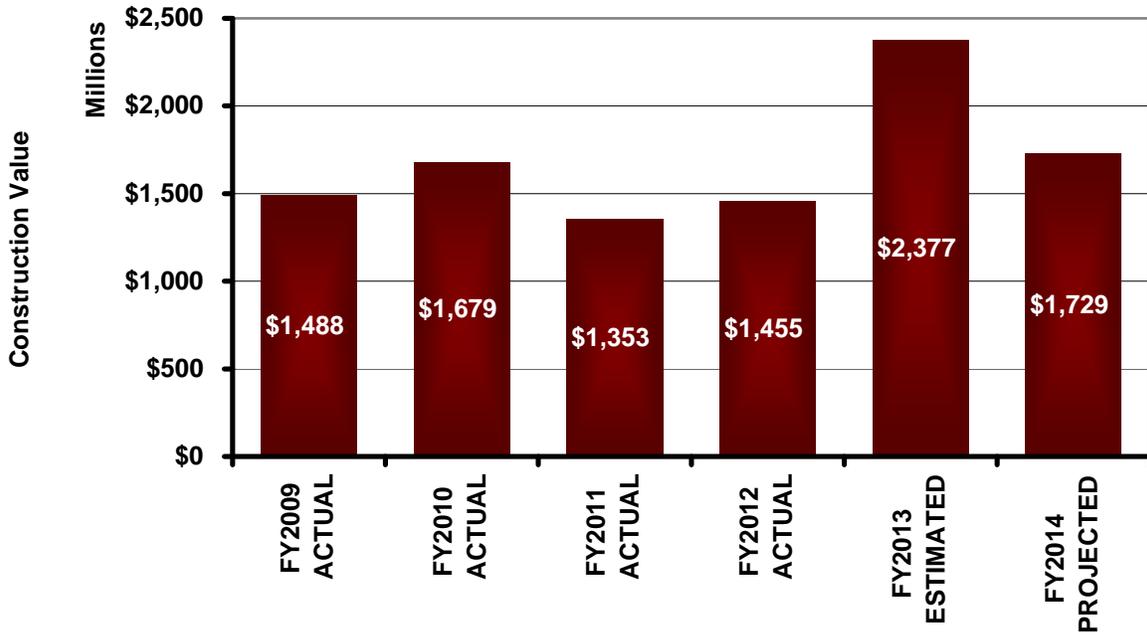
DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
% of inspections performed within one day	97%	98%	99%
Average Calendar Days for Plans Exam:			
In-House Residential (5 day target)	3	4	4
In-House Commercial (7 day target)	6	6	6
Number of plans/policy reports endorsed	4	3	5
Value of capital project work delivered	\$2,343,800	\$2,525,619	\$5,565,178
Date of adoption of Comprehensive Plan	3/6/2012	3/5/2013	2/25/2014
% of consistency of zoning decisions	74%	85%	85%
Total acreage rezoned via petition	3,163	2,095	2,000
Wells Permitted Citywide	223	50	50

FORT WORTH



Planning and Development

Construction and Revenue Indicators



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>PLANNING AND DEVELOPMENT ADMINISTRATION</u>								
0061000	PLANNING AND DEVELOPMENT ADMINISTRATION	\$ 892,632	\$ 938,663	\$ 768,195	\$ 768,195	7.00	8.00	6.00	6.00
0061010	DEVELOPMENT ADMINISTRATION	145,394	146,071	320,471	320,471	1.00	1.00	3.00	3.00
	Sub-Total	<u>\$ 1,038,026</u>	<u>\$ 1,084,734</u>	<u>\$ 1,088,666</u>	<u>\$ 1,088,666</u>	<u>8.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
	<u>BUILDING ADMINISTRATION</u>								
0062000	SUPPORT SERVICES	\$ 268,338	\$ 310,659	\$ 367,429	\$ 367,429	3.00	3.00	4.00	4.00
0062010	CUSTOMER INTAKE/ CENTRAL FILES	977,073	1,079,290	1,070,766	1,070,766	19.00	19.00	19.00	19.00
0062020	ALARMS	330,074	325,727	281,538	281,538	5.00	5.00	4.00	4.00
0062030	IT BUSINESS SYSTEMS	1,470,272	1,073,369	1,091,846	1,091,846	4.00	4.00	4.00	4.00
0062040	GAS WELL MANAGEMENT	532,296	589,172	523,299	523,299	7.00	7.00	6.00	6.00
0062050	GAS LEASE	462,448	443,185	391,796	391,796	5.00	5.00	4.00	4.00
	Sub-Total	<u>\$ 4,040,501</u>	<u>\$ 3,821,402</u>	<u>\$ 3,726,674</u>	<u>\$ 3,726,674</u>	<u>43.00</u>	<u>43.00</u>	<u>41.00</u>	<u>41.00</u>
	<u>INSPECTIONS</u>								

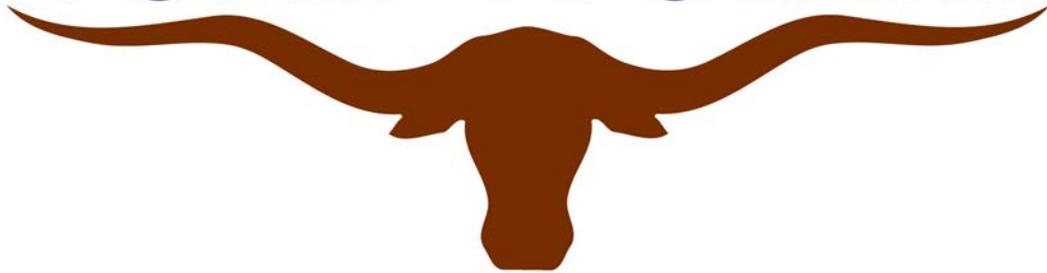
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0063000	CONSTRUCTION DIVISION	\$ 171,886	\$ 235,213	\$ 114,687	\$ 114,687	1.00	1.00	0.00	0.00
0063010	PLANS EXAM	641,741	773,005	729,503	729,503	12.00	12.00	11.00	11.00
0063020	FIELD OPERATIONS	118,931	95,292	25,822	25,822	1.00	1.00	0.00	0.00
0063021	COMMERCIAL INSPECTION	514,453	519,847	349,715	349,715	7.00	7.00	5.00	5.00
0063022	ELECTRICAL INSPECTION	619,027	651,414	569,346	569,346	9.00	9.00	8.00	8.00
0063023	MECHANICAL INSPECTION	226,068	222,534	218,126	218,126	4.00	3.00	3.00	3.00
0063024	PLUMBING INSPECTION	366,773	394,821	274,695	274,695	5.00	5.00	4.00	4.00
0063025	RESIDENTIAL INSPECTION	965,716	1,061,985	812,469	812,469	13.00	13.00	10.00	10.00
	Sub-Total	<u>\$ 3,624,595</u>	<u>\$ 3,954,111</u>	<u>\$ 3,094,363</u>	<u>\$ 3,094,363</u>	<u>52.00</u>	<u>51.00</u>	<u>41.00</u>	<u>41.00</u>
	<u>DEVELOPMENT COORDINATION</u>								
0064000	DEVELOPMENT COORDINATION	\$ 0	\$ 0	\$ 357,725	\$ 357,725	0.00	0.00	5.00	5.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 357,725</u>	<u>\$ 357,725</u>	<u>0.00</u>	<u>0.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>PLANNING</u>								
0065000	PLANNING ADMINISTRATION	\$ 281,940	\$ 202,266	\$ 194,215	\$ 194,215	1.00	1.00	1.00	1.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0065010	ZONING	703,669	699,872	703,559	703,559	10.00	10.00	10.00	10.00
0065020	APPEALS	275,843	273,113	222,108	222,108	4.00	4.00	3.00	3.00
0065030	PLATTING	529,506	538,823	489,888	489,888	7.00	7.00	6.00	6.00
0065040	COMPREHENSIVE PLANNING	485,912	527,078	593,388	593,388	7.00	7.00	8.00	8.00
0065050	DESIGN REVIEW	510,782	531,772	434,954	434,954	8.00	8.00	7.00	7.00
	Sub-Total	<u>\$ 2,787,652</u>	<u>\$ 2,772,922</u>	<u>\$ 2,638,110</u>	<u>\$ 2,638,110</u>	<u>37.00</u>	<u>37.00</u>	<u>35.00</u>	<u>35.00</u>
	<u>NEIGHBORHOOD EDUCATION</u>								
0067000	NEIGHBORHOOD EDUCATION	\$ 432,362	\$ 494,373	\$ 486,628	\$ 486,628	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 432,362</u>	<u>\$ 494,373</u>	<u>\$ 486,628</u>	<u>\$ 486,628</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	TOTAL	\$ 11,923,136	\$ 12,127,542	\$ 11,392,166	\$ 11,392,166	147.00	147.00	138.00	138.00

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: POLICE	FUND/CENTER GG01/0351000:0359203
------------------------------	--

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property within the City of Fort Worth. Specific departmental responsibilities include:

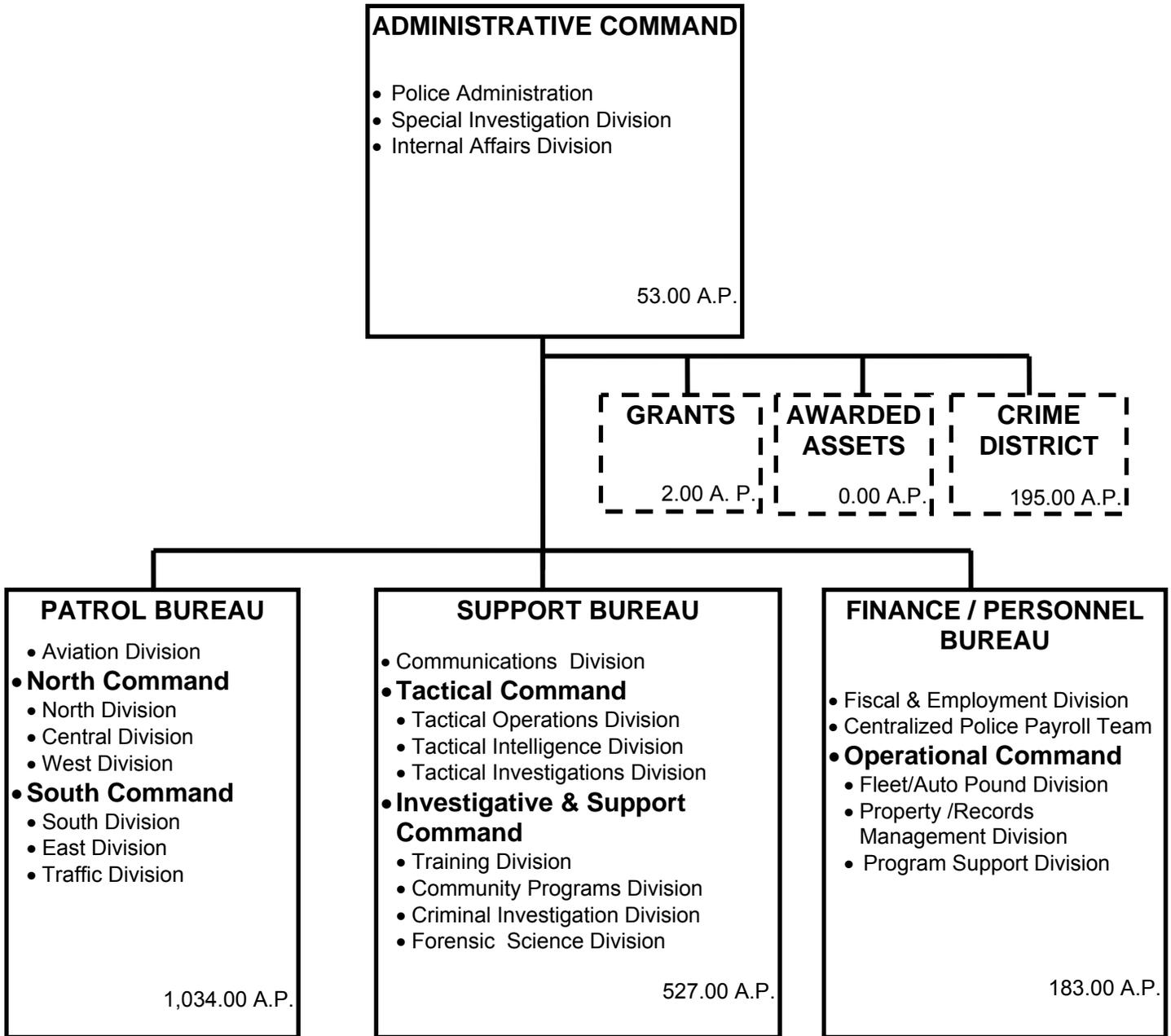
- 1) To reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers, technology and equipment, and capital improvements.

In June 2011, the Fort Worth Police Department implemented a reorganization to put the Department in position for both current and future operations. The new organizational structure increases operational oversight which provides better service for residents, neighborhoods, and businesses. It provides more avenues to ensure complaints are resolved and it streamlines police services to provide for a more efficient use of government resources. The new structure provides a stable foundation for meeting current and future growth demands, aligns patrol services under one command to create consistent and uniformed service application, and assists in the implementation of strategic plan initiatives.

In 2012, the Department implemented a few additional changes to its organizational structure to include a Tactical Operations Division, Tactical Intelligence Division, and a Tactical Investigations Division, which brings together SWAT and Zero Tolerance, Information Management and Intelligence and Narcotics under Tactical Command. In addition, the Backgrounds Section was restructured under the Professional Standards Division.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 165,978,814	\$ 170,238,692	\$ 174,103,792	\$ 174,103,792
Supplies	7,354,830	7,596,736	7,448,956	7,448,956
Contractual	22,187,886	21,833,674	22,650,192	22,650,192
Capital Outlay	139,763	118,512	22,500	22,500
Debt Service	103,710	0	0	0
Total Expenditures	\$ 195,765,003	\$ 199,787,614	\$ 204,225,440	\$ 204,225,440
Authorized Positions	1,795.00	1,845.00	1,797.00	1,797.00

POLICE –1,994.00 A.P.
GENERAL FUND 1,797.00 A.P.
CRIME CONTROL AND PREVENTION DISTRICT 195.00 A.P.
GRANTS FUND 2.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
POLICE	GG01/0351000:0357400

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$199,787,614	A.P.	1,845.00
FY2014 ADOPTED:	\$204,225,440	A.P.	1,797.00

A) The adopted budget decreases by (\$3,016,288) and 46.00 authorized positions for the deletion of vacant civil service positions.

B) The adopted budget decreases by (\$506,382) and 6.00 authorized positions to transfer officers to the Crime Control and Prevention District based on staffing needs in the School Security program.

C) The adopted budget increases by 4.00 authorized positions for positions added during FY2013. Three positions were added to the General Fund when grants ended and the functions were absorbed into the General Fund. One position was added via M&C based on disciplinary needs. The additional positions will allow the department to continue auto theft enforcement and cold case investigation programs that have been funded by grants and improve oversight of patrol functions in the department.

D) The adopted budget increases by \$3,677,240 for vacancy savings due to fewer vacancies anticipated in the department in FY2014.

E) The adopted budget increases by \$774,232 for contractual costs related to the jail contract with the City of Mansfield and towing costs for the auto pound.

F) The adopted budget increases by \$749,551 for civil service holiday pay based on holiday pay expenditure trends from FY2013.

G) The adopted budget increases by \$627,372 for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health.

H) The adopted budget decreases by (\$518,149) for motor vehicle fuel based on cost projections prepared by the Equipment Services Department.

I) The adopted budget increases by \$313,683 for Equipment Services Department (ESD) outside repairs, parts, labor based on ESD projected expenditure in this department for FY2014.

J) The adopted budget increases by \$280,372 for workers compensation based on cost projections prepared by the Human Resources and allocated to this department.

K) The adopted budget increases by \$237,436 for operating supplies based on increasing ammunition costs for officer training and increased volume of taser cartridges needed for certification.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **POLICE**

DEPARTMENT PURPOSE

To protect the lives and property of Fort Worth residents, preserve law and order, and enforce the City's ordinances and laws through comprehensive law enforcement and crime prevention programs.

Department Mission Statement

The Fort Worth Police Department provides quality service in partnership with the community to create a safe environment for all.

FY2014 DEPARTMENTAL OBJECTIVES

Reduce the crime rate from 4,834 to 4,500 Part 1 crimes per 100,000 population through proactive enforcement and increased community participation by 2014.

To increase the diversity of the department's workforce through strategic recruitment efforts and programs that promote law enforcement as a career choice.

Increase the number of active Citizen on Patrol members from 779 to 1,245 by the end of 2014.

Reduce the three-year average number of deaths from alcohol-related traffic accidents through enforcement and educational efforts from 38% to 32% by the end of 2014.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Part I crime rate per 100,000 residents	4,834	4,650	4,500
Percentage of diverse recruits starting training academy	48%	51%	51%
Number of active Citizen on Patrol (COP) volunteers	779	1,170	1,245
Alcohol-related traffic accident deaths as percent of the total number of traffic accident deaths (3-year average)	38%	35%	32%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>POLICE ADMINISTRATION</u>								
0351000	POLICE ADMINISTRATION	\$ 5,551,082	\$ 5,501,333	\$ 6,841,923	\$ 6,841,923	13.00	10.00	9.00	9.00
0351002	DISASTER DEPLOYMENT TRACKING	138,677	0	0	0	0.00	0.00	0.00	0.00
0351040	HOMELESSNESS PROGRAM	97,119	97,337	98,831	98,831	1.00	1.00	1.00	1.00
0351050	SUPERBOWL	8,610	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 5,795,488</u>	<u>\$ 5,598,670</u>	<u>\$ 6,940,754</u>	<u>\$ 6,940,754</u>	<u>14.00</u>	<u>11.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>PROFESSIONAL STANDARDS DIVISION</u>								
0351101	INTERNAL AFFAIRS UNIT	\$ 1,376,994	\$ 1,367,679	\$ 1,431,499	\$ 1,431,499	13.00	13.00	13.00	13.00
0351102	SPECIAL INVESTIGATIONS UNIT	894,884	848,741	974,708	974,708	6.00	7.00	8.00	8.00
0351103	PUBLIC AFFAIRS UNIT	624,051	623,909	580,392	580,392	8.00	6.00	5.00	5.00
	Sub-Total	<u>\$ 2,895,929</u>	<u>\$ 2,840,329</u>	<u>\$ 2,986,599</u>	<u>\$ 2,986,599</u>	<u>27.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
	<u>PROGRAM SUPPORT DIVISION</u>								
0351200	PROGRAM SUPPORT DIVISION	\$ 110,575	\$ 180,699	\$ 156,680	\$ 156,680	1.00	2.00	2.00	2.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0351201	RESEARCH & PLANNING UNIT	346,139	398,775	392,538	392,538	5.00	5.00	5.00	5.00
0351202	CONTRACT & GRANT MANAGEMENT	189,280	318,923	353,217	353,217	3.00	3.00	4.00	4.00
	Sub-Total	<u>\$ 645,994</u>	<u>\$ 898,397</u>	<u>\$ 902,435</u>	<u>\$ 902,435</u>	<u>9.00</u>	<u>10.00</u>	<u>11.00</u>	<u>11.00</u>
	<u>INFORMATION MANAGEMENT DIVISION</u>								
0351300	INFORMATION MANAGEMENT DIVISION	\$ 201,545	\$ 186,461	\$ 0	\$ 0	2.00	2.00	0.00	0.00
0351301	DATA MANAGEMENT UNIT	8,385,523	1,416,168	8,606,882	8,606,882	3.00	3.00	3.00	3.00
0351302	INFORMATION MANAGEMENT SECTION	668,054	441,994	1,131,585	1,131,585	12.00	8.00	14.00	14.00
	Sub-Total	<u>\$ 9,255,122</u>	<u>\$ 2,044,623</u>	<u>\$ 9,738,467</u>	<u>\$ 9,738,467</u>	<u>17.00</u>	<u>13.00</u>	<u>17.00</u>	<u>17.00</u>
	<u>EMERGENCY MANAGEMENT EPIC UNIT</u>								
0351401	EMERGENCY MANAGEMENT EPIC UNIT	\$ 1,022,922	\$ 1,050,926	\$ 437,467	\$ 437,467	1.00	9.00	4.00	4.00
	Sub-Total	<u>\$ 1,022,922</u>	<u>\$ 1,050,926</u>	<u>\$ 437,467</u>	<u>\$ 437,467</u>	<u>1.00</u>	<u>9.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>EXECUTIVE SERVICES BUREAU</u>								
0352000	EXECUTIVE SERVICES BUREAU	\$ 428	\$ 0	\$ 0	\$ 0	2.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 428	\$ 0	\$ 0	\$ 0	2.00	0.00	0.00	0.00
	<u>STAFF SERVICES DIVISION</u>								
0352400	INFORMATION MANAGEMENT	\$ 0	\$ 7,064,305	\$ 0	\$ 0	1.00	0.00	0.00	0.00
0352410	CRIME ANALYSIS	1	0	0	0	0.00	0.00	0.00	0.00
0352430	RESEARCH AND PLANNING	4	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 5	\$ 7,064,305	\$ 0	\$ 0	1.00	0.00	0.00	0.00
	<u>TRAINING DIVISION</u>								
0352500	TRAINING DIVISION	\$ 8,929	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 8,929	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>OPERATIONAL SUPPORT BUREAU</u>								
0353000	SUPPORT BUREAU	\$ 486,498	\$ 499,948	\$ 515,411	\$ 515,411	3.00	3.00	3.00	3.00
0353004	INVESTIGATIVE & SUPPORT COMMAND	240,048	91,712	243,353	243,353	2.00	2.00	2.00	2.00
	Sub-Total	\$ 726,546	\$ 591,660	\$ 758,764	\$ 758,764	5.00	5.00	5.00	5.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>COMMUNICATIONS DIVISION</u>								
0353100	COMMUNICATIONS DIVISION	\$ 7,925,418	\$ 7,361,936	\$ 7,163,979	\$ 7,163,979	127.00	128.00	128.00	128.00
0353101	COMMUNICATIONS - PIC	798,728	815,556	819,698	819,698	13.00	13.00	13.00	13.00
0353102	ALARMS UNIT	2,402	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,726,548</u>	<u>\$ 8,177,492</u>	<u>\$ 7,983,677</u>	<u>\$ 7,983,677</u>	<u>140.00</u>	<u>141.00</u>	<u>141.00</u>	<u>141.00</u>
	<u>SPECIAL INVESTIGATIONS</u>								
0353200	COMMUNITY SERVICES DIVISION	\$ 173,352	\$ 216,231	\$ 218,312	\$ 218,312	2.00	2.00	2.00	2.00
0353201	YOUTH SECTION	1,401,620	1,406,957	1,411,769	1,411,769	7.00	7.00	7.00	7.00
0353202	GANG SECTION	2,406,256	3,841,065	3,984,731	3,984,731	26.00	37.00	37.00	37.00
	Sub-Total	<u>\$ 3,981,228</u>	<u>\$ 5,464,253</u>	<u>\$ 5,614,812</u>	<u>\$ 5,614,812</u>	<u>35.00</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>
	<u>RECORDS DIVISION</u>								
0353303	AUTO POUND	\$ 800	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 800</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FORENSICS/PROPERTY DIVISION</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0353400	FORENSICS ADMINISTRATION	\$ 9,111	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0353401	CRIME LAB-CHEMISTRY	272	0	0	0	2.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 9,383</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SUPPORT SERVICES DIVISION</u>								
0353500	CRIME INTERVENTION SERVICES SECTION	\$ 356,207	\$ 338,643	\$ 350,226	\$ 350,226	3.00	3.00	3.00	3.00
0353501	JAIL UNIT	7,191,815	7,368,362	7,680,405	7,680,405	12.00	11.00	11.00	11.00
	Sub-Total	<u>\$ 7,548,022</u>	<u>\$ 7,707,005</u>	<u>\$ 8,030,631</u>	<u>\$ 8,030,631</u>	<u>15.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
	<u>AIR SUPPORT</u>								
0353600	AIR SUPPORT	\$ 300	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 300</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>TRAINING DIVISION</u>								
0353700	TRAINING DIVISION	\$ 2,279,219	\$ 2,144,342	\$ 2,240,965	\$ 2,240,965	12.00	13.00	13.00	13.00
0353701	WEAPONS	1,103,205	1,035,310	1,328,937	1,328,937	6.00	6.00	7.00	7.00
0353702	BACKGROUND UNIT	1,039,442	822,398	1,521,578	1,521,578	8.00	8.00	14.00	14.00
0353703	ADVANCED TRAINING UNIT	885,318	904,000	877,202	877,202	9.00	8.00	6.00	6.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01	GENERAL FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 5,307,184	\$ 4,906,050	\$ 5,968,682	\$ 5,968,682	35.00	35.00	40.00	40.00
	<u>N/W FIELD OPERATIONS BUREAU</u>								
0354000	PATROL BUREAU	\$ 365,740	\$ 531,442	\$ 504,531	\$ 504,531	3.00	3.00	3.00	3.00
0354002	INCREASED PATROL OFFICERS	0	2,101,656	0	0	30.00	32.00	0.00	0.00
0354003	AIR SUPPORT UNIT	1,337,847	1,401,475	1,489,785	1,489,785	11.00	11.00	11.00	11.00
0354004	NORTH COMMAND	565,750	540,563	504,833	504,833	2.00	4.00	4.00	4.00
	Sub-Total	\$ 2,269,337	\$ 4,575,136	\$ 2,499,149	\$ 2,499,149	46.00	50.00	18.00	18.00
	<u>NORTH DIVISION</u>								
0354100	NORTH DIVISION	\$ 1,103	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0354110	CENTRAL DIVISION ADMINISTRATION	4,191,830	4,697,741	3,855,543	3,855,543	45.00	50.00	34.00	34.00
0354111	CENTRAL DIVISION PATROL UNIT	12,966,729	12,995,318	13,437,728	13,437,728	131.00	140.00	141.00	141.00
0354112	BIKE PATROL UNIT	2,053,187	1,906,868	2,310,658	2,310,658	20.00	20.00	23.00	23.00
	Sub-Total	\$ 19,212,849	\$ 19,599,927	\$ 19,603,929	\$ 19,603,929	196.00	210.00	198.00	198.00
	<u>EAST DIVISION</u>								
0354200	EAST DIVISION	\$ 103	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0354210	NORTH DIVISION ADMINISTRATION	3,051,340	3,119,563	2,929,952	2,929,952	27.00	29.00	27.00	27.00
0354211	NORTH DIVISION PATROL UNIT	13,637,836	13,497,573	13,925,657	13,925,657	144.00	141.00	143.00	143.00
0354212	NEIGHBORHOOD PATROL OFFICERS	3,033,212	3,150,473	3,158,928	3,158,928	33.00	32.00	30.00	30.00
	Sub-Total	<u>\$ 19,722,491</u>	<u>\$ 19,767,609</u>	<u>\$ 20,014,537</u>	<u>\$ 20,014,537</u>	<u>204.00</u>	<u>202.00</u>	<u>200.00</u>	<u>200.00</u>
	<u>ZERO TOLERANCE TEAMS</u>								
0354310	WEST DIVISION ADMINISTRATION	\$ 3,067,971	\$ 3,149,638	\$ 3,018,479	\$ 3,018,479	27.00	29.00	27.00	27.00
0354311	WEST DIVISION PATROL UNIT	12,936,616	13,380,597	13,829,805	13,829,805	146.00	146.00	148.00	148.00
	Sub-Total	<u>\$ 16,004,587</u>	<u>\$ 16,530,235</u>	<u>\$ 16,848,284</u>	<u>\$ 16,848,284</u>	<u>173.00</u>	<u>175.00</u>	<u>175.00</u>	<u>175.00</u>
	<u>INCREASE NPO'S</u>								
0354400	NE FIELD OPERATIONS BUREAU	\$ 1,019	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,019</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NEIGHBORHOOD POLICING DISTRICT</u>								
0354545	2011 SUPER BOWL	\$ 36,935	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 36,935</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>S/E FIELD OPERATIONS BUREAU</u>								
0355000	S/E FIELD OPERATIONS BUREAU	\$ 1,351	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0355004	SOUTH COMMAND	628,570	418,521	603,710	603,710	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 629,921</u>	<u>\$ 418,521</u>	<u>\$ 603,710</u>	<u>\$ 603,710</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>SOUTH DIVISION</u>								
0355100	SOUTH DIVISION	\$ 2,273	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0355110	EAST DIVISION ADMINISTRATION	3,342,346	3,330,795	2,858,697	2,858,697	28.00	30.00	26.00	26.00
0355111	EAST DIVISION PATROL UNIT	13,339,877	13,650,176	13,858,006	13,858,006	145.00	145.00	148.00	148.00
0355113	MILLER STREET OVERTIME OPERATION	0	0	47,767	47,767	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 16,684,496</u>	<u>\$ 16,980,970</u>	<u>\$ 16,764,469</u>	<u>\$ 16,764,469</u>	<u>173.00</u>	<u>175.00</u>	<u>174.00</u>	<u>174.00</u>
	<u>WEST DIVISION</u>								
0355200	WEST DIVISION	\$ 2,688	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0355210	SOUTH DIVISION ADMINISTRATION	2,984,816	3,014,135	2,647,513	2,647,513	26.00	27.00	23.00	23.00
0355211	SOUTH DIVISION PATROL UNIT	13,388,454	13,511,141	13,910,972	13,910,972	147.00	146.00	147.00	147.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 16,375,958	\$ 16,525,276	\$ 16,558,485	\$ 16,558,485	173.00	173.00	170.00	170.00
	<u>TRAFFIC DIVISION</u>								
0355310	TRAFFIC DIVISION	\$ 593,654	\$ 543,831	\$ 1,036,142	\$ 1,036,142	4.00	6.00	16.00	16.00
0355311	ENFORCEMENT UNIT	6,541,300	5,992,396	5,997,240	5,997,240	63.00	62.00	53.00	53.00
0355312	TRAFFIC INVESTIGATIONS UNIT	1,189,764	1,105,805	1,243,569	1,243,569	11.00	10.00	10.00	10.00
0355313	SPECIAL EVENTS UNIT	0	0	0	0	1.00	0.00	0.00	0.00
0355314	MOUNTED UNIT	1,059,938	1,335,614	1,389,800	1,389,800	13.00	14.00	12.00	12.00
0355315	COMMERCIAL ENFORCEMENT UNIT	448,978	446,342	475,778	475,778	4.00	4.00	4.00	4.00
	Sub-Total	\$ 9,833,634	\$ 9,423,988	\$ 10,142,529	\$ 10,142,529	96.00	96.00	95.00	95.00
	<u>SPECIAL SERVICES BUREAU</u>								
0356004	TACTICAL COMMAND	\$ 442,760	\$ 199,644	\$ 362,532	\$ 362,532	2.00	3.00	3.00	3.00
	Sub-Total	\$ 442,760	\$ 199,644	\$ 362,532	\$ 362,532	2.00	3.00	3.00	3.00
	<u>CRIMINAL INVESTIGATIONS DIVISION</u>								
0356100	CRIMINAL INVESTIGATIONS DIVISI	\$ 368,414	\$ 416,425	\$ 334,406	\$ 334,406	4.00	5.00	4.00	4.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0356101	MAJOR CASE UNIT	2,012,049	2,278,083	1,485,844	1,485,844	29.00	20.00	13.00	13.00
0356103	ROBBERY UNIT	1,698,266	1,676,874	1,780,511	1,780,511	15.00	14.00	15.00	15.00
0356104	INTEL	2,974	0	0	0	0.00	0.00	0.00	0.00
0356106	VPC - CSSU	0	0	0	0	1.00	0.00	0.00	0.00
0356107	VPC - CACU	2,951	0	0	0	0.00	0.00	0.00	0.00
0356108	FUGITIVE UNIT	990,588	909,704	1,036,130	1,036,130	9.00	8.00	9.00	9.00
0356109	HOMICIDE UNIT	1,402,667	1,402,389	1,434,159	1,434,159	11.00	11.00	11.00	11.00
0356110	SPECIAL VICTIMS SECTION	201,591	145,192	147,088	147,088	1.00	1.00	1.00	1.00
0356111	DOMESTIC VIOLENCE UNIT	1,862,645	1,604,010	1,455,832	1,455,832	18.00	15.00	14.00	14.00
0356112	MISSING PERSONS	310	0	0	0	0.00	0.00	0.00	0.00
0356113	SEX CRIMES UNIT	1,384,223	1,335,419	1,651,149	1,651,149	11.00	12.00	14.00	14.00
0356114	VICTIM ASSISTANCE	306,662	346,683	354,881	354,881	4.00	6.00	6.00	6.00
0356115	CRIMES AGAINST CHILDREN UNIT	1,258,545	1,374,243	1,382,789	1,382,789	11.00	12.00	12.00	12.00
	Sub-Total	<u>\$ 11,491,885</u>	<u>\$ 11,489,020</u>	<u>\$ 11,062,787</u>	<u>\$ 11,062,787</u>	<u>114.00</u>	<u>104.00</u>	<u>99.00</u>	<u>99.00</u>
	<u>SPECIAL INVESTIGATIONS DIVISION</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0356201	FRAUD UNIT	\$ 1,155,762	\$ 1,243,539	\$ 1,249,599	\$ 1,249,599	0.00	11.00	11.00	11.00
0356202	COMMERCIAL AUTO THEFT UNIT	800,290	722,493	965,292	965,292	7.00	7.00	9.00	9.00
0356203	CRIME SCENE UNIT	1,746,981	1,696,239	1,750,417	1,750,417	16.00	16.00	16.00	16.00
0356204	DIGITAL FORENSICS UNIT	0	0	474,323	474,323	0.00	0.00	4.00	4.00
	Sub-Total	<u>\$ 3,703,033</u>	<u>\$ 3,662,271</u>	<u>\$ 4,439,631</u>	<u>\$ 4,439,631</u>	<u>23.00</u>	<u>34.00</u>	<u>40.00</u>	<u>40.00</u>
	<u>SPECIAL OPERATIONS DIVISION</u>								
0356300	TACTICAL INVESTIGATIONS DIVISION	\$ 503,152	\$ 415,627	\$ 347,564	\$ 347,564	8.00	2.00	1.00	1.00
0356301	NARCOTICS SECTION	5,043,210	5,496,286	5,695,895	5,695,895	40.00	59.00	56.00	56.00
0356302	K9 UNIT	1,170,977	1,235,915	1,181,032	1,181,032	10.00	11.00	11.00	11.00
0356303	S.W.A.T. SECTION	1,973,326	1,977,754	2,281,196	2,281,196	16.00	19.00	18.00	18.00
0356304	TACTICAL OPERATIONS DIVISION	697	196,368	354,196	354,196	0.00	2.00	3.00	3.00
	Sub-Total	<u>\$ 8,691,362</u>	<u>\$ 9,321,950</u>	<u>\$ 9,859,883</u>	<u>\$ 9,859,883</u>	<u>74.00</u>	<u>93.00</u>	<u>89.00</u>	<u>89.00</u>
	<u>AIR SUPPORT</u>								
0356400	TACTICAL INTELLIGENCE DIVISION	\$ 101,389	\$ 142,009	\$ 361,086	\$ 361,086	0.00	1.00	3.00	3.00
0356401	HOMELAND SECURITY	1,945,060	2,124,410	880,646	880,646	2.00	19.00	6.00	6.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0356402	CRIMINAL TRACKING UNIT	895,532	853,323	967,181	967,181	9.00	8.00	8.00	8.00
0356403	VICE UNIT	840,666	752,804	620,581	620,581	19.00	11.00	6.00	6.00
0356404	CRIMINAL INTELLIGENCE UNIT	0	0	778,897	778,897	0.00	0.00	7.00	7.00
0356405	ELECTRONIC SURVEILLANCE UNIT	0	0	541,442	541,442	0.00	0.00	5.00	5.00
0356406	HOSTAGE NEGOTIATION TEAM	0	0	33,465	33,465	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 3,782,647</u>	<u>\$ 3,872,546</u>	<u>\$ 4,183,298</u>	<u>\$ 4,183,298</u>	<u>30.00</u>	<u>39.00</u>	<u>35.00</u>	<u>35.00</u>
	<u>TRAFFIC DIVISION</u>								
0356500	TRAFFIC DIVISION	\$ 6,851	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 6,851</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FORENSICS DIVISION</u>								
0356600	FORENSICS DIVISION	\$ 633,934	\$ 656,404	\$ 669,244	\$ 669,244	4.00	4.00	4.00	4.00
0356601	CHEMISTRY UNIT	617,006	626,473	657,506	657,506	5.00	7.00	7.00	7.00
0356602	LATENT PRINTS UNIT	422,542	428,206	422,574	422,574	6.00	6.00	6.00	6.00
0356603	FIRE ARMS UNIT	258,688	286,161	269,952	269,952	3.00	3.00	3.00	3.00
0356604	EVIDENCE SCREENING UNIT	275,062	275,144	217,577	217,577	3.00	3.00	3.00	3.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0356605	COLD CASE PROGRAM	101,701	193,983	332,179	332,179	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 2,308,933</u>	<u>\$ 2,466,370</u>	<u>\$ 2,569,031</u>	<u>\$ 2,569,031</u>	<u>21.00</u>	<u>23.00</u>	<u>25.00</u>	<u>25.00</u>
	<u>ADMINISTRATIVE SERVICES BUREAU</u>								
0357000	FINANCE/PERSONNEL BUREAU	\$ 259,476	\$ 254,796	\$ 724,175	\$ 724,175	2.00	2.00	5.00	5.00
	Sub-Total	<u>\$ 259,476</u>	<u>\$ 254,796</u>	<u>\$ 724,175</u>	<u>\$ 724,175</u>	<u>2.00</u>	<u>2.00</u>	<u>5.00</u>	<u>5.00</u>
	<u>FISCAL AND HR MANAGEMENT</u>								
0357100	FISCAL SECTION	\$ 1,191,804	\$ 834,951	\$ 857,550	\$ 857,550	16.00	12.00	12.00	12.00
0357101	ERP II	27,443	30,804	0	0	4.00	1.00	0.00	0.00
0357102	EMPLOYMENT SECTION	0	523,207	687,407	687,407	0.00	9.00	11.00	11.00
	Sub-Total	<u>\$ 1,219,247</u>	<u>\$ 1,388,962</u>	<u>\$ 1,544,957</u>	<u>\$ 1,544,957</u>	<u>20.00</u>	<u>22.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>FLEET MANAGEMENT</u>								
0357200	FLEET MANAGEMENT	\$ 7,846,793	\$ 8,493,639	\$ 8,341,441	\$ 8,341,441	8.00	8.00	8.00	8.00
0357201	AUTO POUND	3,446,509	2,899,339	3,088,104	3,088,104	26.00	26.00	26.00	26.00
	Sub-Total	<u>\$ 11,293,302</u>	<u>\$ 11,392,978</u>	<u>\$ 11,429,545</u>	<u>\$ 11,429,545</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>RECORDS</u>								
0357300	RECORDS DIVISION	\$ 1,660,965	\$ 1,746,573	\$ 1,073,476	\$ 1,073,476	28.00	28.00	16.00	16.00
0357301	DATA REPORTING UNIT	1,638,390	1,703,025	1,690,893	1,690,893	34.00	34.00	34.00	34.00
0357302	PROPERTY CONTROL	1,170,162	1,216,549	1,186,917	1,186,917	21.00	21.00	21.00	21.00
0357303	ID UNIT	515	23,139	724,723	724,723	0.00	0.00	12.00	12.00
	Sub-Total	<u>\$ 4,470,032</u>	<u>\$ 4,689,286</u>	<u>\$ 4,676,009</u>	<u>\$ 4,676,009</u>	<u>83.00</u>	<u>83.00</u>	<u>83.00</u>	<u>83.00</u>
	<u>CONTRACTS & GRANTS</u>								
0357400	CENTRALIZED POLICE PAYROLL TEAM	\$ 1,155,670	\$ 884,418	\$ 976,211	\$ 976,211	13.00	13.00	13.00	13.00
	Sub-Total	<u>\$ 1,155,670</u>	<u>\$ 884,418</u>	<u>\$ 976,211</u>	<u>\$ 976,211</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>SPECIAL SERVICES BUREAU</u>								
0359203	HOMELAND SECURITY	\$ 243,750	\$ 0	\$ 0	\$ 0	11.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 243,750</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>11.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 195,765,003	\$ 199,787,614	\$ 204,225,440	\$ 204,225,440	1,795.00	1,845.00	1,797.00	1,797.00

POLICE CIVIL SERVICE AUTHORIZED STAFFING

GENERAL FUND GG01

Center	Section	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	Assistant Chief X10 / 1006	Deputy Chief X13 / 1530	Civ Serv	Total
Police Administration										
0351000	Police Administration			1		1				2
0351040	Homelessness Program	1								1
0351101	Internal Affairs Unit	1	2	5						8
0351102	Special Investigations Unit	3	4	1	1					9
0351103	Public Relations Unit	2	1	1						4
Bureau Sub-Total		7	7	8	1	1	0	0		24
Support Bureau										
0351010	Dignitary Protection Unit	4		1						5
0351302	Intelligence Analysis Unit	3		1	1					5
0351401	Emergency Management Epic Unit	3		1						4
0353000	Support Bureau			1			1			2
0353004	Support Services Command							1		1
0353200	Community Services Division					1				1
0353201	Youth Section	4		1						5
0353202	Gang Section	26	6	3	1					36
0353500	Crime Intervention Services Section	1		1						2
0353501	Jail Unit			6	1					7
0353700	Training Division	6	2	1	1	1				11
0353701	Weapons	5		1						6
0353703	Advanced Training Unit	7		1						8
0356004	Tactical Command			1				1		2
0356100	Criminal Investigations Division					1				1
0356101	Major Case Unit		6	1	1					8
0356103	Robbery Unit		13	1						14
0356108	Fugitive Unit	8		1						9
0356109	Homicide Unit		9	1	1					11
0356110	Special Victims				1					1
0356111	Domestic Violence Unit		12	1						13
0356113	Sex Crimes Unit	6	8	1						15
356112	Missing Persons	2								2
0356115	Crimes Against Children Unit	1	9	1						11
0356201	Fraud Unit		9	1						10
0356202	Commercial Auto Theft Unit	1	5	1						7
0356203	Crime Scene Unit	15		1						16
356204	Digital Forensics Unit		4							4
0356300	Tactical Investigations Division					1				1
0356301	Narcotics Section	38	8	5	1					52
0356302	K9 Unit	10		1						11
0356303	S.W.A.T. Section	12	3	2	1					18
0356304	Tactical Operations Division				1	1				2
0356400	Tactical Intelligence Division				1	1				2
0356401	Intelligence Section	4	1	1						6
0356402	Criminal Tracking Unit	6	1	1						8
0356403	Vice Unit	4		1						5
356404	Criminal Intelligence Unit	5	1	1						7
356405	Electronic Surveillance Unit	3	1	1						5
0356605	Cold Case Program		1							1
Bureau Sub-Total		174	99	42	11	6	1	2		335

F-190

GENERAL FUND GG01 (continued)

Center	Section	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	D/C X10 / 1006	Major X13 / 1530	Total
<u>Patrol Bureau</u>									
0354000	Patrol Bureau			1			1		2
0354003	Air Support Unit	4							4
0354004	North Command			1		1		1	3
0354110	Central Division Administration	5	16	4	1	1			27
0354111	Central Division Patrol Unit	122	1	12	5				140
0354112	Bike Patrol Unit	17		2					19
0354210	North Division Administration		16	4	1	1			22
0354211	North Division Patrol Unit	125	1	12	5				143
0354212	Neighborhood Patrol Officers	30							30
0354310	West Division Administration		17	3	1	1			22
0354311	West Division Patrol Unit	129	2	12	5				148
0355004	South Command			1		1		1	3
0355110	East Division Administration		16	3	1	1			21
0355111	East Division Patrol Unit	129	2	12	5				148
0355210	South Division Administration		15	2	1	1			19
0355211	South Division Patrol Unit	127	2	12	5				146
0355310	Traffic Division				1	1			2
0355311	Enforcement Unit	45		9	1				55
0355312	Traffic Investigations Unit		10						10
0355314	Mounted Unit	9		1					10
0355315	Commercial Enforcement Unit	4							4
	Bureau Sub-Total	746	98	91	32	8	1	2	978
<u>Finance / Personnel Bureau</u>									
0353702	Background Unit	10	1	2					13
0357000	Finance/Personnel Bureau	1		1			1	1	4
0357400	Centralized Police Payroll Team			2	1				3
	Bureau Sub-Total	11	1	5	1	0	1	1	20
General Fund Total Civil Service		938	205	146	45	15	3	5	1,357
General Fund Total Civilians									440
GENERAL FUND TOTAL									1,797

F-191

GRANTS FUND GR76

Center	Section	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	D/C X10 / 1006	Major X13 / 1530	Total
Grant Fund Total Civil Service		0	1						1
Grant Fund Total Civilians									1
GRANT FUND TOTAL									2

CRIME CONTROL AND PREVENTION DISTRICT FUND GR79

Center	Section	Officer X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	D/C X10 / 1006	Major X13 / 1530	Total
0359000	North Zero Tolerance	8	1	1					10
0359001	West Zero Tolerance	8	1	1					10
0359002	South Zero Tolerance	8	1	1					10
0359003	East Zero Tolerance	8	1	1					10
0359004	Central Zero Tolerance	8	1	1					10
0359300	Neighborhood Patrol Ofcrs	56		10					66
0359600	School Security Initiative	59	1	4	1				65
0359701	Training	2							2
359814	Expanded SWAT	8							8
CCPD Fund Total Civil Service		165	6	19	1	0	0	0	191
CCPD Fund Total Civilians									4
CCPD FUND TOTAL									195
CIVIL SERVICE TOTAL ALL FUNDS		1,103	212	165	46	15	3	5	1,549
CIVILIAN TOTAL ALL FUNDS									445
DEPARTMENT GRAND TOTAL ALL FUNDS									1,994

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
TRANSPORTATION AND PUBLIC WORKS	GG01/0201000:0208013

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Transportation and Public Works Department strives to improve the condition of the City's infrastructure by effectively maintaining City roadways, drainage structures, alleyways, street lights, street signs, pavement markings, traffic signals and City-owned buildings. The Department includes the Environmental Management, Business Support and Administration, Infrastructure Management, Transportation Programming, Traffic Management, Facilities Management and Street Services divisions.

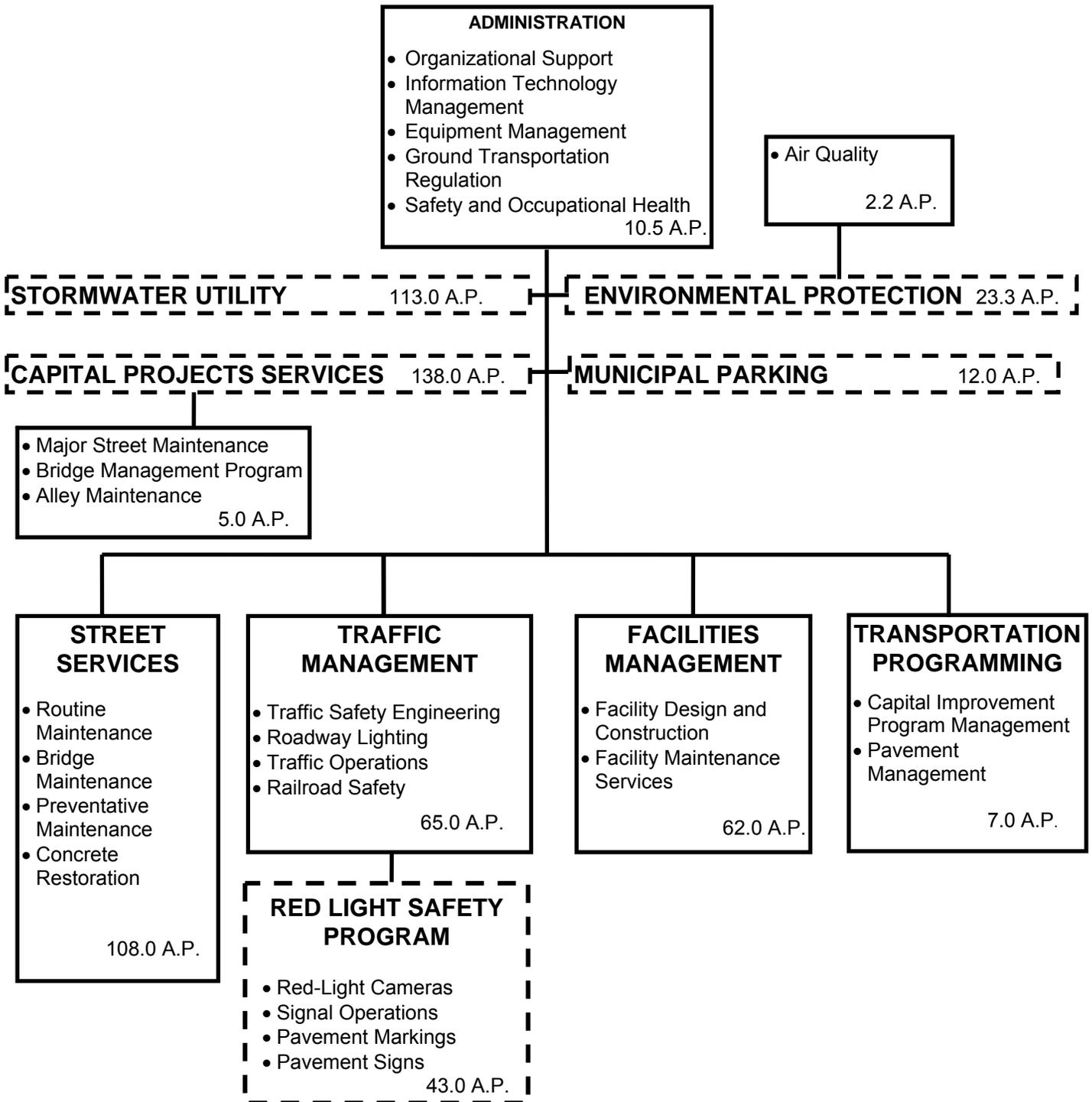
Business Support is responsible for managing and coordinating the Department's business-related activities including budget management, human resources, information technology services, ground transportation regulation and safety, occupational health and parking services. Infrastructure Management is responsible for managing the City's street and bridge network. This includes planning and programming capital improvements (reconstruction), major maintenance (resurfacing and rehabilitation) and routine maintenance. Street Services is responsible for maintenance and repair work on City streets through routine maintenance, major maintenance, concrete pavement rehabilitation and bridge maintenance and also responds during inclement weather and other emergencies. Traffic Management is responsible for the design, installation, and maintenance of street lights, traffic signals, traffic signs, roadway markings and railroad grade crossings, as well as addressing the City's street light and traffic signal needs including the Red-Light Enforcement Program.

Transportation Programming is responsible for future city transportation needs planning, managing the City's traffic engineering functions and the Pavement Management Application (PMA). The PMA is a tool for programming the maintenance and replacement of City roadways and bridges. Facilities Management is responsible for managing building maintenance and repair, performing facility planning, architectural and construction management services for City facilities, as well as identifying, implementing and managing the City's conservation initiatives. Environmental Services— Air Quality Section, under contract with the Texas Commission on Environmental Quality, is responsible for air quality compliance, facility inspections, permit review, and complaint investigations throughout the City of Fort Worth.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 18,416,752	\$ 18,718,075	\$ 17,153,579	\$ 17,233,579
Supplies	6,287,154	6,185,036	5,766,413	6,012,213
Contractual	23,284,133	21,665,046	20,165,935	20,355,615
Capital Outlay	305,704	1,530,500	892,065	892,065
Total Expenditures	\$ 48,293,743	\$ 48,098,657	\$ 43,977,992	\$ 44,493,472
Authorized Positions	281.50	280.20	259.70	259.70

TRANSPORTATION AND PUBLIC WORKS – 589.0 A.P.

GENERAL FUND 259.7 A.P.
CAPITAL PROJECTS SERVICE FUND 138.0 A.P.
STORMWATER UTILITY FUND 113.0 A.P.
ENVIRONMENTAL PROTECTION FUND 23.3 A.P.
MUNICIPAL PARKING FUND 12.0 A.P.
RED LIGHT ENFORCEMENT FUND 43.0 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
TRANSPORTATION AND PUBLIC WORKS	GG01/0201000:0208013

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$48,098,657	A.P.	280.20
FY2014 ADOPTED:	\$44,493,472	A.P.	259.70

A) The adopted budget decreases by (\$526,873) and six authorized positions, including a senior skilled trades technician (cabinet maker), three skilled trades technician II (carpenters), skilled trades technician I (painter) and skilled trades technician I (building equipment operator), in the Facilities division. The reductions will require some maintenance and improvement projects to be deferred, canceled or outsourced to third party vendors.

B) The adopted budget decreases by (\$570,936) and five authorized positions, including three construction inspectors and two customer service representatives, for the transfer of the permitting function to the Planning and Development Department. The transfer of the positions is due to the reorganization of the operational duties of the Traffic Engineering division of the Transportation and Development Department.

C) The adopted budget decreases by (\$277,956) and four authorized positions, including an assistant superintendent, administrative assistant, parts expeditor and senior engineering technician in the Traffic Management division. The reductions help eliminate redundancy resulting from the recent consolidation of the Traffic Engineering and Services sections. Many of the affected responsibilities have been or can be reassigned.

D) The adopted budget decreases by (\$206,664) and three authorized positions, including a senior administrative assistant, quality control specialist and senior engineering technician, in the Transportation Planning division. Many of the affected responsibilities have been or can be reassigned.

E) The adopted budget decreases by (\$113,592) and two authorized positions, including an information technology support analyst and administrative secretary, from the Business Support division.

F) The adopted budget decreases by (\$55,260) and 0.5 authorized senior administrative assistant position in the Transportation Planning/Administration division. Many of the affected responsibilities have been or can be reassigned.

G) The adopted budget decreases by (\$1,156,000) for the reduction of the City's contract street maintenance program as part of the citywide reductions.

H) The adopted budget decreases by (\$638,435) for vehicles based on the approved FY2014 vehicle replacement plan.

I) The adopted budget decreases by (\$185,970) based on the Information Technology Department's allocations related to computing, radio and telephone services.

J) The adopted budget decreases by (\$185,687) for workers compensation based on cost projections prepared by Human Resources and allocated to this department.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

TRANSPORTATION AND PUBLIC WORKS

DEPARTMENT PURPOSE

The Transportation and Public Works Department helps protect and preserve the health, safety and well-being of the residents of Fort Worth through effective and efficient maintenance and operation of the City's transportation, drainage, parking and facilities infrastructure. The Department's Operation and Maintenance divisions maintain all infrastructure within the City's rights-of-way. Streets Services maintains the City's street and bridge infrastructure consisting of 7,368 lane miles of street and 350 major bridges. Traffic Management provides mobility and safety through the design, installation, operation and maintenance of the City's traffic control and safety devices. Transportation Programming manages the implementation of the City's Infrastructure Capital Development Program. Facilities Management is responsible for planning, designing, constructing, operating and maintaining the City's facilities, while Stormwater Utility provides stormwater management to approximately 200,000 residential, commercial and industrial customers. Parking Services manages and operates the City's parking meters, surface lots and parking garages, while Environmental Services ensures that the City has effective, compliant environmental management.

FY2014 DEPARTMENTAL OBJECTIVES

The City's street network consists of 7,368 lane miles (LM) with an average network Pavement Quality Index (PQI) of 7.0 and a \$7.4 billion replacement value. TPW's key objectives are to:

Maintain the City's street network at an average PQI of 7 or higher while keeping the LM of poor streets at or below the current level of 439 LM by performing:

- Timely routine maintenance to keep the streets safe and proactive major maintenance on 200 LM per year
- Reconstruction of 30 LM of poor streets annually on which maintenance is no longer cost effective

Update timing plans on 10% of all traffic signals

Complete preventative maintenance inspection (PMI's) at 95% of the 774 traffic signals in the City's current traffic signal inventory

Upgrade school flasher system at 207 school zones

Maintain customer satisfaction level with city-maintained facilities at 93% as measured by customer surveys generated with every service call

Complete initial review of developer projects within 14 calendar days or less for 95% of the projects submitted

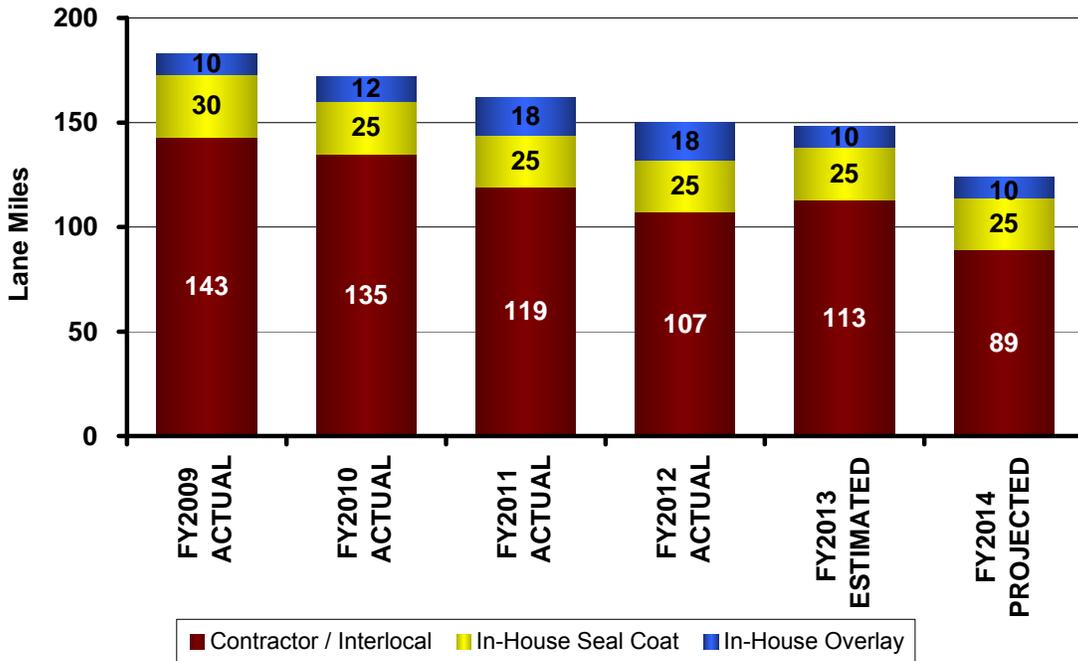
Coordinate an effective Air Pollution Program in support of the region's goal of achieving Clean Air Act attainment

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Major maintenance resurfacing lane miles	159	145	133
Reconstruction CIP lane miles	18	31	62
# of signal timing plans evaluated/updated	125	125	77
Preventative maintenance inspections	N/A	N/A	735
School flasher zones upgraded	N/A	N/A	207
Facilities customer satisfaction via survey	93%	93%	93%
Timely infrastructure plan reviews	95%	95%	95%
Stage II inspections (Air Pollution Program)	222	234	249

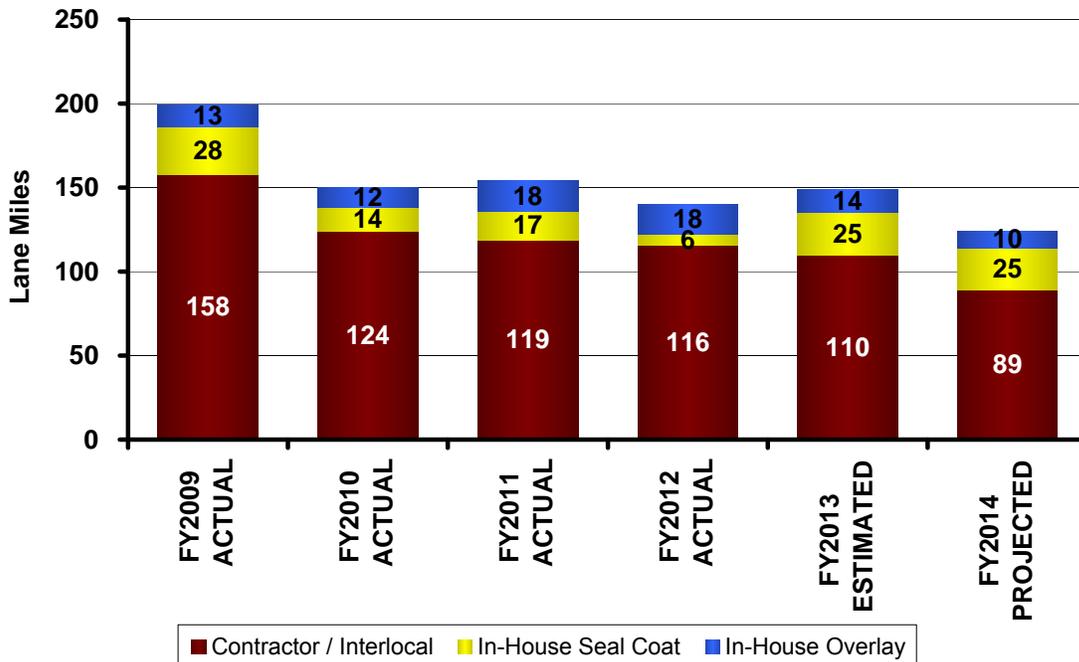
FORT WORTH



Transportation & Public Works Asphalt Resurfacing Program Lane Miles Budgeted Funding for Resurfacing



Actual Lane Miles Resurfaced



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ADMINISTRATION</u>								
0201000	ORGANIZATIONAL MANAGEMENT	\$ 1,292,697	\$ 2,461,091	\$ 1,774,510	\$ 1,774,510	9.00	9.00	8.50	8.50
0201001	TPW IT MANAGEMENT	1,171,504	1,240,649	985,871	985,871	1.00	1.00	0.00	0.00
0201002	GROUND TRANSPORTATION REGULATION	121,246	114,301	124,536	124,536	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 2,585,447</u>	<u>\$ 3,816,041</u>	<u>\$ 2,884,917</u>	<u>\$ 2,884,917</u>	<u>11.00</u>	<u>11.00</u>	<u>9.50</u>	<u>9.50</u>
	<u>INFRASTRUCTURE</u>								
0202001	INFRASTRUCTURE DIVISION SUPPORT	\$ 418,085	\$ 416,539	\$ 412,767	\$ 412,767	3.00	3.00	3.00	3.00
0202002	STREETS	16,940,287	15,454,816	11,903,673	11,903,673	1.00	1.00	1.00	1.00
0202003	BRIDGES	1,256,921	1,498,210	1,499,174	1,499,174	1.00	1.00	1.00	1.00
0202005	ALLEYWAY PROGRAM	416,679	379,360	187,017	376,697	1.00	1.00	1.00	1.00
0202006	CONTRACT CONCRETE PAVEMENT PROGRAM	0	0	2,065,600	2,065,600	0.00	0.00	0.00	0.00
0202007	CONTRACT BRICK PAVEMENT PROGRAM	0	0	330,590	330,590	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 19,031,972</u>	<u>\$ 17,748,925</u>	<u>\$ 16,398,821</u>	<u>\$ 16,588,501</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
	<u>TRAFFIC ENGINEERING</u>								
0202501	OPERATIONS & SAFETY	\$ 877,971	\$ 970,833	\$ 876,544	\$ 876,544	9.00	9.00	8.00	8.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0202502	STREET MANAGEMENT	1,021,254	1,043,988	550,422	550,422	13.00	13.00	6.00	6.00
0202504	AUTOMATED RED LIGHT ENFORCEMENT ADMINISTRATION	216	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,899,441</u>	<u>\$ 2,014,821</u>	<u>\$ 1,426,966</u>	<u>\$ 1,426,966</u>	<u>22.00</u>	<u>22.00</u>	<u>14.00</u>	<u>14.00</u>
	<u>TRANS PROGRAM AND CAPITAL PROJECTS</u>								
0203001	TRANS PLANNING SUPPORT	\$ 189,358	\$ 316,037	\$ 277,445	\$ 277,445	2.00	2.00	1.00	1.00
0203002	TRANSPORTATION PLANNING	277,494	195,438	194,981	194,981	2.00	2.00	2.00	2.00
0203004	CAPITAL PROJECTS	9,648	153,155	52,583	52,583	2.00	1.00	0.00	0.00
0203005	PAVEMENT MANAGEMENT GROUP	533,449	555,200	395,593	395,593	6.00	6.00	4.00	4.00
	Sub-Total	<u>\$ 1,009,949</u>	<u>\$ 1,219,830</u>	<u>\$ 920,602</u>	<u>\$ 920,602</u>	<u>12.00</u>	<u>11.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>TRAFFIC SERVICES</u>								
0204001	TRAFFIC DIVISION SUPPORT	\$ 1,520,597	\$ 1,479,649	\$ 1,200,732	\$ 1,200,732	21.00	20.00	12.00	12.00
0204002	SIGNS AND MARKINGS	1,041	0	0	0	0.00	0.00	0.00	0.00
0204003	SIGNALS	485	0	0	0	0.00	0.00	0.00	0.00
0204004	STREET LIGHT	3,797,759	3,955,993	3,749,738	3,749,738	31.00	32.00	31.00	31.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0204005	SIGNAL OPERATIONS ENGINEERING	0	0	496,943	496,943	0.00	0.00	8.00	8.00
	Sub-Total	<u>\$ 5,319,882</u>	<u>\$ 5,435,642</u>	<u>\$ 5,447,413</u>	<u>\$ 5,447,413</u>	<u>52.00</u>	<u>52.00</u>	<u>51.00</u>	<u>51.00</u>
	<u>STREET LIGHTING</u>								
0204501	INSTALLATION & MAINTENANCE	\$ 245,408	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0204545	2011 SUPER BOWL	818	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 246,226</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FACILITIES MANAGEMENT</u>								
0205001	FACILITIES OPERATIONS	\$ 1,384,599	\$ 1,365,133	\$ 1,043,606	\$ 1,043,606	13.00	13.00	12.00	12.00
0205002	FACILITIES MAINTENANCE	4,142,472	4,104,051	3,546,673	3,546,673	40.00	40.00	35.00	35.00
0205003	FACILITIES SUPPORT	894,671	866,670	786,763	786,763	6.00	6.00	5.00	5.00
0205004	ARCHITECTUAL SERVICES	509,801	412,835	423,029	423,029	9.00	9.00	9.00	9.00
0205005	SUSTAINABILITY PROGRAM	0	0	316,116	316,116	0.00	0.00	1.00	1.00
	Sub-Total	<u>\$ 6,931,543</u>	<u>\$ 6,748,689</u>	<u>\$ 6,116,187</u>	<u>\$ 6,116,187</u>	<u>68.00</u>	<u>68.00</u>	<u>62.00</u>	<u>62.00</u>
	<u>ENVIRONMENTAL QUALITY</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0206000	AIR QUALITY	\$ 207,524	\$ 187,926	\$ 176,918	\$ 176,918	2.50	2.20	2.20	2.20
	Sub-Total	\$ 207,524	\$ 187,926	\$ 176,918	\$ 176,918	2.50	2.20	2.20	2.20
	<u>STREET SERVICES</u>								
0208001	STREETS DIVISION SUPPORT	\$ 240,780	\$ 181,136	\$ 184,852	\$ 184,852	3.00	2.00	2.00	2.00
0208002	SOUTHWEST ROUTINE MAINTENANCE	1,340,066	1,306,836	1,345,250	1,345,250	15.00	15.00	15.00	15.00
0208003	NORTHEAST ROUTINE MAINTENANCE	1,519,744	1,432,030	1,396,765	1,396,765	16.00	16.00	16.00	16.00
0208004	OVERLAY/REHABILITA- TION	2,661,004	2,520,916	2,240,134	2,565,934	16.00	16.00	16.00	16.00
0208005	SOUTHEAST ROUTINE MAINTENANCE	1,270,947	1,349,251	1,328,668	1,328,668	15.00	15.00	15.00	15.00
0208006	BRIDGE MAINTENANCE	664,388	712,556	695,548	695,548	8.00	8.00	8.00	8.00
0208007	NORTHWEST ROUTINE MAINTENANCE	1,495,237	1,515,075	1,492,706	1,492,706	15.00	16.00	16.00	16.00
0208008	EMERGENCY RESPONSE	39,225	35,914	35,914	35,914	0.00	0.00	0.00	0.00
0208009	CENTRAL CITY ROU- TINE MAINTENANCE	828,709	917,253	932,726	932,726	10.00	11.00	11.00	11.00
0208011	SPECIAL PROJECTS	10,026	6,500	6,500	6,500	0.00	0.00	0.00	0.00
0208012	INCLEMENT WEATHER	7	25,000	25,000	25,000	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG01 GENERAL FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0208013	IN-HOUSE CONCRETE PAVEMENT RESTORATION	991,626	924,316	922,105	922,105	10.00	9.00	9.00	9.00
	Sub-Total	<u>\$ 11,061,759</u>	<u>\$ 10,926,783</u>	<u>\$ 10,606,168</u>	<u>\$ 10,931,968</u>	<u>108.00</u>	<u>108.00</u>	<u>108.00</u>	<u>108.00</u>
	TOTAL	\$ 48,293,743	\$ 48,098,657	\$ 43,977,992	\$ 44,493,472	281.50	280.20	259.70	259.70

FORT WORTH



DEBT SERVICE

The City will utilize eight debt service funds to accumulate the resources to make principal and interest payments on 47 existing bond issues as of October 1, 2013. The total FY2014 debt service requirements for all funds outstanding debt is \$195,094,899.

General Obligation Debt

Of the total amount projected for the upcoming fiscal year (FY2014), \$84,523,725 (43.32%) is for general obligation bonds, certificates of obligation, loans, and equipment and tax notes. Earlier in the year, prior to all debt being issued, this number was estimated to be \$79,838,122. Current property tax collections cover most of the debt service, assisted by delinquent property tax collections and investment earnings. Projected revenues to cover debt service are as follows:

Current Year Tax Levy	\$79,279,990
	<u>\$5,243,735</u>
Other Revenue, Including Existing Fund Balance	\$84,523,725

State property tax law allows the City to levy a property tax to pay for its long-term (over 1 year) debt obligations. With a tax rate of \$0.8550 per \$100 in value for the next fiscal year, \$0.1791 (20.95%) of the total tax rate is devoted to pay long-term debt service obligations.

Bond Programs

In 2004, voters approved the sale of \$273,500,000 in general obligation bonds for the following purposes:

Purpose	Authorized
Street and Storm Sewer Improvements	\$232,900,000
Parks, Recreation, and Community Services Improvements	21,615,000
Library System Improvements	4,490,000
Fire Service Improvements	12,635,000
Telecommunications System Improvements	1,195,000
Public Health Facilities Improvements	<u>665,000</u>
Total	\$273,500,000

In 2008, voters approved the sale of \$150,000,000 in general obligation bonds for the following purposes:

Purpose	Authorized
Neighborhood Streets	\$33,000,000
Arterial Streets	81,000,000
Bridges	22,200,000
Traffic Signals	5,000,000
Intersection Improvements	2,500,000
Transportation Grant Matches	3,300,000
2% Public Art Program	<u>3,000,000</u>
Total	\$150,000,000

The next bond election is scheduled for May 2014. This election will authorize the City's general obligation debt for the next five years.

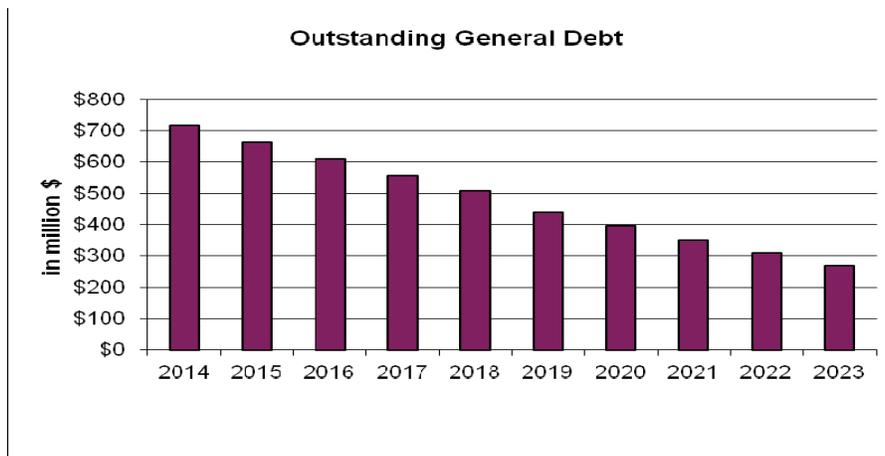
As demonstrated by the table below, the City's existing general obligation debt matures on a rapid schedule.

GENERAL DEBT SERVICE

Outstanding Principal and Interest at 10/01/13

Fiscal Year	Principal	Interest	Total
2014	\$54,630,000	\$29,893,725	\$84,523,725
2015	\$54,580,000	\$27,955,555	\$82,535,555
2016	\$52,195,000	\$25,747,947	\$77,942,947
2017	\$49,680,000	\$23,647,660	\$73,327,660
2018	\$67,870,000	\$21,356,544	\$89,226,544
2019	\$44,365,000	\$19,069,404	\$63,434,404
2020	\$43,915,000	\$17,044,841	\$60,959,841
2021	\$42,240,000	\$15,043,278	\$57,283,278
2022	\$42,235,000	\$13,057,339	\$55,292,339
2023	\$40,720,000	\$11,115,276	\$51,835,276
2024	\$36,800,000	\$9,288,638	\$46,088,638
2025	\$36,935,000	\$7,572,659	\$44,507,659
2026	\$33,735,000	\$5,946,021	\$39,681,021
2027	\$33,730,000	\$4,400,262	\$38,130,262
2028	\$24,345,000	\$3,084,291	\$27,429,291
2029	\$19,315,000	\$2,151,538	\$21,466,538
2030	\$13,070,000	\$1,497,419	\$14,567,419
2031	\$11,950,000	\$972,081	\$12,922,081
2032	\$11,940,000	\$465,444	\$12,405,444
2033	\$3,585,000	\$125,384	\$3,710,384
2034	\$915,000	\$20,016	\$935,016
Total	\$718,750,000	\$239,455,322	\$958,205,322

Principal maturing in five years	\$278,955,000	38.81%
Principal maturing in ten years	\$492,430,000	68.51%



Revenue Supported Debt - Water and Sewer

In addition to the outstanding general obligation debt, the City has a debt service obligation of \$88,285,882 for previously issued debt due in the new fiscal year. Issues include Water and Sewer revenue bonds, Sewer revenue supported G.O. debt and loans from the Texas Water Development Board's State Revolving Loan Fund. The Water and Sewer Operating Fund collects fees for its services equal to the amounts required for its outstanding debt service obligations.

**WATER and SEWER Plus STATE
REVOLVING LOAN DEBT SERVICE
Outstanding Principal and Interest at 10/01/13**

Fiscal Year	Principal	Interest	Total
2014	\$61,200,000	\$27,085,882	\$88,285,882
2015	\$62,775,000	\$24,497,595	\$87,272,595
2016	\$58,735,000	\$21,956,605	\$80,691,605
2017	\$59,930,000	\$19,439,545	\$79,369,545
2018	\$62,565,000	\$16,809,866	\$79,374,866
2019	\$55,305,000	\$14,319,633	\$69,624,633
2020	\$48,410,000	\$12,189,066	\$60,599,066
2021	\$40,640,000	\$10,380,548	\$51,020,548
2022	\$42,280,000	\$8,732,780	\$51,012,780
2023	\$37,345,000	\$7,193,820	\$44,538,820
2024	\$34,865,000	\$5,818,746	\$40,683,746
2025	\$32,480,000	\$4,530,072	\$37,010,072
2026	\$25,275,000	\$3,414,068	\$28,689,068
2027	\$26,310,000	\$2,405,994	\$28,715,994
2028	\$13,630,000	\$1,631,847	\$15,261,847
2029	\$13,545,000	\$1,110,555	\$14,655,555
2030	\$12,250,000	\$593,675	\$12,843,675
2031	\$6,800,000	\$170,000	\$6,970,000
Total	\$694,340,000	\$182,280,297	\$876,620,297
Principal maturing in five years	\$305,205,000	43.96%	
Principal maturing in ten years	\$529,185,000	76.21%	

Revenue Supported Debt – Storm Water

Storm Water staff built a debt service plan to support a Revenue Bond sales program added to the five-year operating budget that began in FY 2008. The bonds provide continuity of capital funding for projects that address the design and construction of infrastructure to safely channel storm water run-off. The Storm Water five-year Strategic Plan called for a \$145 million capital program through FY13.

Budget Debt Service	Principal	Interest
	\$136,580,000	\$72,719,170
FY 2013-2014		
Storm Water Utility - D149		
2014 SW Utility - D149	\$ 3,825,000	\$ 5,521,968
2015 SW Utility - D149	\$ 3,960,000	\$ 5,380,493
2016 SW Utility - D149	\$ 4,130,000	\$ 5,221,018
2017 SW Utility - D149	\$ 4,300,000	\$ 5,071,655
2018 SW Utility - D149	\$ 4,460,000	\$ 4,925,305
2019 SW Utility - D149	\$ 4,640,000	\$ 4,745,324
2020 SW Utility - D149	\$ 4,855,000	\$ 4,530,793
2021 SW Utility - D149	\$ 5,090,000	\$ 4,295,268
2022 SW Utility - D149	\$ 5,320,000	\$ 4,050,593
2023 SW Utility - D149	\$ 5,545,000	\$ 3,824,093
2024 SW Utility - D149	\$ 5,780,000	\$ 3,616,793
2025 SW Utility - D149	\$ 6,030,000	\$ 3,396,505
2026 SW Utility - D149	\$ 6,285,000	\$ 3,160,671
2027 SW Utility - D149	\$ 6,555,000	\$ 2,893,749
2028 SW Utility - D149	\$ 6,835,000	\$ 2,605,149
2029 SW Utility - D149	\$ 7,130,000	\$ 2,312,774
2030 SW Utility - D149	\$ 7,440,000	\$ 2,007,624
2031 SW Utility - D149	\$ 7,770,000	\$ 1,687,452
2032 SW Utility - D149	\$ 8,120,000	\$ 1,351,355
2033 SW Utility - D149	\$ 8,490,000	\$ 998,211
2034 SW Utility - D149	\$ 7,365,000	\$ 665,999
2035 SW Utility - D149	\$ 7,685,000	\$ 356,978
2036 SW Utility - D149	\$ 4,970,000	\$ 99,400

GENERAL DEBT SERVICE

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$54,630,000
Interest - Long-term Debt	<u>\$29,893,725</u>
	\$84,523,725
Financing	
Current Property Tax	\$79,279,990
Other Revenue	<u>\$11,932,959</u>
	\$91,212,949

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014	
Estimated Fund Balance 10/01	\$15,835,000	\$9,645,779	
Plus Revenues:			
Current Property Tax	\$64,444,012	\$79,279,990	
Other Revenue	<u>\$9,892,279</u>	<u>\$11,932,959</u>	
Sub-Total Revenues:	\$74,336,291	\$91,212,949	
Less Expenditures:			
Principal - Long-term Debt	\$51,060,000	\$54,630,000	
Interest - Long-term Debt	\$29,108,461	\$29,893,725	
Other Expenses	\$357,051	\$0	
Sub-Total Expenditures:	<u>\$80,525,512</u>	<u>\$84,523,725</u>	
Estimated Fund Balance 9/30	<u>\$9,645,779</u>	<u>\$16,335,003</u>	
	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$718,750,000	\$239,455,321	\$958,205,321
Less Annual Principal and Interest Payments	\$54,630,000	\$29,893,725	\$84,523,725
Plus Any New Issues	\$0	\$0	\$0
Outstanding Principal and Interest 9/30/14	<u>\$664,120,000</u>	<u>\$209,561,596</u>	<u>\$873,681,596</u>

G-6**General Debt - GD06****Principal & Interest By Series**

FY 2013-2014	Principal	Interest	Total
	<u>\$54,630,000</u>	<u>\$29,893,725</u>	<u>\$84,523,725</u>
Series 2004 Refunding Bonds	\$ 3,525,000	\$ 743,625	\$ 4,268,625
Series 2007 GP Bonds	\$ 2,500,000	\$ 1,512,000	\$ 4,012,000
Series 2007A General Purpose Bonds	\$ 4,880,000	\$ 2,959,005	\$ 7,839,005
Series 2008 GP Bonds	\$ 2,240,000	\$ 466,784	\$ 2,706,784
Series 2009 GP Bonds	\$ 4,260,000	\$ 3,279,200	\$ 7,539,200
Series 2010 GP Bonds	\$ 1,030,000	\$ 581,950	\$ 1,611,950
Series 2011 GP Refunding	\$ 3,290,000	\$ 2,166,800	\$ 5,456,800
Series 2012 GP Refunding & Improvement	\$ 4,255,000	\$ 6,154,725	\$10,409,725
Series 2013 GP Refunding & Improvement	\$ 565,000	\$ 392,418	\$ 957,418
Series 2005A CO	\$ 385,000	\$ 182,856	\$ 567,856
Series 2007 CO	\$ 2,015,000	\$ 1,407,875	\$ 3,422,875
Series 2008 CO	\$ 2,845,000	\$ 594,036	\$ 3,439,036
Series 2009 CO	\$ 3,635,000	\$ 1,460,025	\$ 5,095,025
Series 2010A CO	\$ 2,360,000	\$ 1,186,550	\$ 3,546,500
Series 2012 CO	\$ 4,480,000	\$ 3,249,200	\$ 7,729,200
Series 2013A CO	\$ 2,700,000	\$ 1,764,971	\$ 4,464,971
Series 1998 TC	\$ 710,000	\$ 178,425	\$ 888,425
Series 2008 Tax Notes	\$ 3,800,000	\$ 193,390	\$ 3,993,390
Series 2011 Tax Notes	\$ 3,915,000	\$ 832,776	\$ 4,747,776
Series 2005 Taxable CO	\$ 325,000	\$ 26,750	\$ 351,750
Series 2013C CO	\$ 915,000	\$ 560,364	\$ 1,430,365

General Debt - GD06
10/01/13 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$718,750,000</u>	<u>\$239,455,321</u>	<u>\$958,205,321</u>
Series 2004 Refunding Bonds	\$ 16,635,000	\$ 2,254,625	\$ 18,889,625
Series 2007 GP Bonds	\$ 35,000,000	\$ 10,976,000	\$ 45,976,000
Series 2007A General Purpose Bonds	\$ 68,315,000	\$ 21,607,046	\$ 89,922,046
Series 2008 GP Bonds	\$ 11,180,000	\$ 1,296,416	\$ 12,476,416
Series 2009 GP Bonds	\$ 68,140,000	\$ 27,228,700	\$ 95,368,700
Series 2010 GP Bonds	\$ 17,510,000	\$ 5,569,725	\$ 23,079,725
Series 2011 GP Refunding	\$ 46,000,000	\$ 11,548,075	\$ 57,548,075
Series 2012 GP Refunding & Improvement	\$ 131,230,000	\$ 61,576,175	\$ 192,806,175
Series 2013 GP Refunding & Improvement	\$ 11,335,000	\$ 4,606,318	\$ 15,941,318
Series 2005A CO	\$ 4,620,000	\$ 1,144,836	\$ 5,764,836
Series 2007 CO	\$ 28,160,000	\$ 10,303,250	\$ 38,463,250
Series 2008 CO	\$ 14,225,000	\$ 1,650,100	\$ 15,875,100
Series 2009 CO	\$ 37,945,000	\$ 10,918,088	\$ 48,863,088
Series 2010A CO	\$ 31,150,000	\$ 8,057,075	\$ 39,207,075
Series 2012 CO	\$ 81,320,000	\$ 28,530,600	\$ 109,850,600
Series 2013A CO	\$ 46,095,000	\$ 20,606,621	\$ 66,701,621
Series 1998 TC	\$ 3,095,000	\$ 459,930	\$ 3,554,930
Series 2008 Tax Notes	\$ 7,725,000	\$ 258,545	\$ 7,983,545
Series 2011 Tax Notes	\$ 39,135,000	\$ 3,067,848	\$ 42,202,848
Series 2005 Taxable CO	\$ 665,000	\$ 35,250	\$ 700,250
Series 2013C CO	\$ 19,270,000	\$ 7,760,098	\$ 27,030,098

General Debt - GD06
9/30/14 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$664,120,000</u>	<u>\$209,561,596</u>	<u>\$873,681,596</u>
Series 2004 Refunding Bonds	\$ 13,110,000	\$ 1,511,000	\$ 14,621,000
Series 2007 GP Bonds	\$ 32,500,000	\$ 9,464,000	\$ 41,964,000
Series 2007A General Purpose Bonds	\$ 63,435,000	\$18,648,040	\$ 82,083,040
Series 2008 GP Bonds	\$ 8,940,000	\$ 829,632	\$ 9,769,632
Series 2009 GP Bonds	\$ 63,880,000	\$23,949,500	\$ 87,829,500
Series 2010 GP Bonds	\$ 16,480,000	\$ 4,987,775	\$ 21,467,775
Series 2011 GP Refunding	\$ 42,710,000	\$ 9,381,275	\$ 52,091,275
Series 2012 GP Refunding & Improvement	\$ 126,975,000	\$55,421,450	\$ 182,396,450
Series 2013 GP Refunding & Improvement	\$ 10,770,000	\$ 4,213,900	\$ 14,983,900
Series 2005A CO	\$ 4,235,000	\$ 961,980	\$ 5,196,980
Series 2007 CO	\$ 26,145,000	\$ 8,895,375	\$ 35,040,375
Series 2008 CO	\$ 11,380,000	\$ 1,056,064	\$ 12,436,064
Series 2009 CO	\$ 34,310,000	\$ 9,458,063	\$ 43,768,063
Series 2010A CO	\$ 28,790,000	\$ 6,870,525	\$ 35,660,525
Series 2012 CO	\$ 76,840,000	\$25,281,400	\$ 102,121,400
Series 2013A CO	\$ 43,395,000	\$18,841,650	\$ 62,236,650
Series 1998 TC	\$ 2,385,000	\$ 281,505	\$ 2,666,505
Series 2008 Tax Notes	\$ 3,925,000	\$ 65,155	\$ 3,990,155
Series 2011 Tax Notes	\$ 35,220,000	\$ 2,235,072	\$ 37,455,072
Series 2005 Taxable CO	\$ 340,000	\$ 8,500	\$ 348,500
Series 2013C CO	\$ 18,355,000	\$ 7,199,735	\$ 25,554,735

CONVENTION CENTER DEBT SERVICE FUND

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$5,265,000
Interest - Long-term Debt	<u>\$2,740,794</u>
	\$8,005,794

Financing	
Transfer from Operating Fund	\$8,005,794
Other Revenue	<u>\$0</u>
	\$8,005,794

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
Estimated Fund Balance 10/01	\$4,890,612	\$4,966,709
Plus Revenues:		
Transfer from Operating Fund	\$ 247,495	\$8,005,794
Other Revenue	<u>\$ 89,377</u>	<u>\$0</u>
Sub-Total Revenues:	\$ 336,872	\$8,005,794
Less Expenditures:		
Principal - Long-term Debt	\$ 195,000	\$5,265,000
Interest and Other Expenses - Long-term Debt	<u>\$ 3,065,775</u>	<u>\$2,740,794</u>
Sub-Total Expenditures:	\$ 7,260,775	\$8,005,794
Estimated Fund Balance 9/30	\$,966,709	<u>\$4,966,709</u>

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$77,185,000	\$24,552,145	\$101,737,145
Less Annual Principal and Interest Payments	\$5,265,000	\$2,740,794	\$8,005,794
Plus Any New Issues	\$0	\$0	\$0
Outstanding Principal and Interest 9/30/14	<u>\$71,920,000</u>	<u>\$21,811,351</u>	<u>\$93,731,351</u>

G-9

Convention Center - D100

Principal & Interest By Series

FY 2013-2014

	Principal	Interest	Total
	<u>\$5,265,000</u>	<u>\$2,740,794</u>	<u>\$8,005,794</u>
Series 2004 Refunding	\$ 815,000	\$ 376,625	\$ 1,191,625
Series 2010 WRMC CO	\$ 1,260,000	\$ 1,184,558	\$ 2,444,558
Series 2013 GP Ref & Improve	\$ 2,755,000	\$ 777,101	\$ 3,532,101
Series 2013B Taxable CO	\$ 435,000	\$ 402,510	\$ 837,510

Convention Center - D100

10/01/13 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$77,185,000</u>	<u>\$24,552,144</u>	<u>\$101,737,144</u>
Series 2004 Refunding	\$ 7,940,000	\$ 1,699,250	\$ 9,639,250
Series 2010 WRMC CO	\$ 32,310,000	\$ 12,928,891	\$45,238,891
Series 2013 GP Ref & Improve	\$ 25,795,000	\$ 4,276,851	\$30,071,851
Series 2013B Taxable CO	\$ 11,140,000	\$ 5,647,152	\$16,787,152

Convention Center - D100

9/30/14 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$71,920,000</u>	<u>\$21,811,351</u>	<u>\$93,731,351</u>
Series 2004 Refunding	\$ 7,125,000	\$ 1,322,625	\$ 8,447,625
Series 2010 WRMC CO	\$31,050,000	\$11,744,334	\$42,794,334
Series 2013 GP Ref & Improve	\$23,040,000	\$ 3,499,750	\$26,539,750
Series 2013B Taxable CO	\$10,705,000	\$ 5,244,642	\$15,949,642

SOLID WASTE DEBT SERVICE FUND

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$435,000
Interest - Long-term Debt	<u>\$206,603</u>
	\$641,603

Financing	
Transfer from Operating Fund	\$641,603
Other Revenue	<u>\$0</u>
	\$641,603

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
Estimated Fund Balance 10/01	\$412,196	\$410,936
Plus Revenues:		
Transfer from Operating Fund	\$659,569	\$641,603
Other Revenue	\$0	\$0
Sub-Total Revenues:	<u>\$659,569</u>	<u>\$641,603</u>
Less Expenditures:		
Principal - Long-term Debt	\$435,000	\$435,000
Interest and Other Expenses - Long-term Debt	<u>\$225,829</u>	<u>\$206,603</u>
Sub-Total Expenditures:	<u>\$660,829</u>	<u>\$641,603</u>
Estimated Fund Balance 9/30	\$410,936	<u>\$410,936</u>

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$5,220,000	\$1,293,516	\$6,513,516
Less Annual Principal and Interest Payments	\$435,000	\$206,603	\$641,603
Plus Any New Issues	\$0	\$0	\$0
Outstanding Principal and Interest 9/30/14	<u>\$4,785,000</u>	<u>\$1,086,913</u>	<u>\$5,871,913</u>

G-11

Solid Waste - PE75

Principal & Interest By Series

FY 2013-2014	Principal	Interest	Total
	<u>\$435,000</u>	<u>\$206,603</u>	<u>\$641,603</u>
Series 2005A CO	\$ 435,000	\$ 206,603	\$ 641,603

Solid Waste - PE75

10/01/13 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$5,220,000</u>	<u>\$1,293,516</u>	<u>\$6,513,516</u>
Series 2005A CO	\$5,220,000	\$1,293,516	\$ 6,513,516

Solid Waste - PE75

9/30/14 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$4,785,000</u>	<u>\$1,086,913</u>	<u>\$5,871,913</u>
Series 2005A CO	\$4,785,000	\$1,086,913	\$5,871,913

PARKING FACILITIES DEBT SERVICE FUND

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$1,495,000
Interest - Long-term Debt	<u>\$2,560,676</u>
	\$4,055,676
Financing	
Transfer from Operating Fund	\$4,055,676
Other Revenue	<u>\$0</u>
	\$4,055,676

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
Estimated Fund Balance 10/01	\$338,086	\$383,625
Plus Revenues:		
Transfer from Operating Fund	\$3,625,295	\$4,055,676
Other Revenue	<u>\$45,519</u>	<u>\$0</u>
Sub-Total Revenues:	\$3,670,814	\$4,055,676
Less Expenditures:		
Principal - Long-term Debt	\$1,005,000	\$1,495,000
Interest and Other Expenses - Long-term Debt	<u>\$2,620,275</u>	<u>\$2,560,676</u>
Sub-Total Expenditures:	\$3,625,275	\$4,055,676
 Estimated Fund Balance 9/30	 \$383,625	 \$383,625

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$47,025,000	\$31,040,418	\$78,065,418
Less Annual Principal and Interest Payments	\$1,495,000	\$2,560,676	\$4,055,676
Plus Any New Issues	\$0	\$0	\$0
 Outstanding Principal and Interest 9/30/14	 <u>\$45,530,000</u>	 <u>\$28,479,742</u>	 <u>\$74,009,742</u>

Parking Facilities Fund - PE62**Principal & Interest By Series**

FY 2013-2014	Principal	Interest	Total
	<u>\$1,495,000</u>	<u>\$2,560,676</u>	<u>\$4,055,676</u>
Series 2007 Parking CO	\$ 555,000	\$ 978,675	\$1,533,675
Series 2009 WRMC Parking Rev CO	\$ 755,000	\$1,532,776	\$2,287,776
Series 2010A CO	\$ 185,000	\$ 49,225	\$ 234,225

Parking Facilities Fund - PE62**10/01/13 Principal & Interest**

	Principal	Interest	Total
Outstanding by Series	<u>\$47,025,000</u>	<u>\$31,040,418</u>	<u>\$78,065,418</u>
Series 2007 Parking CO	\$19,020,000	\$11,681,738	\$30,701,738
Series 2009 WRMC Parking Rev CO	\$26,555,000	\$19,161,855	\$45,716,855
Series 2010A CO	\$ 1,450,000	\$ 196,825	\$ 1,646,825

Parking Facilities Fund - PE62**9/30/14 Principal & Interest**

	Principal	Interest	Total
Outstanding by Series	<u>\$45,530,000</u>	<u>\$28,479,742</u>	<u>\$74,009,742</u>
Series 2007 Parking CO	\$18,465,000	\$10,703,063	\$29,168,063
Series 2009 WRMC Parking Rev CO	\$25,800,000	\$17,629,079	\$43,429,079
Series 2010A CO	\$ 1,265,000	\$ 147,600	\$ 1,412,600

STATE REVOLVING LOAN DEBT SERVICE FUND

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$8,030,000
Interest - Long-term Debt	<u>\$3,067,000</u>
	\$11,097,000

Financing	
Transfer from Operating Fund	\$11,097,000
Other Revenue	<u>\$0</u>
	\$11,097,000

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
--	---------------------	---------------------

Estimated Fund Balance 10/01	\$5,530,399	\$5,721,136
-------------------------------------	-------------	-------------

Plus Revenues:		
Transfer from Operating Fund	\$11,148,767	\$11,097,000
Other Revenue	<u>\$144,517</u>	<u>\$0</u>
Sub-Total Revenues:	\$11,293,285	\$11,097,000

Less Expenditures:		
Principal - Long-term Debt	\$7,855,000	\$8,030,000
Interest and Other Expenses - Long-term Debt	<u>\$3,247,548</u>	<u>\$3,067,000</u>
Sub-Total Expenditures:	\$11,102,548	\$11,097,000

Estimated Fund Balance 9/30	\$5,721,136	<u>\$5,721,136</u>
------------------------------------	-------------	--------------------

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$119,900,000	\$22,426,829	\$142,326,829
Less Annual Principal and Interest Payments	\$8,030,000	\$3,067,000	\$11,097,000
Plus Any New Issues	\$0	\$0	\$0

Outstanding Principal and Interest 9/30/14	<u>\$111,870,000</u>	<u>\$19,359,829</u>	<u>\$131,229,829</u>
---	----------------------	---------------------	----------------------

G-15

SRLF - PE15

Principal & Interest By Series

	Principal	Interest	Total
FY 2013-2014	<u>\$8,030,000</u>	<u>\$3,067,000</u>	<u>\$11,097,000</u>
Series 2005 SRLF	\$ 375,000	\$ 100,660	\$ 475,660
Series 2005A CW SRLF	\$ 555,000	\$ 176,240	\$ 731,240
Series 2005B Installment DWSRF	\$3,170,000	\$1,153,823	\$4,323,823
Series 2007A WSS SRLF	\$1,600,000	\$ 585,458	\$2,185,458
Series 2007B WSS SRLF	\$2,330,000	\$1,050,820	\$3,380,820

SRLF - PE15

10/01/13 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$119,900,000</u>	<u>\$22,426,829</u>	<u>\$142,326,829</u>
Series 2005 SRLF	\$ 5,035,000	\$ 689,463	\$ 5,724,463
Series 2005A CW SRLF	\$ 5,815,000	\$ 912,126	\$ 6,727,126
Series 2005B Installment DWSRF	\$44,085,000	\$7,829,403	\$51,914,403
Series 2007A WSS SRLF	\$25,980,000	\$4,644,709	\$30,624,709
Series 2007B WSS SRLF	\$36,190,000	\$8,351,126	\$44,541,126

SRLF - PE15

9/30/14 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$111,870,000</u>	<u>\$19,359,829</u>	<u>\$131,229,829</u>
Series 2005 SRLF	\$ 4,660,000	\$ 588,803	\$ 5,248,803
Series 2005A CW SRLF	\$ 5,260,000	\$ 735,886	\$ 5,995,886
Series 2005B Installment DWSRF	\$40,915,000	\$6,675,580	\$47,590,580
Series 2007A WSS SRLF	\$24,380,000	\$4,059,251	\$28,439,251
Series 2007B WSS SRLF	\$33,860,000	\$7,300,306	\$41,160,306

GOLF DEBT SERVICE FUND

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$150,000
Interest - Long-term Debt	<u>\$85,250</u>
	\$235,250

Financing	
Transfer from Operating Fund	\$235,250
Other Revenue	<u>\$0</u>
	\$235,250

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
Estimated Fund Balance 10/01	\$451,965	\$633,424
Plus Revenues:		
Transfer from Operating Fund	\$232,500	\$235,250
Other Revenue	<u>\$182,590</u>	<u>\$0</u>
Sub-Total Revenues:	\$415,090	\$235,250
Less Expenditures:		
Principal - Long-term Debt	\$140,000	\$150,000
Interest and Other Expenses - Long-term Debt	<u>\$93,631</u>	<u>\$85,250</u>
Sub-Total Expenditures:	\$233,631	\$235,250
Estimated Fund Balance 9/30	\$633,424	\$633,424

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$2,210,000	\$591,500	\$2,801,500
Less Annual Principal and Interest Payments	\$150,000	\$85,250	\$235,250
Plus Any New Issues	\$0	\$0	\$0
Outstanding Principal and Interest 9/30/14	<u>\$2,060,000</u>	<u>\$506,250</u>	<u>\$2,566,250</u>

G-17

Golf - D102

Principal & Interest By Series

FY 2013-2014	Principal	Interest	Total
	<u>\$150,000</u>	<u>\$85,250</u>	<u>\$235,250</u>
Series 2010A CO	\$150,000	\$85,250	\$235,250

Golf - D102

10/01/13 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$2,210,000</u>	<u>\$591,500</u>	<u>\$2,801,500</u>
Series 2010A CO	\$2,210,000	\$591,500	\$2,801,500

Golf - D102

9/30/14 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$2,060,000</u>	<u>\$506,250</u>	<u>\$2,566,250</u>
Series 2010A CO	\$2,060,000	\$506,250	\$2,566,250

WATER REVENUE DEBT SERVICE FUND

Expenditures	FY 2013-2014
Principal - Long-term Debt	\$53,170,000
Interest - Long-term Debt	<u>\$24,018,882</u>
	\$77,188,882

Financing	
Transfer from Operating Fund	\$77,188,882
Other Revenue	<u>\$0</u>
	\$77,188,882

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
--	---------------------	---------------------

Estimated Fund Balance 10/01	\$22,101,740	\$25,034,960
Plus Revenues:		
Transfer from Operating Fund	\$71,227,064	\$77,188,882
Other Revenue	\$9,080,432	\$0
Sub-Total Revenues:	\$80,307,496	\$77,188,882
Less Expenditures:		
Principal - Long-term Debt	\$51,285,000	\$53,170,000
Interest and Other Expenses - Long-term Debt	<u>\$26,089,276</u>	<u>\$24,018,882</u>
Sub-Total Expenditures:	\$77,374,276	\$77,188,882

Estimated Fund Balance 9/30	\$25,034,960	\$25,034,960
------------------------------------	--------------	--------------

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$574,440,000	\$159,853,465	\$734,293,465
Less Annual Principal and Interest Payments	\$53,170,000	\$24,018,882	\$77,188,882
Plus Any New Issues	\$0	\$0	\$0
Outstanding Principal and Interest 9/30/14	<u>\$521,270,000</u>	<u>\$135,834,583</u>	<u>\$657,104,583</u>

Water Revenue - PE47
Principal & Interest By Series
FY 2013-2014

	Principal	Interest	Total
	<u>\$53,170,000</u>	<u>\$24,018,882</u>	<u>\$77,188,882</u>
Series 2003 Water Refunding/Improvements	\$ 115,000	\$ 3,091	\$ 118,091
Series 2005 Water Refunding and Improvement	\$11,855,000	\$2,013,944	\$13,868,944
Series 2005A Water Refunding	\$ 3,000,000	\$2,510,500	\$ 5,510,500
Series 2007 Water & Sewer Revenue Bonds	\$ 4,035,000	\$3,888,625	\$ 7,923,625
Series 2008 Water & Sewer Refunding	\$ 2,460,000	\$1,237,332	\$ 3,697,332
Series 2010 WSSR Refunding Bonds	\$ 9,830,000	\$3,037,475	\$12,867,475
Series 2010C Water and Sewer Revenue Bonds	\$ 1,745,000	\$1,802,963	\$ 3,547,963
Series 2011 W&SS Ref & Improvement	\$ 9,290,000	\$6,710,950	\$16,000,950
Series 2012 W&SS Refunding	\$ -	\$1,283,450	\$ 1,283,450
Series 2009 WSSR DWSRF	\$ 810,000	\$ -	\$ 810,000
Series 2010A WSSR DWSRF	\$ 1,810,000	\$ 542,509	\$ 2,352,509
Series 2010B WSSR CWSRF	\$ 1,255,000	\$ 470,264	\$ 1,725,264
Series 2003A Water Refunding	\$ 6,965,000	\$ 517,781	\$ 7,482,781

Water Revenue - PE47
10/01/13 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$574,440,000</u>	<u>\$159,853,465</u>	<u>\$734,293,465</u>
Series 2003 Water Refunding/Improvements	\$ 115,000	\$ 3,091	\$ 118,091
Series 2005 Water Refunding and Improvement	\$ 45,910,000	\$ 5,172,819	\$ 51,082,819
Series 2005A Water Refunding	\$ 51,710,000	\$ 9,959,750	\$ 61,669,750
Series 2007 Water & Sewer Revenue Bonds	\$ 79,790,000	\$31,143,250	\$110,933,250
Series 2008 Water & Sewer Refunding	\$ 33,120,000	\$ 7,565,030	\$ 40,685,030
Series 2010 WSSR Refunding Bonds	\$ 68,105,000	\$10,391,613	\$ 78,496,613
Series 2010C Water and Sewer Revenue Bonds	\$ 40,690,000	\$16,703,506	\$ 57,393,506
Series 2011 W&SS Ref & Improvement	\$141,210,000	\$58,352,275	\$199,562,275
Series 2012 W&SS Refunding	\$ 31,020,000	\$ 9,219,125	\$ 40,239,125
Series 2009 WSSR DWSRF	\$ 13,715,000	\$ -	\$ 13,715,000
Series 2010A WSSR DWSRF	\$ 31,525,000	\$ 5,516,200	\$ 37,041,200
Series 2010B WSSR CWSRF	\$ 24,185,000	\$ 5,141,550	\$ 29,326,550
Series 2003A Water Refunding	\$ 13,345,000	\$ 685,256	\$ 14,030,256

Water Revenue - PE47

9/30/14 Principal & Interest

	Principal	Interest	Total
Outstanding by Series	<u>\$521,270,000</u>	<u>\$135,834,583</u>	<u>\$657,104,583</u>
Series 2005 Water Refunding and Improvement	\$ 34,055,000	\$ 3,158,875	\$ 37,213,875
Series 2005A Water Refunding	\$ 48,710,000	\$ 7,449,250	\$ 56,159,250
Series 2007 Water & Sewer Revenue Bonds	\$ 75,755,000	\$27,254,625	\$103,009,625
Series 2008 Water & Sewer Refunding	\$ 30,660,000	\$ 6,327,698	\$ 36,987,698
Series 2010 WSSR Refunding Bonds	\$ 58,275,000	\$ 7,354,138	\$ 65,629,138
Series 2010C Water and Sewer Revenue Bonds	\$ 38,945,000	\$14,900,544	\$ 53,845,544
Series 2011 W&SS Ref & Improvement	\$131,920,000	\$51,641,325	\$183,561,325
Series 2012 W&SS Refunding	\$ 31,020,000	\$ 7,935,675	\$ 38,955,675
Series 2009 WSSR DWSRF	\$ 12,905,000	\$ -	\$ 12,905,000
Series 2010A WSSR DWSRF	\$ 29,175,000	\$ 4,973,692	\$ 34,148,692
Series 2010B WSSR CWSRF	\$ 22,930,000	\$ 4,671,286	\$ 27,601,286
Series 2003A Water Refunding	\$ 6,380,000	\$ 167,475	\$ 6,547,475

STORMWATER UTILITY DEBT SERVICE FUND

Expenditures		FY 2013-2014
Principal - Long-term Debt		\$3,825,000
Interest - Long-term Debt		\$5,521,968
		<u>\$9,346,968</u>

Financing		
Transfer from Operating Fund		\$9,346,968
Other Revenue		\$0
		<u>\$9,346,968</u>

Projected Changes in Fund Balance	FY 2012-2013	FY 2013-2014
Estimated Fund Balance 10/01	\$989,626	\$1,018,428

Plus Revenues:		
	Transfer from Operating Fund	
	\$9,378,405	\$9,346,968
	Other Revenue	\$0
	\$32,772	<u>\$0</u>
	Sub-Total Revenues:	\$9,411,177
		\$9,346,968

Less Expenditures:		
	Principal - Long-term Debt	\$3,715,000
	Interest and Other Expenses	\$3,825,000
	- Long-term Debt	\$5,667,375
	<u>Sub-Total Expenditures:</u>	<u>\$9,382,375</u>
		\$9,346,968

Estimated Fund Balance 9/30	\$1,018,428	<u>\$1,018,428</u>
------------------------------------	-------------	--------------------

	Principal	Interest	Total
Outstanding Principal and Interest 10/01/13	\$136,580,000	\$72,719,170	\$209,299,170
Less Annual Principal and Interest Payments	\$3,825,000	\$5,521,968	\$9,346,968
Plus Any New Issues	\$0	\$0	\$0
Outstanding Principal and Interest 9/30/14	<u>\$132,755,000</u>	<u>\$67,197,202</u>	<u>\$199,952,202</u>

Storm Water Utility - D149**Principal & Interest By Series**

FY 2013-2014	Principal	Interest	Total
	<u>\$3,825,000</u>	<u>\$5,521,968</u>	<u>\$9,346,968</u>
Series 2007 Drainage Utility Revenue	\$ 650,000	\$1,034,213	\$1,684,213
Series 2009 Drainage Utility Revenue	\$1,095,000	\$1,643,986	\$2,738,986
Series 2011 Drainage Utility Revenue	\$2,080,000	\$2,843,769	\$4,923,769

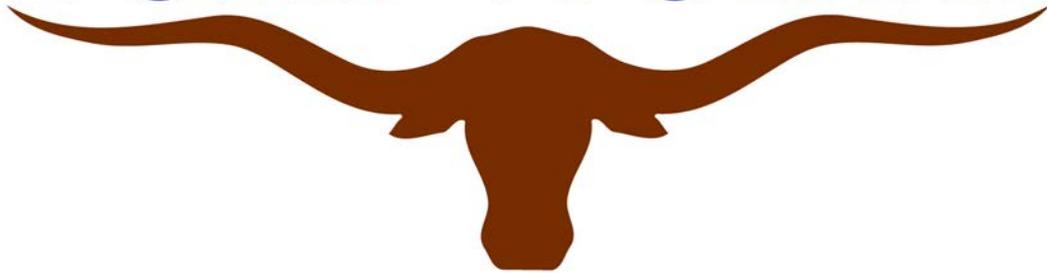
Storm Water Utility - D149**10/01/13 Principal & Interest**

	Principal	Interest	Total
Outstanding by Series	<u>\$136,580,000</u>	<u>\$72,719,165</u>	<u>\$209,299,165</u>
Series 2007 Drainage Utility Revenue	\$21,270,000	\$12,324,988	\$ 33,594,988
Series 2009 Drainage Utility Revenue	\$41,305,000	\$21,845,342	\$ 63,150,342
Series 2011 Drainage Utility Revenue	\$74,005,000	\$38,548,835	\$112,553,835

Storm Water Utility - D149**9/30/14 Principal & Interest**

	Principal	Interest	Total
Outstanding by Series	<u>\$132,755,000</u>	<u>\$67,197,202</u>	<u>\$199,952,202</u>
Series 2007 Drainage Utility Revenue	\$20,620,000	\$11,290,775	\$ 31,910,775
Series 2009 Drainage Utility Revenue	\$40,210,000	\$20,201,356	\$ 60,411,356
Series 2011 Drainage Utility Revenue	\$71,925,000	\$35,705,066	\$107,630,066

FORT WORTH



FUND STATEMENT

FUND:

ENTERPRISE FUNDS

Enterprise funds finance direct deliverables to customers who receive goods or services in exchange for payment. The City charges rates for these services and deposits the revenue into separate operating funds. This revenue pays for the delivery of each service or product. Each operation is intended to be a self-supporting business, therefore employing the enterprise financial model. The City currently operates six funds on this basis: Water and Sewer, Municipal Golf, Municipal Airports, Municipal Parking, Stormwater Utility and Solid Waste.

The Water and Sewer Fund is responsible for providing water, wastewater and reclaimed water services to residential, commercial, industrial, irrigation and wholesale customers. The fund serves approximately 1,105,000 people in Fort Worth and 30 surrounding communities by providing more than 190 million gallons of water for use every day. Operations are financed through a rate structure based on the amount of service used, billed to customers on a monthly basis. Debt is issued for large capital projects.

The Municipal Golf Fund was established to offer residents a safe and enjoyable comprehensive golf experience. The fund is managed by the Golf Division of the Parks and Community Services Department and operates through revenue collected from user fees for the City's four regulation length courses—Meadowbrook, Pecan Valley, Rockwood and Sycamore Creek.

The Municipal Airports Fund supports the operations of Alliance, Meacham and Spinks Airports through the collection of revenue primarily generated by land and terminal building leases, as well as landing fees, hangar rental and fuel flowage.

The Municipal Parking Fund is managed by the Transportation and Public Works Department and maintains five parking garages, twenty surface lots and 2,500 metered spaces. Revenues are generated from fees charged to users of those surface lots, garages and street metered parking spaces, the lease of office and retail space and fines collected from parking ordinance violations. Operations are financed from these revenues and debt is issued for large capital projects.

The Stormwater Utility Fund has the responsibility of providing stormwater management to approximately 200,000 residential, commercial and industrial customers. Program operations are financed through utility fees for residents and commercial customers based on the measure of impervious surface area or equivalent residential units of each property and its impact on stormwater management. Debt is issued for large capital projects and utility charges are collected from residents through a monthly fee added to their water bill.

The Solid Waste Fund is responsible for the collection of refuse and recycling throughout the city. Operations are financed by monthly residential refuse collection rates, service charges for special bulk/brush collection, residential recycling rates and other miscellaneous fees. These comprehensive solid waste service charges are collected from residents through a monthly fee added to their water bill.

FUND STATEMENT

FUND:

WATER AND SEWER FUND

The Water and Sewer Fund is an Enterprise Fund that has responsibility for providing water, wastewater and reclaimed water services to residential, commercial, industrial, irrigation and wholesale customers. It serves approximately 1,105,000 people in Fort Worth and 30 surrounding communities by providing more than 190 million gallons of water for use every day.

The Water and Sewer Fund provides resources for three separate departments: Water, Wastewater and Reclaimed Water. These services are billed separately to more accurately capture the cost of each service. However, the Water and Wastewater Departments share administrative staff and many of the employees are partially expensed to both departments.

Operations are completely financed through fees for services. The systemwide increase is 6.4% for the Water system, 5.3% for the Sewer system and 3.5% for the Reclaimed system. The primary drivers of the Water system rate increase are a 14.9% increase in raw water costs and the need to overcome a FY2013 adopted budget deficit to prevent further use of reserves in FY2014. The rate increase also includes increases in monthly water service charges to begin the phase-in of a plan to improve revenue stability through a revenue neutral approach that increases revenues from more stable fixed monthly charges and decreases revenues from more volatile volume charges. The primary driver of the Sewer rate increase is the completion of a two-year phase-in to align budgeted sewer volumes with actual flows. The budget also includes a wholesale rate increase of 16.0% for Water and a decrease of 3.8% for Wastewater.

**WATER AND SEWER FUND BUDGET SUMMARY
FY2014**

REVENUES:

Utility Income	\$363,873,319
Miscellaneous Service Fees	9,900,000
Impact Fees	6,262,677
Connections and Extensions	2,411,771
Interest on Investments	570,000
Transfers from Other Funds	1,560,950
Other Revenue	<u>1,864,558</u>

TOTAL REVENUE \$386,443,275

Use/(Source) of Fund Balance \$0

TOTAL REVENUE AND OTHER FINANCING SOURCES \$386,443,275

EXPENDITURES:

Personnel Services	\$64,571,735
Supplies	21,133,747
Contractual Services	<u>205,029,051</u>

TOTAL RECURRING EXPENSES \$290,734,533

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$3,111,310
Debt Service	<u>92,597,431</u>

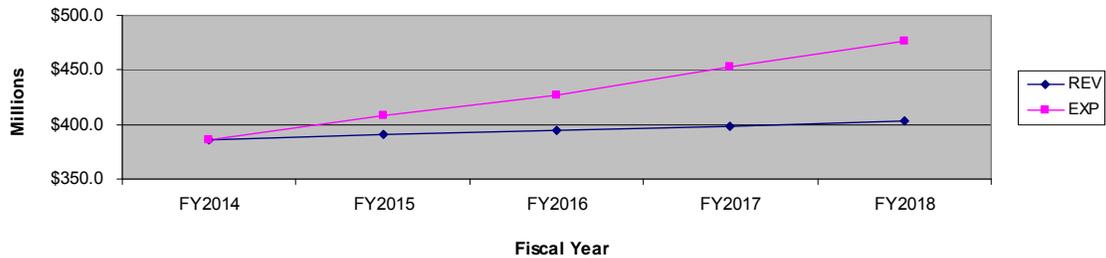
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$95,708,741

TOTAL EXPENDITURES \$386,443,275

**WATER AND SEWER FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	\$46,903,648	\$46,903,648	\$29,232,976	(\$3,073,454)	(\$56,676,748)
Revenues					
Interest	\$570,000	\$584,250	\$601,778	\$619,831	\$638,426
Utility Income	\$363,873,319	\$367,512,052	\$371,187,173	\$374,899,044	\$378,648,035
Connections and Extensions	\$2,411,771	\$2,472,065	\$2,546,227	\$2,622,614	\$2,701,292
Impact Fees	\$6,262,677	\$6,262,677	\$6,262,677	\$6,262,677	\$6,262,677
Other Revenue	<u>\$13,325,508</u>	<u>\$13,658,646</u>	<u>\$14,068,405</u>	<u>\$14,490,457</u>	<u>\$14,925,171</u>
Total Revenue	\$386,443,275	\$390,489,690	\$394,666,260	\$398,894,624	\$403,175,601
Total Resources	\$433,346,923	\$437,393,338	\$423,899,236	\$395,821,169	\$346,498,853
Expenditures					
Personnel Services	\$64,571,736	\$67,157,187	\$68,172,546	\$71,009,907	\$72,223,521
Supplies	\$21,133,747	\$21,981,245	\$22,866,146	\$23,795,035	\$24,770,449
Contractual	\$205,029,051	\$215,448,040	\$231,450,405	\$247,038,364	\$261,401,403
Capital	\$3,111,310	\$3,162,024	\$3,213,565	\$3,265,946	\$3,319,181
Debt Service	<u>\$92,597,431</u>	<u>\$100,411,866</u>	<u>\$101,270,029</u>	<u>\$107,388,666</u>	<u>\$114,836,277</u>
Total Expenditures	\$386,443,275	\$408,160,362	\$426,972,690	\$452,497,917	\$476,550,831
Projected Variance	\$0	(\$17,670,672)	(\$32,306,430)	(\$53,603,294)	(\$73,375,230)
Projected Cash Balance	\$46,903,648	\$29,232,976	(\$3,073,454)	(\$56,676,748)	(\$130,051,978)
Reserve Requirement (20%)	\$47,730,055	\$50,500,443	\$54,080,968	\$57,951,810	\$61,262,223
Excess/(Deficit)	(\$826,407)	(\$21,267,467)	(\$57,154,422)	(\$114,628,558)	(\$191,314,201)

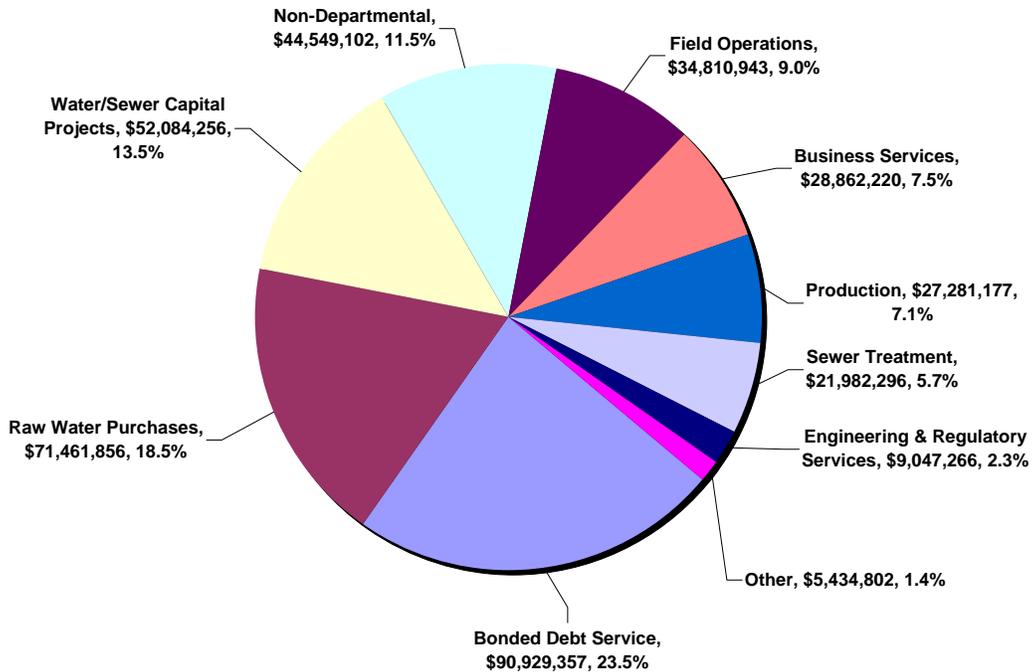
**WATER AND SEWER FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years

**COMPARISON OF WATER AND SEWER FUND
WATER AND SEWER FUND EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Bonded Debt Service	\$97,998,923	\$101,570,139	\$93,319,527	\$93,319,527	\$90,929,357
Raw Water Purchases	49,333,777	57,780,066	62,193,716	62,193,716	71,461,856
Water/Sewer Capital Projects	44,653,684	40,191,702	50,515,120	50,515,120	52,084,256
Non-Departmental	109,251,140	47,329,736	44,413,399	44,413,399	44,549,102
Field Operations	34,888,154	35,272,512	34,899,089	39,357,958	34,810,943
Business Services	25,564,515	27,488,804	29,260,207	30,320,046	28,862,220
Production	25,564,784	28,023,619	25,198,494	25,453,783	27,281,177
Sewer Treatment	22,679,737	22,956,769	23,939,160	23,999,160	21,982,296
Engineering & Regulatory Services	10,701,365	10,971,124	8,835,833	8,960,997	9,047,266
Pretreatment	1,848,734	2,029,106	2,134,257	2,134,257	2,051,684
Administration	14,025,788	3,211,621	1,958,118	2,024,574	1,882,679
Customer City Meters	852,909	809,227	904,236	942,736	916,009
Lift Stations	715,741	591,314	591,885	591,885	584,430
TOTAL WATER	\$438,079,251	\$378,225,739	\$378,163,041	\$384,227,158	\$386,443,275

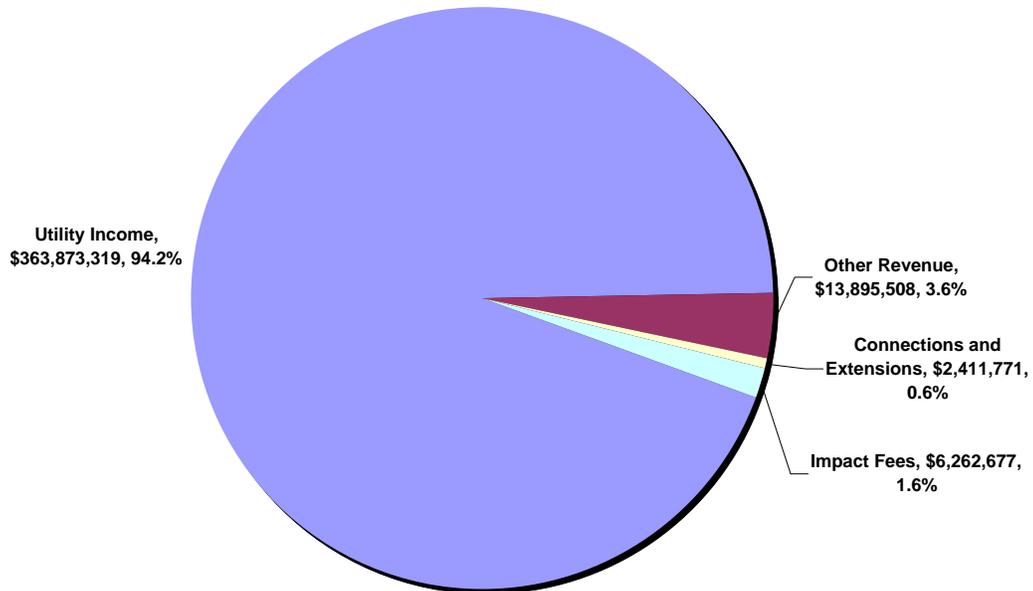


FORT WORTH

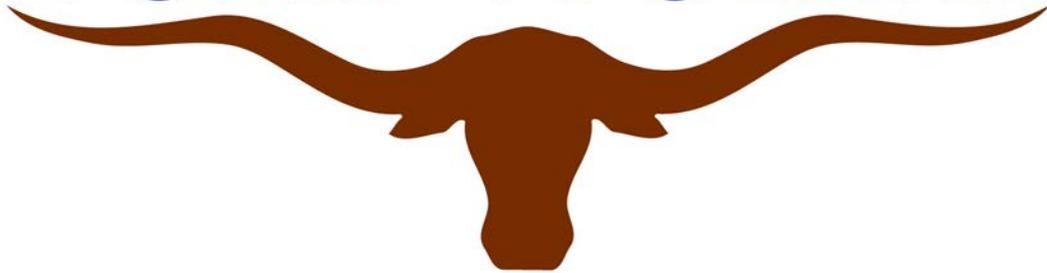


**COMPARISON OF WATER AND SEWER FUND
WATER AND SEWER FUND REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Utility Income					
Retail Service	\$265,425,654	\$259,792,541	\$279,292,277	\$279,292,277	\$293,597,460
Wholesale Service	<u>69,334,093</u>	<u>73,149,611</u>	<u>68,229,975</u>	<u>\$68,229,975</u>	<u>70,275,859</u>
Sub-Total	334,759,747	332,942,152	347,522,252	347,522,252	363,873,319
Connections and Extensions					
Taps	557,285	682,604	677,357	\$677,357	777,357
Extensions	<u>1,306,047</u>	<u>1,455,619</u>	<u>1,374,414</u>	<u>\$1,374,414</u>	<u>1,634,414</u>
Sub-Total	1,863,332	2,138,223	2,051,771	2,051,771	2,411,771
Impact Fees	0	14,831,344	10,639,663	\$10,639,663	6,262,677
Other Revenue					
Miscellaneous Service Fees	10,543,713	10,034,017	9,375,762	\$9,375,762	9,900,000
Interest on Investments	737,189	619,880	692,000	\$692,000	570,000
Transfers from Other Funds	371,336	185,672	633,926	\$633,926	1,560,950
Others	<u>1,628,960</u>	<u>2,266,938</u>	<u>1,306,968</u>	<u>\$1,306,968</u>	<u>1,864,558</u>
Sub-Total	13,281,198	13,106,507	12,008,656	12,008,656	13,895,508
Total Water Revenue	\$349,904,277	\$363,018,226	\$372,222,342	\$372,222,342	\$386,443,275



FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:**FUND/CENTER**

WATER

PE45/0601000:0609020

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Water Department is responsible for providing safe, clean drinking water to Fort Worth residents and customer cities. The Department's Business Services division performs metering and billing functions for water, wastewater, stormwater, environmental and solid waste collection services; processes orders for new services; collects delinquent payments and investigates complaints. Also, the division is responsible for managing water conservation programs to encourage efficient water use, coordinating fiscal and administrative functions for the department, conducting various in-service training programs for departmental employees, preparing budget requests, determining rates, and compiling reports and information on operations. The division is also responsible for coordinating the Department's internal and external communications and supports all technology needs of the Utility.

The Engineering and Regulatory Services Division is responsible for planning and management of all water and wastewater related projects and performs in-house engineering work. The Regulatory Affairs Section serves as the departmental liaison on all intergovernmental and regulatory issues related to water. The Laboratory Section provides water sampling and laboratory analysis.

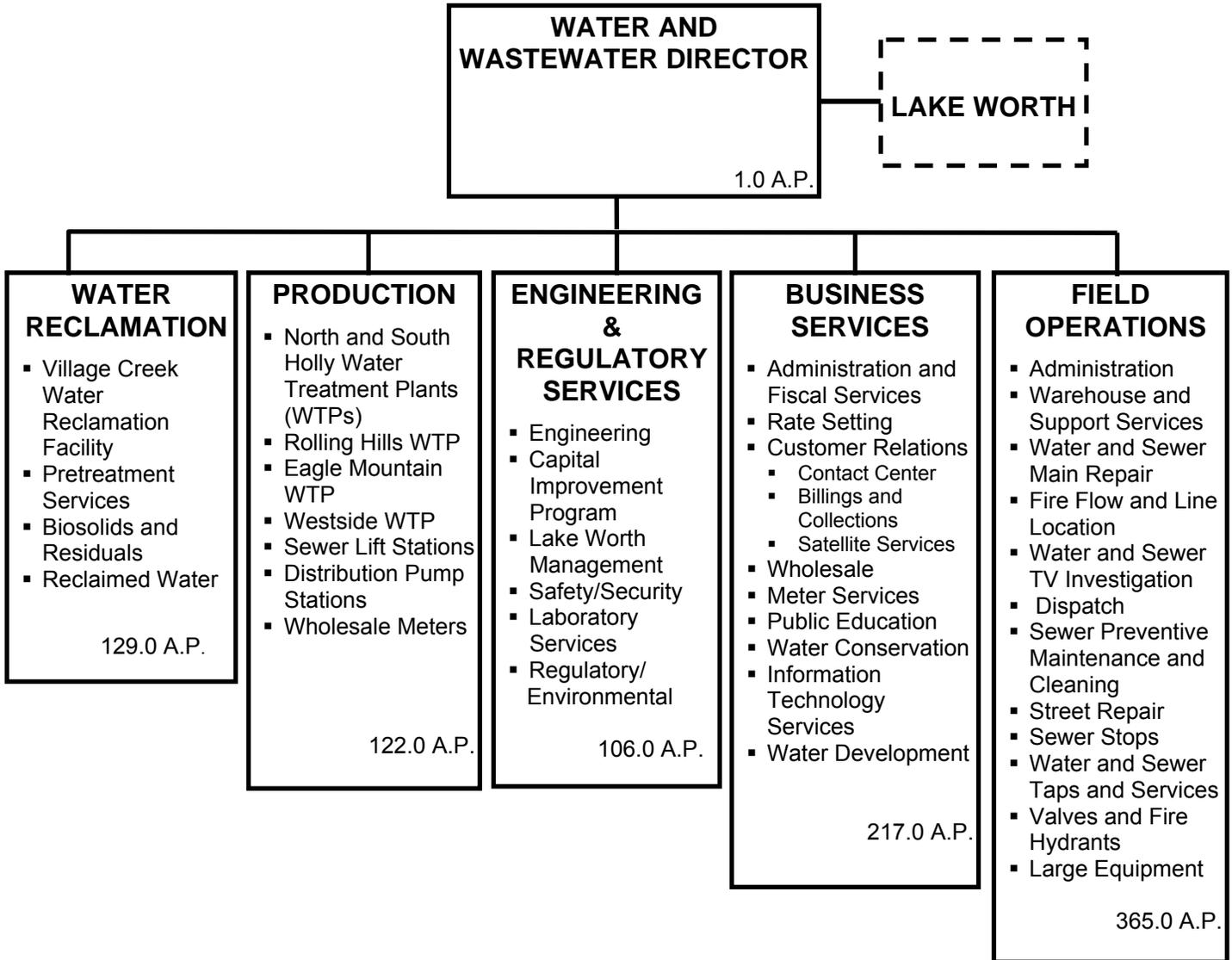
The Production Division treats and distributes a safe water supply to meet customer needs, and includes five water treatment plants and various water storage and pumping facilities located throughout the city. It is also responsible for the metering of all the wholesale customer cities' water and wastewater services.

The Pre-Treatment Section provides backflow prevention services.

The Field Operations Division is responsible for the maintenance and repair of the water distribution system.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 35,333,786	\$ 33,504,631	\$ 33,922,072	\$ 33,922,072
Supplies	13,082,438	12,092,248	13,660,596	13,660,596
Contractual	119,953,989	128,312,467	135,094,872	135,094,872
Capital Outlay	1,685,193	581,696	2,249,310	2,249,310
Debt Service	55,719,223	50,917,198	50,100,950	50,100,950
Total Expenditures	\$ 225,774,629	\$ 225,408,241	\$ 235,027,801	\$ 235,027,801
Authorized Positions	491.25	493.50	496.75	496.75

**WATER AND SEWER – 940.0 A.P.
LAKE WORTH 0.0 A.P.**



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
WATER AND WASTEWATER	PE45/0601000:0709020		
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$378,163,041	A.P.	934.00
FY2014 ADOPTED:	\$386,443,275	A.P.	940.00
<p>A) The adopted budget increased by \$349,528 and six authorized positions for the transfer of staff from the Stormwater Utility Fund. In lieu of budgeted positions in FY2014, Stormwater will begin an annual transfer of revenue to the Water and Sewer Fund to cover the allocated costs. The positions were actually transferred mid-year in FY2013, and FY2014 reflects the first full year of funding for personnel and other related costs in the Water and Sewer Fund budget.</p> <p>B) The adopted budget increases by \$4,717,034 for contractual costs mainly due to increased raw water purchases from the Tarrant Regional Water District and payments to the Trinity River Authority for wastewater treatment services, offset by reduced contracted volumes for biosolids and reduced billing costs.</p> <p>C) The adopted budget decreases by (\$2,494,088) for debt service requirements.</p> <p>D) The adopted budget increases by \$1,569,136 for intrafund transfers related to capital project funds for system renewal and for meeting the coverage requirements of the bond covenants and City policy.</p> <p>E) The adopted budget increases by \$1,255,000 for construction and maintenance of pump stations.</p> <p>F) The adopted budget decreases by (\$1,238,892) for the one-time elimination of transfers to the Risk Management Fund related to commercial and self-insured programs and claims and litigation management.</p> <p>G) The adopted budget increases by \$513,302 for transfer to the General Fund related to street rental fees. The transfer is based on retail and wholesale gross service revenues forecasted in FY2014.</p> <p>H) The adopted budget decreases by (\$399,211) in salary savings budgeted to more accurately reflect anticipated vacancies in the department in FY2014.</p> <p>I) The adopted budget increases by \$355,307 for industrial waste charges due to a projected increase in water volumes treated in FY2014.</p> <p>J) The adopted budget decreases by (\$348,000) for vehicles based on the approved FY2014 vehicle replacement plan.</p> <p>K) The adopted budget decreases by a net of (\$325,235) based on the Information Technology Department's allocations related to computing, radio and telephone services.</p> <p>L) The adopted budget decreases by (\$318,290) for electricity costs due to energy conservation improvements gained through an energy efficiency contract at the Village Creek Water Reclamation Facility.</p> <p>M) The adopted budget increases by \$311,986 for workers compensation based on cost projections prepared by the Human Resources Department and allocated to this department.</p> <p>N) The adopted budget increases by \$298,430 for equipment maintenance based on projected expenditures in this department for FY2014 prepared by the Equipment Services Department (ESD).</p> <p>O) The adopted budget increases by \$237,067 for outside repairs, parts, labor based on ESD projected expenditures in this department for FY2014.</p>			

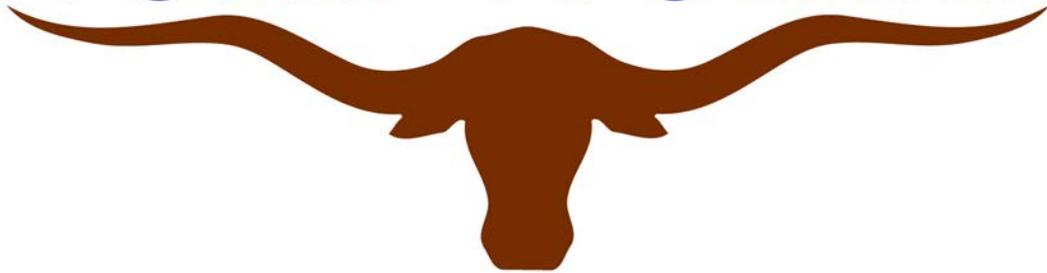
FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:			
WATER			
DEPARTMENT PURPOSE			
To provide safe, reliable water and wastewater services with environmental integrity.			
FY2014 DEPARTMENTAL OBJECTIVES			
To ensure distribution of safe drinking water by meeting or exceeding local, state and federal requirements.			
To provide a timely, professional response to requests for service and complaints when it pertains to meeting customer expectations.			
To provide quality educational programming to the community at large by providing 100% of presentations at an evaluation rating of 4.0 or higher.			
To successfully implement Stage 1 drought restrictions to ensure water supplies are sufficient during times of drought.			
To provide timely, professional response to requests for field investigations.			
DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
Maintain .20 NTU or less in measured samples from finished water	93%	95%	95%
Answer 80% of all customer calls to call center within 60 seconds	84%	80%	80%
Percentage of evaluations of presentations rated 4.0 or higher	100%	80%	80%
Reduce anticipated average daily water consumption by 5%	0%	5%	5%
Complete field investigations within 72 hours	92%	92%	92%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
	<u>WATER ADMINISTRATION</u>								
0601000	WATER ADMINISTRATION	\$ 1,482,818	\$ 836,916	\$ 808,079	\$ 808,079	8.50	8.50	7.00	7.00
0601004	WHOLESALE	135,741	142,760	197,149	197,149	2.00	2.00	2.00	2.00
0601005	SAFETY AND SECURITY	1,033,815	900,612	940,461	940,461	13.50	13.00	13.50	13.50
	Sub-Total	<u>\$ 2,652,374</u>	<u>\$ 1,880,289</u>	<u>\$ 1,945,690</u>	<u>\$ 1,945,690</u>	<u>24.00</u>	<u>23.50</u>	<u>22.50</u>	<u>22.50</u>
	<u>RAW WATER PURCHASE</u>								
0602000	RAW WATER PURCHASE	\$ 57,780,066	\$ 62,193,717	\$ 71,461,857	\$ 71,461,857	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 57,780,066</u>	<u>\$ 62,193,717</u>	<u>\$ 71,461,857</u>	<u>\$ 71,461,857</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ENGINEERING</u>								
0602501	ENGINEERING ADMINISTRATION	\$ 2,151,162	\$ 1,411,541	\$ 1,355,845	\$ 1,355,845	18.00	19.00	20.50	20.50
0602502	PLANNING/DEVELOPMENT	28	0	0	0	0.00	0.00	0.00	0.00
0602504	LAKE WORTH	428,563	523,657	518,531	518,531	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 2,579,753</u>	<u>\$ 1,935,197</u>	<u>\$ 1,874,375</u>	<u>\$ 1,874,375</u>	<u>22.00</u>	<u>23.00</u>	<u>24.50</u>	<u>24.50</u>
	<u>ENGINEERING - WATER</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2013	Adopted Budget FY2010	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
0603000	REGULATORY/ENVIRONMENTAL COMPLIANCE	\$ 156,875	\$ 73,669	\$ 72,879	\$ 72,879	0.50	0.50	0.50	0.50
0603001	LABORATORY SERVICES	1,953,959	1,780,262	1,966,763	1,966,763	16.50	16.50	16.50	16.50
	Sub-Total	<u>\$ 2,110,834</u>	<u>\$ 1,853,931</u>	<u>\$ 2,039,642</u>	<u>\$ 2,039,642</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
	<u>CUSTOMER SERVICE - WATER</u>								
0604000	BUSINESS SERVICES ADMINISTRATION	\$ 273,024	\$ 215,840	\$ 260,740	\$ 260,740	1.50	1.50	2.00	2.00
0604001	CUSTOMER SERVICE ADMINISTRATION	200,871	178,809	186,236	186,236	2.00	2.00	2.00	2.00
0604002	CUSTOMER SERVICES	1,629,294	1,583,727	1,664,963	1,664,963	26.50	26.50	28.50	28.50
0604003	BOOKKEEPING & BILLING	2,290,230	2,618,443	2,443,886	2,443,886	6.00	6.00	6.00	6.00
0604004	SATELLITE OFFICE	472,709	440,546	470,484	470,484	7.50	7.00	7.50	7.50
0604007	COLLECTIONS AND CREDIT	750,335	1,124,144	873,390	873,390	3.00	3.50	3.00	3.00
0604009	METER SERVICES	6,065,401	5,983,132	6,244,467	6,244,467	55.00	55.00	54.00	54.00
0604011	WATER APPLICATIONS	181,617	188,324	224,500	224,500	3.00	3.00	3.50	3.50
0604012	WATER INFORMATION AND TECHNICAL SERVICES	4,271,259	4,739,552	4,522,445	4,522,445	14.00	14.00	14.50	14.50
0604013	PUBLIC INFORMATION OFFICE	408,819	453,023	450,469	450,469	1.50	1.50	1.50	1.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
0604014	WATER CONSERVATION PROGRAM	1,482,119	1,824,833	1,962,438	1,962,438	8.00	8.00	10.00	10.00
	Sub-Total	<u>\$ 18,025,678</u>	<u>\$ 19,350,373</u>	<u>\$ 19,304,018</u>	<u>\$ 19,304,018</u>	<u>128.00</u>	<u>128.00</u>	<u>132.50</u>	<u>132.50</u>
	<u>PRODUCTION</u>								
0605001	ADMINISTRATION	\$ 1,533,504	\$ 1,499,935	\$ 1,512,540	\$ 1,512,540	9.00	9.00	9.00	9.00
0605002	HOLLY COMPLEX	7,267,161	6,391,891	6,408,659	6,408,659	38.00	33.00	32.00	32.00
0605003	ROLLING HILLS PLANT	7,651,796	7,184,668	7,639,856	7,639,856	23.00	22.00	23.00	23.00
0605004	DISTRIBUTION SYSTEMS	4,079,771	2,887,342	4,134,305	4,134,305	10.50	10.50	10.50	10.50
0605005	CENTRAL MAINTENANCE	0	0	0	0	0.00	0.00	0.00	0.00
0605008	WESTSIDE TREATMENT PLANT	1,959,680	2,205,190	2,288,083	2,288,083	11.00	19.00	19.00	19.00
0605011	EAGLE MOUNTAIN LAKE PLANT	5,531,707	5,029,468	5,297,734	5,297,734	20.00	18.00	18.00	18.00
0605012	CUSTOMER CITIES METERS	493,622	541,811	546,215	546,215	4.50	4.50	4.50	4.50
	Sub-Total	<u>\$ 28,517,241</u>	<u>\$ 25,740,304</u>	<u>\$ 27,827,391</u>	<u>\$ 27,827,391</u>	<u>116.00</u>	<u>116.00</u>	<u>116.00</u>	<u>116.00</u>
	<u>PRETREATMENT</u>								
0605500	PRETREATMENT	\$ 542,445	\$ 527,416	\$ 549,009	\$ 549,009	6.75	7.50	7.25	7.25
0605501	WATER CONSERVATION COMPLIANCE	99	0	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2013	Adopted Budget FY2010	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
	Sub-Total	\$ 542,544	\$ 527,416	\$ 549,009	\$ 549,009	6.75	7.50	7.25	7.25
	<u>FIELD OPERATIONS & MAINTENANCE - WATER</u>								
0607001	FIELD OPERATIONS ADMINISTRATION	\$ 1,595,223	\$ 1,330,022	\$ 1,206,053	\$ 1,206,053	13.00	13.00	11.50	11.50
0607002	FIRE FLOW AND LINE LOCATION	598,669	566,137	576,799	576,799	6.00	6.50	6.50	6.50
0607003	WAREHOUSE	411,064	536,762	554,309	554,309	5.00	5.50	5.50	5.50
0607004	VALVES & FIRE HYDRANTS	2,618,639	2,605,815	2,736,066	2,736,066	37.00	37.00	37.00	37.00
0607005	WATER TAPS AND SER- VICES	2,575,568	2,405,217	2,460,929	2,460,929	30.00	30.00	30.00	30.00
0607006	WATER INVESTIGATION	322,949	307,087	315,085	315,085	5.00	5.00	5.00	5.00
0607007	WATER MAIN REPAIR	4,268,289	3,455,334	3,775,557	3,775,557	34.00	34.00	34.00	34.00
0607008	WATER CONSERVATION	249,220	199,426	221,046	221,046	3.00	3.00	3.00	3.00
0607009	DISPATCH	317,439	295,883	298,540	298,540	5.50	5.50	5.50	5.50
0607010	WATER NIGHT SUPERVI- SORS	362,644	305,199	325,049	325,049	4.00	4.00	4.00	4.00
0607011	STREET REPAIR	3,526,231	3,894,019	3,982,701	3,982,701	31.50	31.50	31.50	31.50
0607012	WATER MAINT E	1,269	0	0	0	0.00	0.00	0.00	0.00
0607013	LARGE EQUIPMENT	379,346	325,798	340,447	340,447	3.50	3.50	3.50	3.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
	Sub-Total	\$ 17,226,550	\$ 16,226,700	\$ 16,792,582	\$ 16,792,582	177.50	178.50	177.00	177.00
	<u>BONDED DEBT SERVICE</u>								
0608001	BONDED DEBT SERVICE	\$ 55,719,223	\$ 50,917,198	\$ 50,100,950	\$ 50,100,950	0.00	0.00	0.00	0.00
	Sub-Total	\$ 55,719,223	\$ 50,917,198	\$ 50,100,950	\$ 50,100,950	0.00	0.00	0.00	0.00
	<u>NONDEPARTMENTAL - WATER</u>								
0609000	NONDEPARTMENTAL - WATER	\$ 21,749,727	\$ 20,886,049	\$ 20,931,972	\$ 20,931,972	0.00	0.00	0.00	0.00
0609010	RATE HEARINGS	4,618	0	0	0	0.00	0.00	0.00	0.00
0609020	WATER CAPITAL PROJECTS	18,866,021	23,897,066	22,200,314	22,200,314	0.00	0.00	0.00	0.00
	Sub-Total	\$ 40,620,366	\$ 44,783,115	\$ 43,132,286	\$ 43,132,286	0.00	0.00	0.00	0.00
	TOTAL	\$ 225,774,629	\$ 225,408,241	\$ 235,027,801	\$ 235,027,801	491.25	493.50	496.75	496.75

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**
WASTEWATER**FUND/CENTER**
PE45/0701000:0709020

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Wastewater Department collects, monitors, treats and processes domestic and industrial waterborne waste from Fort Worth and other contracting communities. The Wastewater Department operates one water reclamation facility and provides adequate sewage collection capacity to handle sewage from all areas of the city.

The Department's Business Services Division performs billing functions for water, wastewater, stormwater, environmental and solid waste collection services, processes orders for new services, collects delinquent payments and investigates complaints. The Division is also responsible for coordinating fiscal and administrative functions for the department, conducting various in-service training programs for departmental employees, preparing budget requests, determining rates, and compiling reports and information on operations. The Division is also responsible for coordinating the Department's internal and external communications and supports all technology needs of the Utility.

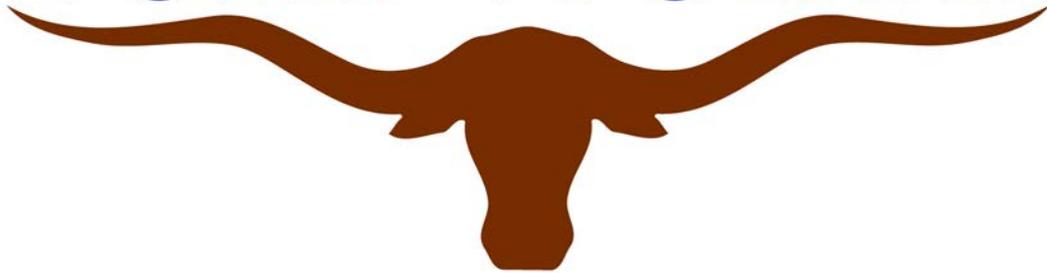
The Pretreatment Section permits and monitors businesses and industries that produce a high level of concentrated waste to reduce the impact to the wastewater system.

The Engineering and Regulatory Services Division is responsible for planning and management of all water and wastewater related projects and performs in-house engineering work. The Regulatory Affairs Section serves as the departmental liaison on all intergovernmental and regulatory issues related to wastewater. The Laboratory Section provides wastewater sampling and laboratory analysis.

Responsibilities of the Field Operations Division include replacement, maintenance and cleaning of the wastewater collection system.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 31,543,319	\$ 30,824,389	\$ 30,649,663	\$ 30,649,663
Supplies	6,949,485	6,624,895	7,390,490	7,390,490
Contractual	65,654,768	69,320,892	69,749,888	69,749,888
Capital Outlay	1,501,516	1,543,749	862,000	862,000
Debt Service	46,113,269	43,364,321	41,848,433	41,848,433
Total Expenditures	\$ 151,762,357	\$ 151,678,246	\$ 150,500,474	\$ 150,500,474
Authorized Positions	440.75	440.50	443.25	443.25

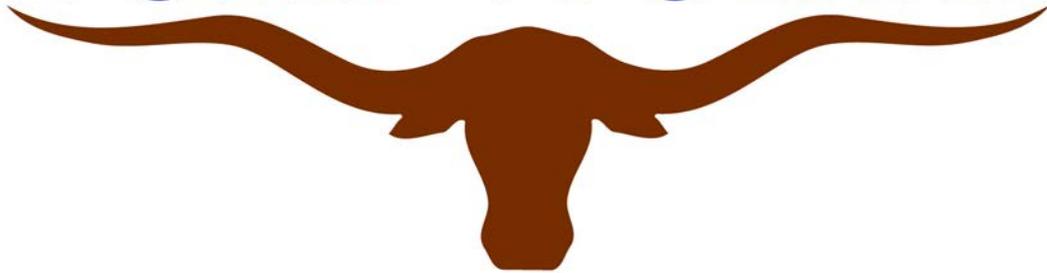
FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:			
WASTEWATER			
DEPARTMENT PURPOSE			
To provide safe, reliable water and wastewater services with environmental integrity.			
FY2014 DEPARTMENTAL OBJECTIVES			
To provide a timely, professional response to requests for service and complaints when it pertains to sewer repair.			
To conduct predictive and preventative maintenance to maintain infrastructure and service interruptions.			
To maintain compliance with Texas Commission on Environmental Quality backflow and cross connections regulations.			
DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
Respond to customer emergency sanitary sewer collection system repairs within 24 hours 100% of the time	100%	100%	100%
Televis 1.5 million linear feet (LF) of sanitary sewer lines annually	1.5 million LF	1.5 million LF	1.5 million LF
Maintain backflow assemblies tested to 95%	95%	95%	95%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2013	Adopted Budget FY2010	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
	<u>SEWER ADMINISTRATION</u>								
0701000	SEWER ADMINISTRATION	\$ 1,523,270	\$ 855,571	\$ 807,070	\$ 807,070	8.50	8.50	7.00	7.00
0701004	WHOLESALE	69,792	122,871	70,381	70,381	1.00	1.00	1.00	1.00
0701005	SAFETY AND SECURITY	1,024,758	920,557	955,272	955,272	13.50	13.00	13.50	13.50
	Sub-Total	<u>\$ 2,617,820</u>	<u>\$ 1,898,998</u>	<u>\$ 1,832,722</u>	<u>\$ 1,832,722</u>	<u>23.00</u>	<u>22.50</u>	<u>21.50</u>	<u>21.50</u>
	<u>EDUCATION</u>								
0701500	PUBLIC INFORMATION	\$ 45	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 45</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ENGINEERING</u>								
0702501	ENGINEERING ADMINISTRATION	\$ 2,153,120	\$ 1,287,592	\$ 1,362,901	\$ 1,362,901	18.00	19.00	20.50	20.50
	Sub-Total	<u>\$ 2,153,120</u>	<u>\$ 1,287,592</u>	<u>\$ 1,362,901</u>	<u>\$ 1,362,901</u>	<u>18.00</u>	<u>19.00</u>	<u>20.50</u>	<u>20.50</u>
	<u>ENGINEERING - SEWER</u>								
0703000	REGULATORY/ENVIRONMENTAL COMPLIANCE	\$ 221,211	\$ 142,512	\$ 143,424	\$ 143,424	0.50	0.50	0.50	0.50
0703001	LABORATORY SERVICES	1,846,807	1,762,357	1,704,181	1,704,181	16.50	16.50	16.50	16.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
	Sub-Total	\$ 2,068,018	\$ 1,904,868	\$ 1,847,604	\$ 1,847,604	17.00	17.00	17.00	17.00
	<u>CUSTOMER SERVICE - SEWER</u>								
0704000	BUSINESS SERVICES ADMINISTRATION	\$ 271,886	\$ 214,458	\$ 258,828	\$ 258,828	1.50	1.50	2.00	2.00
0704001	CUSTOMER SERVICE ADMINISTRATION	197,566	179,329	184,799	184,799	2.00	2.00	2.00	2.00
0704002	CUSTOMER SERVICES	1,645,017	1,587,176	1,653,060	1,653,060	26.50	26.50	28.50	28.50
0704003	BOOKKEEPING & BILL- ING	1,571,394	1,718,741	1,573,114	1,573,114	6.00	6.00	6.00	6.00
0704004	SATELLITE OFFICE	474,589	438,961	462,699	462,699	7.50	7.00	7.50	7.50
0704007	COLLECTION AND CREDIT	754,125	1,124,897	871,632	871,632	3.00	3.50	3.00	3.00
0704011	WATER APPLICATIONS	186,515	189,121	222,386	222,386	3.00	3.00	3.50	3.50
0704012	SEWER INFORMATION AND TECHNICAL SER- VICES	4,107,411	4,199,623	4,072,703	4,072,703	14.00	14.00	14.50	14.50
0704013	PUBLIC INFOMATION OFFICE	254,479	257,528	258,981	258,981	1.50	1.50	1.50	1.50
	Sub-Total	\$ 9,462,982	\$ 9,909,833	\$ 9,558,201	\$ 9,558,201	65.00	65.00	68.50	68.50
	<u>TREATMENT - SEWER</u>								
0705001	ADMINISTRATION	\$ 707,523	\$ 525,149	\$ 484,438	\$ 484,438	6.00	4.00	3.00	3.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2013	Adopted Budget FY2010	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
0705002	WATER & WASTE DISPOSAL	950,280	1,954,135	1,855,767	1,855,767	0.00	0.00	0.00	0.00
0705005	OPERATIONS	4,064,519	4,015,960	3,952,041	3,952,041	31.00	31.00	31.00	31.00
0705006	MAINTENANCE	5,132,937	4,245,993	4,107,190	4,107,190	41.00	41.00	41.00	41.00
0705007	TECHNICAL SERVICES	4,925,129	3,959,894	3,482,154	3,482,154	8.00	8.00	8.00	8.00
0705008	BIOSOLIDS	5,307,774	7,443,407	6,390,894	6,390,894	4.25	4.50	5.75	5.75
0705009	INSTRUMENTATION AND ELECTRICAL	1,356,947	1,119,285	1,045,767	1,045,767	8.00	8.00	8.00	8.00
0705010	WAREHOUSE	511,660	543,981	528,202	528,202	7.00	7.00	6.00	6.00
0705011	LIFT STATIONS	591,314	591,885	584,430	584,430	2.50	2.50	2.50	2.50
0705012	CUSTOMER CITY METERS	315,605	362,425	369,794	369,794	3.50	3.50	3.50	3.50
	Sub-Total	\$ 23,863,688	\$ 24,762,113	\$ 22,800,676	\$ 22,800,676	111.25	109.50	108.75	108.75
	<u>PRETREATMENT</u>								
0705500	PRE-TREATMENT	\$ 1,486,661	\$ 1,606,841	\$ 1,502,675	\$ 1,502,675	19.00	19.00	19.00	19.00
	Sub-Total	\$ 1,486,661	\$ 1,606,841	\$ 1,502,675	\$ 1,502,675	19.00	19.00	19.00	19.00
	<u>FIELD OPERATIONS AND MAINTENANCE</u>								
0707001	FIELD OPERATIONS ADMINISTRATION	\$ 1,986,620	\$ 3,122,792	\$ 2,929,282	\$ 2,929,282	13.00	13.00	11.50	11.50

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45	WATER AND SEWER FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
0707002	FIRE FLOW AND LINE LOCATION	473,241	502,263	462,233	462,233	6.00	6.50	6.50	6.50
0707003	WAREHOUSE	409,020	523,127	579,701	579,701	5.00	5.50	5.50	5.50
0707006	SEWER MAIN REPAIR	3,110,942	2,350,203	2,627,617	2,627,617	30.00	30.00	30.00	30.00
0707007	SEWER STOPS	3,937,028	3,682,192	3,686,408	3,686,408	48.00	48.00	48.00	48.00
0707008	STREET REPAIR	1,356,237	1,766,089	1,702,956	1,702,956	11.50	11.50	11.50	11.50
0707009	DISPATCH	316,384	298,215	295,661	295,661	5.50	5.50	5.50	5.50
0707010	SEWER TAPS AND SERVICES	2,454,445	2,482,097	2,366,600	2,366,600	27.00	27.00	27.00	27.00
0707012	SEWER TV INVESTIGATIONS	1,157,312	1,302,508	1,227,057	1,227,057	18.00	18.50	18.50	18.50
0707013	LARGE EQUIPMENT	865,510	803,033	445,077	445,077	3.50	3.50	3.50	3.50
0707015	SEWER PM AND CLEANING	1,979,223	1,839,871	1,695,770	1,695,770	20.00	19.50	20.50	20.50
	Sub-Total	<u>\$ 18,045,962</u>	<u>\$ 18,672,389</u>	<u>\$ 18,018,361</u>	<u>\$ 18,018,361</u>	<u>187.50</u>	<u>188.50</u>	<u>188.00</u>	<u>188.00</u>
	<u>BONDED DEBT</u>								
0708001	BONDED DEBT SERVICE	\$ 45,162,989	\$ 41,592,330	\$ 40,180,360	\$ 40,180,360	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 45,162,989</u>	<u>\$ 41,592,330</u>	<u>\$ 40,180,360</u>	<u>\$ 40,180,360</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NONDEPARTMENTAL - SEWER</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT WASTEWATER DEPARTMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2013	Adopted Budget FY2010	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
0709000	NONDEPARTMENTAL - SEWER	\$ 25,574,741	\$ 23,425,226	\$ 23,513,030	\$ 23,513,030	0.00	0.00	0.00	0.00
0709010	RATE HEARINGS	650	0	0	0	0.00	0.00	0.00	0.00
0709020	SEWER CAPITAL PROJECTS	21,325,681	26,618,055	29,883,943	29,883,943	0.00	0.00	0.00	0.00
	Sub-Total	\$ 46,901,072	\$ 50,043,281	\$ 53,396,973	\$ 53,396,973	0.00	0.00	0.00	0.00
	TOTAL	\$ 151,762,357	\$ 151,678,246	\$ 150,500,474	\$ 150,500,474	440.75	440.50	443.25	443.25

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**
RECLAIMED WATER**FUND/CENTER**
PE45/0653000:0659000

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Reclaimed Water Department provides highly treated effluent from Fort Worth's water reclamation facility, distributed through a separate system dedicated to reclaimed water for non-potable uses such as irrigation and industrial water cooling towers to Fort Worth's three wholesale and two retail reclaimed water customers. The department is working to expand the use of the reclaimed water system to additional customers.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	515	55,000	82,661	82,661
Contractual	311	183,054	184,291	184,291
Capital Outlay	0	28,500	0	0
Debt Service	687,927	810,000	648,048	648,048
Total Expenditures	\$ 688,753	\$ 1,076,554	\$ 915,000	\$ 915,000

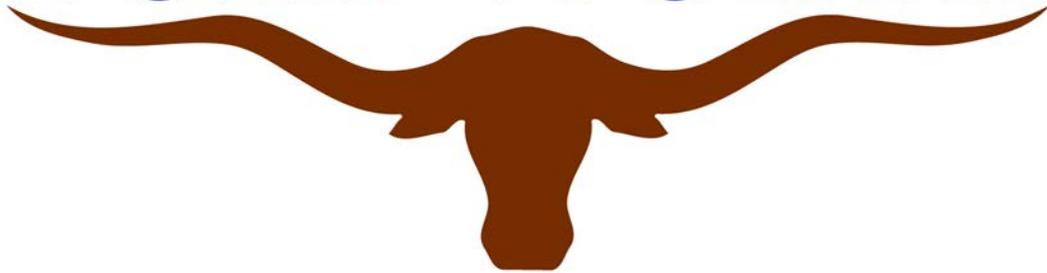
FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:			
RECLAIMED			
DEPARTMENT PURPOSE			
<p>To provide highly treated effluent from Fort Worth's wastewater treatment plant, distributed through a separate system dedicated to reclaimed water for non-potable uses to wholesale reclaimed water customers.</p>			
FY2014 DEPARTMENTAL OBJECTIVES			
<p>To provide reclaimed water to three wholesale customers.</p> <p>To provide reclaimed water to two retail customers.</p>			
DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
Maintain three wholesale reclaimed customers	3	3	3
Maintain two retail reclaimed customers	2	2	2

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT RECLAIMED WATER		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE45 WATER AND SEWER FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2013	Adopted Budget FY2013
Center	Center Description								
	<u>REGULATORY & LAB SERVICES</u>								
0653000	REGULATORY	\$ 826	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0653001	LABORATORY SERVICES	0	33,074	27,009	27,009	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 826</u>	<u>\$ 33,074</u>	<u>\$ 27,009</u>	<u>\$ 27,009</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>OPERATIONS</u>								
0655000	OPERATIONS	\$ 0	\$ 131,356	\$ 135,843	\$ 135,843	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 131,356</u>	<u>\$ 135,843</u>	<u>\$ 135,843</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>BONDED DEBT SERVICE</u>								
0658001	DEBT SERVICES	\$ 687,927	\$ 810,000	\$ 648,048	\$ 648,048	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 687,927</u>	<u>\$ 810,000</u>	<u>\$ 648,048</u>	<u>\$ 648,048</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NON-DEPARTMENTAL</u>								
0659000	NON-DEPARTMENTAL	\$ 0	\$ 102,124	\$ 104,100	\$ 104,100	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 102,124</u>	<u>\$ 104,100</u>	<u>\$ 104,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 688,753	\$ 1,076,554	\$ 915,000	\$ 915,000	0.00	0.00	0.00	0.00

FORT WORTH



FUND STATEMENT

FUND:

SOLID WASTE FUND

The Solid Waste Fund is an Enterprise Fund supported by revenues received from solid waste residential collection fees, service charges for special bulk/brush collection, residential recycling revenues and other miscellaneous fees. Since FY2011, the Code Compliance Department has managed the Solid Waste Fund. Four major service areas exist under the organizational structure of the Solid Waste Services Division including: Contract Compliance, Field Operations, Customer Service, and Community Education.

Contract Compliance, staffed by city employees, oversees a number of service contracts to ensure that each contractor meets contract requirements. The city has awarded contracts for the collection of residential garbage, recycling, brush and yard waste; recyclable material processing; operation of the city's Southeast Landfill; processing of yard waste and disposal of bulk waste; the purchase of new carts and their maintenance; the hauling of containers from the Drop-off Stations to landfills for waste disposal. The division also provides oversight over the contract to haul waste and recycling from city facilities.

Field Operations is staffed by city employees, and provides illegal dump site cleanup, dead animal collection as well as the operation of three Drop-off Stations for customer drop-off of waste and recycling. A fourth drop-off station is scheduled to be constructed and placed into operation in FY2015.

Customer Service, also staffed by City employees, handles incoming calls for individuals seeking new service arrangements, registering complaints, modifying existing service arrangements or inquiries of the services provided. The Customer Service staff implemented advanced call center technology to minimize call wait times while maximizing customer satisfaction. In addition to supporting inbound calls for the Solid Waste Services Division, the Customer Service staff answers calls for the Code Compliance Department (code enforcement and animal care and control) and the City Switchboard. In FY2009 the Customer Service Section was directed to be the Consolidated Call Center for the City. As a result, Transportation & Public Works customer inquiries/requests are also supported by this group.

Community Education is responsible for the creation and distribution of materials and programs to teach residents about available solid waste services. The intent of the program is to educate residents to properly use the solid waste program and encourage individual responsibility for a cleaner city. A Public Education Coordinator assigned to the Solid Waste Division oversees and coordinates all departmental public education programs. The Solid Waste Fund also transfers monies to the General Fund to cover the personnel cost for one public education coordinator and two public education specialists in the Planning & Development Department. These individuals assist the Code Compliance Department by providing public outreach.

Residential customers pay for comprehensive solid waste collection services through a monthly fee added to their water bill. The monthly residential fee is structured in three tiers based upon the size of garbage cart used: \$12.50 for a 32-gallon garbage cart, \$17.50 for a 64-gallon garbage cart, and \$22.75 for a 96-gallon garbage cart. Residential customers can choose one of the three tiers, and may change tiers if they later decide the original choice was unsuitable for their waste disposal needs. The rates for 32 and 64 gallon carts have been reduced for FY2014.

FORT WORTH



**SOLID WASTE FUND BUDGET SUMMARY
FY2014**

REVENUES:

Residential Collection	\$43,887,189
Recycling Waste	3,158,427
Landfill	2,898,571
Grants of Privilege	2,057,070
Miscellaneous Revenues	1,068,448
Education Payments	805,454
Commercial Collection	498,227
Interest on Investments	233,231
Non-Compliant Brush & Bulky Waste	88,956
Yard Cart Sales	119,925
Bad Debts Recovered	132,026
Compliant Brush & Bulky Waste	9,940
Refuse Hauling Permits	<u>17,750</u>

TOTAL REVENUE \$54,975,214

Use/(Source) of Fund Balance \$1,085,748

TOTAL REVENUE AND OTHER FINANCING SOURCES \$56,060,962

EXPENDITURES:

Personnel Services	\$5,615,155
Supplies	1,384,578
Contractual Services	<u>46,903,126</u>

TOTAL RECURRING EXPENSES \$53,902,859

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$1,516,500
Debt Service	<u>641,603</u>

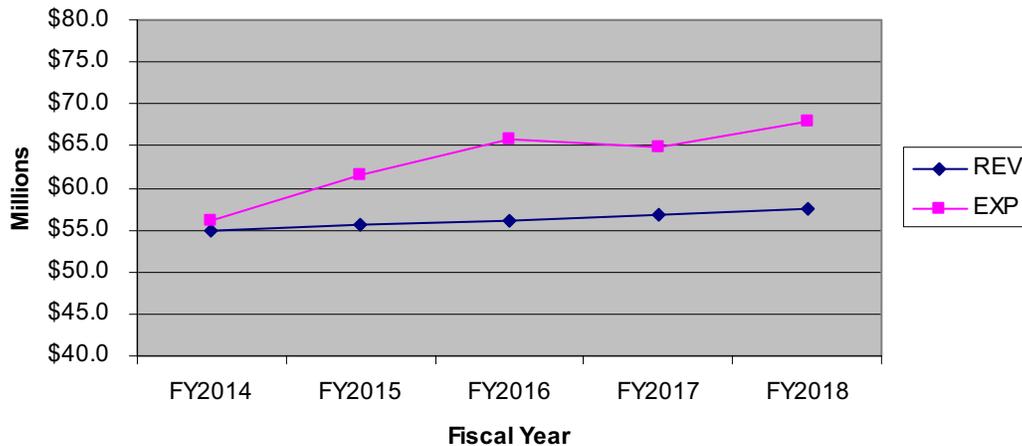
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$2,158,103

TOTAL EXPENDITURES \$56,060,962

SOLID WASTE FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	\$23,374,051	\$22,288,303	\$16,305,800	\$6,605,729	(\$1,466,808)
Revenues*					
Interest	\$233,231	\$239,062	\$246,234	\$253,621	\$261,229
Residential billing	\$43,887,189	\$44,326,061	\$44,769,321	\$45,217,015	\$45,669,185
Recycling Waste Revenue	\$3,158,427	\$3,229,176	\$3,381,270	\$3,564,535	\$3,753,455
Landfill	\$2,898,571	\$2,898,571	\$2,898,571	\$2,898,571	\$2,898,571
Other Revenue	\$4,797,796	\$4,845,774	\$4,894,232	\$4,943,174	\$4,992,606
Total Revenue	\$54,975,214	\$55,538,643	\$56,189,628	\$56,876,915	\$57,575,046
Total Resources	\$78,349,265	\$77,826,946	\$72,495,428	\$63,482,644	\$56,108,238
Expenditures					
Personnel Services	\$5,615,155	\$5,677,520	\$5,748,090	\$5,822,472	\$5,900,902
Supplies	\$1,384,578	\$1,419,192	\$1,461,768	\$1,505,621	\$1,550,790
Contractual	\$46,903,126	\$49,248,282	\$54,173,111	\$56,881,766	\$59,725,854
Capital	\$1,516,500	\$3,756,089	\$3,865,128	\$115,954	\$119,432
Debt Service	\$641,603	\$1,420,062	\$641,603	\$623,638	\$605,672
Total Expenditures	\$56,060,962	\$61,521,146	\$65,889,700	\$64,949,452	\$67,902,651
Projected Variance	(\$1,085,748)	(\$5,982,502)	(\$9,700,072)	(\$8,072,536)	(\$10,327,605)
Projected Cash Balance	\$22,288,303	\$16,305,800	\$6,605,729	(\$1,466,808)	(\$11,794,413)
Reserve Requirement (20%)	\$10,780,572	\$11,268,999	\$12,276,594	\$12,841,972	\$13,435,509
Excess/(Deficit)	\$11,507,731	\$5,036,802	(\$5,670,865)	(\$14,308,780)	(\$25,229,922)

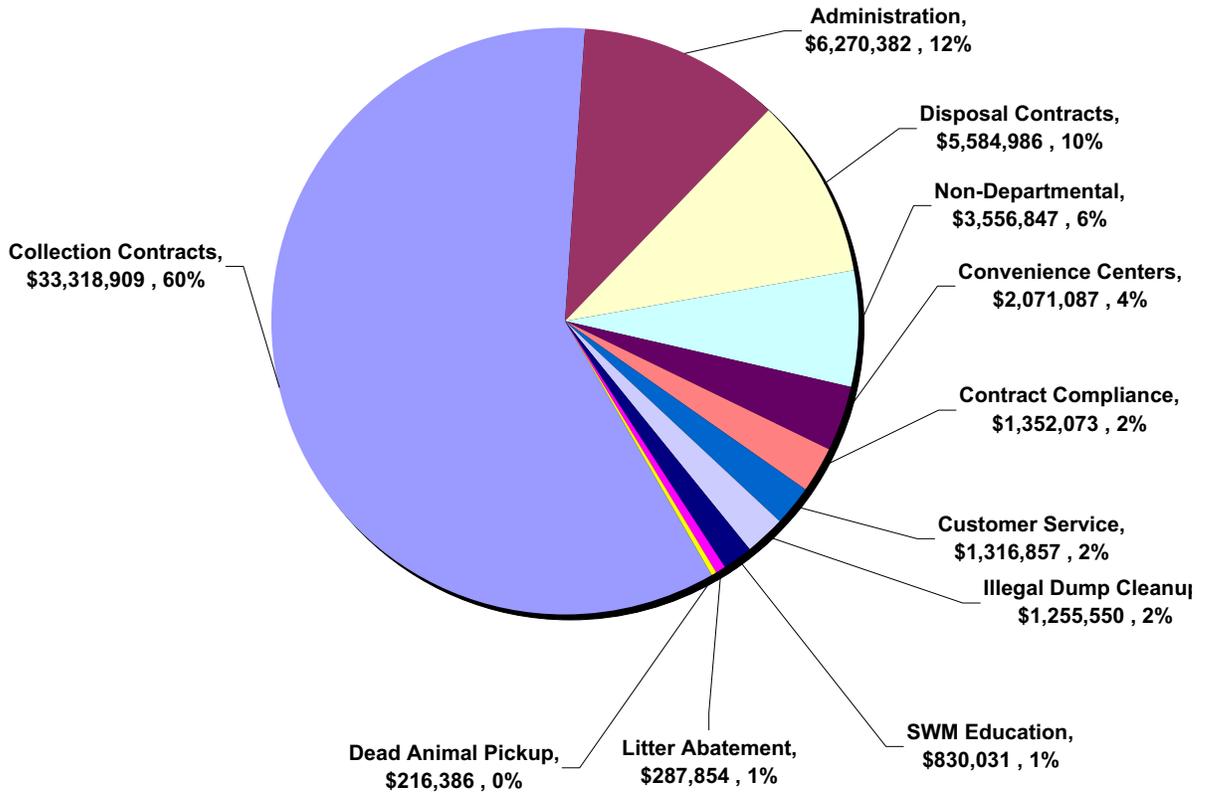
SOLID WASTE FUND PROJECTED REVENUES AND EXPENDITURES



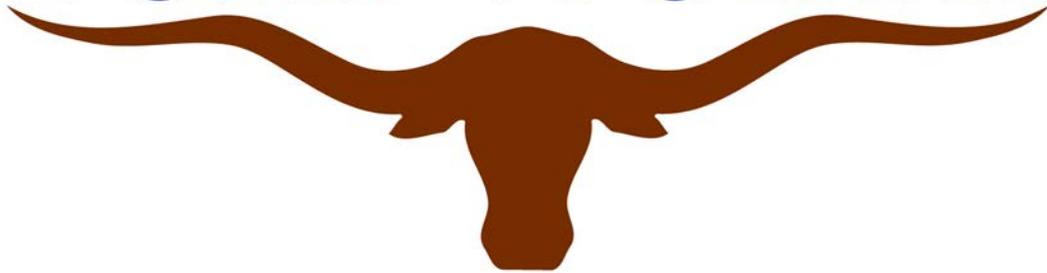
- This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF SOLID WASTE FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Collection Contracts	\$29,604,673	\$30,636,387	\$32,971,438	\$32,971,438	\$33,318,909
Administration	4,719,714	8,778,387	4,883,311	4,883,311	6,270,382
Disposal Contracts	4,954,984	5,292,377	5,616,491	5,616,491	5,584,986
Non-Departmental	5,876,107	5,007,378	4,396,536	4,396,536	3,556,847
Convenience Centers	2,083,644	2,063,664	2,076,021	2,076,021	2,071,087
Contract Compliance	1,402,920	1,401,254	1,429,600	1,429,600	1,352,073
Customer Service	1,012,418	1,011,541	1,308,303	1,308,303	1,316,857
Illegal Dump Cleanup	1,887,103	1,445,884	1,796,112	2,094,109	1,255,550
SWM Education	509,831	615,515	847,265	847,265	830,031
Litter Abatement	0	0	0	0	287,854
Dead Animal Pickup	<u>232,232</u>	<u>197,399</u>	<u>220,446</u>	<u>220,446</u>	<u>216,386</u>
TOTAL	\$52,283,626	\$56,449,786	\$55,545,523	\$55,843,520	\$56,060,962

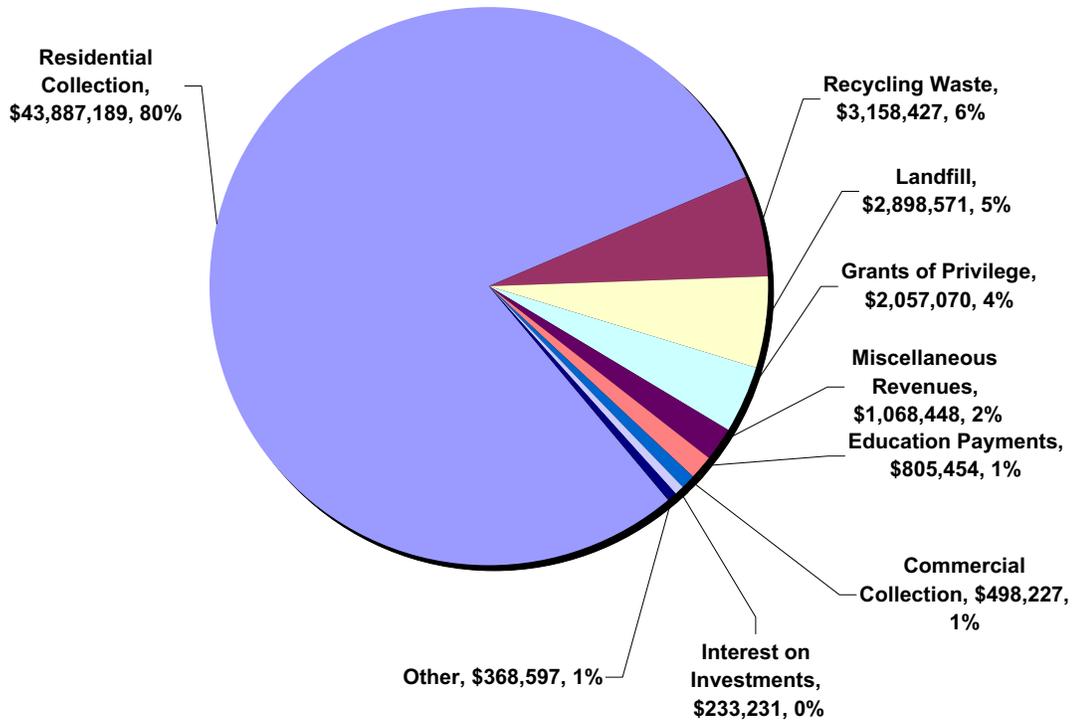


FORT WORTH



COMPARISON OF SOLID WASTE FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Residential Collection	\$43,117,453	\$43,213,109	\$43,542,165	\$43,542,165	\$43,887,189
Recycling Waste	4,421,689	3,608,944	3,403,633	3,403,633	3,158,427
Landfill	2,778,040	2,803,503	2,817,158	2,817,158	2,898,571
Grants of Privilege	1,902,277	1,990,207	1,924,376	1,924,376	2,057,070
Miscellaneous Revenues	1,097,687	657,788	1,105,128	1,105,128	1,068,448
Education Payments	753,560	790,441	751,542	751,542	805,454
Commercial Collection	500,113	502,069	509,277	509,277	498,227
Interest on Investments	448,602	483,646	490,290	490,290	233,231
Non-Compliant Brush & Bulky Waste	163,264	89,901	167,108	167,108	88,956
Yard Cart Sales	122,915	119,250	124,275	124,275	119,925
Bad Debts Recovered	95,925	106,817	97,376	97,376	132,026
Compliant Brush & Bulky Waste	12,185	9,134	16,160	16,160	9,940
Refuse Hauling Permits	15,932	17,750	14,380	14,380	17,750
Sales Tax Adjustment	<u>6,728</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$55,436,370	\$54,392,562	\$54,962,868	\$54,962,868	\$54,975,214



FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:
SOLID WASTE FUND

FUND/CENTER
PE64/0239901:0239911

SUMMARY OF FUND RESPONSIBILITIES:

The Solid Waste Services Division provides for residential solid waste collection and disposal, as well as other solid waste management-related services within the City. It fulfills those duties by using and managing contracts for solid waste services.

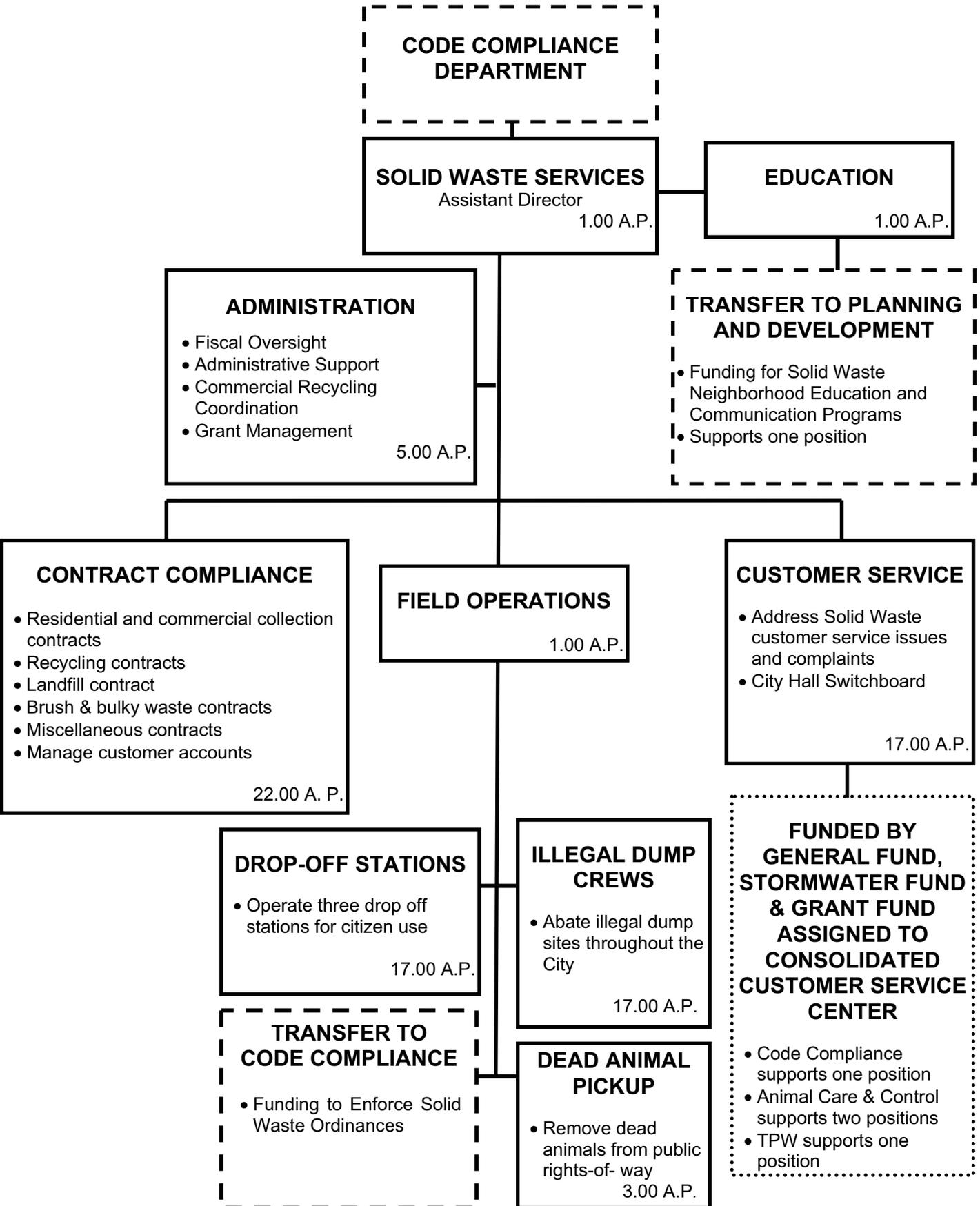
The Solid Waste Services Division has four functional areas: Contract Compliance providing management over seven solid waste service contracts; Field Operations managing City forces that provide services at the drop off stations, illegal dump collections and dead animal collections; Customer Service Center providing telephonic response to customer call-in inquiries; and Community Education providing public education and outreach.

In FY2005, the Solid Waste Customer Service Section began accepting customer service inquiries for Code Compliance and the City Switchboard. In FY2009, the Customer Service Section was expanded to be the "consolidated call center" for the city. In addition to providing customer service and support for Solid Waste, Code Compliance and the City Switchboard, the section also provides customer service and support for Animal Care & Control and Transportation and Public Works.

In FY2011, the Solid Waste Services Division was transferred from the Environmental Management Department to the Code Compliance Department.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 5,060,623	\$ 5,398,594	\$ 5,615,155	\$ 5,615,155
Supplies	496,145	1,333,946	1,384,578	1,384,578
Contractual	44,106,027	46,889,421	46,903,126	46,903,126
Capital Outlay	4,766,648	503,500	1,516,500	1,516,500
Debt Service	2,020,343	1,420,062	641,603	641,603
Total Expenditures	\$ 56,449,786	\$ 55,545,523	\$ 56,060,962	\$ 56,060,962
Authorized Positions	82.00	83.00	84.00	84.00

SOLID WASTE FUND – 84.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
SOLID WASTE FUND	PE64/0239901:0239911		
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$55,545,523	A.P.	83.00
FY2014 ADOPTED:	\$56,060,962	A.P.	84.00
<p>A) The adopted budget increases by \$80,541 and 1.00 authorized position for the addition of a Solid Waste Planner. The addition of the position will improve the department's ability to create long-term plans for residential, commercial and industrial waste management and recycling.</p> <p>B) The adopted budget increases by \$1,500,000 for land purchases to obtain a site for a new convenience center.</p> <p>C) The adopted budget decreases by (\$749,617) for debt service based on declining interest rates and the end of lease-to-own payments for pickup carts.</p> <p>D) The adopted budget increases by \$335,217 for contractual costs for residential waste pickup services based on increasing population.</p> <p>E) The adopted budget decreases by (\$331,851) for transfers out based on the completion in FY2013 of the transfer for ERP Phase II costs.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

CODE COMPLIANCE, SOLID WASTE FUND

DEPARTMENT PURPOSE

To preserve and enhance public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships

FY2014 DEPARTMENTAL OBJECTIVES

Provide once a week curbside garbage collection with less than 1 missed collection per 1,000 households

Provide once a week curbside recycling collection with less than 1 missed collection per 2,000 households

Increase the diversion rate of residential wastes from landfill disposal from 22% to 30% by FY2015

Reduce curbside recycling contamination from 20% to 10% by FY2015

Divert 20,000 pounds of recyclables from landfill by recycling at special events (Mayfest, Concerts in the Garden and other Fort Worth special events) in 2014.

Divert 25,000 pounds of recyclables from landfill by recycling at Fort Worth Special Events by 2014

Answer 80% of incoming calls to the City Call Center within 60 seconds or less

Complete the collection of 95% of all illegal dump work orders within 7 days of receipts

Complete the collection of 100% of all dead animal work orders with 48 hours of receipt

DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
Number of Garbage misses/1,000	0.45	.73	< 1.00
Number of Recycling misses/1,000	0.50	.34	<0.50
Diversion Rate of Residential Wastes	22.21%	23.3%	25%
Curbside Recycling Contamination Rate	18.04%	20.5%	15%
Pounds of Recyclables Diverted from Landfill by Recycling at Special Events	16,669	31,690	25,000
% of Incoming Calls Answered in 60 Sec	83%	78%	80%
Illegal Dump Workorders Comp in 7 Days	95%	96%	95%
Dead Animal Workorders Comp in 48 Hrs	89%	99.8%	100%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE64 SOLID WASTE FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>SOLID WASTE MANAGE- MENT</u>								
0239901	ADMINISTRATION	\$ 8,778,387	\$ 4,883,311	\$ 6,270,382	\$ 6,270,382	6.00	6.00	7.00	7.00
0239902	COLLECTION CON- TRACTS	30,636,387	32,971,438	33,318,909	33,318,909	0.00	0.00	0.00	0.00
0239903	CONTRACT COMPLI- ANCE	1,401,254	1,429,600	1,352,073	1,352,073	22.00	22.00	22.00	22.00
0239904	DISPOSAL CONTRACTS	5,292,377	5,616,491	5,584,986	5,584,986	0.00	0.00	0.00	0.00
0239905	CONVENIENCE CEN- TERS	2,063,664	2,076,021	2,071,087	2,071,087	17.00	17.00	17.00	17.00
0239906	NON-DEPARTMENTAL	5,007,378	4,396,536	3,556,847	3,556,847	0.00	0.00	0.00	0.00
0239907	ILLEGAL DUMP CLEANUP	1,445,884	1,796,112	1,255,550	1,255,550	17.00	17.00	13.00	13.00
0239908	DEAD ANIMAL PICKUP	197,399	220,446	216,386	216,386	3.00	3.00	3.00	3.00
0239909	SWM EDUCATION	615,515	847,265	830,031	830,031	1.00	1.00	1.00	1.00
0239910	CUSTOMER SERVICE	1,011,541	1,308,303	1,316,857	1,316,857	16.00	17.00	17.00	17.00
0239911	LITTER ABATEMENT	0	0	287,854	287,854	0.00	0.00	4.00	4.00
	Sub-Total	<u>\$ 56,449,786</u>	<u>\$ 55,545,523</u>	<u>\$ 56,060,962</u>	<u>\$ 56,060,962</u>	<u>82.00</u>	<u>83.00</u>	<u>84.00</u>	<u>84.00</u>
	TOTAL	\$ 56,449,786	\$ 55,545,523	\$ 56,060,962	\$ 56,060,962	82.00	83.00	84.00	84.00

FORT WORTH



FUND STATEMENT

FUND:

MUNICIPAL GOLF FUND

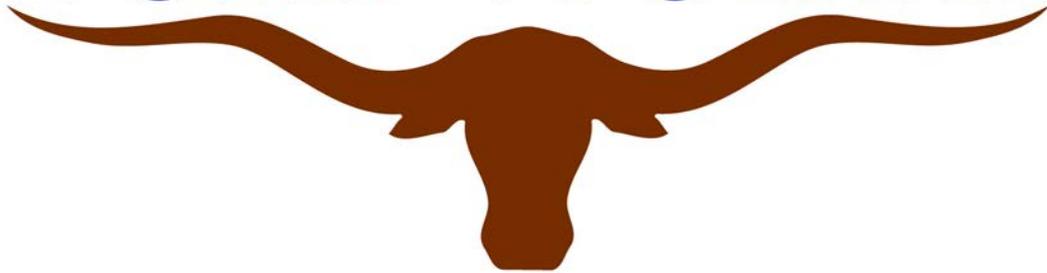
In FY1982, the City Council approved the recommendation by staff to operate the golf program as an Enterprise Fund. This action represented a significant policy commitment to the concept of a self-supporting golf program. The establishment of a Municipal Golf Fund offered all citizens of Fort Worth enjoyable, safe, comprehensive and affordable golf programs.

Fort Worth Golf, a division of the Parks and Community Services Department, provides a safe and comprehensive golf program through quality customer service, community involvement and responsible golf course management. The division, which is managed directly by the City, is divided into four sections: Golf Management, Pro Shop Operations, Snack Shop Operations, and Golf Course Maintenance.

The City of Fort Worth operates four (4) regulation-length golf courses that promote golf as a lifetime sport: Pecan Valley (two 18-hole courses located in southwest Fort Worth), Meadowbrook (an 18-hole course located on the eastern edge of the City), Rockwood (an 18-hole course with a 6 hole practice course and a driving range facility, in partnership with the First Tee of Fort Worth, is located in the near northwest) and Sycamore Creek (a nine-hole course with double tee boxes, which is located in southeast Fort Worth).

As an Enterprise Fund, the Municipal Golf Fund is meant to be financially self-supporting. Revenues to support expenditures come from greens fees, golf cart rentals, merchandise sales, annual passes, interest on investments, revenue from food and beverage sales, golf club rentals, and other miscellaneous income. The City's golf program has been negatively impacted by several factors including a saturated local market for golf courses, little to no growth in the number of area golfers and a sluggish economy. In such an environment, the fund has experienced declining revenues, while expenditures continue to rise. In FY2006, the City Council approved a staff recommendation to restructure the golf program to address these issues.

FORT WORTH



**MUNICIPAL GOLF FUND BUDGET SUMMARY
FY2014**

REVENUES:

Non-taxable	\$2,597,536
Taxable	2,380,828
Lease Revenue	0
Miscellaneous Revenue	<u>10,000</u>

TOTAL REVENUE **\$4,988,364**

Uses/(Source) of Fund Balance	<u>\$0</u>
-------------------------------	------------

TOTAL REVENUE SOURCES **\$4,988,364**

EXPENDITURES:

Personnel Services	\$2,593,368
Supplies	823,760
Contractual Services	<u>1,335,986</u>

TOTAL RECURRING EXPENSES **\$4,753,114**

DEBT SERVICE AND CAPITAL OUTLAY:

Debt Service	<u>\$235,250</u>
--------------	------------------

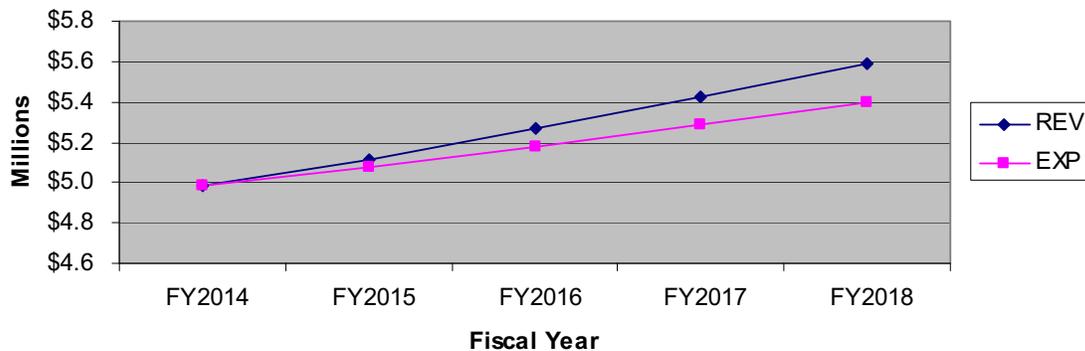
TOTAL DEBT SERVICE AND CAPITAL OUTLAY **\$235,250**

TOTAL EXPENDITURES **\$4,988,364**

**MUNICIPAL GOLF FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	(\$8,053,567)	(\$8,053,567)	(\$8,015,493)	(\$7,929,085)	(\$7,793,590)
Revenues*					
Non-taxable	\$2,597,536	\$2,662,474	\$2,742,349	\$2,824,619	\$2,909,358
Taxable	\$2,380,828	\$2,440,349	\$2,513,559	\$2,588,966	\$2,666,635
Lease Revenue	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	<u>\$10,000</u>	<u>\$10,250</u>	<u>\$10,558</u>	<u>\$10,874</u>	<u>\$11,200</u>
Total Revenue	\$4,988,364	\$5,113,073	\$5,266,465	\$5,424,459	\$5,587,193
Total Resources	(\$3,065,203)	(\$2,940,494)	(\$2,749,028)	(\$2,504,626)	(\$2,206,397)
Expenditures					
Personnel Services	\$2,593,368	\$2,627,085	\$2,665,455	\$2,705,833	\$2,748,339
Supplies	\$823,760	\$844,354	\$869,685	\$895,775	\$922,648
Contractual	\$1,335,986	\$1,369,386	\$1,410,467	\$1,452,781	\$1,496,365
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	<u>\$235,250</u>	<u>\$234,175</u>	<u>\$234,450</u>	<u>\$234,575</u>	<u>\$233,700</u>
Total Expenditures	\$4,988,364	\$5,075,000	\$5,180,057	\$5,288,964	\$5,401,052
Projected Variance	\$0	\$38,074	\$86,408	\$135,495	\$186,141
Projected Cash Balance	(\$8,053,567)	(\$8,015,493)	(\$7,929,085)	(\$7,793,590)	(\$7,607,449)
Reserve Requirement (20%)	\$950,623	\$968,165	\$989,121	\$1,010,878	\$1,033,470
Excess/(Deficit)	(\$9,004,190)	(\$8,983,658)	(\$8,918,206)	(\$8,804,468)	(\$8,640,920)

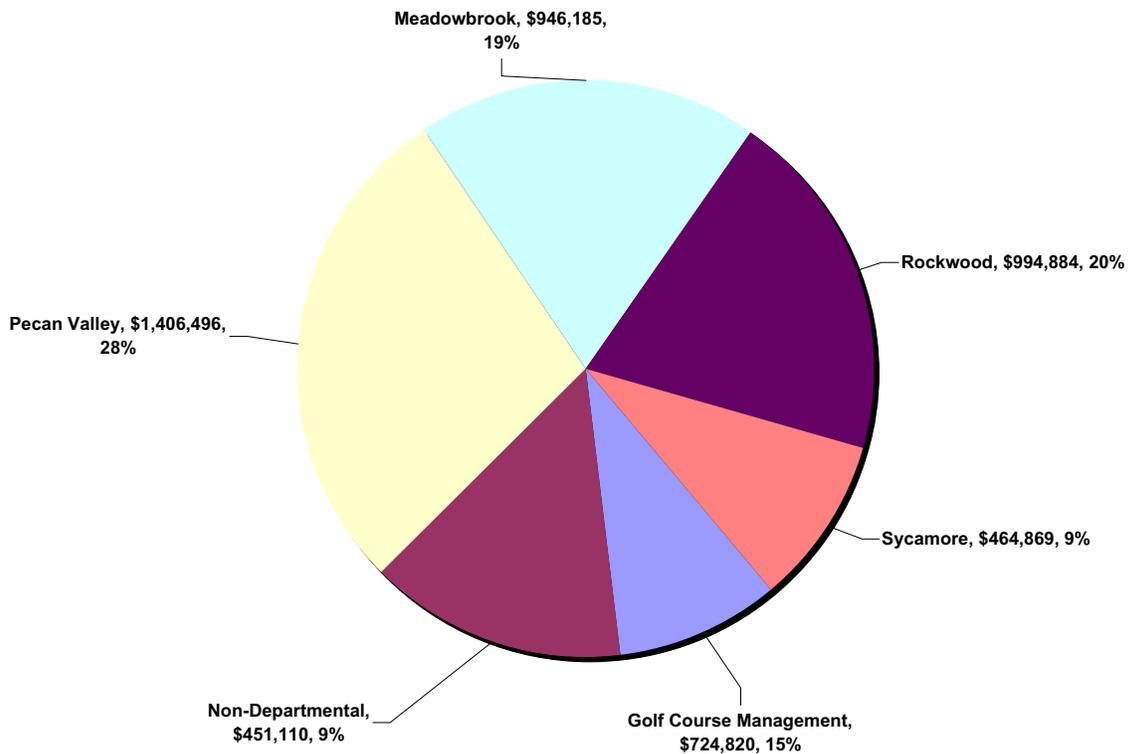
**MUNICIPAL GOLF FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years

**COMPARISON OF MUNICIPAL GOLF FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Golf Course Management	\$1,114,741	\$829,689	\$767,376	\$767,376	\$724,820
Meadowbrook Golf Course	1,339,167	1,129,829	953,841	953,841	946,185
Non-Departmental	484,058	79,874	443,615	443,615	451,110
Pecan Valley Golf Course	1,405,394	1,482,470	1,415,359	1,415,359	1,406,496
Rockwood Golf Course	948,761	969,581	930,537	930,537	994,884
Sycamore Creek Golf Course	380,054	446,784	454,283	454,283	464,869
Z. Boaz Golf Course	<u>772,264</u>	<u>581,444</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$6,444,439	\$5,519,671	\$4,965,011	\$4,965,011	\$4,988,364

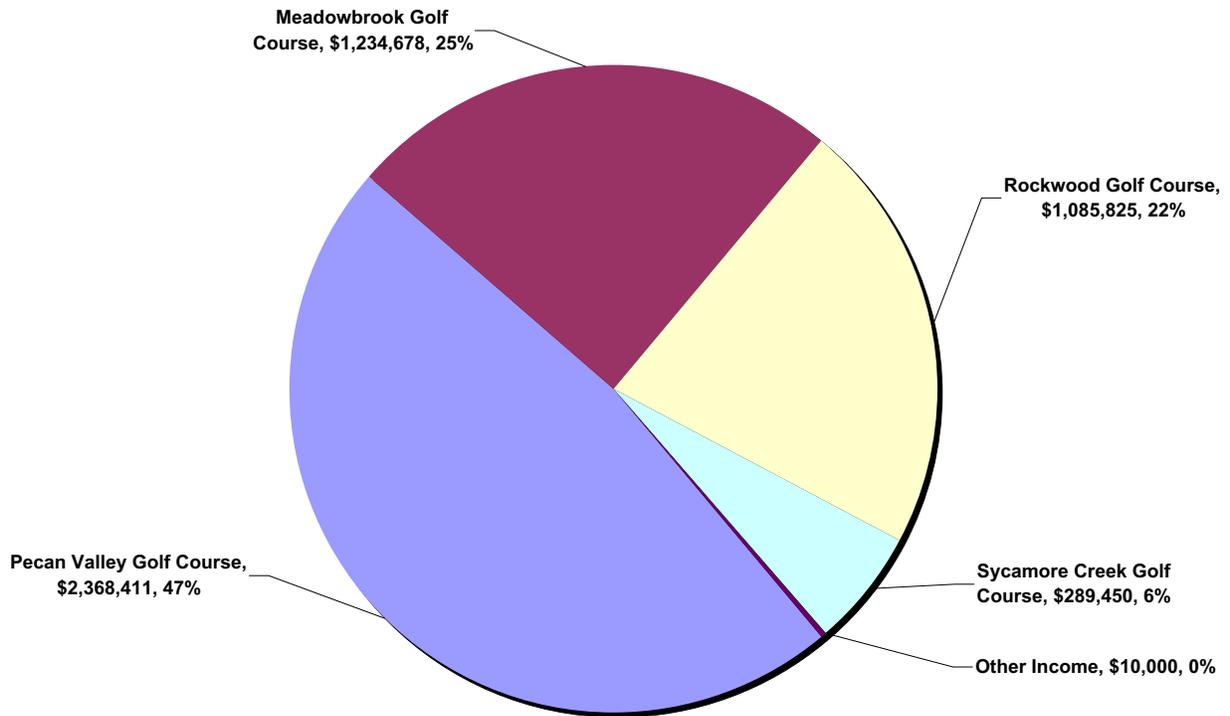


FORT WORTH



COMPARISON OF MUNICIPAL GOLF FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Meadowbrook Golf Course	\$920,102	\$983,715	\$1,225,612	\$1,225,612	\$1,234,678
Other Income	52,739	70,840	10,000	10,000	10,000
Pecan Valley Golf Course	1,746,781	1,913,511	2,301,587	2,301,587	2,368,411
Rockwood Golf Course	793,004	791,208	1,106,695	1,106,695	1,085,825
Sycamore Creek Golf Course	234,947	156,730	321,117	321,117	289,450
Z. Boaz Golf Course	<u>511,772</u>	<u>502,132</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$4,259,345	\$4,418,136	\$4,965,011	\$4,965,011	\$4,988,364



FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:

MUNICIPAL GOLF FUND

FUND/CENTER

PE39/0804005:0804530

SUMMARY OF FUND RESPONSIBILITIES:

The City of Fort Worth Municipal Golf Fund, managed by the Golf Division of the Parks and Community Services Department, provides enjoyable, safe, and comprehensive golf programs through four municipally-owned golf courses: Pecan Valley, Meadowbrook, Rockwood, and Sycamore Creek.

Pecan Valley Golf Course is a 36-hole facility located in the southwest part of the City with a fully-equipped pro shop, snack shop and driving range.

Meadowbrook Golf Course is an 18-hole facility located on the east side of the City. It has fully-equipped pro and snack shops and is equipped with a full snack bar and grill service.

Rockwood Golf Course is a 18-hole facility with a driving range, operating in partnership with the First Tee of Fort Worth, and also has pro and snack shops. It is located in the near northwest part of the city. Current renovations at Rockwood include opening a new short course, "The River's Edge," to attract additional players to the game of golf.

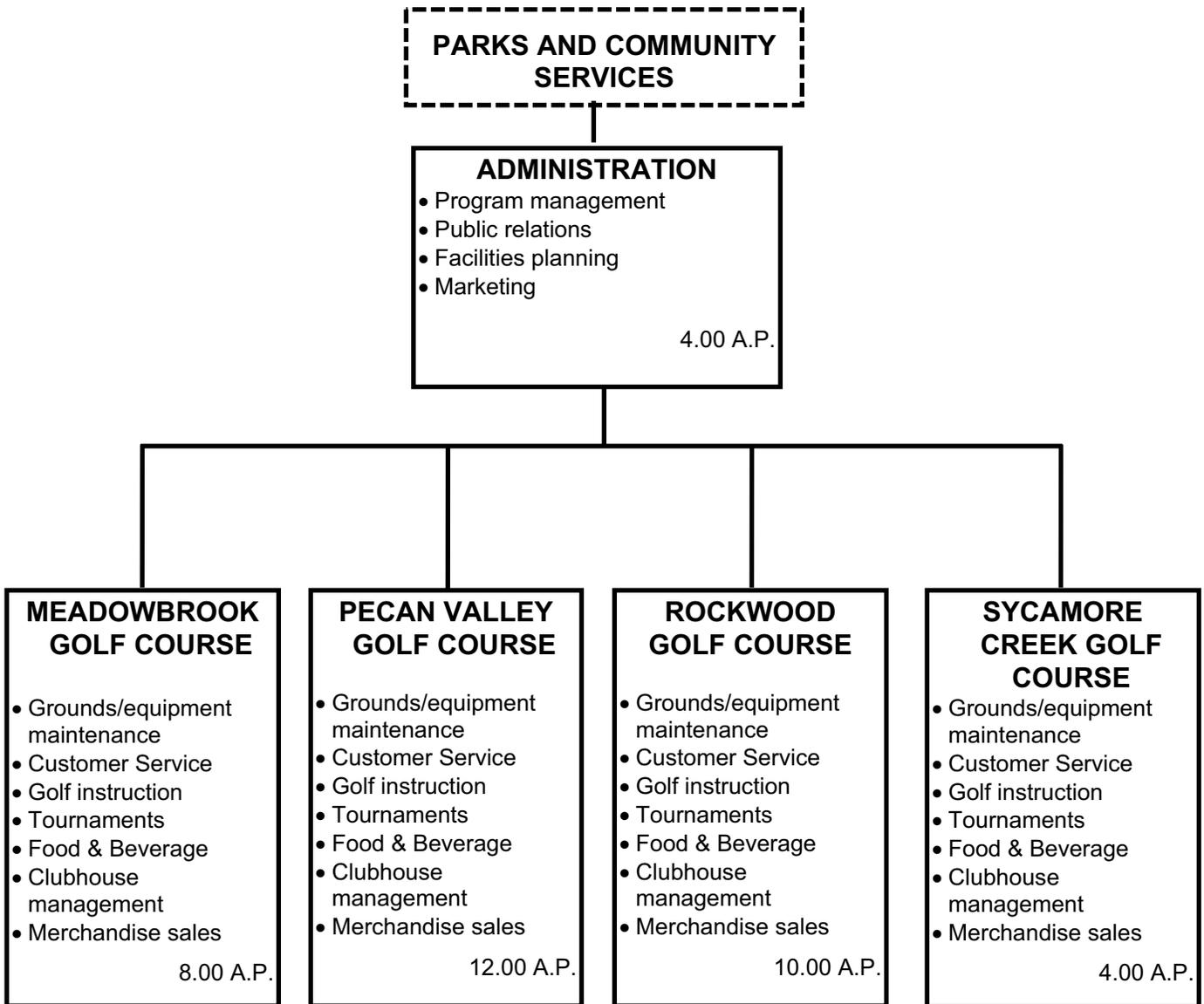
The Sycamore Creek Golf Course is a nine-hole course with pro and snack shops that is located in the near southeast part of the city. Current renovations at Sycamore Creek Golf Course are inclusive of new grass on the greens as well as lining the #3 pond enhancing the playability of the golf course and making the course more attractive for all golfers.

On September 30, 2012, Z. Boaz Golf Course was closed and re-purposed for use as North Z. Boaz Community Park in accordance with the City Council Resolution No. 4080-04-2012 adopted on April 3, 2012.

Municipal Golf Fund expenditures are financed primarily from taxable and non-taxable revenue, in the form of greens fees, cart rentals, and other fees at all golf courses.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 2,932,730	\$ 2,611,355	\$ 2,593,368	\$ 2,593,368
Supplies	975,598	733,812	823,760	823,760
Contractual	1,607,690	1,387,344	1,335,986	1,335,986
Capital Outlay	0	0	0	0
Debt Service	3,653	232,500	235,250	235,250
Total Expenditures	\$ 5,519,671	\$ 4,965,011	\$ 4,988,364	\$ 4,988,364
Authorized Positions	45.65	38.00	38.00	38.00

MUNICIPAL GOLF FUND – 38.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
MUNICIPAL GOLF FUND	PE39/0804005:0804530

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$4,965,011	A.P.	38.00
FY2014 ADOPTED:	\$4,988,364	A.P.	38.00

A) The adopted budget increases by \$52,150 for purchase for resale to provide golf shop merchandise and food/non-alcoholic beverages in the Golf shops. The budgeted merchandise purchases are tied directly to retail sales as a designated cost of goods sold of 61% for golf shop merchandise and 40% in food/non-alcoholic beverages. If budgeted revenue sales are not achieved the expenditures will be less than projected.

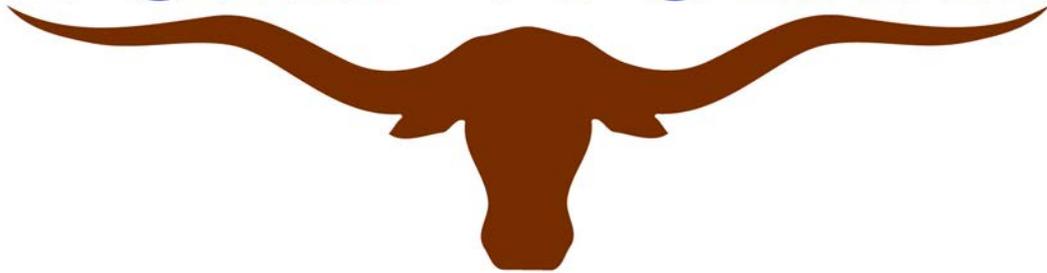
B) The adopted budget decreases by (\$38,839) for other contractual services for client system tracking, security monitoring and other services.

C) The adopted budget decreases by (\$26,760) for salaries of regular employees due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.

D) The adopted budget decreases by (\$25,404) for risk management related to commercial and self-insured programs.

E) The adopted budget increases by \$19,463 for Administrative Service charges based on Table 9 of the Administrative Services Charge Table.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
MUNICIPAL GOLF FUND

DEPARTMENT PURPOSE

To provide an affordable and accessible golf experience to all levels of golfers.

FY2014 DEPARTMENTAL OBJECTIVES

To succeed in regaining a market share in a highly competitive industry by providing quality playing conditions, affordable fee prices, excellent customer service, and a creative marketing plan.

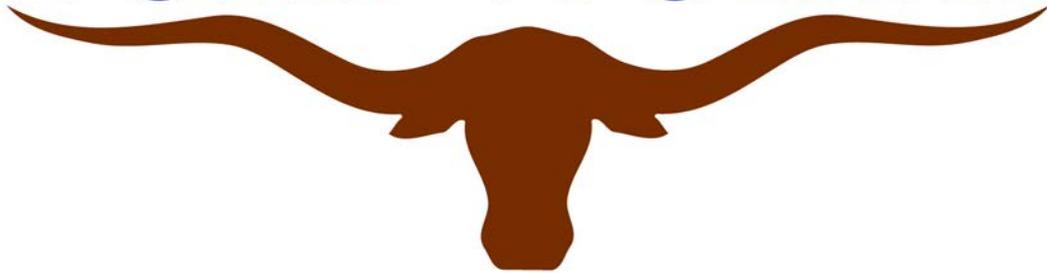
Continuation and expected growth of Fort Worth Junior Golf Tour resulting in 250 tour members and 12 competitive events resulting in 840 total rounds of golf.

To enhance the facility conditions through quarterly inspections and completion of special projects, which will increase golfer enjoyment in the game.

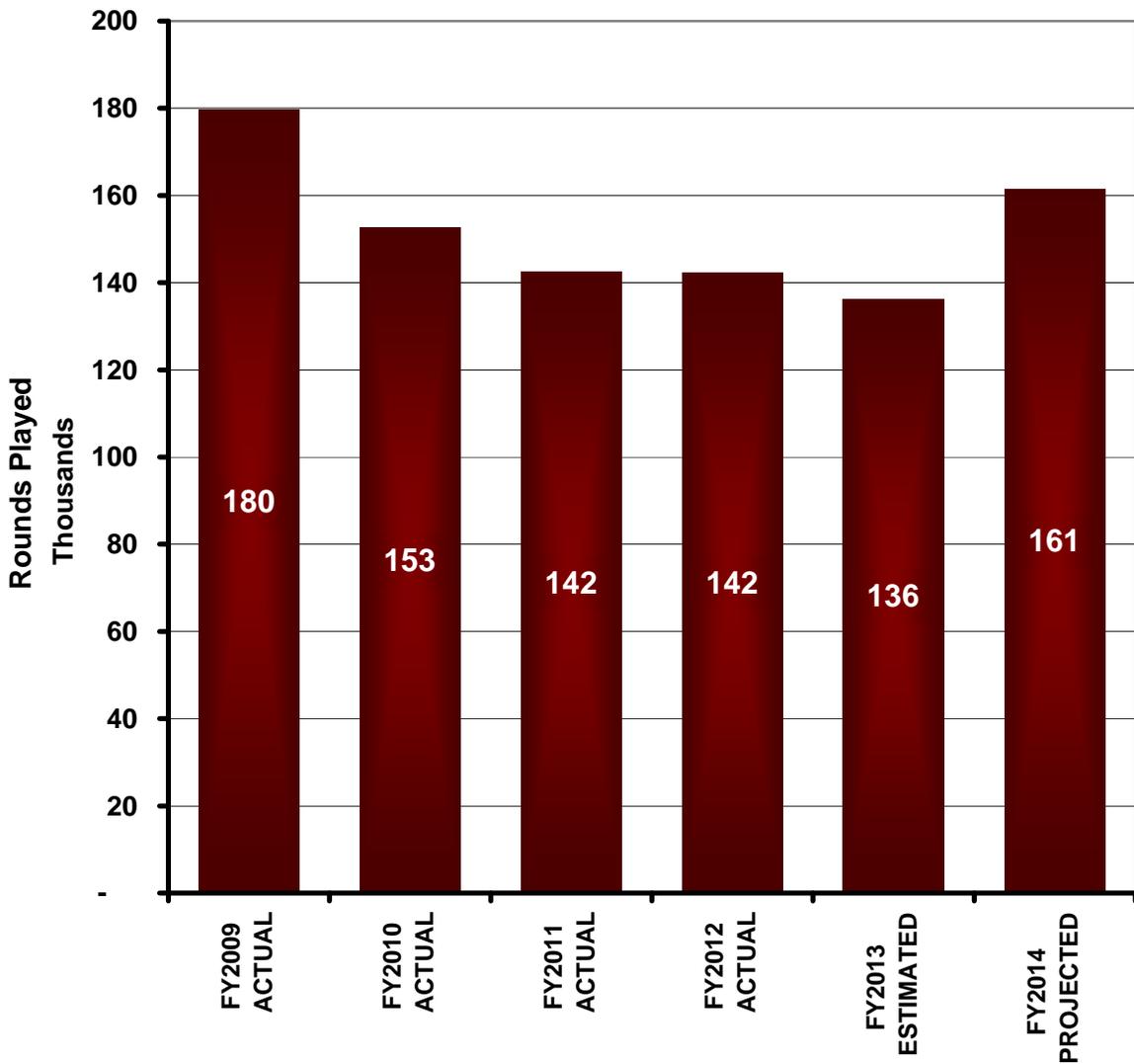
Completion of clubhouse renovations at Rockwood Golf Course. Projects funded with Gas Well Revenues.

DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
Total Rounds	142,313	146,210	161,423
Revenue per round	\$30.92	\$30.39	\$30.90
Expenditures per round	\$36.29	\$35.60	\$30.90
Number of City Championships	11	10	10
Number of First Tee Junior Participants	3,000	3,000	3,200
Number of Golfers in Fort Worth Junior Golf Tour	52	225	250

FORT WORTH



Parks and Community Services Golf Division Number of Paid Rounds Played



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE39 MUNICIPAL GOLF FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>GOLF & TENNIS</u>								
0804005	GOLF COURSE MANAGEMENT	\$ 829,689	\$ 767,376	\$ 724,820	\$ 724,820	4.00	4.00	4.00	4.00
0804090	NON-DEPARTMENTAL	79,874	443,615	451,110	451,110	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 909,563</u>	<u>\$ 1,210,991</u>	<u>\$ 1,175,930</u>	<u>\$ 1,175,930</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>PECAN VALLEY GOLF COURSE</u>								
0804110	GREENS MAINTENANCE	\$ 830,364	\$ 781,146	\$ 742,995	\$ 742,995	8.00	8.00	8.00	8.00
0804120	PRO SHOP	477,938	449,069	471,783	471,783	3.00	3.00	3.00	3.00
0804130	SNACK BAR	174,168	185,144	191,718	191,718	1.55	1.00	1.00	1.00
	Sub-Total	<u>\$ 1,482,470</u>	<u>\$ 1,415,359</u>	<u>\$ 1,406,496</u>	<u>\$ 1,406,496</u>	<u>12.55</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>Z. BOAZ GOLF COURSE</u>								
0804210	GREENS MAINTENANCE	\$ 371,487	\$ 0	\$ 0	\$ 0	3.50	0.00	0.00	0.00
0804220	PRO SHOP	187,693	0	0	0	3.00	0.00	0.00	0.00
0804230	ZBOAZ SNACK BAR	22,264	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 581,444</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>6.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>MEADOWBROOK GOLF COURSE</u>								

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE39 MUNICIPAL GOLF FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0804310	GREENS MAINTENANCE	\$ 595,631	\$ 433,013	\$ 417,895	\$ 417,895	4.00	4.00	4.00	4.00
0804320	PRO SHOP	368,189	376,281	381,954	381,954	3.00	3.00	3.00	3.00
0804330	SNACK SHOP	166,009	144,547	146,336	146,336	1.55	1.00	1.00	1.00
	Sub-Total	<u>\$ 1,129,829</u>	<u>\$ 953,841</u>	<u>\$ 946,185</u>	<u>\$ 946,185</u>	<u>8.55</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
	<u>ROCKWOOD GOLF COURSE</u>								
0804410	GREENS MAINTENANCE	\$ 474,868	\$ 472,767	\$ 499,752	\$ 499,752	5.50	6.00	6.00	6.00
0804420	PRO SHOP	353,891	336,912	347,681	347,681	3.00	3.00	3.00	3.00
0804430	SNACKSHOP	140,822	120,858	147,451	147,451	1.55	1.00	1.00	1.00
	Sub-Total	<u>\$ 969,581</u>	<u>\$ 930,537</u>	<u>\$ 994,884</u>	<u>\$ 994,884</u>	<u>10.05</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>SYCAMORE GOLF COURSE</u>								
0804510	GREENS MAINTENANCE	\$ 253,315	\$ 269,280	\$ 269,910	\$ 269,910	2.00	2.00	2.00	2.00
0804520	PRO SHOP	175,389	164,876	174,381	174,381	2.00	2.00	2.00	2.00
0804530	SNACK SHOP	18,080	20,127	20,578	20,578	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 446,784</u>	<u>\$ 454,283</u>	<u>\$ 464,869</u>	<u>\$ 464,869</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	TOTAL	\$ 5,519,671	\$ 4,965,011	\$ 4,988,364	\$ 4,988,364	45.65	38.00	38.00	38.00

FUND STATEMENT

FUND:

MUNICIPAL AIRPORTS FUND

The Municipal Airports Fund, as one of the City's Enterprise Funds, must support itself from the revenues it generates. The Aviation Department, which manages the Municipal Airports Fund, relies on the Fund to finance the promotion, development, maintenance, and protection of all City aviation facilities, services and other assets. With effective departmental stewardship of the Fund, the Fort Worth airports system makes a significant contribution to the City.

The Aviation Department is responsible for maintaining, managing, operating, developing and promoting two of the three airports in the City's airport system: Fort Worth Meacham International Airport and Fort Worth Spinks Airport. Although the City owns Fort Worth Alliance Airport, the airport is under private management. The contracted firm is responsible for Alliance's daily operations. All City of Fort Worth airports are designated as General Aviation Reliever airports providing relief for Dallas/Fort Worth International Airport (DFW) and Dallas Love Field (DAL). Collectively, the three airports support more than 230,000 flight operations per year which is 32% of the combined operations at DFW and DAL.

The Municipal Airports Fund is sustained by several revenue sources, including, but not limited to: aircraft landing fees, fuel flowage fees, terminal building and hangar lease agreements, lease fees for both improved and unimproved land at the airports and a profit-sharing arrangement at Alliance Airport. Fund expenditures include personnel costs for Aviation Department staff, operating supplies, and capital equipment.

FORT WORTH



**MUNICIPAL AIRPORTS FUND BUDGET SUMMARY
FY2014**

REVENUES:

Land (Improved)	\$1,402,605
Fuel Flowage Fees	960,329
Landing Fees	949,284
Hangar Revenue	901,532
Terminal Building Revenue	246,003
G.S.I.A. Possession Fee	150,000
Miscellaneous L/H Income	75,000
FAA Lease Revenue	62,700
Aircraft Parking	45,000
Other Building Revenue	19,100
Miscellaneous Income	12,000
Interest on Investment	<u>10,000</u>

TOTAL REVENUE \$4,833,553

Use/(Source) of Fund Balance \$0

TOTAL SOURCE OF FUNDS \$4,833,553

EXPENDITURES:

Personnel Services	\$1,651,088
Supplies	189,785
Contractual Services	<u>2,852,680</u>

TOTAL RECURRING EXPENSES \$4,693,553

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlays	\$140,000
Debt Service	<u>0</u>

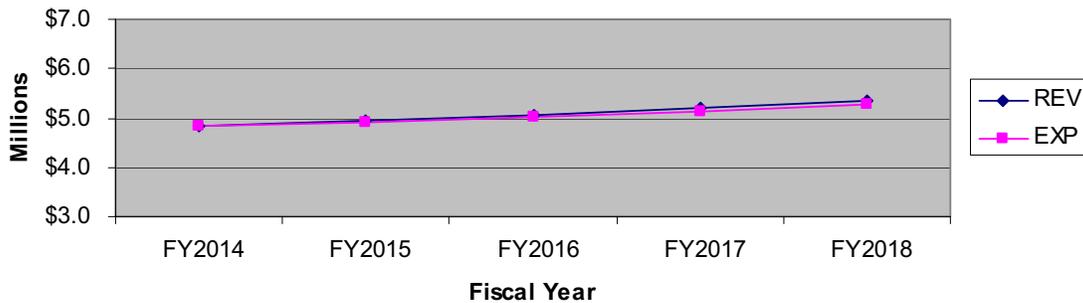
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$140,000

TOTAL EXPENDITURES \$4,833,553

**MUNICIPAL AIRPORTS FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance**	\$824,644	\$824,644	\$840,634	\$877,545	\$935,658
Revenues*					
Interest	\$10,000	\$10,250	\$10,558	\$10,874	\$11,200
Fuel Flowage	\$960,329	\$984,337	\$1,013,867	\$1,044,283	\$1,075,612
ACFT Landing Fees	\$949,284	\$973,016	\$1,002,207	\$1,032,273	\$1,063,241
Land Revenue	\$1,402,605	\$1,437,670	\$1,480,800	\$1,525,224	\$1,570,981
Hangar Revenue	\$901,532	\$924,070	\$951,792	\$980,346	\$1,009,757
Other Revenue	<u>\$609,803</u>	<u>\$609,803</u>	<u>\$609,803</u>	<u>\$609,803</u>	<u>\$609,803</u>
Total Revenue	\$4,833,553	\$4,939,147	\$5,069,027	\$5,202,804	\$5,340,594
Total Resources	\$5,658,197	\$5,763,791	\$5,909,661	\$6,080,348	\$6,276,251
Expenditures					
Personnel Services	\$1,651,088	\$1,664,630	\$1,680,034	\$1,696,246	\$1,713,315
Supplies	\$189,785	\$194,530	\$200,366	\$206,376	\$212,568
Contractual	\$2,852,680	\$2,923,997	\$3,011,717	\$3,102,068	\$3,195,130
Capital	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$4,833,553	\$4,923,157	\$5,032,116	\$5,144,691	\$5,261,013
Projected Variance	\$0	\$15,990	\$36,911	\$58,113	\$79,581
Projected Cash Balance	\$824,644	\$840,634	\$877,545	\$935,658	\$1,015,238
Reserve Requirement (20%)	\$938,711	\$956,631	\$978,423	\$1,000,938	\$1,024,203
Excess/(Deficit)	(\$114,067)	(\$115,997)	(\$100,879)	(\$65,281)	(\$8,965)

**MUNICIPAL AIRPORTS FUND
PROJECTED REVENUES AND EXPENDITURES**

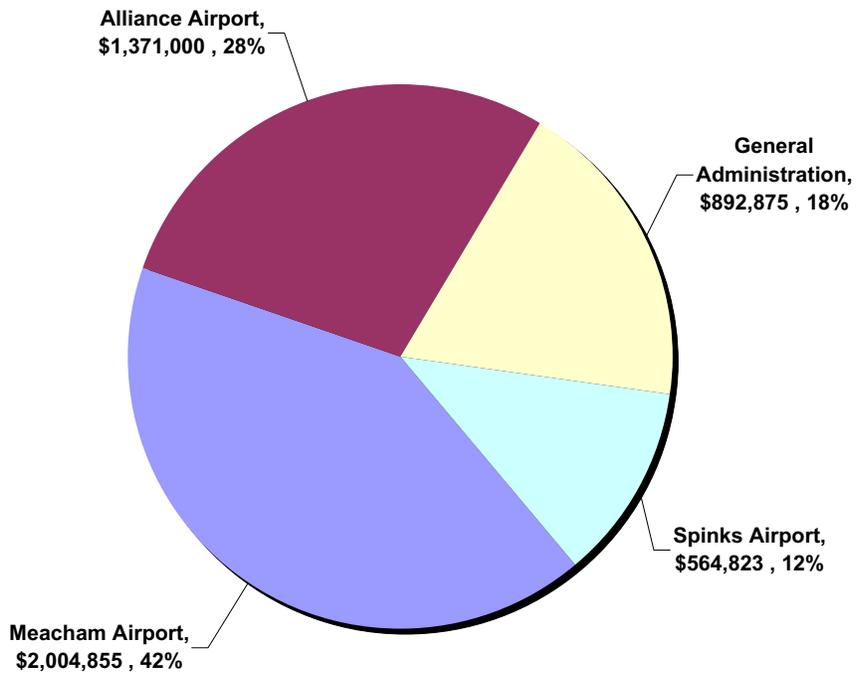


*This model does **not** reflect any rate increases for the next five years.

**FY2013 year end fund balance doesn't reflect a transfer of \$1,071,641 from the Airport Gas Lease Project Fund approved by M&C G-17984 to offset the cost of payment of ERP Phase II expenses from the Municipal Airports Fund.

**COMPARISON OF MUNICIPAL AIRPORT FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Meacham Airport	\$1,734,974	\$1,730,919	\$1,884,501	\$2,551,926	\$2,004,855
Alliance Airport	1,797,357	1,272,474	1,461,000	1,461,000	1,371,000
General Administration	12,826,697	2,455,489	954,540	1,870,765	892,875
Spinks Airport	514,741	586,751	614,072	636,821	564,823
Non-Departmental	<u>7,750,192</u>	<u>191</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$24,623,961	\$6,045,824	\$4,914,113	\$6,520,512	\$4,833,553

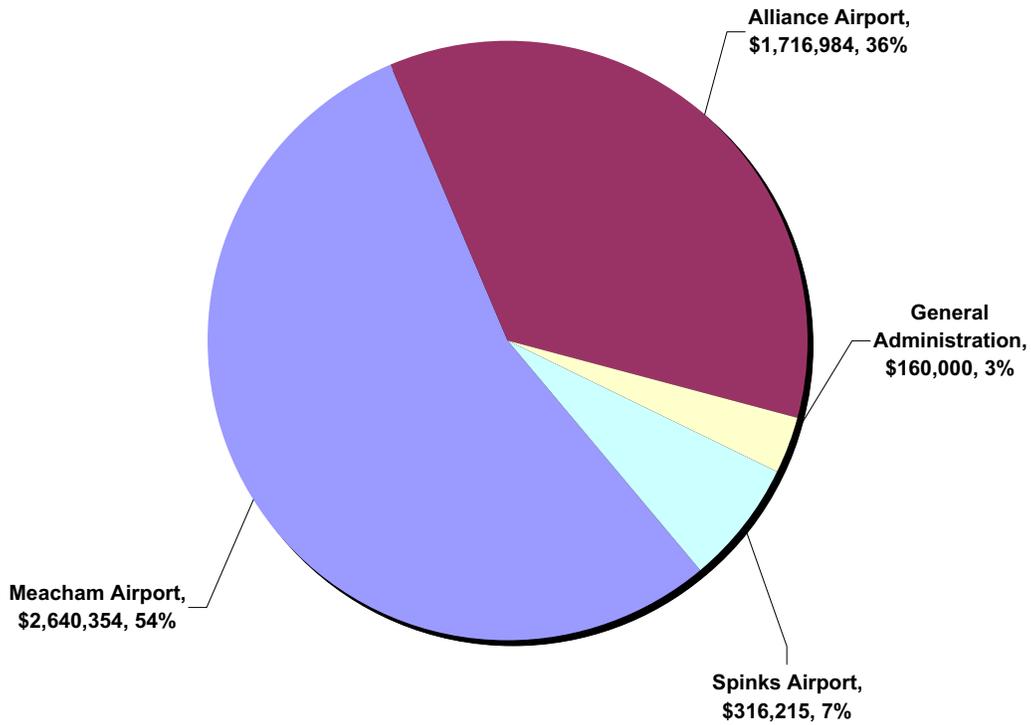


FORT WORTH



COMPARISON OF MUNICIPAL AIRPORTS FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Meacham Airport	\$2,499,728	\$2,683,147	\$2,708,129	\$3,258,118	\$2,640,354
Alliance Airport	2,067,974	1,848,930	1,716,984	1,716,984	1,716,984
General Administration	4,347,984	1,288,453	220,000	220,000	160,000
Spinks Airport	<u>275,625</u>	<u>274,943</u>	<u>269,000</u>	<u>269,000</u>	<u>316,215</u>
TOTAL	\$9,191,311	\$6,095,473	\$4,914,113	\$5,464,102	\$4,833,553



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

AVIATION

FUND/CENTER

PE40/0551000:0551301

SUMMARY OF FUND RESPONSIBILITIES:

The Aviation Department oversees a system of airports, which includes Fort Worth Alliance, Fort Worth Meacham International Airport and Fort Worth Spinks Airport. These airports operate in coordination with Dallas/Fort Worth International Airport to meet the general aviation needs of the area. The Department is responsible for planning, operating, and promoting these facilities. Aviation Administration is responsible for aviation planning, grant administration, capital projects, and staff support functions for all airports. Airport managers work with airport tenants, manage projects and oversee and maintain airport infrastructure in compliance with Federal Aviation Administration (FAA) standards.

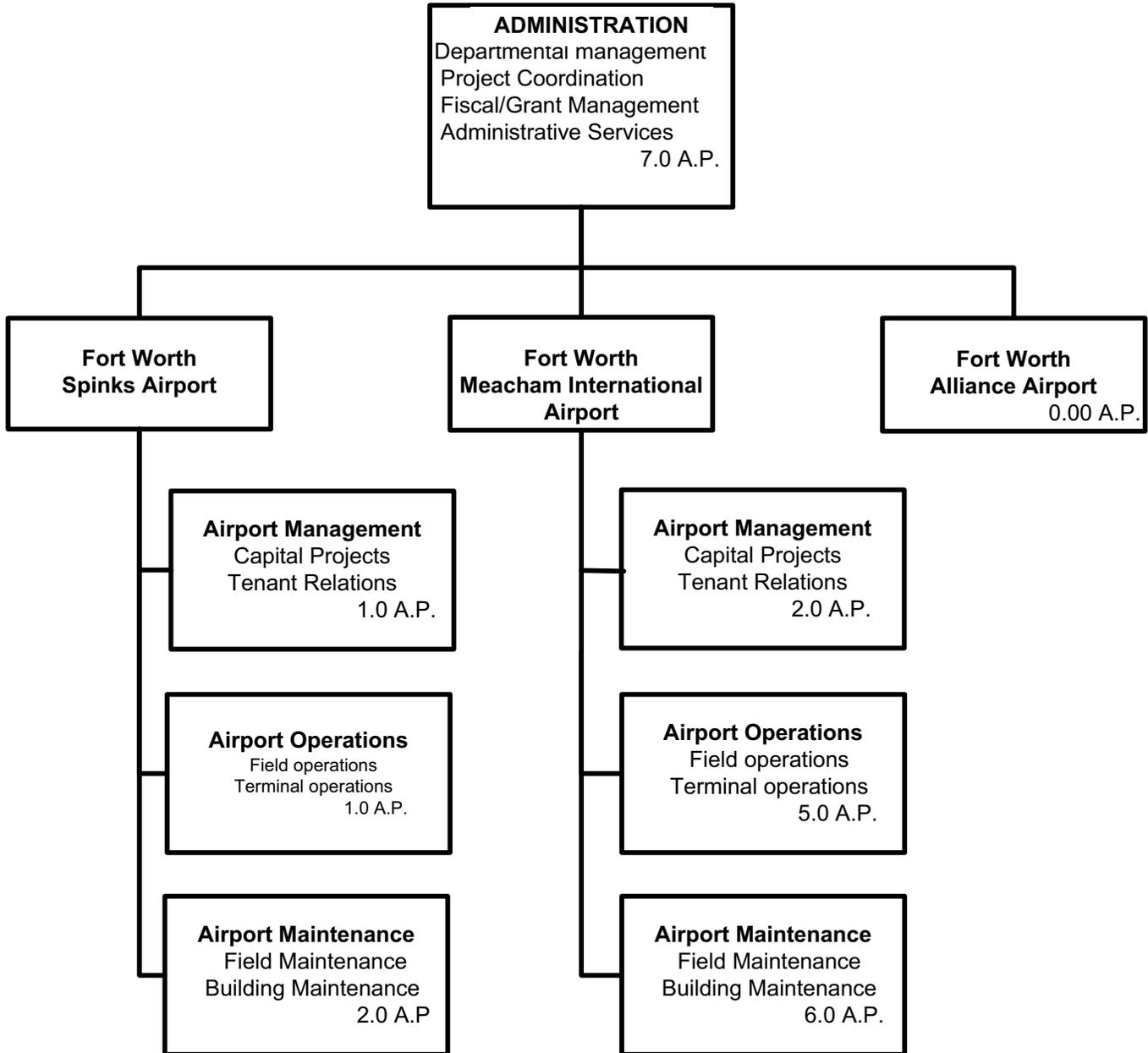
Fort Worth Alliance Airport was completed by the City in 1989, and is one component of a master-planned, mixed-use community known as Alliance Texas developed by Hillwood. The Alliance Texas development serves as an inland logistics port with air, rail and trucking operations. The Alliance Airport infrastructure and grounds are maintained by Alliance Air Services through a management agreement with the City. The Aviation Administration staff supports the grants and capital projects at Alliance. Alliance has two runways, precision instrument approaches and a 24-hour FAA control tower. Several companies provide aviation services at Alliance.

Fort Worth Meacham International Airport began serving the community in 1925. Meacham has three runways, precision instrument approaches and a 24-hour FAA control tower. A large variety of companies that provide aviation services choose Meacham as a base of operations. The Aviation Department maintains the infrastructure, grounds and some buildings at Meacham, most notably the terminal building.

Fort Worth Spinks Airport became a part of the City system in 1988 when the Oak Grove Airport was acquired from a private operator and expanded. Spinks has two runways, a precision instrument approach, and an FAA contract control tower. A variety of companies that provide aviation services choose Spinks as a base of operations. The Aviation Department maintains the infrastructure, grounds, tower and some buildings at Spinks.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 1,607,117	\$ 1,675,117	\$ 1,651,088	\$ 1,651,088
Supplies	147,651	190,397	189,785	189,785
Contractual	4,270,158	2,993,099	2,852,680	2,852,680
Capital Outlay	20,898	55,500	140,000	140,000
Debt Service	0	0	0	0
Total Expenditures	\$ 6,045,824	\$ 4,914,113	\$ 4,833,553	\$ 4,833,553
Authorized Positions	24.00	24.00	24.00	24.00

Municipal Airports Fund – 24.0 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
AVIATION	PE40/0551000:0551301		
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$4,914,113	A.P.	24.00
FY2014 ADOPTED:	\$4,833,553	A.P.	24.00
<p>A) The adopted budget increases by \$130,000 for a one time purchase of construction and maintenance equipment in FY2014.</p> <p>B) The adopted budget decreases by (\$90,532) as a result of the elimination of planned transfer for commercial, claims and litigation insurance costs to the Risk Management Fund organization-wide for FY2014. Risk Management Fund transfers are anticipated to resume in FY2015.</p> <p>C) The adopted budget decreases by (\$64,158) for facility repair and maintenance supplies. The reduction is the result of the new contract with Alliance Air Services to manage the air traffic control tower and cover these costs.</p> <p>D) The adopted budget decreases by (\$45,500) for vehicle based on approved FY2014 vehicle replacement plan.</p> <p>E) The adopted budget increases by \$40,974 for the retiree group health based on an 2.7% increase in the City's contribution to group health.</p> <p>F) The adopted dopted budget decreases by (\$30,084) for salaries of regular employees through position adjustments in response to turnover as calculated by the salary and benefits forecast system.</p> <p>G) The adopted budget decreases by (\$25,000) for consultants and professional service. This was a one time funding in FY2013 to provide marketing assistance to gain more exposure for Meacham and Spinks Airports as a business recruitment initiative.</p> <p>H) The adopted budget decrease by (\$25,000) for the cost of employees assigned from other departments for maintenance and improvement projects performed on airport properties. The decrease is based on projected costs in FY2014.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

AVIATION

DEPARTMENT PURPOSE

The Fort Worth Aviation Department is responsible for three of the eleven reliever airports in the DFW Metroplex. These airports, Alliance, Meacham and Spinks, meet the aviation needs of the Fort Worth area with facilities provided by the Aviation Department and services provided by a variety of companies. The facilities are managed by City staff at Meacham and Spinks and are managed by Alliance Air Services at Alliance Airport.

Capital improvements are funded at all three airports through federal and state grants with a ten percent match from Aviation Department funds. These projects include maintenance of existing and construction of new infrastructure.

FY2014 DEPARTMENTAL OBJECTIVES

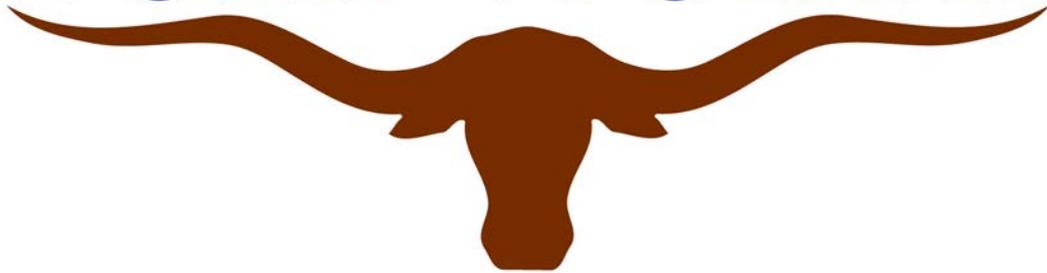
To market and increase public awareness of the City of Fort Worth's Airport System.

To improve the conditions of airport facilities and infrastructure in order to attract additional based and transient customers.

To accommodate the long-term needs of the aviation community by making land available for aviation facilities.

DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
No. of Aircraft operations-Spinks	60,300	59,800	60,000
No. of Aircraft Operations-Meacham	84,600	88,300	90,000
No. of Aircraft Operations-Alliance	103,700	109,400	110,000
Operations as % of DFW Relievers	32%	32%	32%
Fuel Flowage (Gallons in Thousands)	7,718	7,800	7,800
Number of Based Aircraft	560	573	590
Number of Special Events Hosted	1	3	5

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40	MUNICIPAL AIRPORTS FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>GENERAL ADMINISTRATION</u>								
0551000	GENERAL ADMINISTRATION	\$ 2,037,553	\$ 865,492	\$ 887,346	\$ 887,346	7.00	5.00	7.00	7.00
0551002	NON-DEPARTMENTAL	417,936	89,048	5,529	5,529	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,455,489</u>	<u>\$ 954,540</u>	<u>\$ 892,875</u>	<u>\$ 892,875</u>	<u>7.00</u>	<u>5.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>MEACHAM AIRPORT</u>								
0551101	MEACHAM OPERATIONS	\$ 1,730,919	\$ 1,884,501	\$ 2,004,855	\$ 2,004,855	14.00	14.00	13.00	13.00
	Sub-Total	<u>\$ 1,730,919</u>	<u>\$ 1,884,501</u>	<u>\$ 2,004,855</u>	<u>\$ 2,004,855</u>	<u>14.00</u>	<u>14.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>SPINKS AIRPORT</u>								
0551201	SPINKS OPERATIONS	\$ 586,751	\$ 614,072	\$ 564,823	\$ 564,823	3.00	5.00	4.00	4.00
	Sub-Total	<u>\$ 586,751</u>	<u>\$ 614,072</u>	<u>\$ 564,823</u>	<u>\$ 564,823</u>	<u>3.00</u>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>ALLIANCE AIRPORT</u>								
0551301	ALLIANCE OPERATIONS	\$ 1,272,474	\$ 1,461,000	\$ 1,371,000	\$ 1,371,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 1,272,474</u>	<u>\$ 1,461,000</u>	<u>\$ 1,371,000</u>	<u>\$ 1,371,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NON-DEPARTMENTAL</u>								
0554000	NON-DEPARTMENTAL	\$ 191	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT AVIATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE40 MUNICIPAL AIRPORTS FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 191	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	TOTAL	\$ 6,045,824	\$ 4,914,113	\$ 4,833,553	\$ 4,833,553	24.00	24.00	24.00	24.00

FUND STATEMENT**FUND:****MUNICIPAL PARKING FUND**

The Municipal Parking Fund is a City of Fort Worth Enterprise Fund that generates revenues from the fees paid for the use of metered parking spaces by the general public, the lease of office space, fees charged for the use of surface lots, parking spaces at City parking garages, and designated street parking spaces for the mobility impaired for both City employees and non-City employees.

The Municipal Parking Program is under the direction of the Parking Services Division of the Transportation and Public Works Department. The program currently maintains and manages five parking garages and 20 parking lots, as well as 2,718 metered parking spaces and parking ordinance compliance responsibilities. The Fund has twelve positions.

As part of a FY2013 restructuring of the Fund, all revenue from parking meters, surface lots and all parking garages is retained by the Municipal Parking Fund. Parking citation receipts are deposited directly into the General Fund and a revenue sharing structure for parking fines has been established between the two funds.

Major improvements to the parking system include the January 2009 opening of the Houston Street Parking Garage, a state-of-the-art addition to the downtown Fort Worth infrastructure, which is used by the City of Fort Worth, Omni Hotel, Fort Worth Convention Center and general public. In May 2010, the Western Heritage Parking Garage opened and is used by the Will Rogers Memorial Complex and cultural district patrons, employees and visitors. The City entered into a contractual agreement with Standard Parking to begin managing the operations for Western Heritage Parking Garage in FY2010 and for Commerce Street and Houston Street in FY2011. In FY2012, a system-wide upgrade of metered parking was initiated with the installation of Pay & Display meter stations that accept coins, debit cards and major credit cards. In FY2013, the Municipal Parking Fund assumed ordinance compliance responsibilities through an enhanced parking compliance and ambassadors program.

FORT WORTH



**MUNICIPAL PARKING FUND BUDGET SUMMARY
FY2014**

REVENUES:

Daily Parking	\$3,674,621
Parking Meters	2,066,171
Monthly Parking	703,952
Contract Parking	102,000
Surface Lots	82,941
Other Revenue / Interest	<u>304,593</u>

TOTAL REVENUE SOURCES \$6,934,278

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance \$0

TOTAL REVENUE AND OTHER FINANCING RESOURCES \$6,934,278

EXPENDITURES:

Personnel Services	\$705,990
Supplies	211,491
Contractual Services	<u>2,011,412</u>

TOTAL RECURRING EXPENSES \$2,928,893

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$0
Debt Service	<u>4,005,385</u>

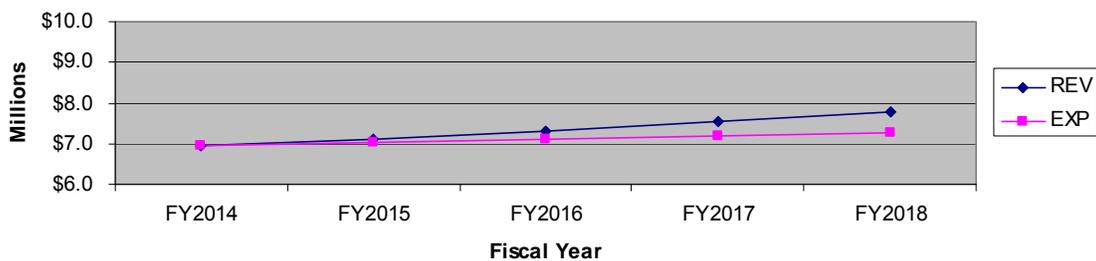
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$4,005,385

TOTAL EXPENDITURES \$6,934,278

MUNICIPAL PARKING FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	\$549,071	\$549,071	\$610,843	\$807,433	\$1,151,132
Revenues*					
Daily Parking	\$3,674,621	\$3,766,487	\$3,879,481	\$3,995,866	\$4,115,742
Parking Meters	\$2,066,171	\$2,117,825	\$2,181,360	\$2,246,801	\$2,314,205
Monthly Parking	\$703,952	\$721,551	\$743,197	\$765,493	\$788,458
Contract Parking	\$102,000	\$104,550	\$107,687	\$110,917	\$114,245
Surface Lots	\$82,941	\$85,015	\$87,565	\$90,192	\$92,898
Other Revenue / Interest	<u>\$304,593</u>	<u>\$312,208</u>	<u>\$321,574</u>	<u>\$331,221</u>	<u>\$341,158</u>
Total Revenue	\$6,934,278	\$7,107,635	\$7,320,864	\$7,540,490	\$7,766,705
Total Resources	\$7,483,349	\$7,656,706	\$7,931,707	\$8,347,923	\$8,917,836
Expenditures					
Personnel Services	\$705,990	\$712,026	\$718,830	\$726,009	\$733,588
Supplies	\$211,491	\$216,778	\$223,282	\$229,980	\$236,879
Contractual	\$2,011,412	\$2,061,697	\$2,123,548	\$2,187,255	\$2,252,872
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	<u>\$4,005,385</u>	<u>\$4,055,361</u>	<u>\$4,058,614</u>	<u>\$4,053,548</u>	<u>\$4,058,038</u>
Total Expenditures	\$6,934,278	\$7,045,863	\$7,124,274	\$7,196,792	\$7,281,377
Projected Variance	\$0	\$61,772	\$196,590	\$343,698	\$485,328
Projected Cash Balance	\$549,071	\$610,843	\$807,433	\$1,151,132	\$1,636,459
Reserve Requirement (20%)	\$585,779	\$598,100	\$613,132	\$628,649	\$644,668
Excess/(Deficit)	(\$36,708)	\$12,743	\$194,301	\$522,483	\$991,791

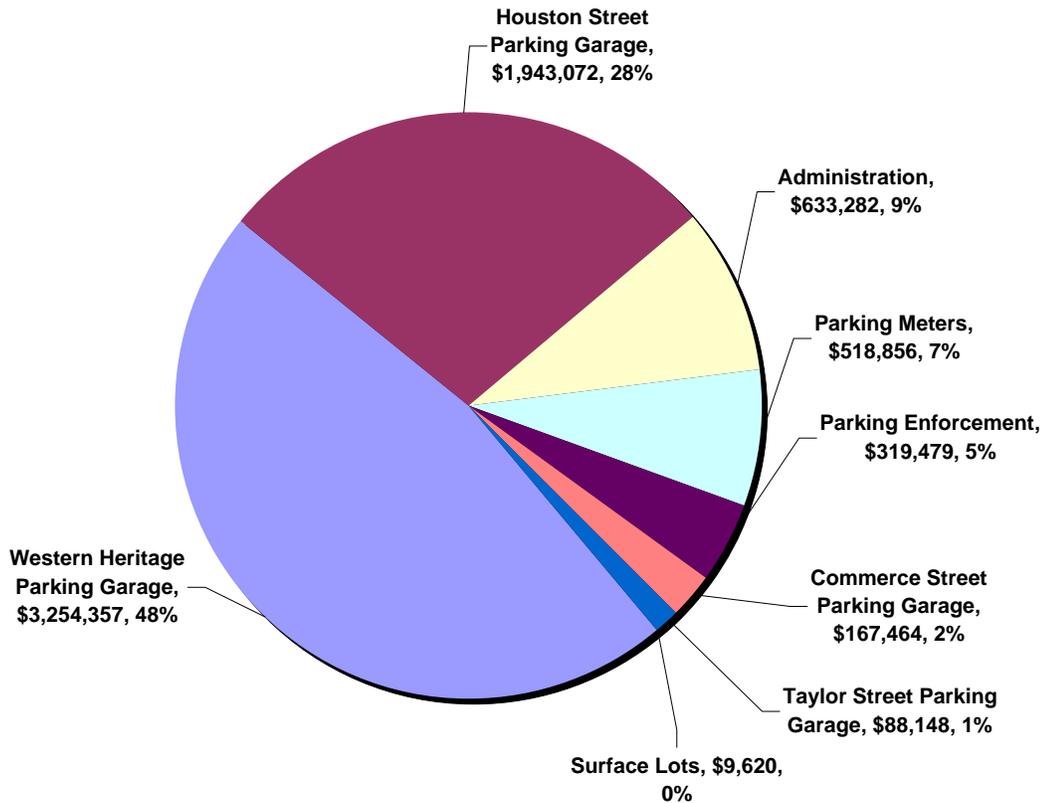
MUNICIPAL PARKING FUND PROJECTED REVENUES AND EXPENDITURES



* This model does **not** reflect any rate increases for the next five years.

COMPARISON OF MUNICIPAL PARKING FUND EXPENDITURES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Western Heritage Parking Garage	\$2,589,192	\$2,975,814	\$2,923,619	\$2,923,619	\$3,254,357
Houston Street Parking Garage	952,509	1,822,535	2,035,137	2,035,137	1,943,072
Administration	2,165,799	753,045	571,272	571,272	633,282
Parking Meters	1,596,615	1,676,585	415,832	415,832	518,856
Parking Enforcement	0	22,585	341,410	341,410	319,479
Commerce Street Parking Garage	432,372	433,708	165,564	165,564	167,464
Taylor Street Parking Garage	154,144	80,579	107,396	107,396	88,148
Surface Lots	<u>1,365,680</u>	<u>1,902,927</u>	<u>6,884</u>	<u>6,884</u>	<u>9,620</u>
TOTAL	\$9,256,311	\$9,667,778	\$6,567,114	\$6,567,114	\$6,934,278

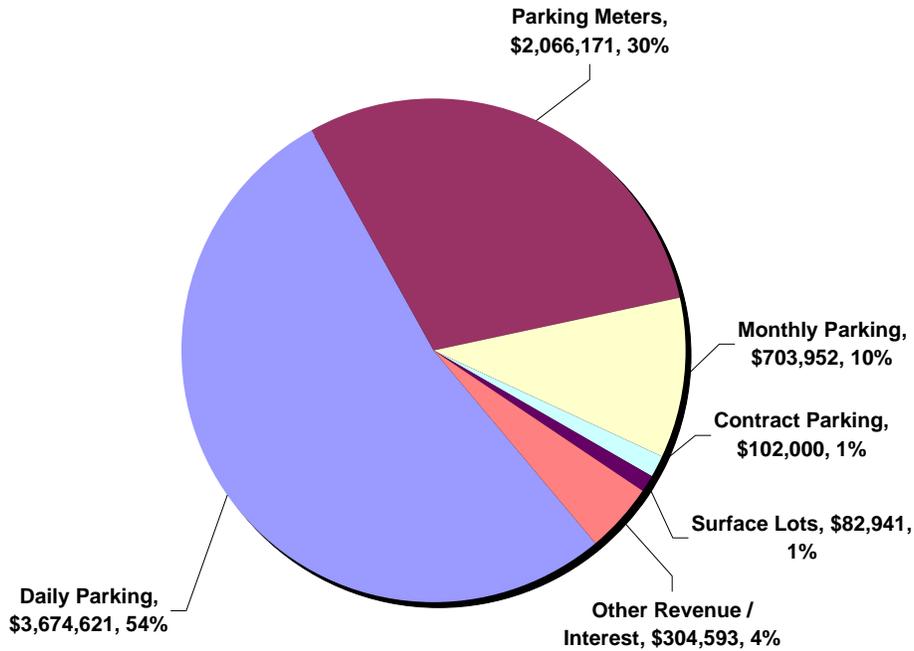


FORT WORTH



COMPARISON OF MUNICIPAL PARKING FUND REVENUE

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Daily Parking	\$3,252,193	\$3,389,998	\$3,307,615	\$3,307,615	\$3,674,621
Parking Meters	1,640,819	1,820,071	1,886,080	1,886,080	2,066,171
Monthly Parking	680,377	650,796	612,621	612,621	703,952
Contract Parking	125,849	122,523	104,000	104,000	102,000
Surface Lots	97,893	94,671	82,941	82,941	82,941
Other Revenue / Interest	<u>1,899,045</u>	<u>1,684,570</u>	<u>573,857</u>	<u>573,857</u>	<u>304,593</u>
TOTAL	\$7,696,176	\$7,762,629	\$6,567,114	\$6,567,114	\$6,934,278



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

MUNICIPAL PARKING FUND

FUND/CENTER

PE59/0208500:0208510

SUMMARY OF FUND RESPONSIBILITIES:

Municipal Parking, under the direction of the Parking Services Division in the Transportation and Public Works Department, maintains and manages five parking garages, 20 surface lots and 2,718 metered parking spaces citywide, in addition to parking ordinance compliance responsibilities.

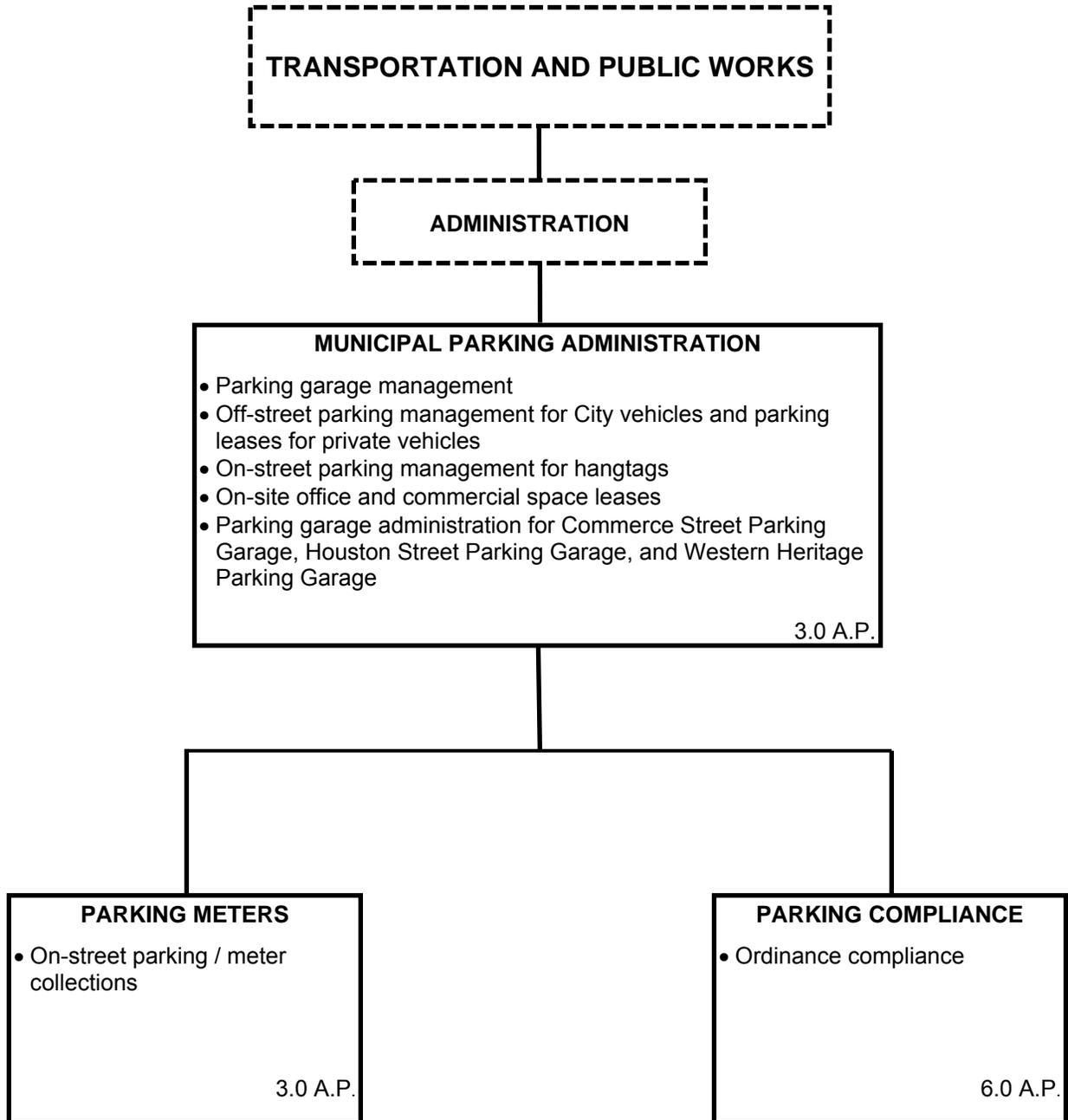
The City garages are located at 10th and Taylor Street, 1200 Houston Street, 1301 Commerce Street, 1401 Gendy Street, and 8th and Main Street under a long-term lease to the Hilton Hotel. These facilities provide parking for the general public, especially as it relates to the Will Rogers Memorial Center, Museum of Science & History, Amon Carter Exhibits Hall and the Community Arts Center in the Cultural District, the Fort Worth Convention Center, City Hall and Central Business District in Downtown, City vehicles and the personal vehicles of the City employees. The remaining parking and office space not needed by the City is leased on a contractual basis. The City entered into a contractual agreement with Standard Parking to begin managing the operations for Western Heritage Parking Garage in FY2010 and for Commerce Street and Houston Street in FY2011.

Metered parking exists throughout the Downtown Central Business District, the Texas Christian University/Berry Street area, the Cultural District and the Hospital District. In FY2012, a system-wide upgrade of metered parking began with the installation of the Pay & Display meter stations that accept coins, debit cards and major credit cards. Oversight is provided for contractual installation, maintenance and repair and for internal revenue collection for this new parking technology.

As of FY2013, the Municipal Parking Fund assumed parking ordinance compliance responsibilities from the Police Department, through an enhanced parking compliance and ambassadors program.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 482,079	\$ 723,486	\$ 705,990	\$ 705,990
Supplies	56,816	123,378	211,490	211,490
Contractual	6,314,350	2,068,975	2,011,412	2,011,412
Capital Outlay	0	26,000	0	0
Debt Service	2,814,533	3,625,275	4,005,385	4,005,385
Total Expenditures	\$ 9,667,778	\$ 6,567,114	\$ 6,934,278	\$ 6,934,278
Authorized Positions	6.00	12.00	12.00	12.00

MUNICIPAL PARKING FUND - 12.0 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
MUNICIPAL PARKING FUND	PE59/0208500:0208510		
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$6,567,114	A.P.	12.00
FY2014 ADOPTED:	\$6,934,278	A.P.	12.00
<p>A) The adopted budget increases by \$380,110 for debt service due to net increases in payments of \$431,526 for the Western Heritage Municipal Parking Garage debt service payment and \$1,000 for the 2010 Series A Certificates of Obligation debt service payment, along with a net decrease of (\$52,416) for the Houston Street Municipal Parking Garage debt service payment.</p> <p>B) The adopted budget increases by \$100,000 for traffic and street sign materials to replace commercial loading zone, passenger loading zone and no parking signs.</p> <p>C) The adopted budget increases by \$99,494 for transfers related to the Enterprise Resource Planning (ERP) Phase II cost allocations charged to the City's proprietary funds.</p> <p>D) The adopted budget decreases by (\$74,702) for the one-time elimination of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p> <p>E) The adopted budget decreases by (\$65,832) for electric utilities at the Taylor Street, Houston Street and Western Heritage Parking Garages based on historical usage.</p> <p>F) The adopted budget decreases by (\$33,792) for group health based on plan migration, turnover and a 2.7% increase in the City's contribution to group health.</p> <p>G) The adopted budget decreases by (\$26,000) for vehicles based on the approved FY2014 vehicle replacement plan.</p> <p>H) The adopted budget decreases by (\$19,000) for gas utilities at the Taylor Street and Houston Street Parking Garages based on historical usage.</p> <p>I) The adopted budget increases by \$16,150 for overtime work performed to install parking meter poles and thermo letters.</p> <p>J) The adopted budget increases by \$13,030 based on the Information Technology Department's allocations related to computing, radio and telephone services.</p> <p>K) The adopted budget increases by \$10,000 for facility maintenance by outside vendors to update the exit doors at the Taylor Street Parking Garage.</p> <p>L) The adopted budget decreases by (\$7,125) for parking meter supplies based on historical usage.</p> <p>M) The adopted budget increases by \$5,742 for administrative services due to an increase in the indirect cost allocation charged to the City's proprietary funds. The charges reflect the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

T/PW, MUNICIPAL PARKING FUND

DEPARTMENT PURPOSE

As each on-street and off-street parking space is an “asset” and has intrinsic economic and service value, the City of Fort Worth Parking Services’ fundamental purposes are to maximize the value of that asset for the citizens of Fort Worth; to develop, implement, manage and maintain short and long term off-street and on-street parking solutions, thereby encouraging and facilitating economic growth and vitality in the City’s Central Business District, as well as outlying business clusters in Greater Fort Worth and; to provide effective and efficient parking services for the citizens, the business community and visitors to the City of Fort Worth.

FY2014 DEPARTMENTAL OBJECTIVES

To meet or exceed projected revenues through optimizing all parking assets by:

Simplifying the act of parking and reducing the process time of all parking-related transactions, from customer service and response times to length of time spent in finding parking and time spent paying to park.

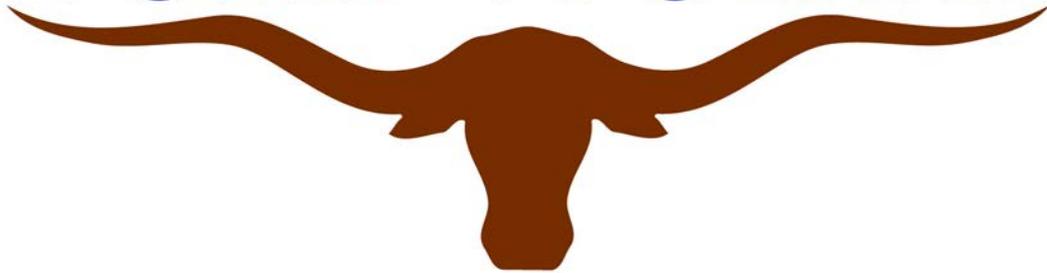
Partnering with Public Events to meet the needs of the parking public while visiting the Will Rogers Memorial Center and The Fort Worth Convention Center; also improving the operation and efficiency of all other parking fund resources effectively widening the margin between revenue and operational cost.

Work with businesses and civic organizations, such as Downtown Fort Worth, Inc., Sundance Square, Texas Christian University and other stakeholders in the various business clusters to create conditions to maximize and simplify the use of on-street parking and maximizing the use of curb space for citizens, visitors and businesses.

In FY2013, a parking enforcement unit was added specifically to address the significant issues of maximizing turnover and attracting new visitors into the City and outlying business clusters. The business stakeholders of the Central Business District identified parking turnover and maximizing the use of parking spaces as a major tool in increasing the number of spaces available for visitors, citizens, business and parties seeking to use the downtown area for various commercial, entertainment or business pursuits.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Revenue for surface lot parking	\$104,083	\$91,991	\$89,718
Revenue for parking fines (General Fund transfer)	\$1,465,576	\$0	\$0
Revenue for parking meter operation	\$1,851,015	\$1,902,080	\$2,084,171
Revenue for Taylor Street Garage	\$304,173	\$224,493	\$322,389
Revenue for Houston Street Garage	\$1,254,190	\$1,019,000	\$1,425,000
Revenue for Commerce Street Garage	\$461,666	\$422,320	\$425,000
Revenue for Western Heritage Garage	\$2,321,251	\$2,462,615	\$2,603,000

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE59 MUNICIPAL PARKING FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>MUNICIPAL PARKING GARAGE</u>								
0208500	ADMINISTRATION	\$ 753,045	\$ 571,272	\$ 633,282	\$ 633,282	2.00	2.00	3.00	3.00
0208501	SURFACE LOTS	1,902,927	6,884	9,620	9,620	0.00	0.00	0.00	0.00
0208503	PARKING METERS	1,676,585	415,832	518,856	518,856	3.00	3.00	3.00	3.00
0208504	PARKING COMPLIANCE PROGRAM	22,585	341,410	319,479	319,479	0.00	6.00	6.00	6.00
0208505	TAYLOR STREET PARKING GARAGE	80,579	107,396	88,148	88,148	0.00	0.00	0.00	0.00
0208508	COMMERCE STREET PARKING GARAGE	433,708	165,564	167,464	167,464	0.25	0.25	0.00	0.00
0208509	HOUSTON STREET PARKING GARAGE	1,822,535	2,035,137	1,943,072	1,943,072	0.25	0.25	0.00	0.00
0208510	WESTERN HERITAGE PARKING GARAGE	2,975,814	2,923,619	3,254,356	3,254,356	0.50	0.50	0.00	0.00
	Sub-Total	<u>\$ 9,667,778</u>	<u>\$ 6,567,114</u>	<u>\$ 6,934,278</u>	<u>\$ 6,934,278</u>	<u>6.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
	TOTAL	\$ 9,667,778	\$ 6,567,114	\$ 6,934,278	\$ 6,934,278	6.00	12.00	12.00	12.00

FORT WORTH



FUND STATEMENT**FUND:****STORMWATER UTILITY FUND**

Stormwater is the rainfall runoff that comes from impervious surfaces, such as parking lots and rooftops, and flows into the city's streams and rivers via storm drains and drainage system infrastructure. In addition to adding pollutants to stormwater, urban development increases the quantity and velocity of runoff, so that downstream properties become more susceptible to flooding, erosion increases in channels and streams, and the land's natural beauty and habitats are lost.

Municipal governments in Texas are empowered to establish stormwater utilities and adopt a stormwater service fee under Section 552 of the Texas Local Government Code. Stormwater utility fees have been adopted in hundreds of communities nationally to pay for stormwater management programs and to fund specific stormwater functions and facilities.

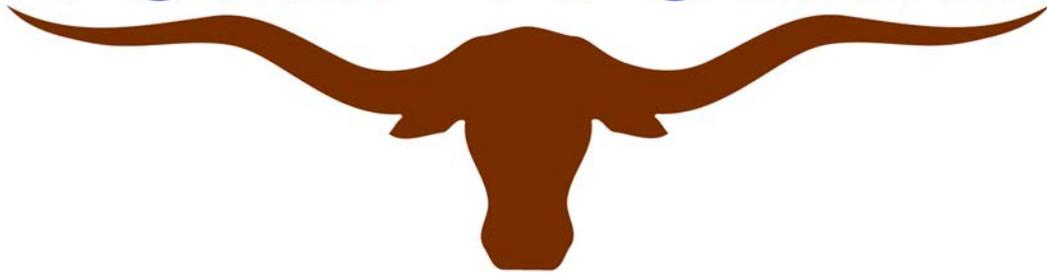
Fort Worth's Stormwater Utility Fund was established in 2006 to address runoff issues, reduce the risk of flooding in Fort Worth, preserve streams, minimize water pollution, and to more effectively operate the stormwater system in compliance with state and federal regulatory requirements. This is to be accomplished by improved master planning, enhanced coordination with developers, increased development reviews, initiating watershed studies and capital projects, more aggressive attention to infrastructure maintenance and reconstruction, and increased public education and outreach.

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to approximately 200,000 residential, commercial and industrial customers. In 2013, it served approximately 767,560 residents in Fort Worth. Stormwater management is a vital issue in Fort Worth, and staff has identified over \$1.0 billion of capital projects necessary to address life safety issues, flooding, and infrastructure damage.

The Stormwater Utility rates are structured based on impervious surface area as the measure of each property's contribution to stormwater runoff, and the applicable fee is billed monthly. Impervious surface is quantified into an Equivalent Residential Unit (ERU). The City's current "per ERU rate" of \$5.40, has been effective since Jan. 1, 2012.

Operations are completely financed through fees for service. Additionally, major capital projects are funded by long-term debt allowing the Fund to program and implement system expansions related to the City's growth and to replace aging infrastructure in older portions of the system in an orderly manner.

FORT WORTH



**STORMWATER FUND BUDGET SUMMARY
FY2014**

REVENUES:

Utility Fees	\$35,063,001
Interest on Investments	200,000
Salvage Sales Revenue	12,000
Miscellaneous Revenues	<u>3,000</u>

TOTAL REVENUE \$35,278,001

Uses/(Source) of Fund Balance \$0

TOTAL REVENUE SOURCES \$35,278,001

EXPENDITURES:

Personnel Services	\$7,614,156
Supplies	1,608,384
Contractual Services	<u>14,831,135</u>

TOTAL RECURRING EXPENSES \$24,053,675

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$1,081,700
Debt Service	<u>10,142,626</u>

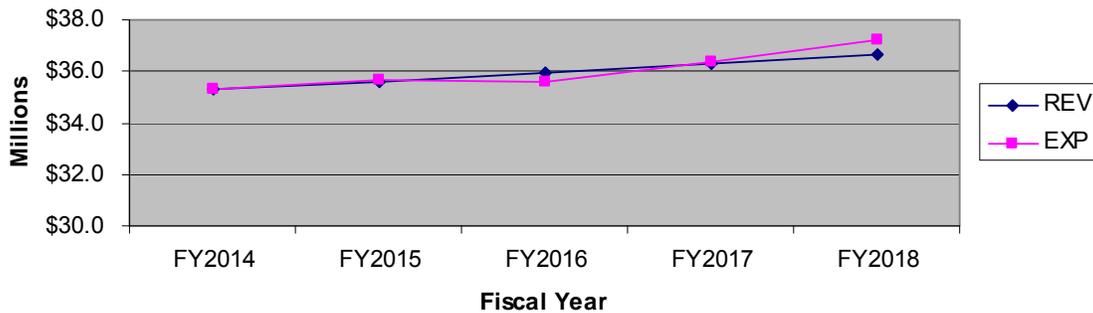
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$11,224,326

TOTAL EXPENDITURES \$35,278,001

STORMWATER UTILITY FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	\$12,998,065	\$12,998,065	\$12,922,141	\$13,247,607	\$13,141,640
Revenues*					
Interest	\$200,000	\$138,547	\$138,547	\$138,547	\$138,547
Utility Income	\$35,063,001	\$35,413,631	\$35,767,767	\$36,125,445	\$36,486,699
Other Revenue	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Revenue	\$35,278,001	\$35,562,178	\$35,916,314	\$36,273,992	\$36,635,246
Total Resources	\$48,276,066	\$48,560,243	\$48,838,455	\$49,521,599	\$49,776,887
Expenditures					
Personnel Services	\$7,614,156	\$7,678,978	\$7,750,424	\$7,826,301	\$7,906,905
Supplies	\$1,608,384	\$1,648,594	\$1,698,051	\$1,748,993	\$1,801,463
Contractual	\$14,831,135	\$15,424,380	\$16,041,356	\$16,683,010	\$17,350,330
Capital	\$1,081,700	\$750,000	\$750,000	\$750,000	\$750,000
Debt Service	\$10,142,626	\$10,136,151	\$9,351,018	\$9,371,655	\$9,385,305
Total Expenditures	\$35,278,001	\$35,638,102	\$35,590,848	\$36,379,959	\$37,194,003
Projected Variance	\$0	(\$75,924)	\$325,466	(\$105,967)	(\$558,757)
Projected Cash Balance	\$12,998,065	\$12,922,141	\$13,247,607	\$13,141,640	\$12,582,883
Reserve Requirement (20%)	\$4,810,735	\$4,950,390	\$5,097,966	\$5,251,661	\$5,411,740
Excess/(Deficit)	\$8,187,330	\$7,971,750	\$8,149,641	\$7,889,979	\$7,171,144

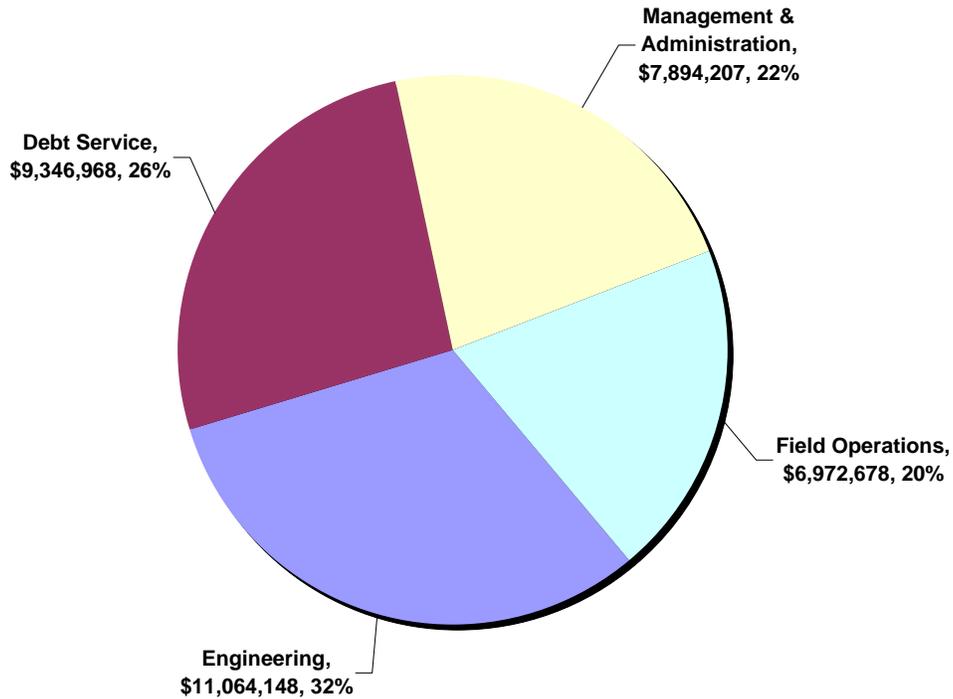
STORMWATER UTILITY FUND PROJECTED REVENUES AND EXPENDITURES



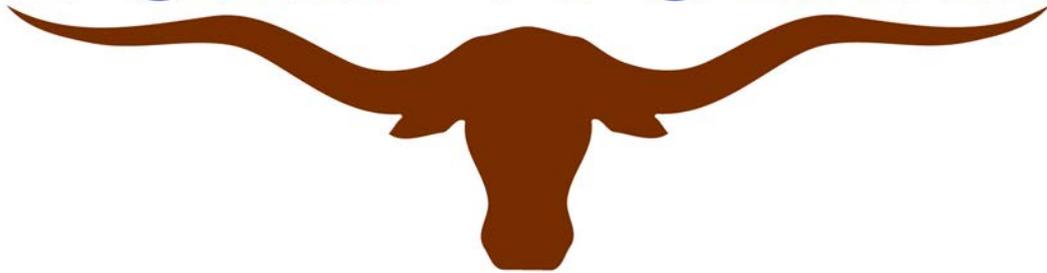
* This model reflects anticipated future bond sales and does **not** reflect any rate increases for the next five years.

**COMPARISON OF STORMWATER UTILITY FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Engineering	\$11,056,035	\$8,117,601	\$10,677,585	\$18,183,982	\$11,064,148
Debt Service	6,189,114	9,331,594	9,378,405	9,378,405	9,346,968
Management & Administration	11,168,210	7,066,879	7,762,253	8,105,101	7,894,207
Field Operations	<u>5,973,037</u>	<u>6,383,226</u>	<u>6,875,976</u>	<u>8,096,819</u>	<u>6,972,678</u>
TOTAL	\$34,386,396	\$30,899,300	\$34,694,219	\$43,764,307	\$35,278,001

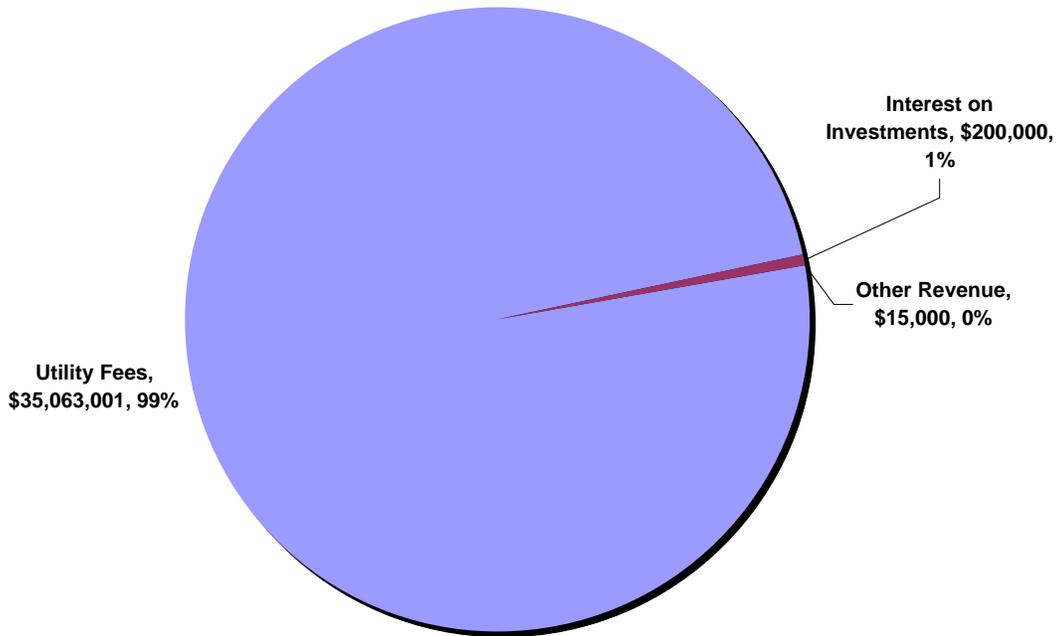


FORT WORTH



COMPARISON OF STORMWATER UTILITY FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Utility Fees	\$29,397,392	\$32,453,496	\$34,386,588	\$34,386,588	\$35,063,001
Interest on Investments	291,054	305,150	292,631	292,631	200,000
Salvage Sales Revenue	0	0	12,000	12,000	12,000
Miscellaneous	71,450	111,205	3,000	102,707	3,000
Unrealized Gain	<u>90,432</u>	<u>62,498</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$29,850,328	\$32,932,349	\$34,694,219	\$34,793,926	\$35,278,001



FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT:

T/PW, STORMWATER UTILITY FUND

FUND/CENTER

PE69/0209000:0209600

SUMMARY OF FUND RESPONSIBILITIES:

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to approximately 200,000 residential and non-residential customers in the City of Fort Worth. The Stormwater Management Division is responsible for managing the entire municipal storm drain system, including discharges to and from the municipal system.

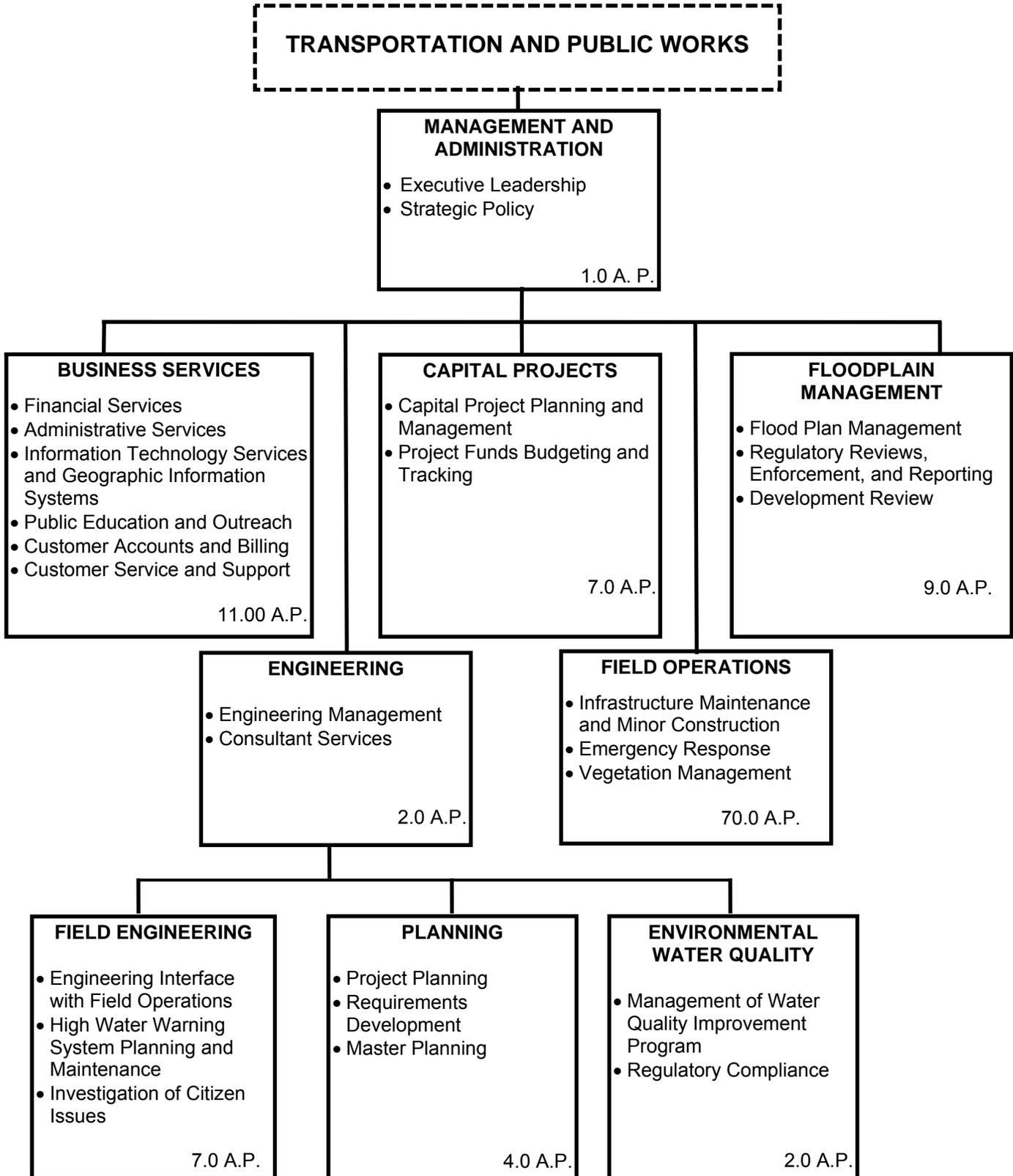
Stormwater Management is a division within the Transportation and Public Works Department, formed around the recognized requirement for the City to develop and implement a cohesive, focused program to protect people and property from harmful stormwater runoff.

Stormwater Management is responsible for planning, constructing, operating and maintaining the city-owned storm system including conducting watershed studies to identify needed improvements, reviewing new development for compliance with stormwater plans and standards; cleaning open channels, catch basins, storm drains, and culverts; reestablishing vegetation following construction or due to flooding/erosion; performing repairs in response to system failures, aging and damages; and responding to storms and other emergencies.

The assessment of the stormwater infrastructure is an ongoing effort; however the current estimate for needed capital improvements to address life safety issues, flooding and infrastructure protection is over \$1.0 billion.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 6,873,518	\$ 7,645,188	\$ 7,614,156	\$ 7,614,156
Supplies	1,271,535	1,732,735	1,608,384	1,608,384
Contractual	12,126,029	14,851,901	14,831,135	14,831,135
Capital Outlay	1,249,603	1,085,990	1,081,700	1,081,700
Debt Service	9,378,615	9,378,405	10,142,626	10,142,626
Total Expenditures	\$ 30,899,300	\$ 34,694,219	\$ 35,278,001	\$ 35,278,001
Authorized Positions	105.00	115.00	113.00	113.00

STORMWATER UTILITY FUND - 113.0 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
STORMWATER UTILITY FUND	PE69/0209000:0209600		
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$34,694,219	A.P.	115.00
FY2014 ADOPTED:	\$35,278,001	A.P.	113.00
<p>A) The adopted budget decreases by (\$351,000) and six authorized senior customer service representative positions being transferred to the Water and Sewer Fund. The transfer of the positions is the result of a new customer service provision plan.</p> <p>B) The adopted budget increases by \$211,568 and three authorized positions, including a professional engineer, graduate engineer and senior engineer technician, in the Stormwater Development Review division. The addition of these positions will improve the Department's ability to manage the increased permit review workload resulting from continued growth in development activity.</p> <p>C) The adopted budget increases by \$80,766 and one authorized professional engineer position in the Floodplain Management division. The addition of the position will improve the Department's ability to perform floodplain management for the Federal Emergency Management Agency's (FEMA) Community Rating System and Cooperating Technical Partnership programs.</p> <p>D) The adopted budget decreases by (\$1,478,440) in contractual services due to the completion of major initiatives, including the geographic information system infrastructure assessment/mapping study, Workorder Asset Management program and Flood Warning Study.</p> <p>E) The adopted budget increases by \$450,449 for consultants primarily related to field engineering design and an initiative to correct FEMA/RAMPP flood models.</p> <p>F) The adopted budget increases by \$415,469 for intrafund transfers to the Stormwater Capital Projects Fund.</p> <p>G) The adopted budget increases by \$296,070 for payment in lieu of taxes (PILOT) to the General Fund.</p> <p>H) The adopted budget decreases by (\$173,290) for vehicles based on the approved FY2014 vehicle replacement plan.</p> <p>I) The adopted budget increases by \$169,000 for construction and maintenance equipment to support daily channel reconstruction and concrete maintenance operations.</p> <p>J) The adopted budget increases by \$100,000 for engineering services needed for surveying, easement preparations and right-of-way acquisitions.</p> <p>K) The adopted budget decreases by (\$99,200) for postage as the Department's annual reports are no longer required to be distributed via regular mail.</p> <p>L) The adopted budget increases by \$77,564 for administrative services due to an increase in the indirect cost allocation charged to the City's proprietary funds. The charges reflect the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p> <p>M) The adopted budget decreases by (\$71,546) for group health based on plan migration, turnover and a 2.7% increase in the City's contribution to group health.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

STORMWATER UTILITY FUND

DEPARTMENT PURPOSE

The Stormwater Utility Fund is an Enterprise Fund with the responsibility for providing stormwater management to residential and non-residential customers in the City of Fort Worth. Stormwater Management is a division within the Transportation and Public Works Department, formed around the recognized requirement for the City to develop and implement a cohesive, focused program to reduce the harmful effects of stormwater runoff.

FY2014 DEPARTMENTAL OBJECTIVES

To manage new development growth and substantially mitigate flood risk for properties by designing and constructing drainage improvements and addressing infrastructure deficiencies in drainage conveyance and capacity.

To protect people and property at low water crossings by installing and maintaining advanced warning devices.

To maintain drainage capacity and improve performance of inlets, channels and drainage ditches by maintaining them at their designed condition and capacity.

To respond quickly and appropriately to drainage issues brought to our attention by our customers by performing an initial site visit within 72 hours.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Properties mitigated from flood risk through the capital improvement	69	60	20
Design and construction contracts	\$25M	\$25M	\$40M
Average daily traffic alleviated from risk of floodwaters crossing the roadway through infrastructure construction	26,000	9,200	1,000
New advanced warning devices installed	0	18	19
Drainage inlets inspected and cleaned	7,765	7,000	7,250
Investigate drainage requests within 72 hours	98%	98%	98%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE69 STORMWATER UTILITY FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>MANAGEMENT AND ADMIN</u>								
0209000	GENERAL ADMINISTRATION	\$ 6,482,314	\$ 5,527,310	\$ 6,776,472	\$ 6,776,472	4.00	4.00	4.00	4.00
0209001	CUSTOMER SERVICE	445,223	456,060	105,652	105,652	8.00	8.00	2.00	2.00
0209002	PUBLIC OUTREACH	139,239	483,064	458,624	458,624	1.00	1.00	1.00	1.00
0209003	IT SERVICES	0	1,295,819	553,459	553,459	0.00	1.00	5.00	5.00
	Sub-Total	<u>\$ 7,066,776</u>	<u>\$ 7,762,253</u>	<u>\$ 7,894,207</u>	<u>\$ 7,894,207</u>	<u>13.00</u>	<u>14.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>CUSTOMER SERVICE</u>								
0209101	SERVICE REQUESTS	\$ 88	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0209102	PUBLIC OUTREACH	15	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 103</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PLANNING AND ENGINEERING</u>								
0209201	ENGINEERING	\$ 246,027	\$ 368,686	\$ 268,608	\$ 268,608	2.00	3.00	2.00	2.00
0209202	PLANNING	4,059,626	3,410,832	3,486,921	3,486,921	2.00	4.00	4.00	4.00
0209203	FIELD ENGINEERING	897,103	1,322,736	1,538,223	1,538,223	8.00	8.00	7.00	7.00
0209204	GIS	2,171,992	322,932	0	0	4.00	4.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PE69	STORMWATER UTILITY FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0209205	CAPITAL PROJECTS	148,667	3,520,088	3,929,828	3,929,828	2.00	7.00	7.00	7.00
0209207	FLOODPLAIN MANAGE- MENT	594,186	1,732,311	1,597,107	1,597,107	4.00	5.00	9.00	9.00
0209208	STORMWATER ENVI- RONMENTAL QUALITY	0	0	243,461	243,461	0.00	0.00	2.00	2.00
	Sub-Total	<u>\$ 8,117,601</u>	<u>\$ 10,677,585</u>	<u>\$ 11,064,148</u>	<u>\$ 11,064,148</u>	<u>22.00</u>	<u>31.00</u>	<u>31.00</u>	<u>31.00</u>
	<u>OPERATION AND MAIN- TENANCE</u>								
0209301	FIELD OPERATIONS	\$ 6,383,226	\$ 6,875,976	\$ 6,972,678	\$ 6,972,678	70.00	70.00	70.00	70.00
	Sub-Total	<u>\$ 6,383,226</u>	<u>\$ 6,875,976</u>	<u>\$ 6,972,678</u>	<u>\$ 6,972,678</u>	<u>70.00</u>	<u>70.00</u>	<u>70.00</u>	<u>70.00</u>
	<u>DEBT SERVICE</u>								
0209600	DEBT SERVICE	\$ 9,331,594	\$ 9,378,405	\$ 9,346,968	\$ 9,346,968	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 9,331,594</u>	<u>\$ 9,378,405</u>	<u>\$ 9,346,968</u>	<u>\$ 9,346,968</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 30,899,300	\$ 34,694,219	\$ 35,278,001	\$ 35,278,001	105.00	115.00	113.00	113.00

FUND STATEMENT**FUND:****INTERNAL SERVICE FUNDS**

Internal Service Funds finance the goods and/or services provided by one department of the City of Fort Worth to another. Departments utilizing services provided in-house are charged a fee by the Internal Service Fund department providing the service. The Internal Service Fund departments depend upon revenue generated from those fees to support all departmental functions. The City currently operates five funds on this basis: Equipment Services, Information Systems, Capital Projects Service, Office Services, and Temporary Labor.

The Equipment Services Fund enables the Equipment Services Department to procure and manage fuel, and also acquire, maintain, repair, and dispose of vehicles and equipment in the City fleet.

The Information Systems Fund supports all operations of the City's Information Technology (IT) Solutions Department. The IT Solutions Department manages all City information services, including technical support, electronic systems development and telecommunications.

The Capital Projects Service Fund, through the Transportation and Public Works Department, provides engineering services for other City departments. Engineering services provided include project design and management, surveying, quality control testing and construction inspection for all water, storm drain, sidewalk and other infrastructure projects.

The Office Services Fund, managed by the Financial Management Services Department, provides for the copy machine, print shop and graphics services used by all City departments.

Temporary Labor, under the Human Resources Department, depends upon revenue from City departments for services rendered to maintain a pool of temporary employees to fill those departments' non-technical, short-term labor needs.

FUND STATEMENT

FUND:

EQUIPMENT SERVICES FUND

The Equipment Services Fund, an Internal Service Fund, through the Equipment Services Department (ESD), is charged with maintaining the City's fleet. ESD procures and services vehicles and equipment for all City departments. The Equipment Services Fund is principally sustained by revenues received from the interdepartmental billing of departments for the provision of fuel, parts, and other vehicle and equipment-related services. An administrative charge, added to all auto parts, maintenance work, and other fleet-related services provided to City departments, is included in the interdepartmental charges.

ESD operates the following three service centers located throughout the city: James Avenue, Southside and Water. Each service center stocks a wide variety of auto parts; functions as a fueling station for unleaded gas, diesel, and/or propane; and provides vehicle and equipment repair and maintenance. In addition, ESD operates non-manned fueling sites at Southeast and Downtown.

In a continuing effort to provide the best possible fleet services, the Equipment Services Department also contracts a wide variety of fleet-related services. Maintenance and repair services are contracted out when:

- the required expertise is not available in-house,
- a substantial capital investment would be necessary to perform the service in-house,
- it is determined that the service could be performed less expensively by an outside vendor, and
- workload overflow relief is needed.

As part of that strategy, ESD privatized its parts inventory system at the end of FY2002. This FY2014 budget contains the continuation of that program.

In FY1996, ESD implemented a vehicle replacement plan. As a part of that plan, each year ESD analyzes the entire City fleet, evaluating each vehicle's maintenance costs, useful life, mileage, down time, and other factors. Based on that yearly analysis, ESD rates the vehicles, and then compiles a prioritized vehicle replacement list. Equipment Services staff subsequently meets with departments to fine-tune the proposed rankings. The refined list is then used to determine replacement vehicle priorities for the coming fiscal year.

Under the United States Clean Air Act, at least 20% of fleets in cities like Fort Worth, that are in areas of Environmental Protection Agency (EPA) air quality non-attainment, must be comprised of alternative fuel vehicles. Currently, Fort Worth exceeds the mandated percentage, requiring that 50% of City vehicles purchased be alternative fuel vehicles.

**EQUIPMENT SERVICES FUND BUDGET SUMMARY
2014**

REVENUES:

Fuel Costs and Overhead	\$10,639,798
Equipment Maintenance Labor Costs	8,118,000
Repair and Maintenance Parts	5,976,599
ESD Administrative Charge	1,900,108
Outside Repair and Maintenance	1,542,120
Other Charges	<u>43,000</u>

TOTAL REVENUE \$28,219,625

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	<u>\$0</u>
------------------------------	------------

TOTAL REVENUE AND OTHER FINANCING SOURCES \$28,219,625

EXPENDITURES:

Personnel Services	\$8,179,605
Supplies	15,314,418
Contractual Services	<u>4,635,102</u>

TOTAL RECURRING EXPENSES \$28,129,125

CAPITAL OUTLAY:

Capital Outlay	<u>\$90,500</u>
----------------	-----------------

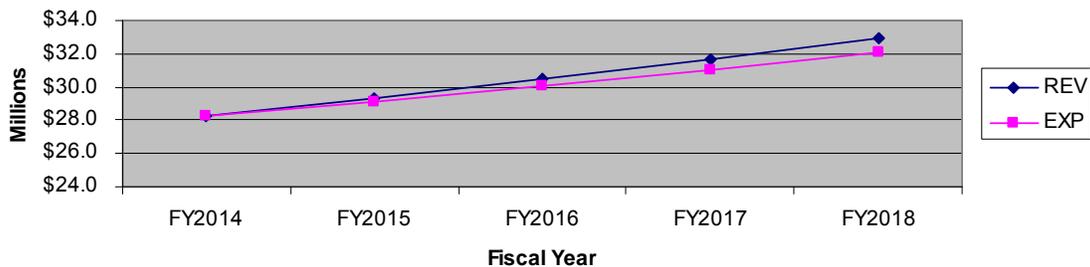
TOTAL CAPITAL OUTLAY \$90,500

TOTAL EXPENDITURES \$28,219,625

**EQUIPMENT SERVICES FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

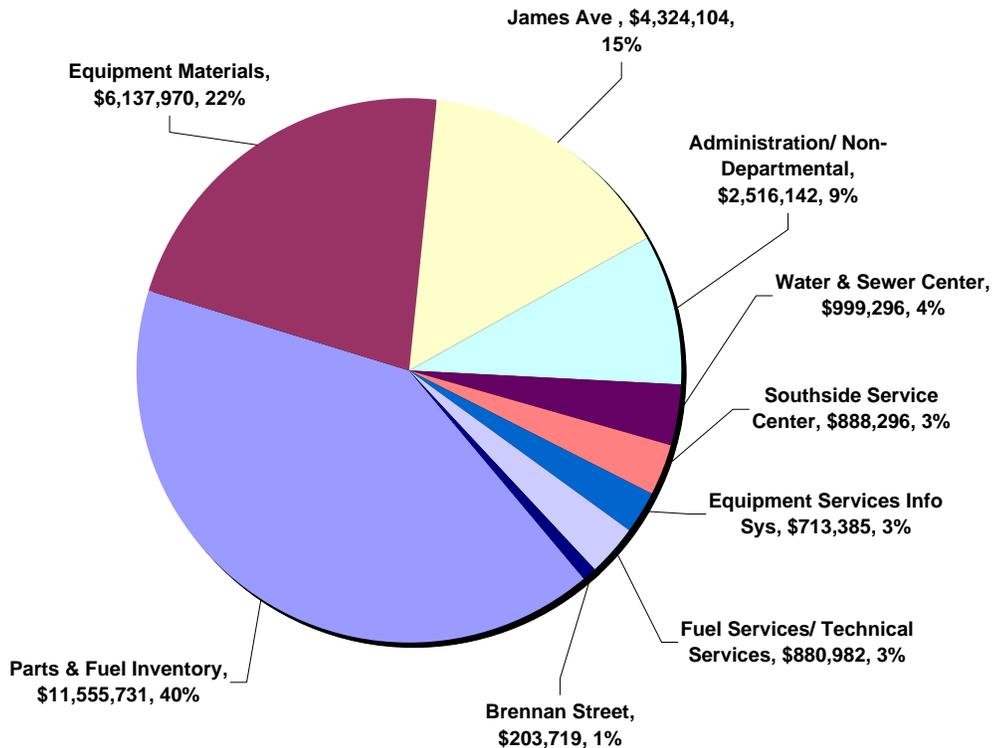
	FY2014	FY2015	FY2016	FY2017	FY2018
	Adopted	Projected	Projected	Projected	Projected
Beginning Cash Balance	(\$2,046,256)	(\$2,046,256)	(\$1,845,186)	(\$1,436,271)	(\$813,022)
Revenues*					
Equipment Maintenance/Labor Costs	\$8,118,000	\$8,442,720	\$8,780,429	\$9,131,646	\$9,496,912
Fuel Costs and Overhead	\$10,639,798	\$11,065,390	\$11,508,006	\$11,968,326	\$12,447,059
Repair and Maintenance Parts	\$5,976,599	\$6,215,663	\$6,464,289	\$6,722,861	\$6,991,775
Administrative Charge	\$1,900,108	\$1,947,611	\$2,006,039	\$2,066,220	\$2,128,207
Outside Repair and Maintenance	\$1,542,120	\$1,603,805	\$1,667,957	\$1,734,675	\$1,804,062
Other Charges	\$43,000	\$44,075	\$45,397	\$46,759	\$48,162
Total Revenue	\$28,219,625	\$29,319,263	\$30,472,117	\$31,670,487	\$32,916,177
Total Resources	\$26,173,369	\$27,273,007	\$28,626,931	\$30,234,216	\$32,103,155
Expenditures					
Personnel Services	\$8,179,605	\$8,277,930	\$8,390,256	\$8,508,330	\$8,632,495
Supplies	\$15,314,418	\$15,926,995	\$16,564,075	\$17,226,637	\$17,915,703
Contractual	\$4,635,102	\$4,820,506	\$5,013,326	\$5,213,859	\$5,422,414
Capital	\$90,500	\$92,763	\$95,545	\$98,412	\$101,364
Total Expenditures	\$28,219,625	\$29,118,194	\$30,063,202	\$31,047,239	\$32,071,975
Projected Variance	\$0	\$201,070	\$408,915	\$623,249	\$844,202
Projected Cash Balance	(\$2,046,256)	(\$1,845,186)	(\$1,436,271)	(\$813,022)	\$31,179
No Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$2,046,256)	(\$1,845,186)	(\$1,436,271)	(\$813,022)	\$31,179

**EQUIPMENT SERVICES FUND
PROJECTED REVENUES AND EXPENDITURES**



**COMPARISON OF EQUIPMENT SERVICES FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Parts & Fuel Inventory	\$9,682,957	\$11,237,251	\$12,719,956	\$12,719,956	\$11,555,731
Equipment Materials	5,283,774	5,334,479	4,685,119	4,685,119	6,137,970
James Ave	3,014,278	4,169,776	4,344,495	4,344,495	4,324,104
Administration	1,454,056	2,178,447	2,314,932	2,496,845	2,467,934
Water & Sewer Center	892,914	1,011,897	985,799	985,799	999,296
Southside Service Center	824,638	768,936	800,560	800,560	888,296
Equipment Services Info Sys	675,840	752,138	760,117	760,117	713,385
Fuel Services	412,748	497,704	452,766	452,766	534,216
Technical Services	449,266	276,393	347,590	347,590	346,766
Brennan Street	1,315,496	257,757	184,724	184,724	203,719
Non-Departmental	263,053	28,923	30,132	30,132	48,208
Tire Shop	<u>161,032</u>	<u>7,938</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$24,430,052	\$26,521,639	\$27,626,190	\$27,808,102	\$28,219,625

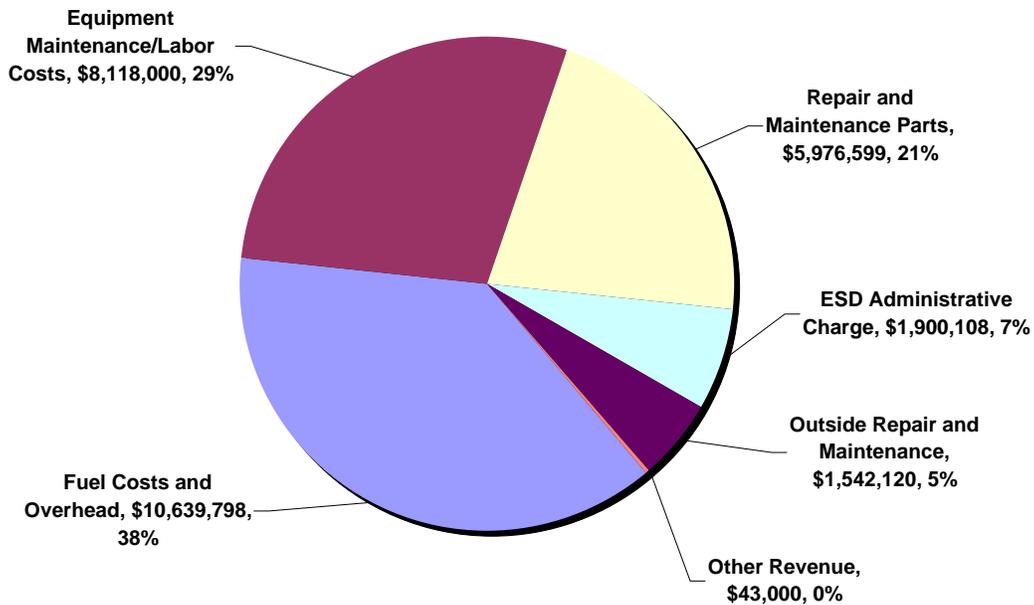


FORT WORTH



COMPARISON OF EQUIPMENT SERVICES FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Fuel Costs and Overhead	\$9,018,900	\$10,009,109	\$11,719,814	\$11,719,814	\$10,639,798
Equipment Maintenance/Labor Costs	6,306,680	6,927,194	7,842,059	7,842,059	8,118,000
Repair and Maintenance Parts	5,185,570	4,699,232	4,622,493	4,622,493	5,976,599
ESD Administrative Charge	1,823,777	2,100,378	1,895,619	1,895,619	1,900,108
Outside Repair and Maintenance	1,093,710	1,816,637	1,525,080	1,525,080	1,542,120
Other Revenue	<u>83,985</u>	<u>57,429</u>	<u>21,122</u>	<u>21,122</u>	<u>43,000</u>
TOTAL	\$23,512,622	\$25,609,979	\$27,626,187	\$27,626,187	\$28,219,625



FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT: EQUIPMENT SERVICES	FUND/CENTER PI61/0212010:0212095
--	--

SUMMARY OF FUND RESPONSIBILITIES:

The Equipment Services Department (ESD) is responsible for vehicle and equipment acquisition, as well as monitoring, servicing, repairing, fueling and disposition for the entire City fleet.

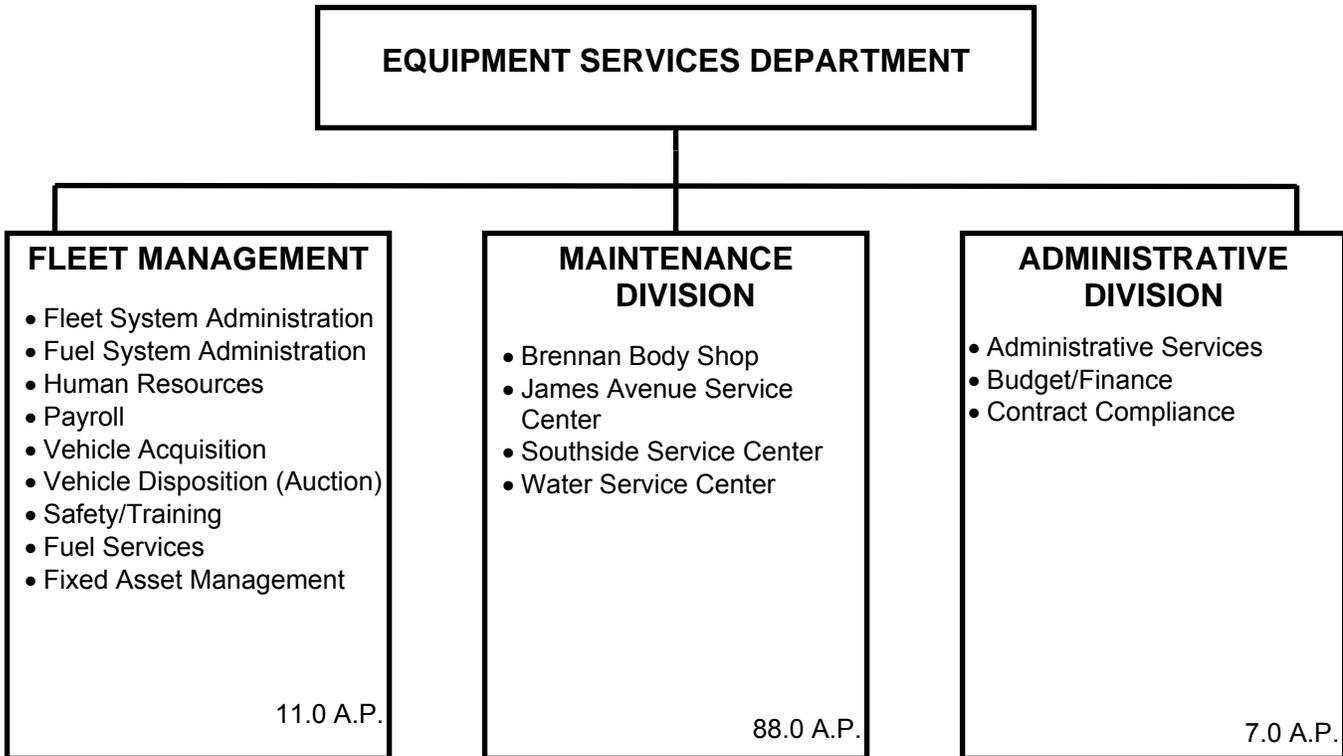
Within the Department, field services, mechanical maintenance and repairs, fuel, lubricants, and other supplies are provided by the following three service centers: James Avenue, Southside, and Water, as well as body work by the Brennan Body Shop. ESD also contracts certain services to outside entities when contracting is deemed the most efficient and effective means to provide the required service. In addition, the Department has a Fuel Services Section that provides fueling services for all City vehicles and equipment. ESD's Technical Services Division performs procurement, disposition and other fleet administrative functions.

ESD privatized its parts inventory system in FY2002. NAPA, as the current contracted provider, supplies the Department with vehicle and equipment parts.

As an Internal Service Fund, the majority of ESD's operating funds come from reimbursements from other City departments for fuel, parts, and services provided. The application of an overhead charge to all vehicle repair parts, fuel, and outside services, as well as an annual administrative fee assessed on most numbered vehicles and equipment, allows ESD to support its general, non-department specific administrative functions.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 7,609,980	\$ 7,890,219	\$ 8,179,605	\$ 8,179,605
Supplies	14,054,397	15,177,208	15,314,418	15,314,418
Contractual	4,786,466	4,300,903	4,635,102	4,635,102
Capital Outlay	70,796	257,859	90,500	90,500
Debt Service	0	0	0	0
Total Expenditures	\$ 26,521,639	\$ 27,626,189	\$ 28,219,625	\$ 28,219,625
Authorized Positions	106.00	106.00	106.00	106.00

EQUIPMENT SERVICES – 106.0 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
EQUIPMENT SERVICES		PI61/0212010:0212095	
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$27,626,189	A.P.	106.00
FY2014 ADOPTED:	\$28,219,625	A.P.	106.00
<p>A) The adopted budget increases by \$1,285,703 for motor vehicle repair parts and supplies including an increase of \$1,142,347 for parts and supplies purchased from the City's contracted provider, currently NAPA.</p> <p>B) The adopted budget decreases by (\$1,164,224) for fuel related expenditures due to declining trends in fuel prices.</p> <p>C) The adopted budget increases by \$238,891 for retiree insurance contributions as the result of Equipment Services Department (ESD) retirees being reallocated from the General Fund to the Equipment Services Fund.</p> <p>D) The adopted budget increases by \$226,574 for contractual costs related to an increase in management fees for the NAPA motor vehicle repair parts and supplies contract.</p> <p>E) The adopted budget decreases by (\$136,959) for the elimination of one-time funding for specialized equipment in FY2013.</p> <p>F) The adopted budget decreases by (\$130,709) for the one-time elimination of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.</p> <p>G) The adopted budget increases by \$130,018 for contractual costs to upgrade the City's manual and Megatronics fuel sites.</p> <p>H) The adopted budget increases by \$66,000 for consultants and professional services associated with fleet benchmarking services and an equipment upfitting study.</p> <p>I) The adopted budget decreases by (\$58,644) based on IT Allocations related to computing, radio and telephone services.</p> <p>J) The adopted budget increases by \$57,000 for the purchase of a lightning protection system and ground measures for the Southside Service Center.</p> <p>K) The adopted budget increases by \$52,837 for worker's compensation based on cost projections prepared by Human Resources and allocated to this Fund.</p> <p>L) The adopted budget decreases by (\$36,200) for vehicles based on the approved FY2014 vehicle replacement plan.</p> <p>M) The adopted budget increases by \$24,482 for ESD equipment maintenance based on ESD projected expenditures in this department for FY2014.</p> <p>N) The adopted budget decreases by (\$24,902) for terminal leave based on cost projections prepared by the Department.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:
EQUIPMENT SERVICES
DEPARTMENT PURPOSE

To provide the City of Fort Worth with the services and information necessary to optimally manage and utilize the City's equipment required to accomplish our mission and operational tasks.

FY2014 DEPARTMENTAL OBJECTIVES

Maintain fleet availability for user departments above 95% at present budgetary levels.

Reduce city fleet emissions by 5% by 2015.

Perform scheduled maintenance above 55% of repairs at present budgetary levels.

Complete in-shop repairs within two working days above 80% of the time at present budgetary levels.

Remain in compliance with all Environmental Protection Agency, Texas Commission of Environmental Quality and City of Fort Worth Environmental Services requirements for fuel and equipment emissions.

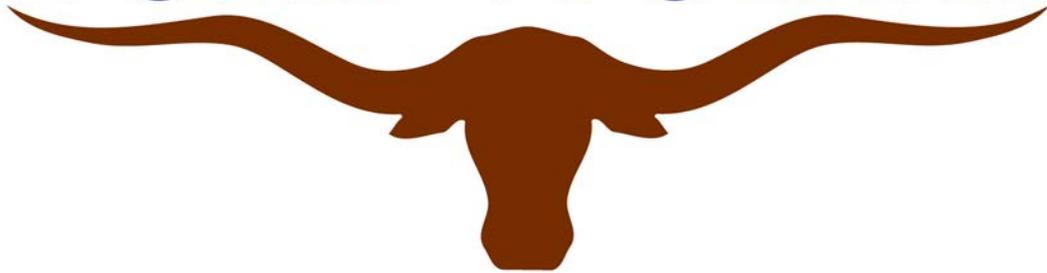
Keep repeat repairs less than 1% of total repairs.

Keep fuel supply inventory variances at less than 1%.

Provide 2,500 hours of technician training for shop personnel.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Fleet availability	94.7%	94.7%	95.0%
Reduce fleet emissions	5.0%	5.0%	5.0%
Scheduled maintenance	54.0%	56.0%	55.0%
In-house repairs within 2 days	93.6%	91.0%	89.0%
Alternative fueled vehicle	700	710	1,181
Repeat repairs	0.8%	0.8%	0.8%
Variance in fuel inventory	<1%	<1%	<1%
Employee training hours	2,500	2,500	2,500

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT EQUIPMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI61	EQUIPMENT SERVICES FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>EQUIPMENT SERVICES</u>								
0212010	ADMINISTRATION	\$ 2,178,447	\$ 2,314,932	\$ 2,467,934	\$ 2,467,934	5.00	5.00	5.00	5.00
0212011	EQUIPMENT SERVICES INFORMATION SYS- TEMS	752,138	760,117	713,385	713,385	2.00	2.00	2.00	2.00
0212015	EQUIPMENT MATERIALS	5,334,479	4,685,119	6,137,970	6,137,970	6.00	4.00	4.00	4.00
0212030	JAMES HEAVY	4,169,776	4,344,495	4,324,104	4,324,104	62.00	62.00	62.00	62.00
0212035	SOUTHSIDE SERVICE CENTER	768,936	800,560	888,296	888,296	9.00	9.00	9.00	9.00
0212045	BRENNAN STREET	257,757	184,724	203,719	203,719	3.00	3.00	3.00	3.00
0212050	WATER & SEWER CEN- TER	1,011,897	985,799	999,296	999,296	13.00	14.00	14.00	14.00
0212070	FUEL SERVICES	497,704	452,766	534,216	534,216	3.00	3.00	3.00	3.00
0212071	TECHNICAL SERVICES	276,393	347,590	346,766	346,766	3.00	4.00	4.00	4.00
0212080	TIRE SHOP	7,938	0	0	0	0.00	0.00	0.00	0.00
0212085	PARTS & FUEL INVEN- TORY	11,237,251	12,719,956	11,555,732	11,555,732	0.00	0.00	0.00	0.00
0212095	NON-DEPARTMENTAL	28,923	30,132	48,208	48,208	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 26,521,639</u>	<u>\$ 27,626,189</u>	<u>\$ 28,219,625</u>	<u>\$ 28,219,625</u>	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>
	TOTAL	\$ 26,521,639	\$ 27,626,189	\$ 28,219,625	\$ 28,219,625	106.00	106.00	106.00	106.00

FORT WORTH



FUND STATEMENT**FUND:****INFORMATION SYSTEMS FUND**

The Information Systems Fund provides for the management of the City's mainframe, network, and telecommunications equipment and services. In October 1994, the Information Technology Solutions Department (IT Solutions) was transferred from the General Fund to the Information Systems Fund.

IT Solutions is responsible for coordinating all information technology resources to support the strategic vision of the City of Fort Worth to provide quality service to the community. This coordination of information technology resources is accomplished through such services as planning and project management, administrative support, technical and administrative services, software applications development and acquisition, and telecommunications. Non-discretionary IT related costs are allocated to departments, including computing, telephone and radio services.

All City departments are IT Solutions customers, and the department receives the bulk of its revenue from these customers' allocations. The Department's expenditures include personnel costs, operating supplies, contractual/consulting services, licensing, maintenance, and such capital equipment as servers, vehicles and other hardware and software.

The IT Sourcing Project was initiated at the beginning of FY2010. It included Gartner Inc. and an internal team reviewing and selecting the IT services from all the departments for potential outsourcing. The primary goal was to help alleviate the City's long term costs associated with approved positions in addition to reducing the overall cost of providing technology services to the City organization. Gartner Inc. also assisted with the RFP. Proposals were received from seven vendors which were evaluated by a scoring team and a multi-departmental recommendation team. The recommendation team advised the City Manager that no services be outsourced due to a lack of potential savings, no added benefits, and potentially increased risks. All proposals were rejected in February 2011.

FORT WORTH



**INFORMATION SYSTEMS FUND BUDGET SUMMARY
FY2014**

REVENUES:

Computing Services	\$16,744,708
Telephone Services	5,738,830
Radio Services	1,126,745
External Customers	926,972
Computer Support Services	725,533
Other Revenue	<u>64,993</u>

TOTAL REVENUE \$25,327,781

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	\$0
------------------------------	-----

TOTAL REVENUE AND OTHER FINANCING SOURCES \$25,327,781

EXPENDITURES:

Personnel Services	\$11,674,463
Supplies	880,480
Contractual Services	<u>12,772,838</u>

TOTAL RECURRING EXPENSES \$25,327,781

CAPITAL OUTLAY:

Capital Outlay	<u>\$0</u>
----------------	------------

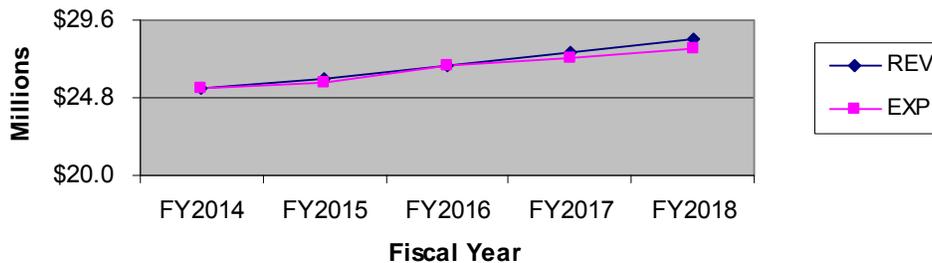
TOTAL CAPITAL OUTLAY \$0

TOTAL EXPENDITURES \$25,327,781

**INFORMATION SYSTEMS FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014	FY2015	FY2016	FY2017	FY2018
	Adopted	Projected	Projected	Projected	Projected
Beginning Cash Balance	\$5,587,075	\$5,587,075	\$5,808,327	\$5,800,078	\$6,079,160
Revenues*					
Computing Services	\$16,744,708	\$17,163,326	\$17,678,225	\$18,208,572	\$18,754,829
Telephone Services	\$5,738,830	\$5,882,301	\$6,058,770	\$6,240,533	\$6,427,749
Radio Services	\$1,126,745	\$1,154,914	\$1,189,561	\$1,225,248	\$1,262,005
External Customers	\$926,972	\$950,146	\$978,651	\$1,008,010	\$1,038,251
Computer Support Services	\$725,533	\$743,671	\$765,981	\$788,961	\$812,630
Other Revenue	\$64,993	\$66,618	\$68,616	\$70,675	\$72,795
Total Revenue	\$25,327,781	\$25,960,976	\$26,739,805	\$27,541,999	\$28,368,259
Total Resources	\$30,914,856	\$31,548,051	\$32,548,132	\$33,342,077	\$34,447,419
Expenditures					
Personnel Services	\$11,674,463	\$11,745,073	\$12,333,563	\$12,415,992	\$12,503,652
Supplies	\$880,480	\$902,492	\$929,567	\$957,454	\$986,177
Contractual	\$12,772,838	\$13,092,159	\$13,484,924	\$13,889,471	\$14,306,156
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$25,327,781	\$25,739,724	\$26,748,053	\$27,262,917	\$27,795,985
Projected Variance	\$0	\$221,252	(\$8,248)	\$279,082	\$572,274
Projected Cash Balance	\$5,587,075	\$5,808,327	\$5,800,078	\$6,079,160	\$6,651,434
No Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	\$5,587,075	\$5,808,327	\$5,800,078	\$6,079,160	\$6,651,434

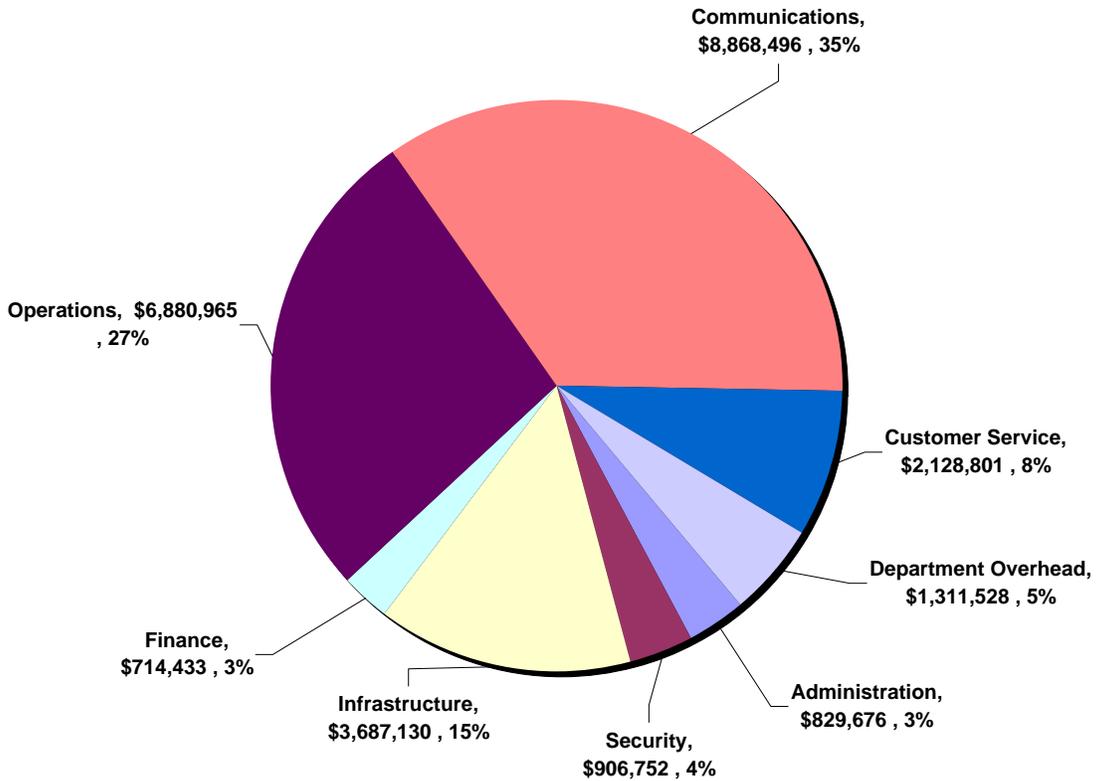
**INFORMATION SYSTEMS FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF INFORMATION SYSTEMS FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Administration	\$5,095,651	\$792,337	\$908,890	\$908,890	\$829,676
Security	1,464,345	848,758	1,065,336	1,781,648	906,752
Infrastructure	4,118,793	3,863,038	3,492,977	3,509,155	3,687,130
Finance	653,750	667,642	672,655	1,723,902	714,433
Operations	5,105,337	7,220,396	7,052,683	7,052,683	6,880,965
Communications	8,698,980	8,694,768	8,451,339	8,451,339	8,868,496
Customer Service	1,503,891	1,537,855	1,453,578	1,453,578	2,128,801
Department Overhead	<u>198,546</u>	<u>985,498</u>	<u>819,195</u>	<u>819,195</u>	<u>1,311,528</u>
TOTAL	\$26,839,293	\$24,610,292	\$23,916,653	\$25,700,390	\$25,327,781

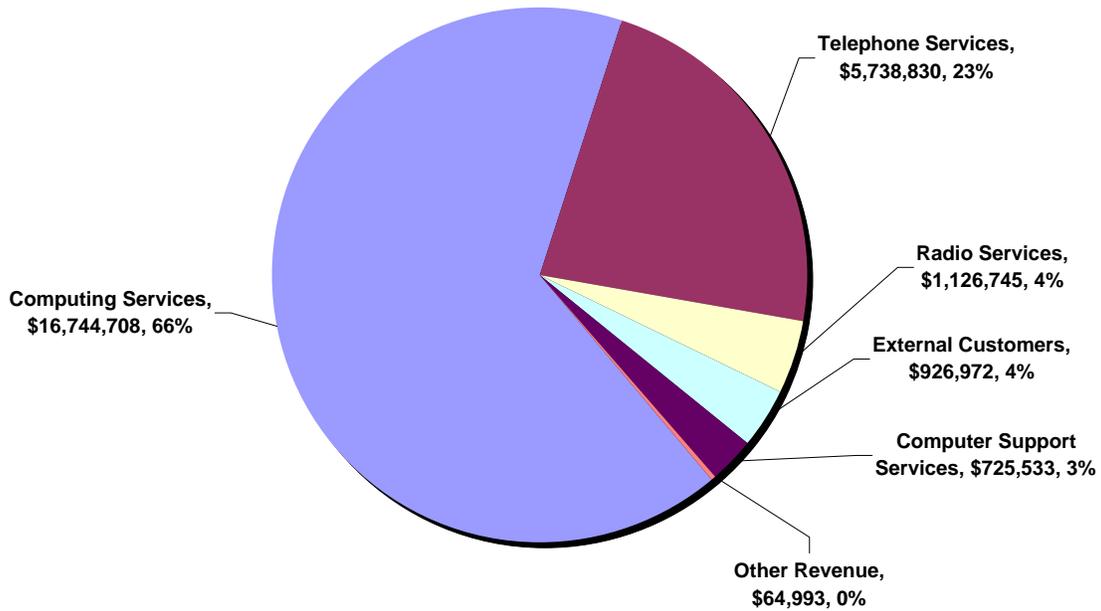


FORT WORTH



**COMPARISON OF INFORMATION SYSTEMS FUND
REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Computing Services	\$15,543,816	\$16,892,859	\$16,689,040	\$16,689,040	\$16,744,708
Telephone Services	5,001,237	4,909,390	5,177,298	5,177,298	5,738,830
Radio Services	1,274,104	1,244,671	1,222,892	1,222,892	1,126,745
External Customers	1,630,415	843,299	761,205	761,205	926,972
Computer Support Services	0	0	0	0	725,533
Other Revenue	<u>122,169</u>	<u>73,028</u>	<u>66,218</u>	<u>66,218</u>	<u>64,993</u>
TOTAL	\$23,571,741	\$23,963,247	\$23,916,653	\$23,916,653	\$25,327,781



FORT WORTH



FUND BUDGET SUMMARY

DEPARTMENT: INFORMATION SYSTEMS FUND	FUND/CENTER PI68/0041000:0049000
--	--

SUMMARY OF FUND RESPONSIBILITIES:

The Information Technology Solutions (IT Solutions) Department is organized into the following groups: Administration, IT Finance and Administration, Application Services, ERP Support, Systems Support, Network Services, Security and Customer Support Services, and Business Analysis and Planning.

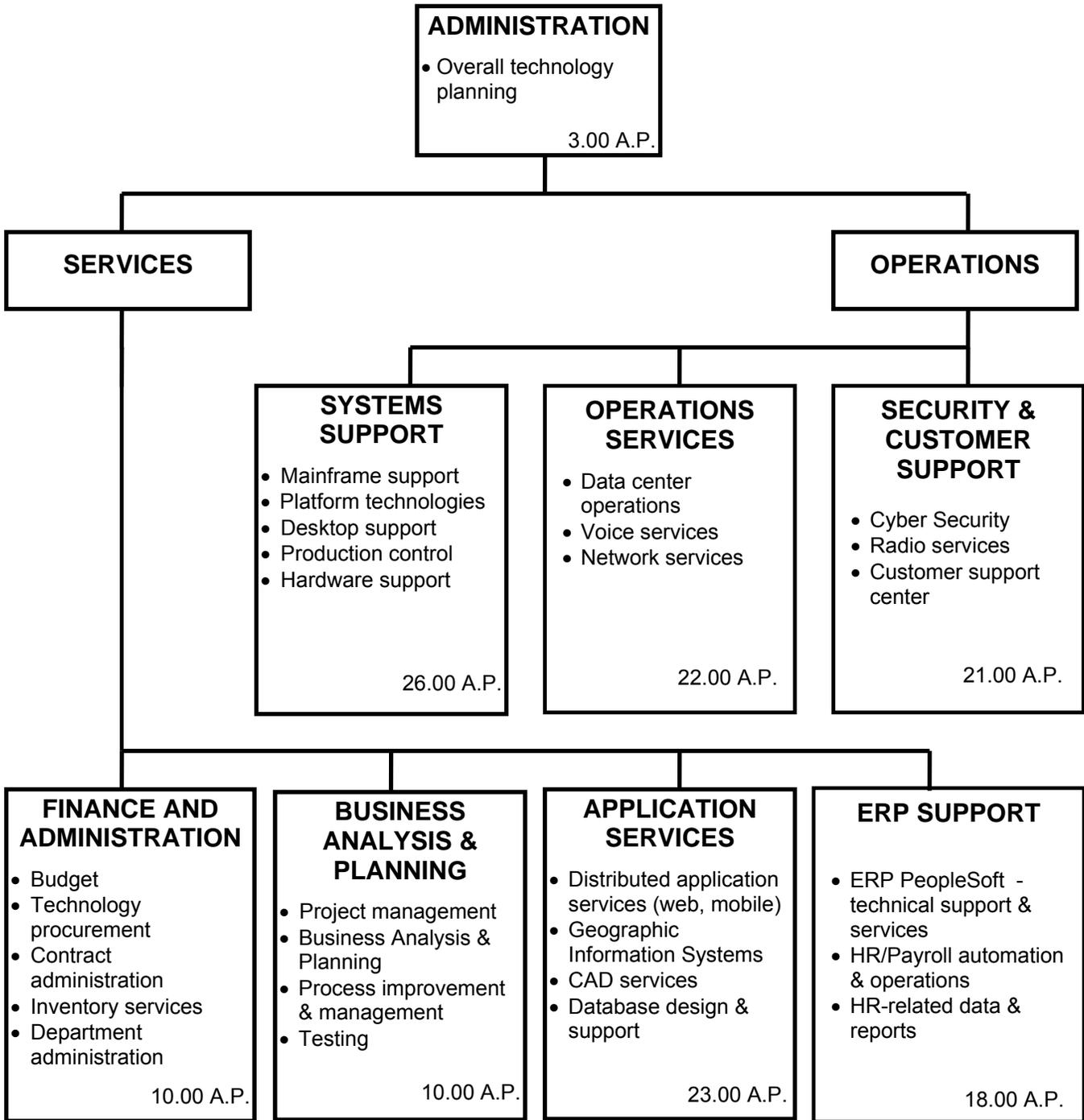
IT Solutions Administration provides overall department direction, as well as planning and coordination of information technology policy and procedures for all city departments. The IT Finance and Administration group is responsible for all business-administrative functions, including billing / allocations, financial management, procurement of IT equipment and services for city departments, and contract administration.

Application Services provides distributed applications support including CAD, database and GIS support. ERP Support provides technical development and support for all ERP PeopleSoft related software, HR/Payroll automation and operations and HR-related data and reports. Systems Support provides mainframe operations and programming support for the City's mainframe computer. Platform Technologies provides server and storage operations and support including email administration. Desktop Support manages the City's desktop computing functions and devices. Systems Support also provides production control and change management services. Enterprise Architecture focuses on the identification and classification of data, the standardization and implementation of technologies, and the facilitation of technological change throughout an organization.

The Operations Services Group provides Data Center Operations, Voice Services and Network Services. Data Center Operations provides support on a 24 x 7 x 365 basis. Voice Services operates and maintains the City's telephone system. Network Services operates and maintains the City's data circuits. The Security and Customer Support Group provides Cyber Security, Radio Services and Customer Support Center. Radio Services includes technical management and development of the City's public safety and public works radio systems. Cyber Security includes monitoring and protection of the City's information systems. The Customer Support Center provides IT helpdesk services for all City departments.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 10,037,820	\$ 10,682,965	\$ 11,674,463	\$ 11,674,463
Supplies	708,258	598,372	880,480	880,480
Contractual	13,521,410	12,612,816	12,772,838	12,772,838
Capital Outlay	342,804	22,500	0	0
Debt Service	0	0	0	0
Total Expenditures	\$ 24,610,292	\$ 23,916,653	\$ 25,327,781	\$ 25,327,781
Authorized Positions	120.00	127.00	133.00	133.00

IT SOLUTIONS – 133.00 A.P.



SIGNIFICANT BUDGET CHANGES

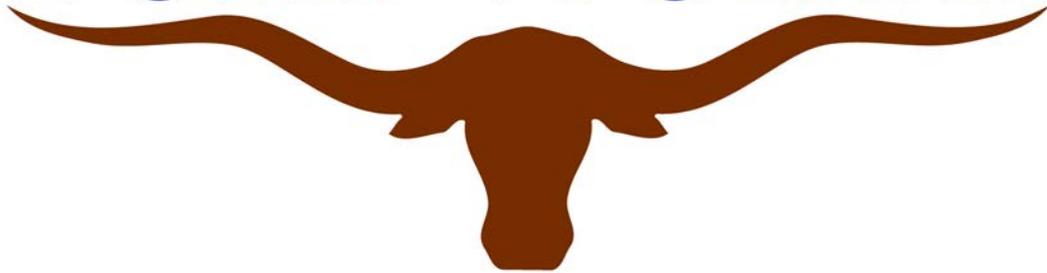
DEPARTMENT:	FUND/CENTER
INFORMATION SYSTEMS FUND	PI68/0041000:0049000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$23,916,653	A.P.	127.00
FY2014 ADOPTED:	\$25,327,781	A.P.	133.00

- A) The adopted budget increases by \$725,533 and six authorized positions for the computer support services. The additional positions will allow the department to perform computer hardware repairs and maintenance for all City departments at a lower cost than the contractual costs for these services in past years.
- B) The adopted budget increases by \$356,563 for retiree health insurance based on cost projections prepared by Human Resources and allocated to this department.
- C) The adopted budget increases by \$227,400 for leased telephone lines based on growth in the number of City facilities.
- D) The adopted budget increases by \$150,523 in operating supplies based on increasing costs for data line equipment and other repair parts.
- E) The adopted budget decreases by (\$111,959) for miscellaneous rent based on contractual costs for current software license agreements.
- F) The adopted budget decreases by (\$101,907) for training and travel costs for miscellaneous City-wide reductions.
- G) The adopted budget increases by \$86,784 for group health based on plan migration, turnover, and a 2.7% increase in the city's contribution to group health.
- H) The adopted budget decreases by (\$80,771) in ITS computing equipment due to a reduction in the need for employee replacement PCs.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:			
INFORMATION SYSTEMS FUND			
DEPARTMENT PURPOSE			
To provide customer-focused, cost-effective IT services and offer innovative solutions to City departments to efficiently accomplish their goals and provide quality services to residents.			
FY2014 DEPARTMENTAL OBJECTIVES			
To provide IT Infrastructure services to include: voice network, data network, servers, mainframe, data center, etc. at a cost not to exceed budgeted levels			
To provide IT Help Desk and desktop support services at a cost not to exceed budgeted levels			
To provide a radio system for public safety and other organizations at a cost not to exceed budgeted levels			
To provide procurement support within cycle time goals			
To promote appropriate computer redeployment to defer the purchase of new computers			
To prevent the increase in average wireless costs for BlackBerry and Smart Phones			
DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Meet service level agreements priority	80%	85%	85%
Help Desk first call resolution rate	75%	80%	80%
Public Safety trunked voice radio system channel availability	99%	99%	99%
Procurement cycle time performance	83%	100%	100%
Value of computer purchases deferred with redeployment	\$148,001	\$135,653	\$140,000
Average monthly cost for BlackBerry and Smart Phones	\$74.36	\$73.31	\$73.25

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ADMINISTRATION AND IT SECURITY</u>								
0041000	ADMINISTRATION	\$ 792,337	\$ 908,890	\$ 829,676	\$ 829,676	3.00	3.00	3.00	3.00
	Sub-Total	<u>\$ 792,337</u>	<u>\$ 908,890</u>	<u>\$ 829,676</u>	<u>\$ 829,676</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
	<u>IT SECURITY</u>								
0041100	IT SECURITY	\$ 848,758	\$ 1,065,336	\$ 906,752	\$ 906,752	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 848,758</u>	<u>\$ 1,065,336</u>	<u>\$ 906,752</u>	<u>\$ 906,752</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<u>INFRASTRUCTURE</u>								
0043010	PLATFORM TECHNOLOGIES	\$ 2,892,679	\$ 2,443,602	\$ 2,466,239	\$ 2,466,239	7.00	7.00	7.00	7.00
0043020	DATA CENTER OPERATIONS	970,359	1,049,375	1,220,891	1,220,891	10.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 3,863,038</u>	<u>\$ 3,492,977</u>	<u>\$ 3,687,130</u>	<u>\$ 3,687,130</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
	<u>FINANCE</u>								
0044000	FINANCE & CONTRACT ADMINISTRATION	\$ 667,642	\$ 672,655	\$ 714,433	\$ 714,433	10.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 667,642</u>	<u>\$ 672,655</u>	<u>\$ 714,433</u>	<u>\$ 714,433</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
	<u>OPERATIONS</u>								

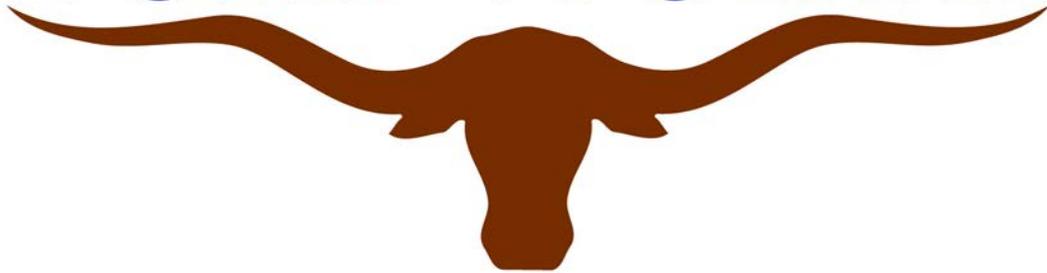
DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68	INFORMATION SYSTEMS FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0045000	BUSINESS ANALYSIS & PLANNING	\$ 887,581	\$ 1,368,945	\$ 1,339,412	\$ 1,339,412	10.00	10.00	10.00	10.00
0045010	MAINFRAME APPLICA-TIONS	1,190,404	1,198,145	1,129,553	1,129,553	4.00	3.00	3.00	3.00
0045020	DISTRIBUTED APPLICA-TIONS	1,347,165	1,703,426	1,551,530	1,551,530	11.00	10.00	10.00	10.00
0045021	ERP SUPPORT	2,835,052	1,667,941	1,766,008	1,766,008	11.00	18.00	18.00	18.00
0045030	DATABASE DESIGN & SUPPORT	333,228	411,451	392,455	392,455	3.00	4.00	4.00	4.00
0045050	GEOGRAPHIC INFOR-MATION SERVICES	626,966	702,775	702,007	702,007	5.00	5.00	5.00	5.00
	Sub-Total	<u>\$ 7,220,396</u>	<u>\$ 7,052,683</u>	<u>\$ 6,880,965</u>	<u>\$ 6,880,965</u>	<u>44.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
	<u>COMMUNICATIONS</u>								
0046000	IT COMMUNICATIONS SERVICES GROUP	\$ 9,264	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0046002	CIRCUITS	3,326,397	3,206,600	3,549,844	3,549,844	0.00	0.00	0.00	0.00
0046010	VOICE SERVICES	1,012,841	954,529	843,614	843,614	4.00	4.00	3.00	3.00
0046020	RADIO SERVICES	2,323,014	1,956,644	2,047,454	2,047,454	10.00	10.00	10.00	10.00
0046030	DATA SERVICES	983,056	1,052,593	1,348,768	1,348,768	8.00	8.00	9.00	9.00
0046040	CAD SERVICES	1,040,196	1,280,973	1,078,816	1,078,816	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 8,694,768</u>	<u>\$ 8,451,339</u>	<u>\$ 8,868,496</u>	<u>\$ 8,868,496</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT IT SOLUTIONS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI68 INFORMATION SYSTEMS FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>CUSTOMER SERVICE</u>								
0048000	CUSTOMER SUPPORT CENTER	\$ 458,008	\$ 485,882	\$ 468,834	\$ 468,834	7.00	7.00	7.00	7.00
0048001	DESKTOP SUPPORT	1,079,847	967,696	934,434	934,434	9.00	10.00	10.00	10.00
0048002	HARDWARE SUPPORT	0	0	725,533	725,533	0.00	0.00	6.00	6.00
	Sub-Total	<u>\$ 1,537,855</u>	<u>\$ 1,453,578</u>	<u>\$ 2,128,801</u>	<u>\$ 2,128,801</u>	<u>16.00</u>	<u>17.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>DEPT OVERHEAD</u>								
0049000	DEPT OVERHEAD	\$ 985,498	\$ 819,195	\$ 1,311,528	\$ 1,311,528	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 985,498</u>	<u>\$ 819,195</u>	<u>\$ 1,311,528</u>	<u>\$ 1,311,528</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 24,610,292	\$ 23,916,653	\$ 25,327,781	\$ 25,327,781	120.00	127.00	133.00	133.00

FORT WORTH



FUND STATEMENT

FUND:

CAPITAL PROJECTS SERVICE FUND

The Capital Projects Service Fund is managed by the Transportation and Public Works Department and is responsible for providing program management, engineering design, project management, surveying, right-of-way acquisition, quality control, and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects. These services are provided through the following organizational workgroups:

The Infrastructure Design and Construction Group provides services for the technical development and project construction phases of capital project delivery. The core functions of the group include:

- Project Design / Project Management – Provision of engineering services for a broad array of programs. These programs include street reconstruction (capital improvement programs), major street maintenance, development plan review, water and sanitary sewer pipeline rehabilitation, replacement and extensions and airport and park improvements.
- Construction Inspection / Management – Provision of quality control and construction inspection services for most City infrastructure projects to ensure compliance with approved plans, specifications and contract documents. Also, laboratory work is provided by a materials testing group as a part of the quality control effort.
- Utility Coordination / Right-of-Way Acquisition / Surveying / Mapping – Provision of utility coordination services including the coordination of franchise utility relocation efforts. Property acquisitions necessary for projects are acquired by this group. Surveying is provided for design, construction and property acquisitions. The Vault/Technical Drawing Section within this service group is responsible for the preparation and maintenance of the City's water, sewer, and storm drainage maps.

The Program Management Office (PMO) was established by the City Manager in FY2009 and provides executive leadership to guide the delivery of capital programs and projects across the City. In FY2011, the PMO was restructured into Planning and Development Department. Also, the capital projects budgeting portion of the PMO was restructured under what is currently the Budget and Research Division of the Financial Management Services Department, which at the time was the Budget Division of the City Manager's Office. The core functions of the PMO include:

- Leadership/management of the City's high profile capital programs and projects.
- Implementation of Integrated Program Management.
- Facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and Financial Management Services Department.
- Improving the capacity of the City's capital program and project delivery systems.
- Synchronization of the City's capital planning process with the City's Comprehensive Plan.

FORT WORTH



**CAPITAL PROJECTS SERVICE FUND BUDGET SUMMARY
FY2014**

REVENUES:

T/PW Capital Projects	\$5,888,045
Water Capital Projects	4,657,020
Wastewater Capital Projects	1,904,480
Contract Street Maintenance	700,637
T/PW General Fund Programs	326,836
Receipts from Other Funds	232,638
Transfer from Water and Sewer Operating Fund	200,000
Parks and Community Services General Fund	127,700
Aviation Capital Projects	120,624
Interest on Investments	25,000
Salvage Sales/Miscellaneous Revenue	19,247
Lake Worth Trust Fund	16,415
Sale of Surplus Streets	<u>10,000</u>

TOTAL REVENUE SOURCES \$14,228,642

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	\$0
------------------------------	-----

TOTAL REVENUE AND OTHER FINANCING RESOURCES \$14,228,642

EXPENDITURES:

Personnel Services	\$11,344,310
Supplies	509,703
Contractual Services	<u>2,273,629</u>

TOTAL RECURRING EXPENSES \$14,127,642

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$101,000
Debt Service	<u>0</u>

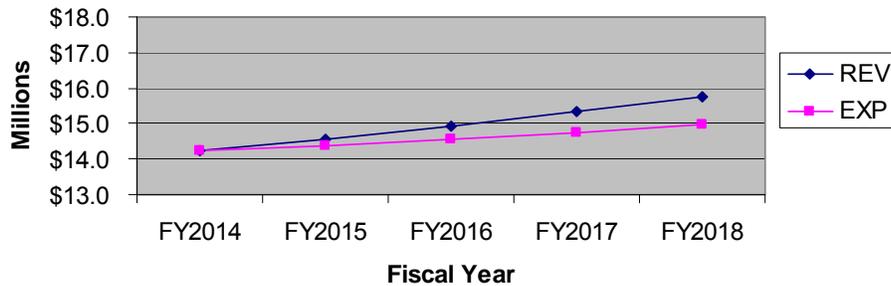
TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$101,000

TOTAL EXPENDITURES \$14,228,642

**CAPITAL PROJECTS SERVICE FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	(\$530,267)	(\$530,267)	(\$368,031)	\$3,527	\$587,648
Revenues*					
Interest	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
PACS General Fund	\$127,700	\$127,700	\$127,700	\$127,700	\$127,700
Lake Worth Trust Fund	\$16,415	\$16,415	\$16,415	\$16,415	\$16,415
TPW General Fund Programs	\$326,836	\$335,007	\$345,057	\$355,409	\$366,071
Aviation Capital Projects	\$120,624	\$120,624	\$120,624	\$120,624	\$120,624
TPW Capital Projects	\$5,888,045	\$6,035,246	\$6,216,304	\$6,402,793	\$6,594,876
Water Capital Projects	\$4,657,020	\$4,773,446	\$4,916,649	\$5,064,148	\$5,216,073
Wastewater Capital Projects	\$1,904,480	\$1,952,092	\$2,010,655	\$2,070,974	\$2,133,104
Receipts from Other Funds	\$232,638	\$232,638	\$232,638	\$232,638	\$232,638
Contract Street Maintenance	\$700,637	\$700,637	\$700,637	\$700,637	\$700,637
Other Revenue	\$229,247	\$229,247	\$229,247	\$229,247	\$229,247
Total Revenue	\$14,228,642	\$14,548,052	\$14,940,925	\$15,345,585	\$15,762,385
Total Resources	\$13,698,375	\$14,017,785	\$14,572,895	\$15,349,112	\$16,350,033
Expenditures					
Personnel Services	\$11,344,310	\$11,432,900	\$11,530,865	\$11,634,807	\$11,745,120
Supplies	\$509,703	\$522,446	\$538,119	\$554,263	\$570,890
Contractual	\$2,273,629	\$2,330,470	\$2,400,384	\$2,472,395	\$2,546,567
Capital	\$101,000	\$100,000	\$100,000	\$100,000	\$100,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$14,228,642	\$14,385,815	\$14,569,367	\$14,761,464	\$14,962,578
Projected Variance	\$0	\$162,236	\$371,558	\$584,121	\$799,807
Projected Cash Balance	(\$530,267)	(\$368,031)	\$3,527	\$587,648	\$1,387,455
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$530,267)	(\$368,031)	\$3,527	\$587,648	\$1,387,455

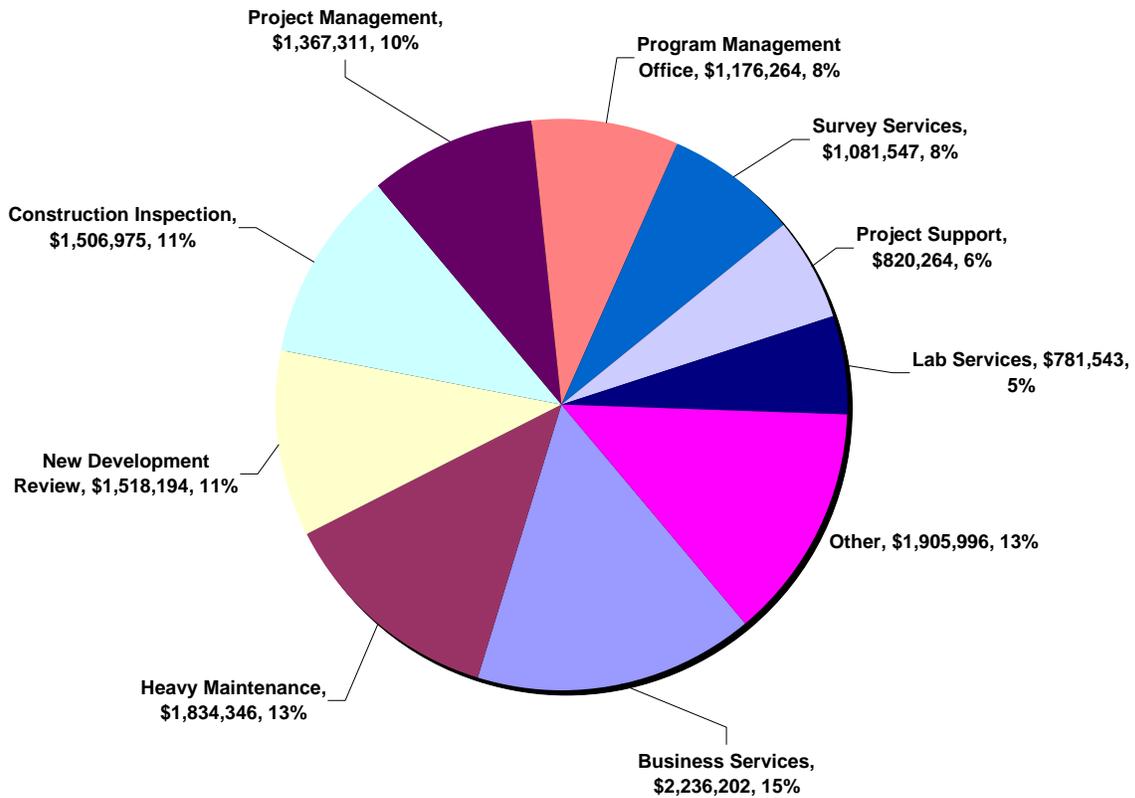
**CAPITAL PROJECTS SERVICE FUND
PROJECTED REVENUES AND EXPENDITURES**



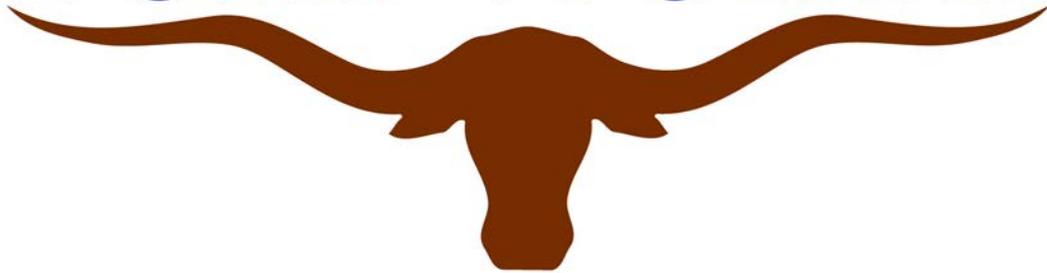
* This model does **not** reflect any rate increases or decreases for the next five years.

**COMPARISON OF CAPITAL PROJECTS SERVICE FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Business Services	\$1,040,341	\$1,545,323	\$2,245,043	\$2,245,043	\$2,236,202
Heavy Maintenance	1,868,775	1,750,536	1,803,782	1,803,782	1,834,346
New Development Review	2,120,163	2,026,376	1,837,453	1,837,453	1,518,194
Construction Inspection	2,350,072	1,944,818	1,804,558	2,117,027	1,506,975
Project Management	1,849,485	1,889,458	1,904,117	1,904,117	1,367,311
Program Management Office	1,123,883	1,087,810	1,133,450	1,197,201	1,176,264
Survey Services	1,555,409	1,473,418	1,325,396	1,361,370	1,081,547
Project Support	758,900	742,749	770,066	770,066	820,264
Lab Services	645,666	695,697	782,199	782,199	781,543
Capital Projects	654,275	642,643	695,052	695,052	713,244
Real Property	681,701	754,363	692,486	692,486	697,304
Planning Services	33,580	2,607	0	0	307,566
Staff Development	358,901	282,995	391,381	391,381	187,882
Project Services	<u>0</u>	<u>50,126</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$15,041,151	\$14,888,919	\$15,384,983	\$15,797,177	\$14,228,642

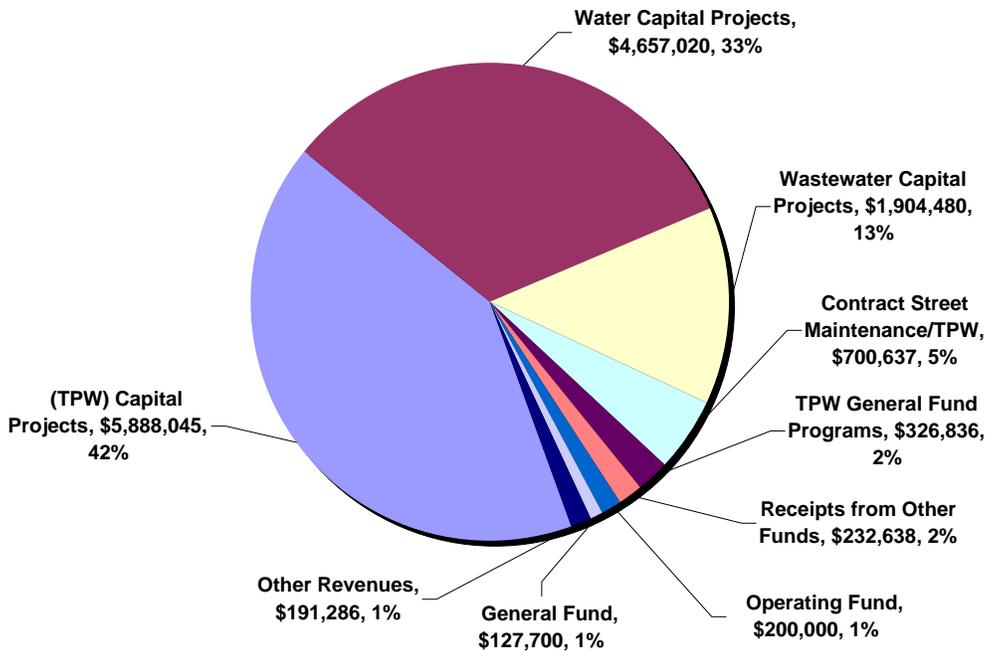


FORT WORTH



**COMPARISON OF CAPITAL PROJECTS SERVICE FUND
REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Transportation and Public Works (TPW) Capital Projects	\$5,636,409	\$6,718,634	\$5,888,045	\$5,888,045	\$5,888,045
Water Capital Projects	3,881,318	3,815,763	5,115,165	5,115,165	4,657,020
Wastewater Capital Projects	2,198,520	1,697,389	2,140,495	2,140,495	1,904,480
Contract Street Maintenance/TPW	1,265,911	753,006	1,200,000	1,200,000	700,637
TPW General Fund Programs	241,438	310,767	326,836	326,836	326,836
Receipts from Other Funds	203,749	214,810	195,456	195,456	232,638
Transfer from Water and Sewer Operating Fund	371,321	292,144	200,000	200,000	200,000
Parks and Community Services General Fund	279,217	150,251	127,700	127,700	127,700
Aviation Capital Projects	106,581	120,136	120,624	120,624	120,624
Interest on Investment	26,174	21,885	25,000	25,000	25,000
Salvage Sales/Miscellaneous Revenue	24,017	20,829	19,247	19,247	19,247
Lake Worth Trust Fund	2,827	18,690	16,415	16,415	16,415
Sale of Surplus Streets	<u>3,600</u>	<u>4,037</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL	\$14,241,082	\$14,138,341	\$15,384,983	\$15,384,983	\$14,228,642



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

CAPITAL PROJECTS SERVICE FUND

FUND/CENTER

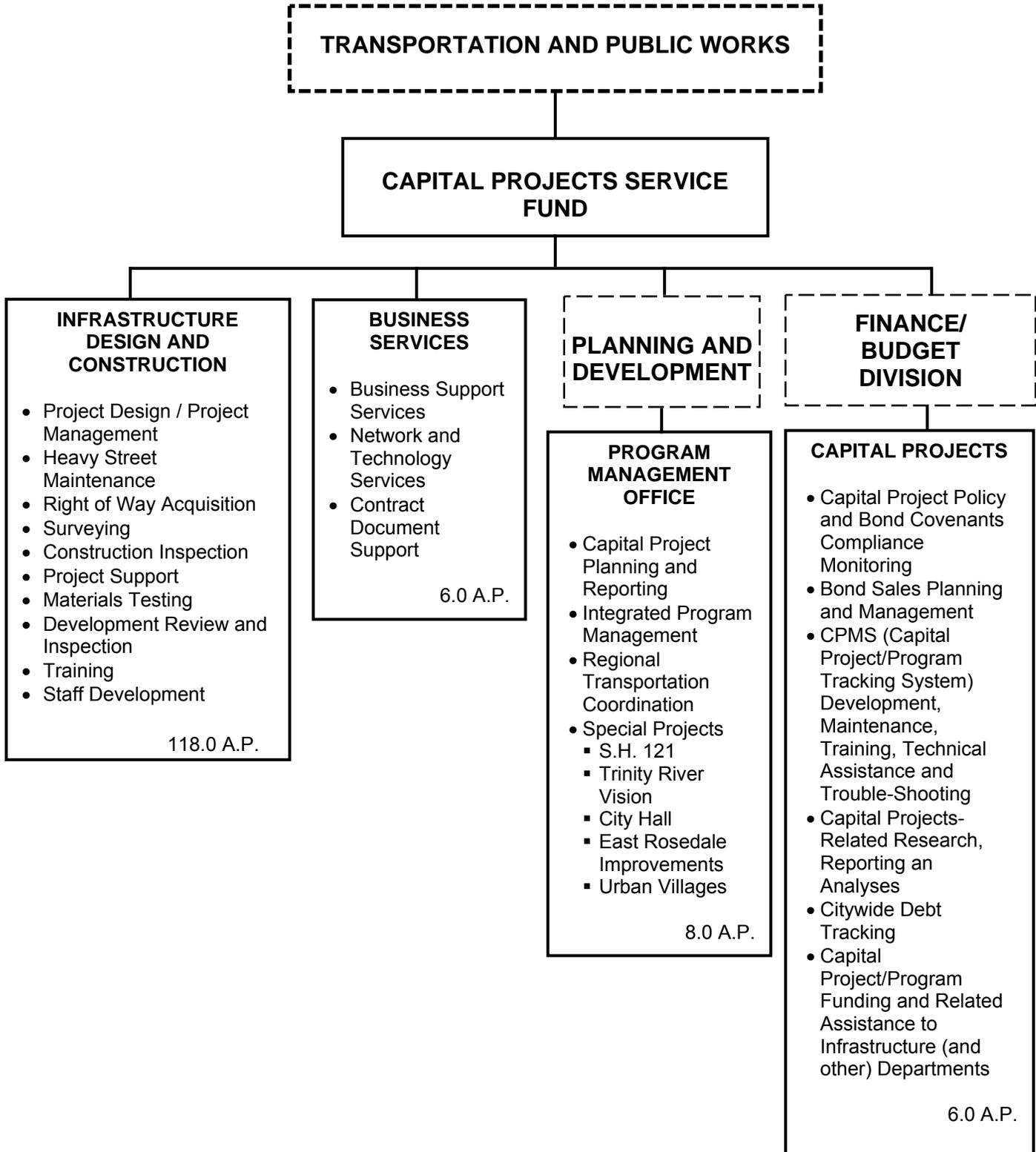
PI19/0209900:0209913

SUMMARY OF FUND RESPONSIBILITIES:

The Capital Projects Service Fund through the Infrastructure Design and Construction Group provides for program management, engineering design, project management, surveying, right-of-way acquisition, quality control and construction inspection services for most water, sewer, street, storm drainage, sidewalk and other infrastructure improvement projects. The Fund also provides for the Program Management Office (PMO) which was established by the City Manager in FY2009 to provide executive leadership to guide the delivery of capital programs and projects across the City. The core functions of the PMO include: leadership and management of the City's high profile capital programs and projects; implementation of Integrated Program Management; facilitation and improvement of tracking and reporting of project/program status in partnership with the Management Team and Financial Management Services Department; improvement and capacity expansion of the City capital program and project delivery systems; and synchronization of the City's capital planning process with the City's Comprehensive Plan.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 11,966,623	\$ 12,337,119	\$ 11,344,310	\$ 11,344,310
Supplies	490,939	525,877	509,703	509,703
Contractual	2,154,373	2,420,987	2,273,629	2,273,629
Capital Outlay	276,984	101,000	101,000	101,000
Total Expenditures	\$ 14,888,919	\$ 15,384,983	\$ 14,228,642	\$ 14,228,642
Authorized Positions	146.00	143.00	138.00	138.00

CAPITAL PROJECTS SERVICE FUND – 138.0 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
CAPITAL PROJECTS SERVICE FUND	PI19/0209900:0209913

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$15,384,983	A.P.	143.00
FY2014 ADOPTED:	\$14,228,642	A.P.	138.00

- A) The adopted budget decreases by (\$130,248) in personnel services expenses and two construction inspector positions and one administrative technician position from the Construction Inspection division.
- B) The adopted budget decreases by (\$76,008) in personnel services expenses and one vacant engineering program administrator position from the Staff Development division.
- C) The adopted budget decreases by (\$56,748) in personnel services expenses and one vacant information technology tech support analyst II positions from the Survey Services division.
- D) The adopted budget decreases by (\$207,454) for salary savings budgeted due to more anticipated vacancies in the department in FY2014.
- E) The adopted budget decreases by (\$204,463) for the elimination of other post employment benefits expenses from the Fund.
- F) The adopted budget decreases by (\$168,373) for terminal leave costs associated with anticipated retirements of employees of the Fund.
- G) The adopted budget decreases by (\$82,449) for the one-time elimination of transfers to the Risk Management Fund for insurance, claims and litigation-related expenses.
- H) The adopted budget decreases by (\$55,690) for administrative services due to a decrease in the direct cost allocation charged to the City's proprietary funds. The change reflects the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.
- I) The adopted budget decreases by (\$50,586) based on Information Technology Department's allocations related to computing, radio and telephone services.
- J) The adopted budget decreases by a net of (\$46,810) for group health based on plan migration, turnover and a 2.7% increase in the City's contribution to group health.
- K) The adopted budget increases by \$43,529 for contractual services mainly related to Buzzsaw software commitment.
- L) The adopted budget increases by \$41,469 for the addition of a one-time, 5% average salary increase for one month of the fiscal year (September 2014) for general employees.
- M) The adopted budget increases by \$28,625 for workers compensation based on cost projections prepared by Human Resources and allocated to this Fund.
- N) The adopted budget decreases by (\$25,750) for scheduled temporaries due to a one-time co-op student worker assisting the Department in FY2013.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

TRANSPORTATION & PUBLIC WORKS, CAPITAL PROJECTS SERVICE FUND

DEPARTMENT PURPOSE

To build, restore and revitalize our community.

FY2014 DEPARTMENTAL OBJECTIVES

To keep capital projects managed by the division on schedule and on budget.

To complete the initial review of developer projects within 14 calendar days or less for 95% of the projects submitted.

To provide an initial response within one hour of receipt for 100% of citizen construction-related calls received.

To provide an average of two hours per project per day on 95% of active projects.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Neighborhood streets on budget/schedule quarterly	66%	85%	85%
Arterial streets on budget/schedule	47%	76%	85%
Infrastructure plan reviews completed within 14 days	100%	100%	95%
Response to citizen construction related calls within 1 hour	100%	100%	100%
Average 2 hours per project per day on 95% of active projects	60%	N/A	95%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI19	CAPITAL PROJECTS SERVICE FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>ENGINEERING BUSI- NESS SERVICES</u>								
0209900	ENGINEERING BUSI- NESS SERVICES	\$ 1,545,323	\$ 2,245,043	\$ 2,236,202	\$ 2,236,202	6.00	6.00	6.00	6.00
0209901	STAFF DEVELOPMENT	282,995	391,381	187,882	187,882	3.00	3.00	2.00	2.00
0209902	PROJECT SERVICES	50,126	0	0	0	0.00	0.00	0.00	0.00
0209903	SURVEY SERVICES	1,473,418	1,325,396	1,081,547	1,081,547	20.00	18.00	17.00	17.00
0209904	REAL PROPERTY	754,363	692,486	697,304	697,304	8.00	8.00	8.00	8.00
0209905	CONSTRUCTION INSPECTION	1,944,818	1,804,558	1,506,975	1,506,975	12.00	12.00	9.00	9.00
0209906	LAB SERVICES	695,697	782,199	781,543	781,543	9.00	9.00	9.00	9.00
0209907	PROJECT MANAGE- MENT	1,889,458	1,904,117	1,367,311	1,367,311	22.00	21.00	16.00	16.00
0209908	NEW DEVEL REVIEW	2,026,376	1,837,453	1,518,194	1,518,194	23.00	23.00	21.00	21.00
0209909	PLANNING SERVICES	2,607	0	307,566	307,566	0.00	0.00	4.00	4.00
0209910	PROGRAM MANAGE- MENT OFFICE	1,087,810	1,133,450	1,176,264	1,176,264	8.00	8.00	8.00	8.00
0209911	CAPITAL PROJECTS	642,643	695,052	713,244	713,244	6.00	6.00	6.00	6.00
0209912	PROJECT SUPPORT	742,749	770,066	820,264	820,264	7.00	7.00	8.00	8.00
0209913	HEAVY MAINTENANCE	1,750,536	1,803,782	1,834,346	1,834,346	22.00	22.00	24.00	24.00
	Sub-Total	<u>\$ 14,888,919</u>	<u>\$ 15,384,983</u>	<u>\$ 14,228,642</u>	<u>\$ 14,228,642</u>	<u>146.00</u>	<u>143.00</u>	<u>138.00</u>	<u>138.00</u>

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI19 CAPITAL PROJECTS SERVICE FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	TOTAL	\$ 14,888,919	\$ 15,384,983	\$ 14,228,642	\$ 14,228,642	146.00	143.00	138.00	138.00

FUND STATEMENT

FUND:

OFFICE SERVICES FUND

The Office Services Fund is an Internal Service Fund that consists of two divisions: Print Shop and Graphics.

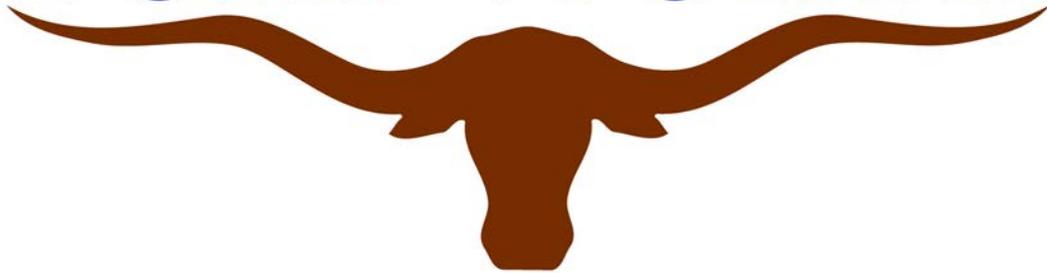
The Print Shop fabricates identification cards for City employees, provides high-speed copying and printing, manages the City's walk-up copiers, administers contracts with copier vendors and orders supplies for copiers. Walk-up copiers are available throughout City Hall and other City facilities.

Graphics provides a full line of services, including, desktop publishing, logo creation, displays, posters, photography, camera-ready art and audio-visual checkout.

The Office Services Fund is managed by the Financial Management Services Department.

Effective with the FY2014 budget, the Mailroom division transferred to the Financial Management Services department General Fund.

FORT WORTH



**OFFICE SERVICES FUND BUDGET SUMMARY
FY2014**

REVENUES:

Office Copy Charges	\$710,963
Supplies - Inter-Departmental Billing	381,998
Kodak Printing	209,651
Labor - Inter-Departmental Billing	119,246
Business Cards	29,561
Invoice Entry	14,031
Printing	8,898
Received From Others	3,900
Rush - Inter-Departmental Billing	3,734
Interest on Investments	700
Errands	<u>170</u>

TOTAL REVENUE \$1,482,852

EXPENDITURES:

Personnel Services	\$554,090
Supplies	230,607
Contractual Services	<u>698,155</u>

TOTAL RECURRING EXPENSES \$1,482,852

CAPITAL OUTLAY:

Capital Outlay	<u>\$0</u>
----------------	------------

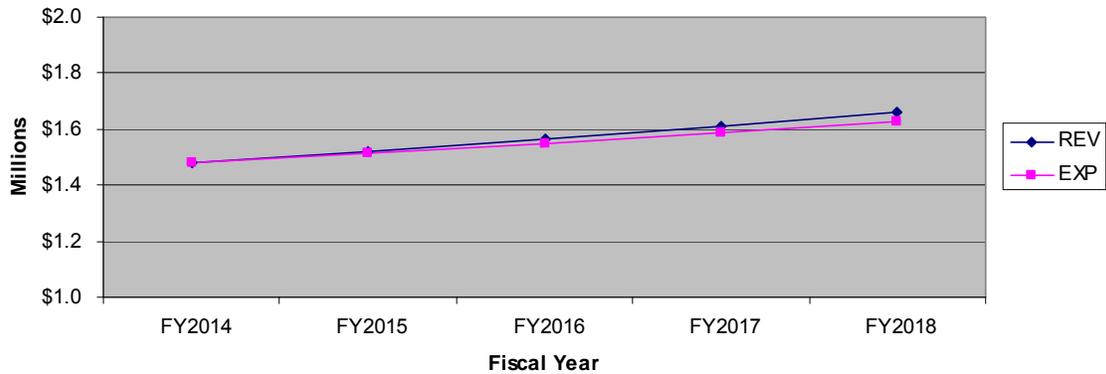
TOTAL CAPITAL OUTLAY \$0

TOTAL EXPENDITURES \$1,482,852

**OFFICE SERVICES FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	(\$729,988)	(\$729,988)	(\$722,840)	(\$706,403)	(\$680,535)
<u>Revenues*</u>					
Interest Revenue	\$700	\$718	\$739	\$761	\$784
IDB Revenue	\$504,978	\$517,602	\$533,131	\$549,124	\$565,598
Reprographics Services	\$959,073	\$983,050	\$1,012,541	\$1,042,918	\$1,074,205
Other Revenue	\$18,101	\$18,554	\$19,110	\$19,683	\$20,274
Total Revenue	\$1,482,852	\$1,519,923	\$1,565,521	\$1,612,487	\$1,660,861
Total Resources	\$752,864	\$789,935	\$842,681	\$906,084	\$980,327
<u>Expenditures</u>					
Personnel Services	\$554,090	\$560,794	\$568,543	\$576,662	\$585,171
Supplies	\$230,607	\$236,372	\$243,463	\$250,767	\$258,290
Contractual	\$698,155	\$715,609	\$737,077	\$759,189	\$781,965
Capital	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,482,852	\$1,512,775	\$1,549,084	\$1,586,619	\$1,625,427
Projected Variance	\$0	\$7,148	\$16,437	\$25,868	\$35,435
Projected Cash Balance	(\$729,988)	(\$722,840)	(\$706,403)	(\$680,535)	(\$645,100)
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	(\$729,988)	(\$722,840)	(\$706,403)	(\$680,535)	(\$645,100)

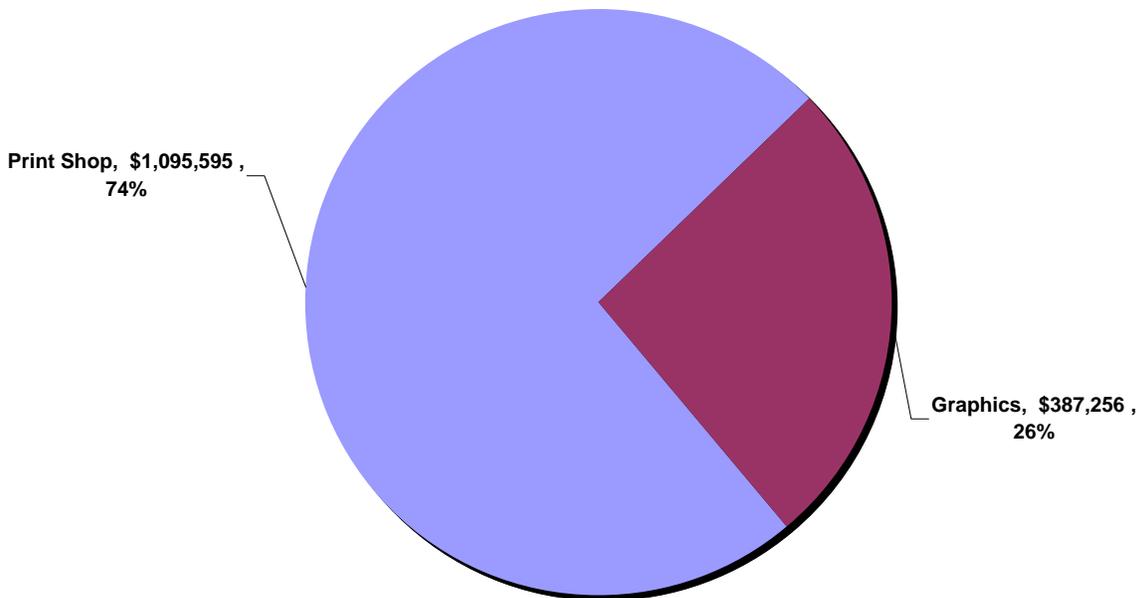
**OFFICE SERVICES FUND
PROJECTED REVENUES AND EXPENDITURES**



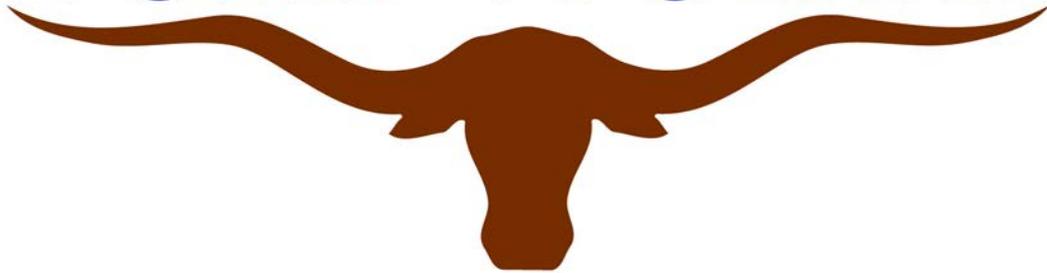
* This model does **not** reflect any rate increases or decreases for the next five years.

**COMPARISON OF OFFICE SERVICES FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Print Shop	\$1,006,318	\$1,053,778	\$1,000,224	\$1,000,224	\$1,095,595
Graphics	310,561	376,153	340,590	340,590	387,256
Mailroom	<u>279,393</u>	<u>301,160</u>	<u>299,919</u>	<u>299,919</u>	<u>0</u>
TOTAL	\$1,596,272	\$1,731,091	\$1,640,733	\$1,640,733	\$1,482,851

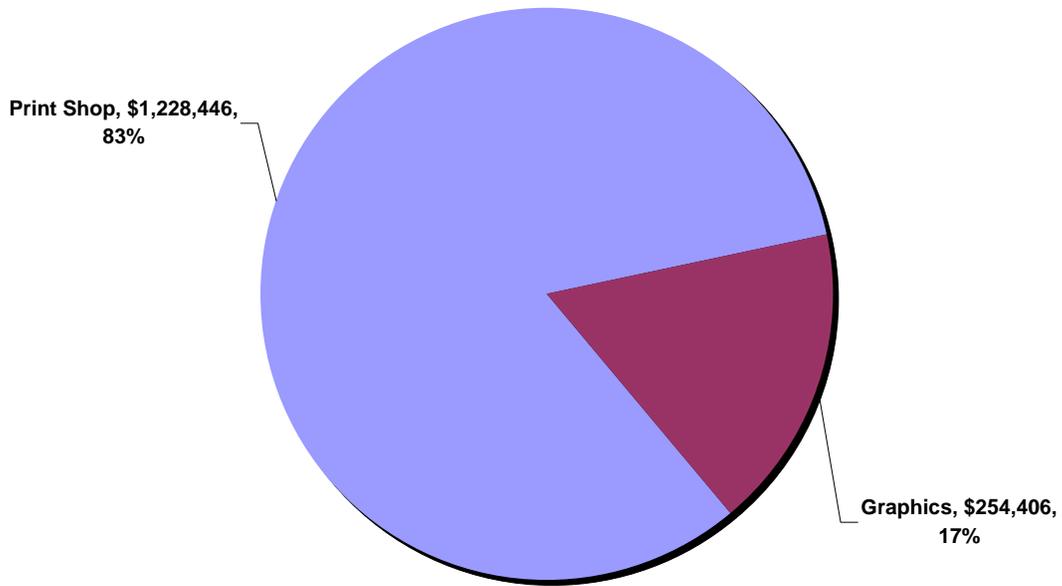


FORT WORTH



**COMPARISON OF OFFICE SERVICES FUND
REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Print Shop	\$1,308,386	\$1,232,415	\$1,229,868	\$1,229,868	\$1,228,446
Graphics	248,204	297,079	300,238	300,238	254,406
Mailroom	<u>120,435</u>	<u>118,116</u>	<u>110,627</u>	<u>110,627</u>	<u>0</u>
TOTAL	\$1,677,025	\$1,647,610	\$1,640,733	\$1,640,733	\$1,482,852



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

FINANCIAL MANAGEMENT SERVICES - REPROGRAPHICS

FUND/CENTER

PI60/0901310:0901320

SUMMARY OF FUND RESPONSIBILITIES:

The Office Services Fund consists of two divisions: Print Shop and Graphics.

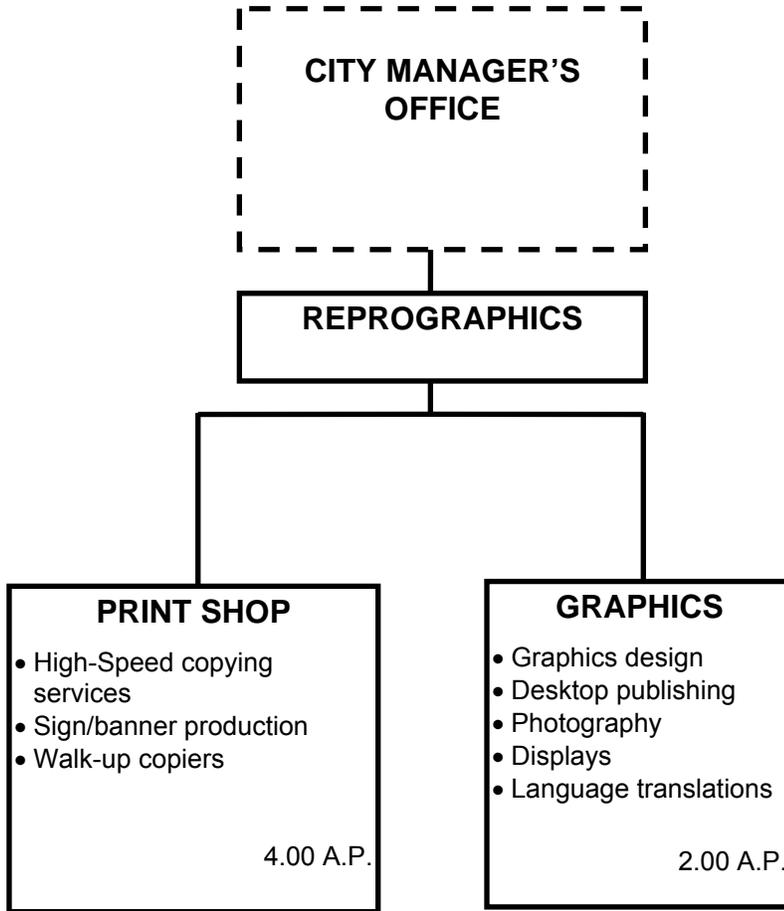
The Print Shop is responsible for engineering copy production, small scale sign and banner production and walk-up copier service.

The Graphics Division provides centralized graphic design and printing for all City departments. This Division prepares a variety of illustrative materials such as maps, sketches, charts, posters, covers, exhibits, graphs, diagrams and photographic illustrations.

Effective with the FY2014, budget the Mailroom division transferred to the Financial Management Services department in the General Fund.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 635,026	\$ 695,811	\$ 554,090	\$ 554,090
Supplies	228,957	181,126	230,607	230,607
Contractual	867,108	763,796	698,155	698,155
Capital Outlay	0	0	0	0
Total Expenditures	\$ 1,731,091	\$ 1,640,733	\$ 1,482,852	\$ 1,482,852
Authorized Positions	9.00	9.00	6.00	6.00

OFFICE SERVICES FUND - 6.00 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
NON-DEPARTMENTAL - REPROGRAPHICS	PI60/0901310:0901320

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$1,640,733	A.P.	9.00
FY2014 ADOPTED:	\$1,482,852	A.P.	6.00

A) The adopted budget decreases by (\$232,033) and three authorized positions for the transfer of the mailroom function from the Office Services Fund to the General Fund. Cost associated with mailroom services provided to non-general fund departments (Enterprise, Internal and Special Funds) will be recovered through the administrative services fee beginning in FY2014.

B) The adopted budget increases by \$57,482 for purchases for resale. Purchases for resale represent items or supplies that are bought by the department and then sold to other departments – mainly paper and other printing related supplies. The budget was reduced in line with current usage trends that indicate departments are increasing their overall reprographic expenditure.

C) The adopted budget increases by \$38,075 in outside printing and binding due to an increased trend in sending work to outside vendors.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **OFFICE SERVICES FUND**

DEPARTMENT PURPOSE

Reprographics' employees provide desktop publishing, printing, and mail service. Each individual in Reprographics is dedicated to supporting City departments with quality, cost-effective and timely service.

FY2014 DEPARTMENTAL OBJECTIVES

- To attain excellent customer satisfaction ratings in Print Shop and Graphics turnaround
- To attain excellent customer satisfaction ratings in Reprographics' overall service
- To save City dollars on in-house printing versus outsourcing to private industry
- To save City dollars by sending mail to presort company
- To meet or exceed the in-house national average of \$65,000 per employee revenue to ensure proper staffing levels and equipment usage

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Percentage of customers rating print and graphics turnaround as excellent	93%	96%	98%
Percentage rating overall satisfaction with Reprographics' services as excellent	96%	95%	97%
Percentage of savings with in-house printing over outsourcing	37%	37%	37%
Number of dollars saved by sending mail to presort firm	\$134,537	\$134,537	\$140,459
Revenue per employee compared to national average	\$183,067	\$183,067	\$210,874

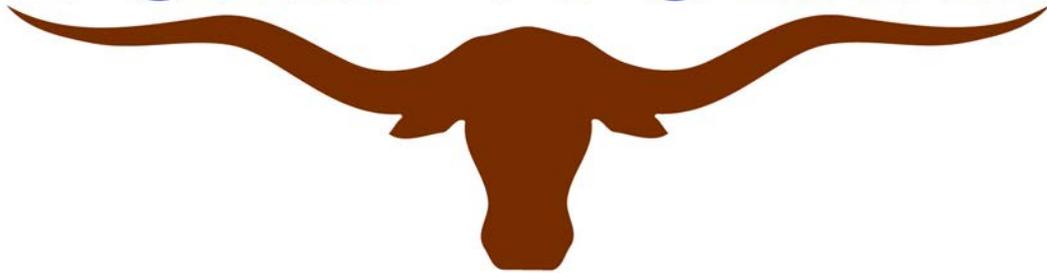
FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI60 OFFICE SERVICES FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>OFFICE SERVICES</u>								
0901310	PRINT SHOP	\$ 1,053,778	\$ 1,000,224	\$ 1,095,595	\$ 1,095,595	4.00	4.00	4.00	4.00
0901320	GRAPHICS	376,153	340,590	387,256	387,256	2.00	2.00	2.00	2.00
0901330	MAILROOM	301,160	299,919	1	1	3.00	3.00	0.00	0.00
	Sub-Total	<u>\$ 1,731,091</u>	<u>\$ 1,640,733</u>	<u>\$ 1,482,852</u>	<u>\$ 1,482,852</u>	<u>9.00</u>	<u>9.00</u>	<u>6.00</u>	<u>6.00</u>
	TOTAL	\$ 1,731,091	\$ 1,640,733	\$ 1,482,852	\$ 1,482,852	9.00	9.00	6.00	6.00

FORT WORTH



FUND STATEMENT

FUND:

TEMPORARY LABOR FUND

The Temporary Labor Fund is a City of Fort Worth Internal Service Fund. The Fund was established to provide a centralized temporary employee source for all City departments.

In 1987, a study was conducted regarding contracting the City's temporary labor service to an entity outside the City. However, it was found to be more cost-effective for the City to provide the service in-house. In fact, it was estimated that the City's provision of such services could potentially save the City 38% to 40%. Thus, the Temporary Labor Fund was established in October 1987.

The Human Resources Department (HR) manages the Temporary Labor Fund, which is responsible for recruiting and referring qualified applicants to fill City departments' temporary staffing needs. The service allows departments to operate at maximum efficiency during peak workload periods, vacation periods, extended leaves of absence and under other circumstances that create temporary staffing challenges.

Human Resources is responsible for performing the pre-screening and testing of all potential temporary labor pool employees. Thus, the Department is able to monitor temporary employees to ensure that they meet the test score, experience, typing and education requirements of the City's regular/permanent positions.

Departments utilizing Temporary Labor's services are billed by the Fund for the temporary employee's salary and all associated administrative costs. There are an average of 45 temporary employees working in a variety of City departments during any given pay period.

A temporary assignment typically lasts from one day to six months. However, extensions beyond a six-month period may be granted on an as-needed basis.

FORT WORTH



**TEMPORARY LABOR FUND BUDGET SUMMARY
FY2014**

REVENUES:

Labor Charges and Overhead	<u>\$982,620</u>
TOTAL REVENUE	\$982,620
Use/(Source) of Fund Balance	\$0
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$982,620

EXPENDITURES:

Personnel Services	\$960,649
Supplies	300
Contractual Services	<u>21,671</u>
TOTAL RECURRING EXPENSES	\$982,620

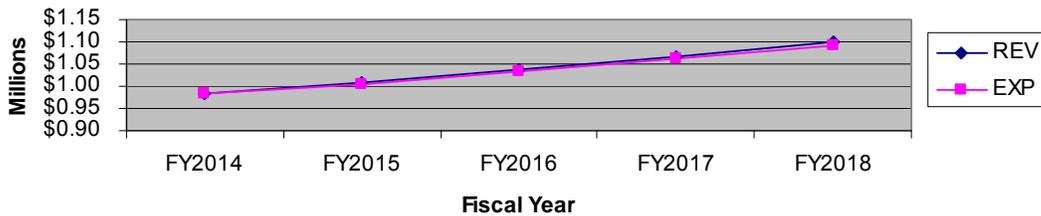
DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$0
Debt Service	<u>0</u>
TOTAL DEBT SERVICE AND CAPITAL OUTLAY	\$0
TOTAL EXPENDITURES	\$982,620

**TEMPORARY LABOR FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Cash Balance	\$341,116	\$341,116	\$342,815	\$346,720	\$352,864
Revenues*					
Temp Services Charges	\$852,566	\$873,880	\$900,097	\$927,099	\$954,912
Temp Services Revenuenue	\$124,328	\$127,436	\$131,259	\$135,197	\$139,253
Other Revenue	<u>\$5,726</u>	<u>\$5,869</u>	<u>\$6,045</u>	<u>\$6,227</u>	<u>\$6,413</u>
Total Revenue	\$982,620	\$1,007,186	\$1,037,401	\$1,068,523	\$1,100,579
Total Resources	\$1,323,736	\$1,348,302	\$1,380,216	\$1,415,243	\$1,453,443
Expenditures					
Personnel Services	\$960,649	\$982,966	\$1,010,300	\$1,038,487	\$1,067,553
Supplies	\$300	\$308	\$317	\$326	\$336
Contractual	\$21,671	\$22,213	\$22,879	\$23,566	\$24,272
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$982,620	\$1,005,486	\$1,033,496	\$1,062,379	\$1,092,161
Projected Variance	\$0	\$1,699	\$3,905	\$6,144	\$8,417
Projected Cash Balance	\$341,116	\$342,815	\$346,720	\$352,864	\$361,282
Reserve Requirement	\$0	\$0	\$0	\$0	\$0
Excess/(Deficit)	\$341,116	\$342,815	\$346,720	\$352,864	\$361,282

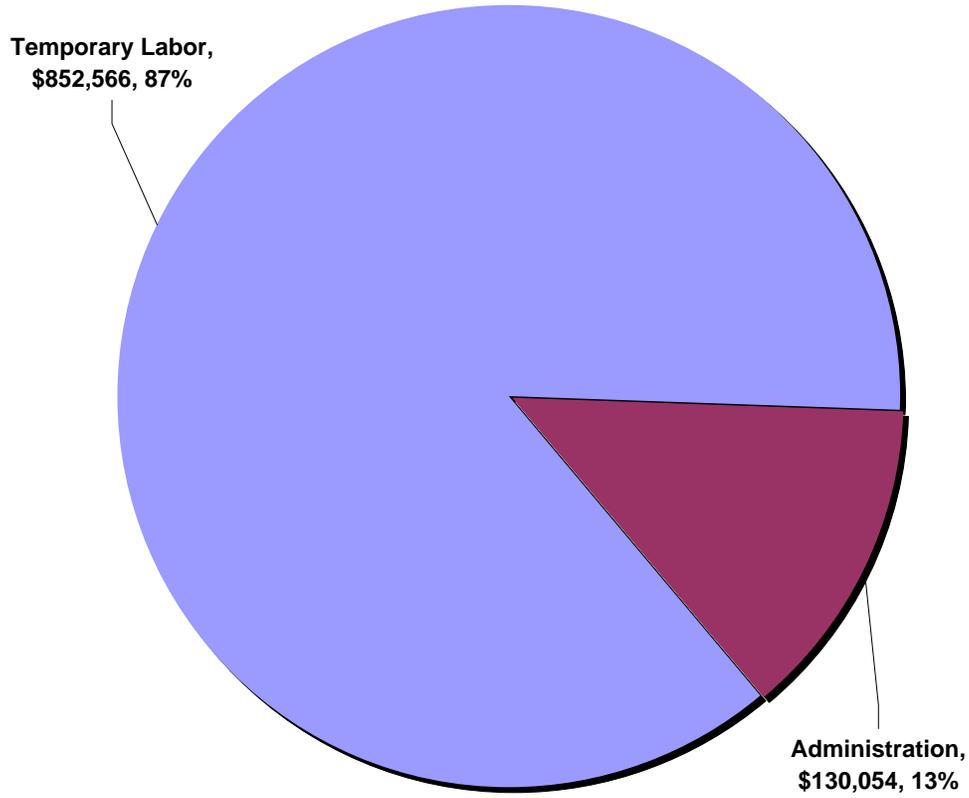
**TEMPORARY LABOR FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF TEMPORARY LABOR FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Temporary Labor	\$757,936	\$702,507	\$955,512	\$955,512	\$852,566
Administration	<u>100,993</u>	<u>102,694</u>	<u>98,366</u>	<u>98,366</u>	<u>130,054</u>
TOTAL	\$858,929	\$805,201	\$1,053,878	\$1,053,878	\$982,620



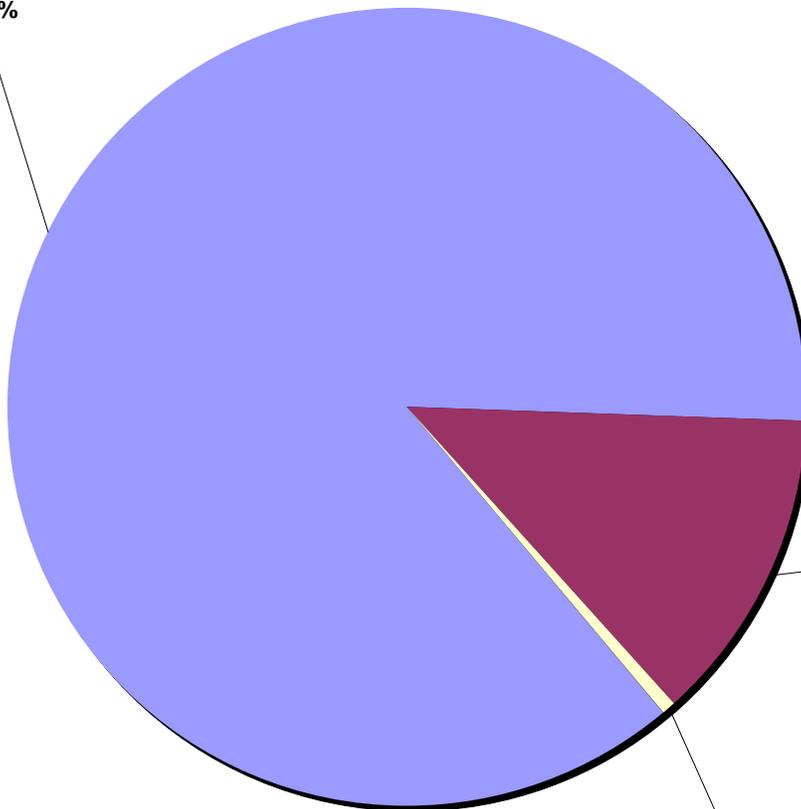
FORT WORTH



COMPARISON OF TEMPORARY LABOR FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Temp Services Charges	\$769,886	\$699,729	\$955,512	\$955,512	\$852,566
Temp Services Revenues	153,165	134,619	92,640	92,640	124,328
Miscellaneous Revenue	<u>5,747</u>	<u>5,899</u>	<u>5,726</u>	<u>5,726</u>	<u>5,726</u>
TOTAL	\$928,798	\$840,247	\$1,053,878	\$1,053,878	\$982,620

Temp Services Charges, \$852,566, 86%



Temp Services Revenues, \$124,328, 13%

Miscellaneous Revenue, \$5,726, 1%

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

TEMPORARY LABOR FUND

FUND/CENTER

PI17/0140000

SUMMARY OF FUND RESPONSIBILITIES:

The Temporary Labor Fund, with Human Resources Department oversight, provides temporary employees to meet the City's short-term administrative and clerical needs. The Temporary Labor staff manages a top-quality temporary labor pool to fill all City departmental requests. The Temporary Labor Fund ensures quality service by performing the pre-screening and testing of all applicants for temporary positions. The staff also functions as a liaison between City departments and the temporary labor pool, scheduling and coordinating the temporary employees in the most efficient and effective manner possible.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 784,128	\$ 1,032,981	\$ 960,649	\$ 960,649
Supplies	296	300	300	300
Contractual	20,777	20,597	21,671	21,671
Capital Outlay	0	0	0	0
Total Expenditures	\$ 805,201	\$ 1,053,878	\$ 982,620	\$ 982,620
Authorized Positions	1.20	1.10	1.50	1.50

TEMPORARY LABOR FUND- 1.50 A.P.

HUMAN RESOURCES

TEMPORARY LABOR

- Recruitment of qualified temporary labor pool applicants
- Referral of qualified temporary employees to departments
- Temporary labor testing and training

1.50 A.P.

SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
TEMPORARY LABOR FUND	PI17/0140000

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$1,053,878	A.P.	1.10
FY2014 ADOPTED:	\$ 982,620	A.P.	1.50

A) The adopted budget increases by \$30,144 for the transfer of the 0.40 authorize position from the General Fund to Temporary Labor Fund and current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.

B) The adopted budget decreased by (\$102,946) for scheduled temporaries based on historical and current trends.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT: **TEMPORARY LABOR FUND**

DEPARTMENT PURPOSE

To provide a centralized temporary employee source to meet the short-term employment needs of all City departments.

FY2014 DEPARTMENTAL OBJECTIVES

To continue to provide temporary employees to meet departments' short-term labor needs at a cost below the cost of obtaining temporary workers from private agencies.

To process temporary labor requests from City departments within three business days.

To increase the percentage of temporary labor pool workers who are offered full-time employment with the City.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Percent of Temporary Labor Fund Cost below those of private agencies	35%	35%	35%
Number of days to fill temporary labor requests	3	3	3
Percent of temporary workers placed in authorized positions in City	42%	45%	45%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND PI17 TEMPORARY LABOR FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0140000	<u>HUMAN RESOURCES</u>								
	HUMAN RESOURCES	\$ 805,201	\$ 1,053,878	\$ 982,620	\$ 982,620	1.20	1.10	1.50	1.50
	Sub-Total	<u>\$ 805,201</u>	<u>\$ 1,053,878</u>	<u>\$ 982,620</u>	<u>\$ 982,620</u>	<u>1.20</u>	<u>1.10</u>	<u>1.50</u>	<u>1.50</u>
	TOTAL	\$ 805,201	\$ 1,053,878	\$ 982,620	\$ 982,620	1.20	1.10	1.50	1.50

FORT WORTH



FUND STATEMENT

FUND:

INSURANCE

The Financial Management Services Department manages the Risk Management Fund and is responsible for property and liability insurance and claims management, and coordinating loss identification, reduction, and prevention programs. The Human Resources Department administers the City's Unemployment Compensation and Workers' Compensation funds and oversees the Health and Life Insurance Fund for the group medical benefits program for active and retired city employees.

Insurance program revenues primarily come from transfer payments from other City departments. The Group Health and Life Insurance Fund also derive revenue from active and retired City employee contributions. Revenue is budgeted based on expected cash expenditures required to meet current year expenses, as well as payments towards prior years' incurred expenses.

The designated insurance operating funds are as follows:

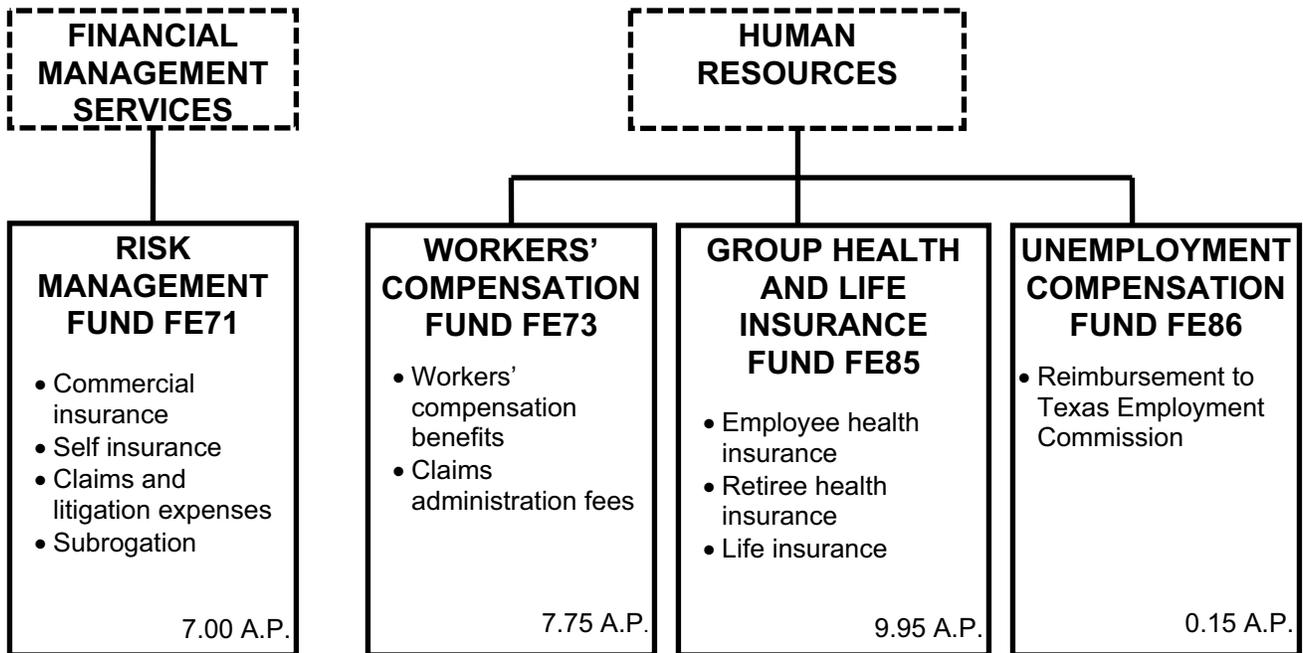
RISK MANAGEMENT (Financial Management Services Department): The Risk Management Division manages the Risk Management Fund, which is comprised of the City's commercial and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling losses and costs incurred by the City, and provide an integrated program responsible for the protection and preservation of the City's resources and assets through loss prevention, loss control and loss financing. The goals of risk management are first, to minimize the threat of accidents and other forms of risk, and second, to minimize the impact when losses occur. Protection and preservation of city resources and assets are accomplished by identifying and analyzing accidental and unforeseen risks facing the city and developing remedies to effectively deal with those risks. A central feature of impact minimization efforts is the securing of appropriate insurance protection or risk transfer method.

GROUP HEALTH AND LIFE INSURANCE (Human Resources Department): Since FY2002, the City has been self-insured for the medical benefits it offers City employees, retirees, and their eligible spouses and/or dependents. However, the City is reinsured with excess coverage as follows: \$750,000 Specific Stop Loss insurance per person per plan year. The City also provides a basic \$10,000 life insurance policy for each eligible full-time, permanent employee, at no cost to the employee. An additional \$10,000 for Accidental Death and Dismemberment (AD&D) is also included. A \$5,000 death benefit is provided for each eligible retiree from the Retired Employees Group Death Benefit Fund.

WORKERS' COMPENSATION (Human Resources Department): This program is self-insured, with single incident excess insurance maintained with a \$750,000 Self-Insured Retention (SIR) and Employer's Liability Insurance at a \$1,000,000 per occurrence limit and \$3,000,000 policy aggregate limit. A third-party administrator handles claims.

UNEMPLOYMENT COMPENSATION (Human Resources Department): The City is a reimbursing agency for unemployment compensation. The Texas Workforce Commission (TWC) sends quarterly reports to the city concerning claims that are paid on behalf of the City to eligible former employees. Human Resources personnel then review all claims and file reports to TWC accordingly.

INSURANCE – 23.95 A. P.



**RISK MANAGEMENT FUND BUDGET SUMMARY
FY2014**

REVENUES:

City Fund Contributions*	
Capital Projects Service Fund	\$0
Culture and Tourism Fund	0
Environmental Protection Fund	0
Equipment Services Fund	0
General Fund	0
Information Systems Fund	0
Municipal Airports Fund	0
Municipal Golf Fund	0
Municipal Parking Fund	0
Solid Waste Fund	0
Stormwater Utility Fund	0
Water and Sewer Fund	<u>0</u>
	\$0
 Others:	
Interest on Investments	\$0
 TOTAL CITY CONTRIBUTIONS	 \$0

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	<u>\$7,042,898</u>
 TOTAL REVENUE AND OTHER FINANCING SOURCES	 \$7,042,898

EXPENDITURES:

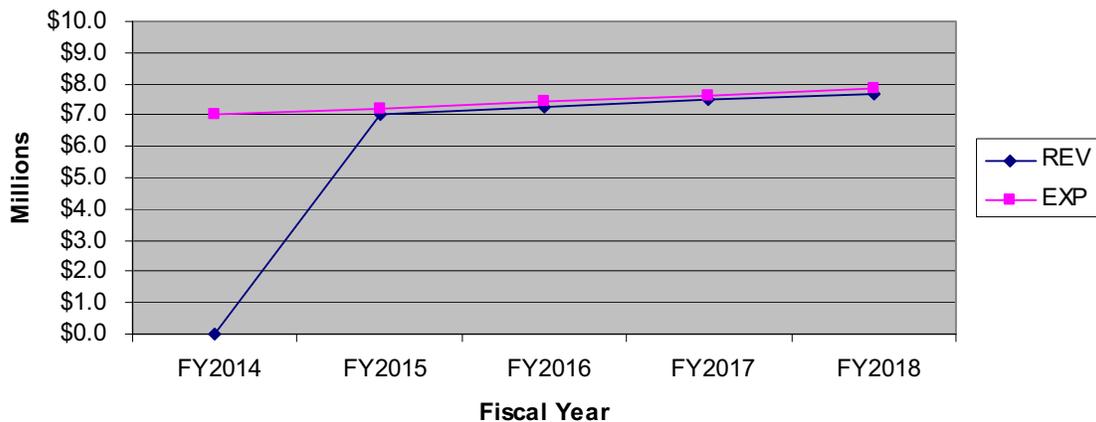
Personnel Services	\$686,795
Supplies	10,499
Contractual Services	<u>6,345,604</u>
 TOTAL EXPENDITURES	 \$7,042,898

*FY2014 budget eliminated the Risk Management fund transfer organization-wide. Transfer to the fund will resume in FY 2015.

RISK MANAGEMENT FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$16,550,918	\$9,508,020	\$9,346,654	\$9,191,623	\$9,042,920
Revenues*					
General Fund	\$0	\$4,191,615	\$4,317,363	\$4,446,884	\$4,580,291
Enterprise Funds	\$0	\$2,202,963	\$2,269,052	\$2,337,123	\$2,407,237
Internal Service Funds	\$0	\$248,921	\$256,389	\$264,080	\$272,003
Special Funds	\$0	\$405,383	\$417,544	\$430,071	\$442,973
Other Revenue	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$7,048,882	\$7,260,348	\$7,478,159	\$7,702,504
Total Resources	\$16,550,918	\$16,556,902	\$16,607,003	\$16,669,782	\$16,745,424
Expenditures					
Personnel Services	\$686,795	\$695,242	\$704,924	\$715,092	\$725,775
Claims and Related	\$1,284,003	\$1,316,103	\$1,355,586	\$1,396,254	\$1,438,141
Lawsuit Payments and	\$2,198,790	\$2,253,760	\$2,321,373	\$2,391,014	\$2,462,744
Commercial and Self	\$2,459,737	\$2,521,230	\$2,596,867	\$2,674,773	\$2,755,017
Other Expenditures	\$413,573	\$423,912	\$436,630	\$449,729	\$463,220
Total Expenditures	\$7,042,898	\$7,210,248	\$7,415,380	\$7,626,862	\$7,844,897
Projected Variance	(\$7,042,898)	(\$161,366)	(\$155,031)	(\$148,703)	(\$142,393)
Projected Fund Balance	\$9,508,020	\$9,346,654	\$9,191,623	\$9,042,920	\$8,900,527
Reserve Requirement (25%)	\$1,760,725	\$1,802,562	\$1,853,845	\$1,906,715	\$1,961,224
Excess/(Deficit)	\$7,747,296	\$7,544,092	\$7,337,778	\$7,136,205	\$6,939,303

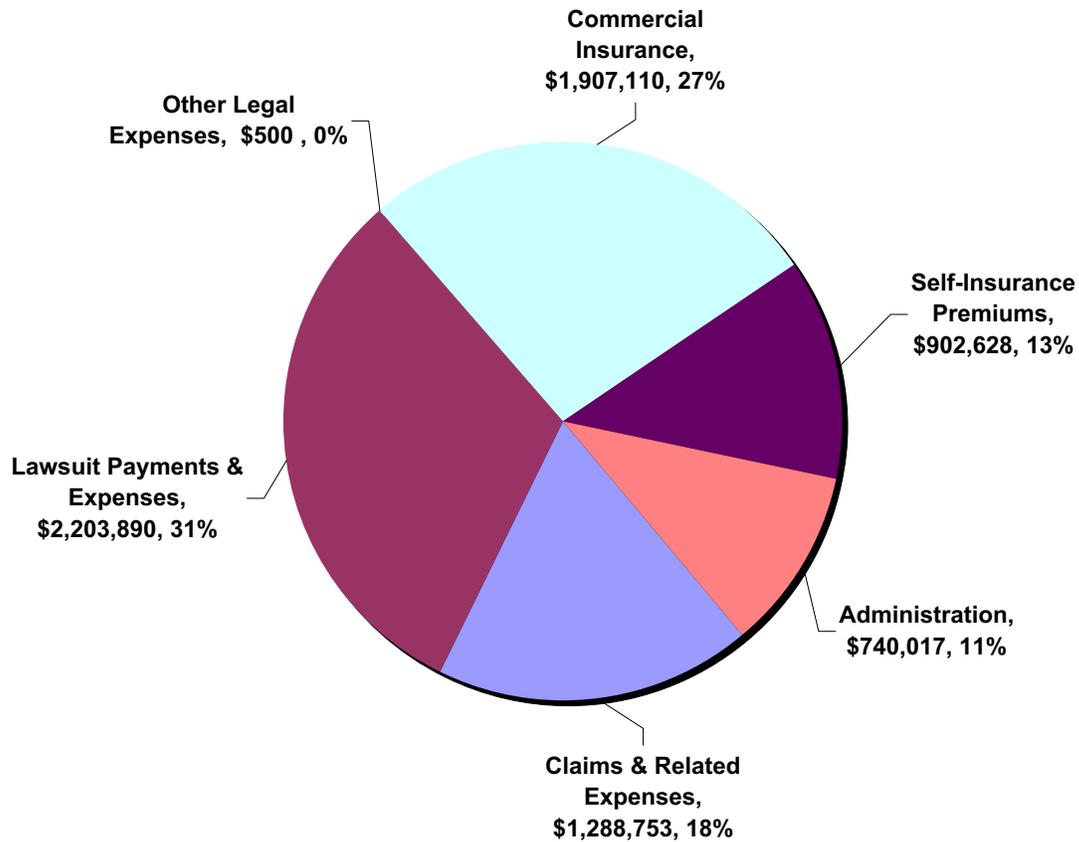
RISK MANAGEMENT FUND PROJECTED REVENUES AND EXPENDITURES



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF RISK MANAGEMENT FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Claims & Related Expenses	\$1,163,845	\$870,363	\$1,511,108	\$1,511,108	\$1,288,753
Lawsuit Payments & Expenses	2,766,568	893,594	3,356,959	\$3,556,959	2,203,890
Other Legal Expenses	189	0	1,000	\$1,000	500
Commercial Insurance	1,417,278	1,645,134	1,541,510	\$1,541,510	1,907,110
Self-Insurance Premiums	780,610	738,175	952,443	\$1,077,443	902,628
Administration	<u>570,718</u>	<u>617,396</u>	<u>666,692</u>	<u>983,692</u>	<u>740,017</u>
TOTAL	\$6,699,208	\$4,764,662	\$8,029,712	\$8,671,712	\$7,042,898



FORT WORTH



**COMPARISON OF RISK MANAGEMENT FUND
REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
General Fund	\$5,208,622	\$5,281,767	\$5,810,240	\$5,810,240	\$0
Water & Sewer Fund	1,334,163	1,486,509	1,238,892	\$1,238,892	0
Culture and Tourism Fund	282,906	254,707	283,674	\$283,674	0
Equipment Services Fund	212,539	216,327	227,119	\$227,119	0
Municipal Airports Fund	94,246	79,067	90,532	\$90,532	0
Capital Projects Service Fund	79,817	84,476	82,449	\$82,449	0
Municipal Parking Fund	33,905	92,566	74,702	\$74,702	0
Information Systems Fund	61,614	69,330	61,497	\$61,497	0
Other Funds	<u>449,393</u>	<u>664,817</u>	<u>160,607</u>	<u>160,607</u>	<u>0</u>
TOTAL	\$7,757,205	\$8,229,566	\$8,029,712	\$8,029,712	\$0

FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:****FUND/CENTER**

RISK MANAGEMENT FUND

FE71/0137110:0139010

SUMMARY OF FUND RESPONSIBILITIES:

The Risk Management Division of the Financial Management Services Department manages the Risk Management Fund, which is comprised of the City's commercial and self-insured programs, claims and litigation management and subrogation programs. Risk Management focuses on controlling losses and costs incurred by the City and providing an integrated program responsible for the protection and preservation of the City's resources and assets through loss prevention, loss control and loss financing. The goals of risk management are to minimize the threat of accidents and other forms of risk and to minimize the impact when losses occur. Protection and preservation of City resources and assets are accomplished by identifying and analyzing accidental and unforeseen risks facing the City and developing remedies to effectively deal with those risks. A central feature of impact minimization efforts is the securing of appropriate insurance protection or risk transfer method.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 582,740	\$ 609,621	\$ 686,795	\$ 686,795
Supplies	5,305	9,000	10,499	10,499
Contractual	4,176,617	7,411,091	6,345,604	6,345,604
Total Expenditures	\$ 4,764,662	\$ 8,029,712	\$ 7,042,898	\$ 7,042,898
Authorized Positions	7.00	7.00	7.00	7.00

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE71	RISK MANAGEMENT FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>PROPERTY AND CASUALTY DIVISION</u>								
0137110	CLAIM PAYMENTS AND COSTS	\$ 870,363	\$ 1,511,108	\$ 1,288,753	\$ 1,288,753	0.00	0.00	0.00	0.00
0137120	LAWSUIT PAYMENTS AND COSTS	893,594	3,356,959	2,203,890	2,203,890	0.00	0.00	0.00	0.00
0137121	OTHER LEGAL EXPENSES	0	1,000	500	500	0.00	0.00	0.00	0.00
0137130	COMMERCIAL INSURANCE PREMIUMS	1,645,134	1,541,510	1,907,110	1,907,110	0.00	0.00	0.00	0.00
0137140	SELF INSURANCE PREMIUMS	738,175	952,443	902,628	902,628	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,147,266</u>	<u>\$ 7,363,020</u>	<u>\$ 6,302,881</u>	<u>\$ 6,302,881</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>INSURANCE</u>								
0139010	RISK MANAGEMENT	\$ 617,396	\$ 666,692	\$ 740,017	\$ 740,017	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 617,396</u>	<u>\$ 666,692</u>	<u>\$ 740,017</u>	<u>\$ 740,017</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	TOTAL	\$ 4,764,662	\$ 8,029,712	\$ 7,042,898	\$ 7,042,898	7.00	7.00	7.00	7.00

FORT WORTH



**WORKERS' COMPENSATION FUND BUDGET SUMMARY
FY2014**

REVENUES:

City Fund Contributions:	
Capital Projects Service Fund	\$169,840
Culture and Tourism Fund	81,148
Environmental Protection Fund	10,308
Equipment Services Fund	416,761
General Fund	8,665,435
Group Health & Life Insurance Fund	3,594
Information Systems Fund	52,311
Municipal Airports Fund	26,217
Municipal Golf Fund	20,566
Municipal Parking Fund	19,581
Office Services Fund	7,414
Red Light Enforcement Fund	17,077
Risk Management Fund	2,780
Solid Waste Fund	101,807
Storm Water Utility Fund	218,681
Temporary Labor Fund	437
Unemployment Fund	60
Water and Sewer Fund	2,059,036
Worker's Comp Fund	<u>3,309</u>
	\$11,876,362
Others:	
Interest on Investment	\$42,226
Miscellaneous Revenue	<u>1,198,543</u>
	\$1,240,769

TOTAL REVENUE **\$13,117,131**

OTHER FINANCING SOURCES

Use/(Source) of Fund Balance	<u>\$0</u>
TOTAL REVENUE	\$13,117,131

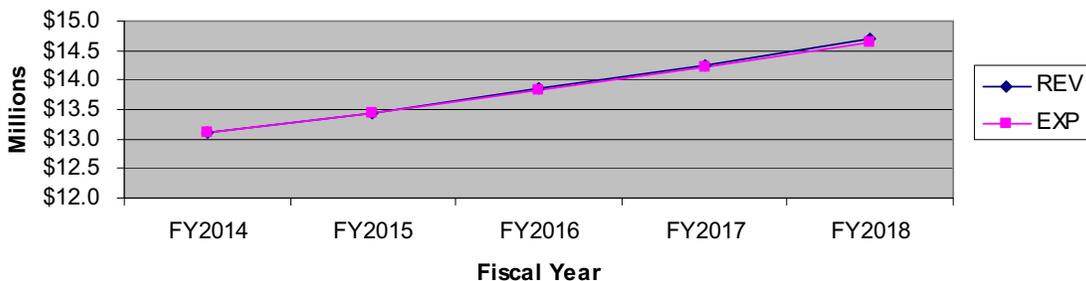
EXPENDITURES:

Personnel Services	\$669,804
Supplies	20,444
Contractual Services	<u>12,426,883</u>
TOTAL EXPENDITURES	\$13,117,131

**WORKERS' COMPENSATION FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$5,329,493	\$5,329,493	\$5,342,205	\$5,371,054	\$5,416,384
Revenues*					
General Fund Contribution	\$8,665,435	\$8,882,071	\$9,148,533	\$9,422,989	\$9,705,679
Water and Sewer Contribution	\$2,059,036	\$2,110,512	\$2,173,827	\$2,239,042	\$2,306,213
Other Revenue	<u>\$2,392,660</u>	<u>\$2,452,477</u>	<u>\$2,526,051</u>	<u>\$2,601,832</u>	<u>\$2,679,887</u>
Total Revenue	\$13,117,131	\$13,445,059	\$13,848,411	\$14,263,863	\$14,691,779
Total Resources	\$18,446,624	\$18,774,552	\$19,190,616	\$19,634,917	\$20,108,163
Expenditures					
Personnel Services	\$669,804	\$673,837	\$678,297	\$683,029	\$688,052
Supplies	\$20,444	\$20,955	\$21,584	\$22,231	\$22,898
Contractual	\$12,426,883	\$12,737,555	\$13,119,682	\$13,513,272	\$13,918,670
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$13,117,131	\$13,432,347	\$13,819,563	\$14,218,533	\$14,629,620
Projected Variance*	\$0	\$12,712	\$28,848	\$45,330	\$62,159
Projected Fund Balance	\$5,329,493	\$5,342,205	\$5,371,054	\$5,416,384	\$5,478,543
Reserve Requirement (25%)	\$3,279,283	\$3,358,087	\$3,454,891	\$3,554,633	\$3,657,405
Excess/(Deficit)	\$2,050,210	\$1,984,119	\$1,916,163	\$1,861,751	\$1,821,138

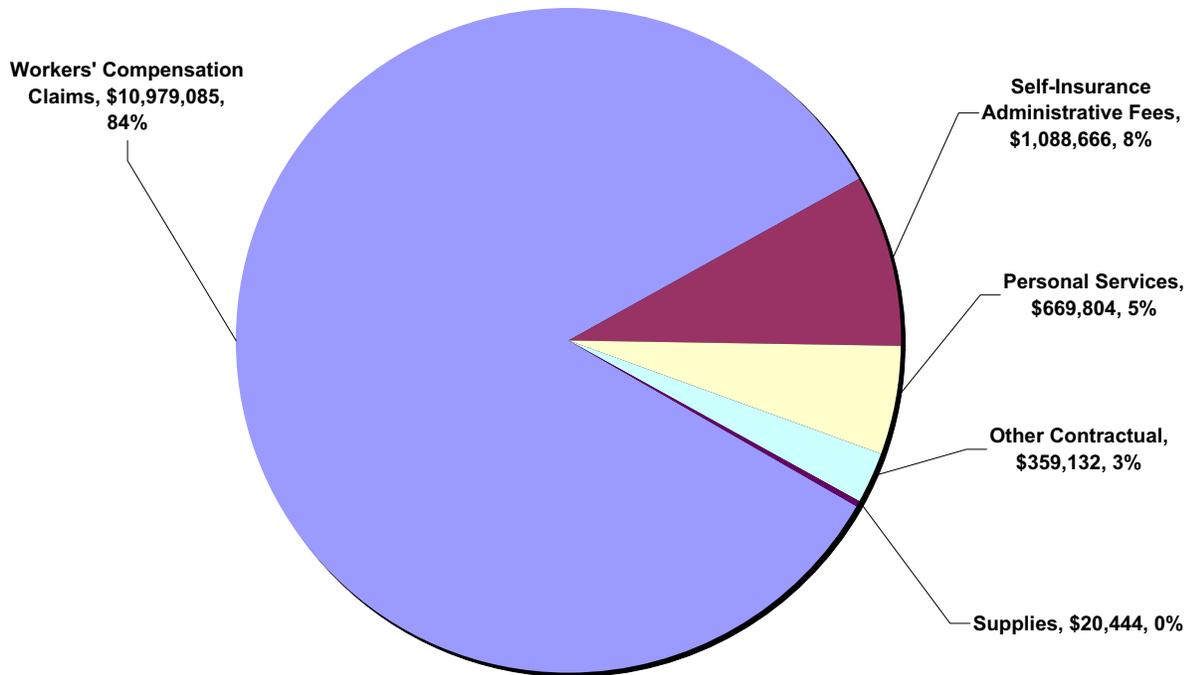
**WORKERS' COMPENSATION FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF WORKERS' COMPENSATION FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Workers' Compensation Claims and related costs	\$10,403,748	\$10,681,785	\$10,796,947	\$10,796,947	\$10,979,085
Self-Insurance Administrative Fees	698,574	748,609	853,227	853,227	1,088,666
Personal Services	521,751	597,824	654,069	654,069	669,804
Other Contractual	2,037,435	354,040	338,801	338,801	359,132
Supplies	16,813	27,532	22,557	22,557	20,444
Transfer out	<u>5,037,385</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$18,715,706	\$12,409,790	\$12,665,601	\$12,665,601	\$13,117,131

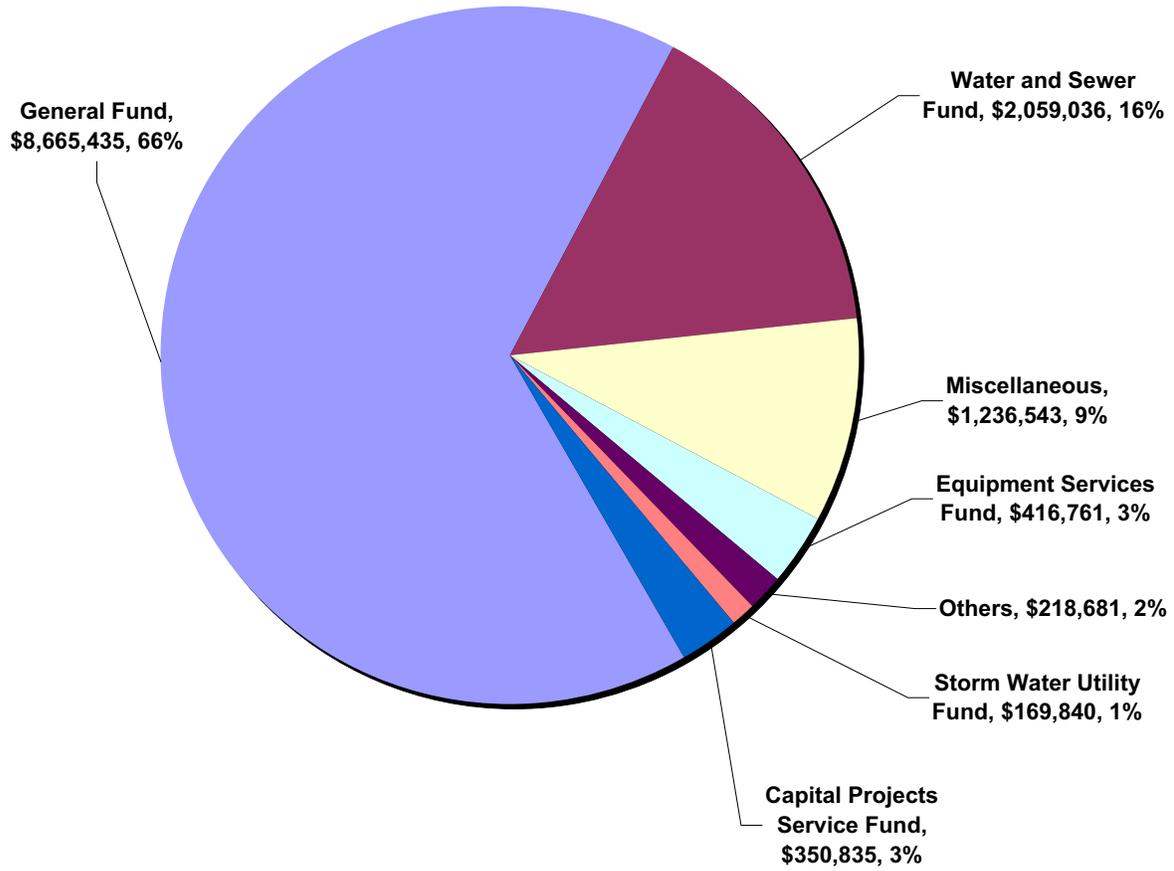


FORT WORTH



COMPARISON OF WORKERS' COMPENSATION FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
City Fund Contributions					
General Fund	\$7,035,271	\$7,170,982	\$8,707,396	\$8,707,396	\$8,665,435
Water and Sewer Fund	1,644,550	1,715,082	1,747,049	1,747,049	2,059,036
Miscellaneous	1,974,286	1,589,300	1,223,426	1,223,426	1,240,769
Equipment Services Fund	337,742	344,201	363,924	363,924	416,761
Other Funds	258,205	2,490,083	294,111	294,111	346,609
Storm Water Utility Fund	141,140	169,050	188,480	188,480	218,681
Capital Projects Service Fund	<u>146,825</u>	<u>141,115</u>	<u>141,215</u>	<u>141,215</u>	<u>169,840</u>
TOTAL	\$11,538,019	\$13,619,813	\$12,665,601	\$12,665,601	\$13,117,131



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

WORKERS' COMPENSATION FUND

FUND/CENTER

FE73/0147310

SUMMARY OF FUND RESPONSIBILITIES:

The Workers' Compensation Fund provides statutorily-mandated workers' compensation benefits to City employees who are injured in the course and scope of employment for which compensation is payable under the Texas Workers' Compensation Act. Fund expenditures are experience-rated, based on actual workers' compensation claims for the previous three years of claims experience, as well as administrative costs for the upcoming year. Fund expenditures include indemnity medical, legal, administrative and other occupational health and safety-related costs. Workers' Compensation Fund revenue comes from all City operating funds, capital projects and other miscellaneous sources.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 597,824	\$ 654,069	\$ 669,804	\$ 669,804
Supplies	27,532	22,557	20,444	20,444
Contractual	11,784,434	11,988,975	12,426,883	12,426,883
Total Expenditures	\$ 12,409,790	\$ 12,665,601	\$ 13,117,131	\$ 13,117,131
Authorized Positions	6.35	7.45	7.75	7.75

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE73 WORKERS COMP FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0147310	<u>WORKERS' COMP INS</u>								
	WORKERS' COMP INS.	\$ 12,409,790	\$ 12,665,601	\$ 13,117,131	\$ 13,117,131	6.35	7.45	7.75	7.75
	Sub-Total	<u>\$ 12,409,790</u>	<u>\$ 12,665,601</u>	<u>\$ 13,117,131</u>	<u>\$ 13,117,131</u>	<u>6.35</u>	<u>7.45</u>	<u>7.75</u>	<u>7.75</u>
	TOTAL	\$ 12,409,790	\$ 12,665,601	\$ 13,117,131	\$ 13,117,131	6.35	7.45	7.75	7.75

FORT WORTH



**GROUP HEALTH AND LIFE INSURANCE FUND BUDGET SUMMARY
FY2014**

REVENUES:

	<u>Active Employee Requirement</u>	<u>Retiree Requirement</u>	<u>Total</u>
City Fund Contributions			
Capital Projects Service Fund	\$1,052,448	\$0	\$1,052,448
Crime Control and Prevention District Fund	2,197,572	0	2,197,572
Culture and Tourism Fund	902,688	16,192	918,880
Environmental Protection Fund	189,732	0	189,732
Equipment Services Fund	840,780	638,489	1,479,269
General Fund	36,777,084	17,969,402	54,746,486
Group Health & Life Insurance Fund	51,420	0	51,420
Information Systems Fund	934,044	388,620	1,322,664
Municipal Airports Fund	110,976	89,059	200,035
Municipal Golf Fund	287,148	40,481	327,629
Municipal Parking Fund	54,960	0	54,960
Office Service Fund	44,064	56,674	100,738
Red Light Enforcement Fund	330,132	0	330,132
Risk Management Fund	62,712	97,155	159,867
Solid Waste Fund	568,596	388,620	957,216
Storm Water Utility Fund	772,608	8,096	780,704
Temporary Labor Fund	10,212	0	10,212
Unemployment Fund	1,980	0	1,980
Water and Sewer Fund	6,882,468	2,871,939	9,754,407
Worker's Comp Fund	<u>45,840</u>	<u>0</u>	<u>45,840</u>
TOTAL REVENUE	\$52,117,464	\$22,564,727	\$74,682,191

OTHER FINANCING SOURCES:

Interest on Investments	\$300,000
Miscellaneous Revenue	959,629
Contributions for Medical Coverage:	
Active Employees and Dependents	19,075,830
Retirees and Dependents	<u>7,604,335</u>
	\$27,939,794
TOTAL REVENUES	\$102,621,985
Use/(Source) of Fund Balance	\$511,062
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$103,133,047

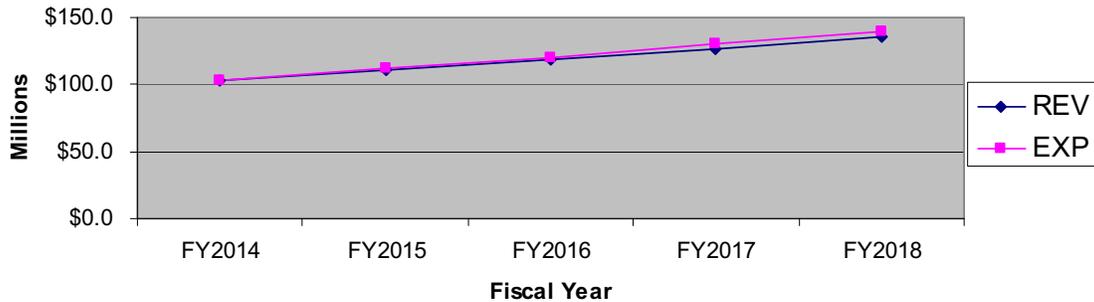
EXPENDITURES:

Medical Claims and Services-Active Employees and Dependents	\$64,525,346
Medical Claims and Services-Retirees and Dependents	35,157,735
Health Benefits Administration	1,175,731
Wellness-Health Maintenance	874,960
Medicare Advantage Premium	1,235,257
Basic Life Insurance	<u>164,018</u>
TOTAL EXPENDITURES	\$103,133,047

**GROUP HEALTH AND LIFE INSURANCE FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

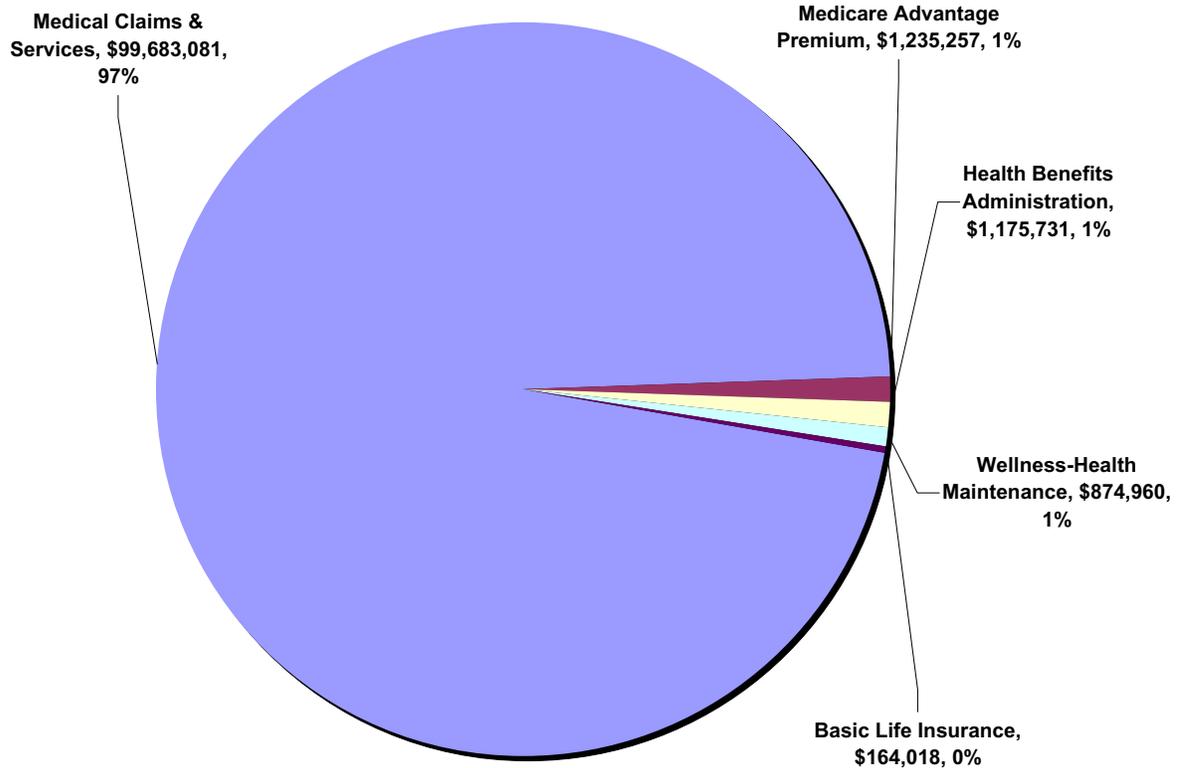
	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$33,694,729	\$33,183,667	\$32,215,630	\$30,333,228	\$27,373,769
Revenues					
Interest	\$300,000	\$307,500	\$316,725	\$326,227	\$336,014
Miscellaneous	\$959,629	\$1,983,620	\$2,043,128	\$2,104,422	\$2,167,555
General Fund Contribution	\$54,746,486	\$58,633,487	\$62,796,464	\$67,255,013	\$72,030,119
Other Funds Contribution	\$19,935,705	\$21,351,140	\$22,867,071	\$24,490,633	\$26,229,468
Employee Contribution	\$19,075,830	\$20,430,214	\$21,880,759	\$23,434,293	\$25,098,128
Retiree Contribution	<u>\$7,604,335</u>	<u>\$8,144,243</u>	<u>\$8,722,484</u>	<u>\$9,341,780</u>	<u>\$10,005,047</u>
Total Revenue	\$102,621,985	\$110,850,203	\$118,626,632	\$126,952,368	\$135,866,330
Total Resources	\$136,316,714	\$144,033,870	\$150,842,261	\$157,285,596	\$163,240,099
Expenditures					
Personnel Services	\$799,652	\$803,841	\$808,534	\$813,495	\$818,741
Supplies	\$30,826	\$31,597	\$32,545	\$33,521	\$34,527
Contractual	<u>\$102,302,569</u>	<u>\$110,982,803</u>	<u>\$119,667,955</u>	<u>\$129,064,810</u>	<u>\$139,234,874</u>
Total Expenditures	\$103,133,047	\$111,818,240	\$120,509,034	\$129,911,827	\$140,088,141
Projected Variance	(\$511,062)	(\$968,037)	(\$1,882,402)	(\$2,959,458)	(\$4,221,811)
Projected Fund Balance	\$33,183,667	\$32,215,630	\$30,333,228	\$27,373,769	\$23,151,958
Reserve Requirement (15%)	\$15,469,957	\$16,772,736	\$18,076,355	\$19,486,774	\$21,013,221
Excess/(Deficit)	\$17,713,710	\$15,442,894	\$12,256,873	\$7,886,995	\$2,138,737

**GROUP HEALTH AND LIFE INSURANCE FUND
PROJECTED REVENUES AND EXPENDITURES**



COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND EXPENDITURES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Medical Claims & Services					
Employees and Dependents	\$74,801,812	\$84,826,151	\$59,951,825	\$59,951,825	\$64,525,346
Retirees and Dependents	<u>1,629,476</u>	<u>1,931,533</u>	<u>35,359,152</u>	<u>35,359,152</u>	<u>35,157,735</u>
Sub-Total	76,431,288	86,757,684	95,310,977	95,310,977	99,683,081
Medicare Advantage Premium	420,254	993,039	1,156,608	1,156,608	1,235,257
Health Benefits Administration	750,853	802,098	1,073,196	1,073,196	1,175,731
Wellness-Health Maintenance	835,148	920,986	845,388	845,388	874,960
Basic Life Insurance	140,104	93,777	141,698	141,698	164,018
Retiree premium rebate	<u>592,241</u>	<u>668,036</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$79,169,888	\$90,235,620	\$98,527,867	\$98,527,867	\$103,133,047

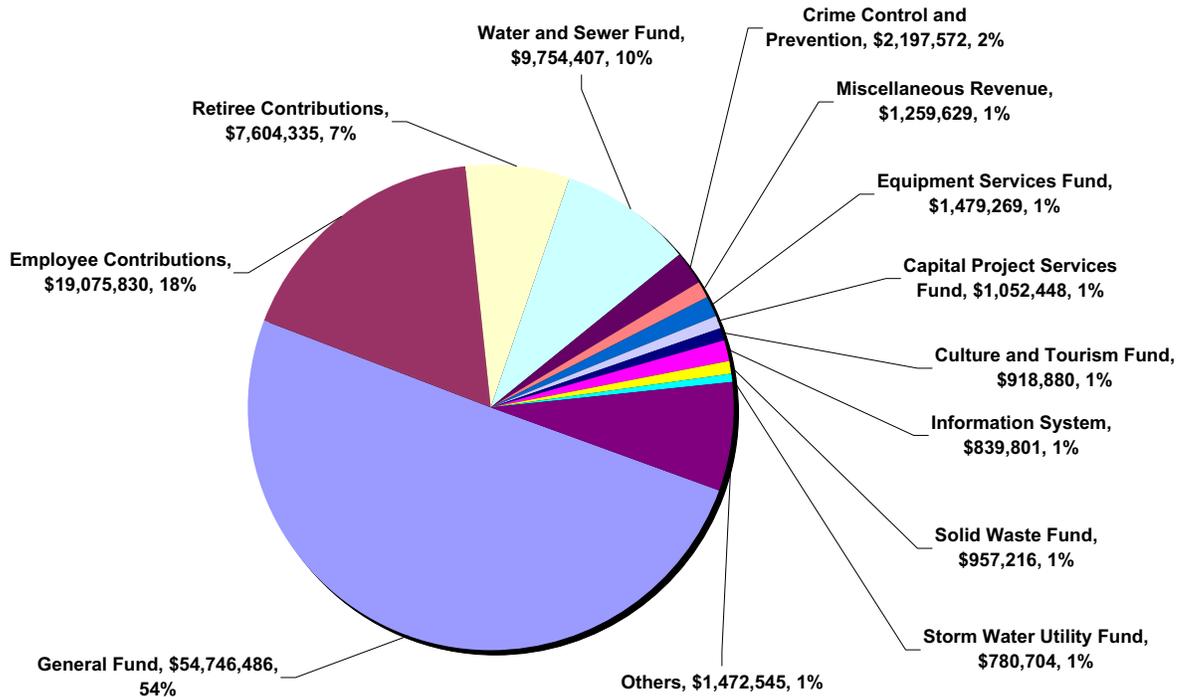


FORT WORTH



**COMPARISON OF GROUP HEALTH AND LIFE INSURANCE FUND
REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Employee Contributions	\$16,701,061	\$18,302,285	\$18,574,323	\$18,574,323	\$19,075,830
Retiree Contributions	<u>6,455,556</u>	<u>7,392,831</u>	<u>7,404,416</u>	<u>7,404,416</u>	<u>7,604,335</u>
Sub-Total	\$23,156,617	\$25,695,116	\$25,978,739	\$25,978,739	\$26,680,165
City Fund Contributions					
General Fund	40,025,465	48,980,180	53,614,260	53,614,260	54,746,486
Water and Sewer Fund	7,120,979	8,800,755	9,584,955	9,584,955	9,754,407
Crime Control and Prevention District Fund	1,890,336	2,397,107	1,990,080	1,990,080	2,197,572
Equipment Services Fund	980,551	1,189,669	1,236,476	1,236,476	1,479,269
Other Funds	1,943,143	1,577,508	1,391,380	1,391,380	1,472,545
Information Systems Fund	691,448	826,076	839,801	839,801	1,322,664
Miscellaneous Revenue	8,083,092	1,791,406	1,236,500	1,236,500	1,259,629
Capital Project Services Fund	866,158	1,084,078	1,099,258	1,099,258	1,052,448
Solid Waste Fund	622,196	808,260	824,508	824,508	957,216
Culture and Tourism Fund	675,623	905,840	906,260	906,260	918,880
Storm Water Utility Fund	<u>602,064</u>	<u>735,497</u>	<u>783,238</u>	<u>783,238</u>	<u>780,704</u>
TOTAL	\$86,657,672	\$94,791,492	\$99,485,455	\$99,485,455	\$102,621,985



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

GROUP HEALTH AND LIFE INSURANCE

FUND/CENTER

FE85/0148500:0148540

SUMMARY OF FUND RESPONSIBILITIES:

Funds for the health insurance for employees, retirees, and their dependents, plus basic life insurance for employees, are budgeted in the Group Health and Life Insurance Fund. Since FY2002, the Group Health and Life Insurance Fund budget has included funds for the Employees' Wellness Program. Fund revenues come from active employee and retiree contributions, contributions from City funds, interest on investments, rebates on prescription drugs claims, and basic life insurance reimbursement.

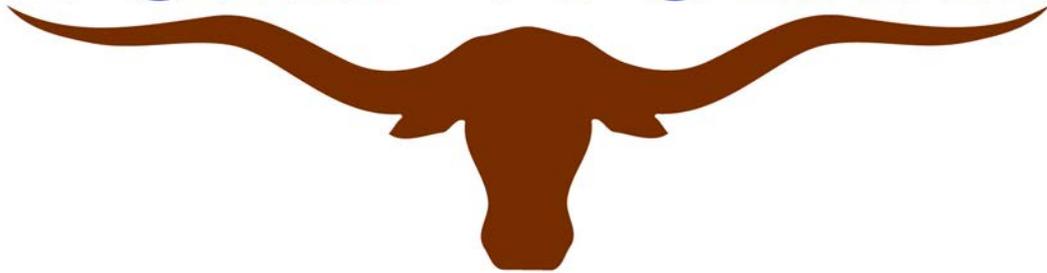
The total FY2014 revenue for group health care and basic life coverage includes interest and other income. When determining the revenue contribution ratio, without the use of fund balance reserves and other income, the City contributes approximately 70% and employees and retirees contribute approximately 30%.

In order to maintain a 15% required fund reserve balance and because of increasing cost, the health plan will increase by 2.7% across the board in City, employee and retiree contributions.

Depending upon the coverage selected by an employee, the 2.7% increase would result in an increase of \$1.78 per month for an employee only coverage and an increase of \$15.08 per month for employee plus family coverage.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 658,677	\$ 691,321	\$ 799,652	\$ 799,652
Supplies	24,927	28,198	30,826	30,826
Contractual	89,552,016	97,808,347	102,302,569	102,302,569
Capital Outlay	0	0	0	0
Total Expenditures	\$ 90,235,620	\$ 98,527,867	\$ 103,133,047	\$ 103,133,047
Authorized Positions	10.00	9.05	9.95	9.95

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE85 GROUP HEALTH FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>GROUP HEALTH INSURANCE</u>								
0148500	HEALTH MAINTENANCE	\$ 920,986	\$ 845,388	\$ 874,960	\$ 874,960	4.00	3.00	3.00	3.00
0148510	HEALTH BENEFITS ADMINISTRATION	802,098	1,073,196	1,175,731	1,175,731	6.00	6.05	6.95	6.95
0148520	ACTIVE EMPLOYEE INSURANCE	84,920,785	60,093,354	64,689,195	64,689,195	0.00	0.00	0.00	0.00
0148540	RETIRED EMPLOYEE INSURANCE	3,591,751	36,515,929	36,393,161	36,393,161	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 90,235,620</u>	<u>\$ 98,527,867</u>	<u>103,133,047</u>	<u>103,133,047</u>	<u>10.00</u>	<u>9.05</u>	<u>9.95</u>	<u>9.95</u>
	TOTAL	\$ 90,235,620	\$ 98,527,867	103,133,047	103,133,047	10.00	9.05	9.95	9.95

FORT WORTH



**UNEMPLOYMENT COMPENSATION FUND BUDGET SUMMARY
FY2014**

REVENUES:

City Fund Contributions	
Capital Project Services	\$11,066
Crime Control and Prevention District	15,090
Culture and Tourism Fund	10,215
Environmental Protection Fund	1,842
Equipment Services Fund	8,203
General Fund	344,487
Group Health Fund	700
Information Systems Fund	9,828
Municipal Airports Fund	1,857
Municipal Golf Fund	2,941
Municipal Parking Fund	929
Office Services Fund	696
Red Light Enforcement	3,328
Risk Management Fund	542
Solid Waste Fund	6,423
Storm Water Utility Fund	8,900
Temporary Labor Fund	85
Unemployment Compensation Fund	12
Water and Sewer Fund	72,279
Worker's Compensation Fund	<u>577</u>
	\$500,000
Others:	
Interest on Investments	<u>\$719</u>
TOTAL REVENUE	\$500,719

OTHER FINANCING SOURCES:

Uses/(Source) of Fund Balance	<u>\$21,751</u>
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$522,470

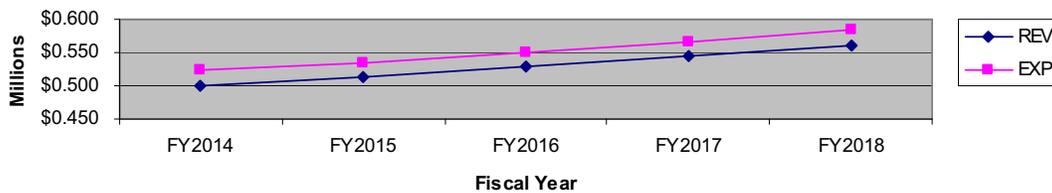
EXPENDITURES:

Personnel Services	\$18,267
Contractual Services	<u>504,203</u>
TOTAL EXPENDITURES	\$522,470

**UNEMPLOYMENT COMPENSATION FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$459,746	\$437,995	\$416,058	\$393,893	\$371,492
Revenues*					
General Fund	\$344,487	\$353,099	\$363,692	\$374,603	\$385,841
Water and Sewer	\$72,279	\$74,086	\$76,309	\$78,598	\$80,956
Other Revenue	<u>\$83,953</u>	<u>\$86,052</u>	<u>\$88,633</u>	<u>\$91,292</u>	<u>\$94,031</u>
Total Revenue	\$500,719	\$513,237	\$528,634	\$544,493	\$560,828
Total Resources	\$960,465	\$951,232	\$944,692	\$938,386	\$932,320
Expenditures					
Personnel Services	\$18,267	\$18,366	\$18,487	\$18,612	\$18,741
Contractual	\$504,203	\$516,808	\$532,312	\$548,282	\$564,730
Debt Service	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$522,470	\$535,174	\$550,800	\$566,894	\$583,471
Projected Variance	(\$21,751)	(\$21,937)	(\$22,166)	(\$22,401)	(\$22,644)
Projected Fund Balance	\$437,995	\$416,058	\$393,893	\$371,492	\$348,848
Reserve Requirement (25%)	\$130,618	\$133,793	\$137,700	\$141,724	\$145,868
Excess/(Deficit)	\$307,377	\$282,265	\$256,193	\$229,768	\$202,980

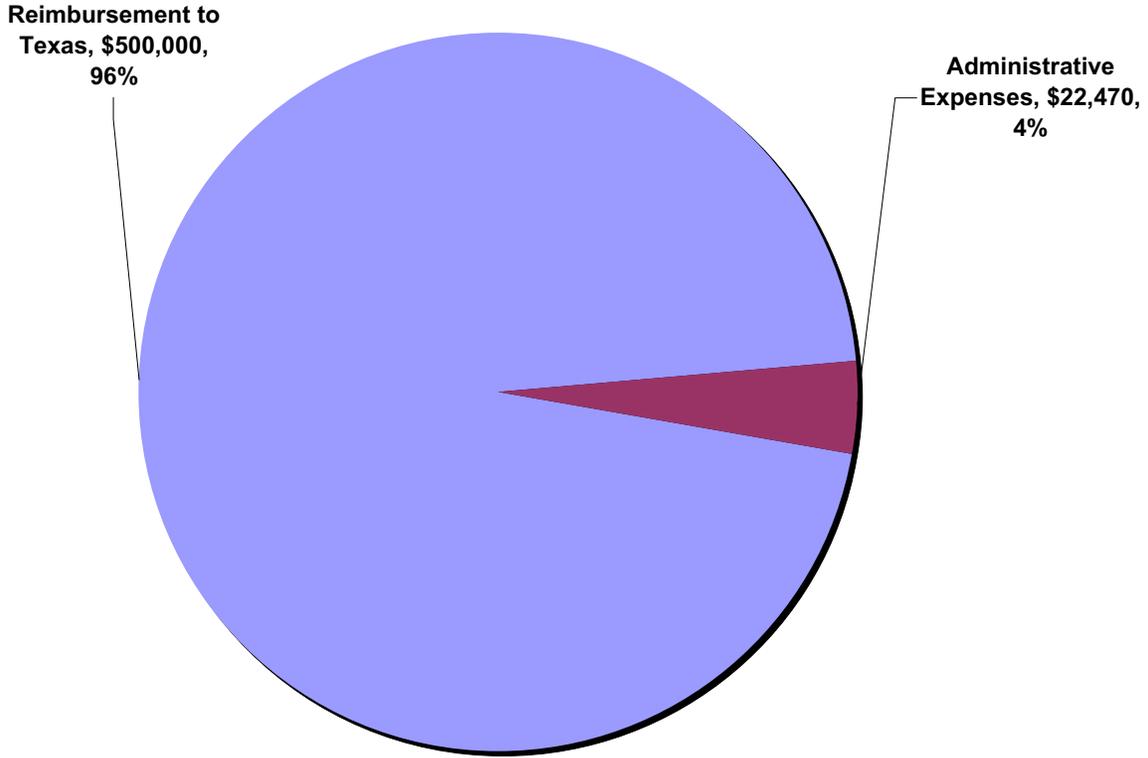
**UNEMPLOYMENT COMPENSATION FUND
PROJECTED REVENUES AND EXPENDITURES**



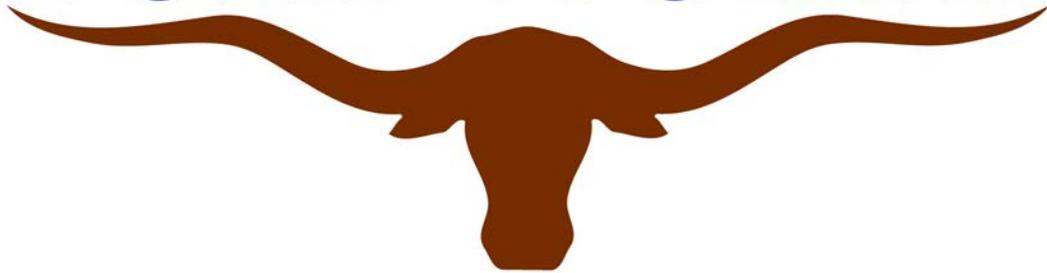
* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF UNEMPLOYMENT COMPENSATION FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Reimbursement to Texas Unemployment Commission	\$731,085	\$335,077	\$700,000	\$700,000	\$500,000
Administrative Expenses	<u>27,259</u>	<u>24,348</u>	<u>21,037</u>	<u>21,037</u>	<u>22,470</u>
TOTAL	\$758,344	\$359,425	\$721,037	\$721,037	\$522,470

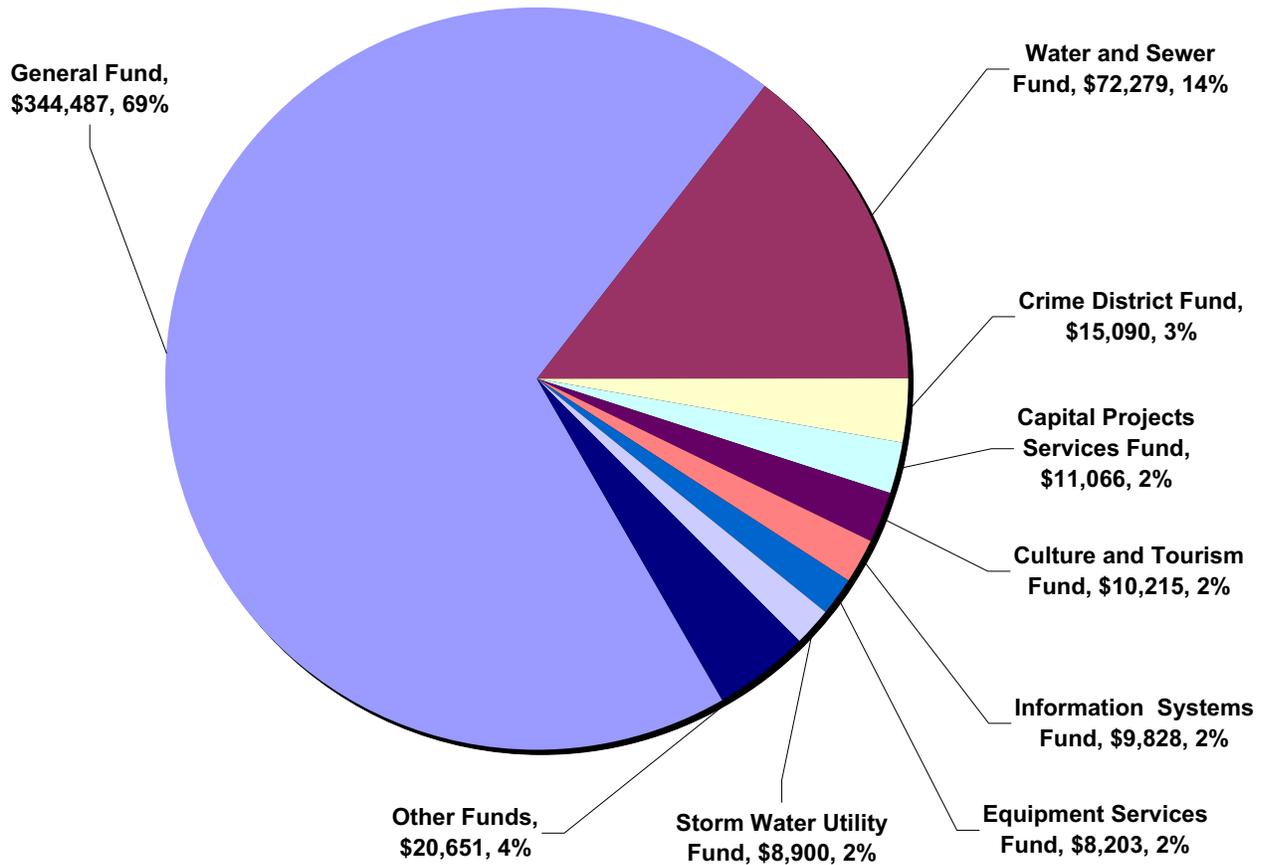


FORT WORTH



COMPARISON OF UNEMPLOYMENT COMPENSATION FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
City Fund Contributions					
General Fund	\$505,412	\$229,668	\$509,985	\$509,985	\$344,487
Water and Sewer Fund	106,477	49,686	108,559	108,559	72,279
Other Funds	71,673	385,220	30,993	30,993	20,651
Crime District Fund	28,517	15,625	27,722	27,722	15,090
Capital Projects Services Fund	16,673	7,730	17,006	17,006	11,066
Culture and Tourism Fund	14,879	6,717	14,676	14,676	10,215
Information Systems Fund	13,224	6,397	13,978	13,978	9,828
Storm Water Utility Fund	13,194	5,478	12,230	12,230	8,900
Equipment Services Fund	<u>14,144</u>	<u>6,557</u>	<u>12,347</u>	<u>12,347</u>	<u>8,203</u>
TOTAL	\$784,193	\$713,078	\$747,496	\$747,496	\$500,719



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

UNEMPLOYMENT COMPENSATION FUND

FUND/CENTER

FE86/0148610

SUMMARY OF FUND RESPONSIBILITIES:

The Unemployment Compensation Fund is responsible for providing reimbursement payments to the State-mandated, employer-paid unemployment insurance program. Unemployed former employees who received base period wages may be eligible for payments. Fund revenue comes from all City operating funds and other financing sources. Fund expenditures include reimbursement payments to the Texas Workforce Commission, as well as administrative costs for the upcoming year.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 20,118	\$ 16,830	\$ 18,267	\$ 18,267
Contractual	339,307	704,207	504,203	504,203
Total Expenditures	\$ 359,425	\$ 721,037	\$ 522,470	\$ 522,470
Authorized Positions	0.20	0.15	0.15	0.15

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE86	UNEMPLOYMENT COMP FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0148610	<u>UNEMPLOYMENT INSURANCE</u>								
	UNEMPLOYMENT COM- PENSATION	\$ 359,425	\$ 721,037	\$ 522,470	\$ 522,470	0.20	0.15	0.15	0.15
	Sub-Total	<u>\$ 359,425</u>	<u>\$ 721,037</u>	<u>\$ 522,470</u>	<u>\$ 522,470</u>	<u>0.20</u>	<u>0.15</u>	<u>0.15</u>	<u>0.15</u>
	TOTAL	\$ 359,425	\$ 721,037	\$ 522,470	\$ 522,470	0.20	0.15	0.15	0.15

FORT WORTH



FUND STATEMENT

FUND:

CULTURE AND TOURISM FUND

The Culture and Tourism Fund is a special fund of the City of Fort Worth, established in 1989 to provide funding to enhance tourism and promote, develop, and maintain cultural activities in Fort Worth.

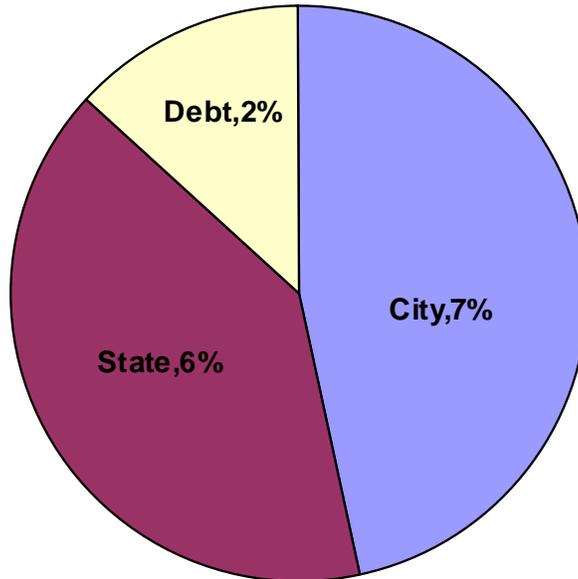
The Culture and Tourism Fund is supported by three primary revenue sources: the hotel and motel occupancy tax (HOT), the Dallas/Fort Worth (DFW) revenue sharing and revenues generated by the Fort Worth Convention Center and the Will Rogers Memorial Center.

In FY1998, the City acquired the Fort Worth Convention Center, expanding the Public Events Department facilities beyond the Will Rogers Memorial Center. Funding has been allocated in the Culture and Tourism Fund for the Public Events Department's operations as well as the debt service for the Fort Worth Convention Center.

The Fund also provides funding for the operations of the Fort Worth Convention & Visitor's Bureau and the Fort Worth Herd.

In FY2010, the entire Public Events department was moved from the General Fund to the Culture and Tourism Fund. This was done to more closely align the Department's revenues and expenditures, particularly with regard to the impact its activities have on the HOT.

The HOT captures revenues collected from hotels, motels, and bed and breakfasts, as well as condominiums, apartments, and houses rented for less than 30 consecutive days. The current HOT rate of 15% levied on every room night charge is split 7% for the City, 6% for the State and the remaining 2% for debt service for the Fort Worth Convention Center. The following chart illustrates the allocation of the HOT rate.



Proposed FY2014 Hotel Occupancy Tax (HOT) rate (15%)

FORT WORTH



**CULTURE AND TOURISM FUND BUDGET SUMMARY
FY2014**

REVENUES:

Hotel/Motel Occupancy Tax	\$16,610,566
Hotel/Motel Occupancy Tax - CC	4,685,032
Interest/Penalty	85,000
Public Events	7,978,525
Revenue Sharing	4,800,000
Event Trust Fund	<u>1,277,946</u>
TOTAL REVENUE	\$35,437,069

OTHER FINANCING SOURCES

Use/(Source) of Fund Balance	<u>\$0</u>
TOTAL REVENUE AND OTHER FINANCIAL SOURCES	\$35,437,069

EXPENDITURES:

Personnel Services	\$8,553,977
Supplies	2,195,940
Contractual Services	<u>16,521,738</u>
TOTAL RECURRING EXPENSES	\$27,271,655

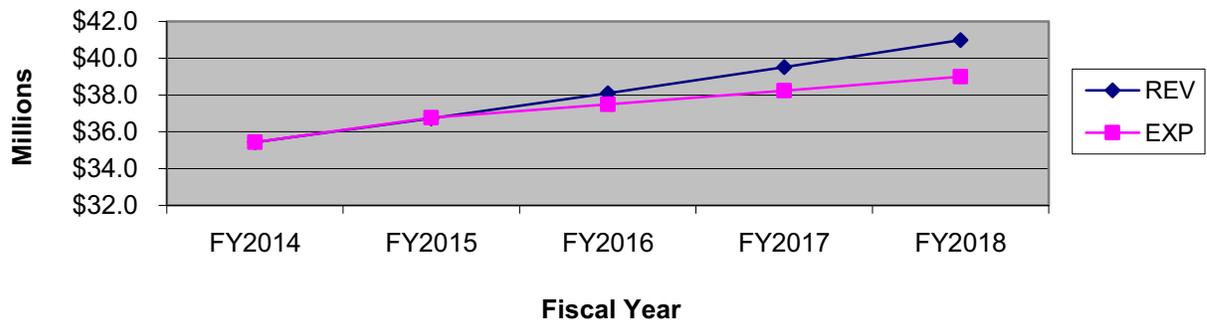
DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$893,670
Debt Service	<u>7,271,744</u>
TOTAL DEBT SERVICE AND CAPITAL OUTLAY	\$8,165,414
TOTAL EXPENDITURES	\$35,437,069

CULTURE AND TOURISM FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$6,810,387	\$6,076,337	\$6,029,313	\$6,629,498	\$7,910,838
Revenues*					
Hotel/Motel Tax	\$16,610,566	\$17,274,989	\$17,965,988	\$18,684,628	\$19,432,013
Hotel/Motel Occupancy Tax-CC	\$4,685,032	\$4,872,433	\$5,067,331	\$5,270,024	\$5,480,825
Interst/Penalty on Delinquent Tax	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
DFW Car Rental Revenue Sharing	\$4,800,000	\$4,920,000	\$5,067,600	\$5,219,628	\$5,376,217
Event Trust Fund	\$1,277,946	\$1,277,946	\$1,277,946	\$1,277,946	\$1,277,946
Public Events	\$7,978,525	\$8,297,666	\$8,629,573	\$8,974,756	\$9,333,746
Total Revenue	\$35,437,069	\$36,728,034	\$38,093,437	\$39,511,981	\$40,985,746
Total Resources	\$42,247,456	\$42,804,371	\$44,122,751	\$46,141,479	\$48,896,584
Expenditures					
Personnel Services	\$8,553,977	\$8,640,701	\$8,737,588	\$8,840,083	\$8,948,547
Supplies	\$2,195,940	\$2,250,839	\$2,318,364	\$2,387,915	\$2,459,552
Contractual	\$16,521,738	\$16,934,781	\$17,442,825	\$17,966,110	\$18,505,093
Capital	\$893,670	\$916,012	\$943,492	\$971,797	\$1,000,951
Debt Service	\$7,271,744	\$8,032,725	\$8,050,984	\$8,064,737	\$8,084,113
Total Expenditures	\$35,437,069	\$36,775,058	\$37,493,252	\$38,230,641	\$38,998,256
Projected Variance	\$0	(\$47,024)	\$600,185	\$1,281,340	\$1,987,490
Projected Fund Balance	\$6,810,387	\$6,029,313	\$6,629,498	\$7,910,838	\$9,898,329
Reserve Requirement (20%)	\$5,633,065	\$5,748,467	\$5,888,454	\$6,033,181	\$6,182,829
Excess/(Deficit)	\$1,177,322	\$280,847	\$741,045	\$1,877,657	\$3,715,500

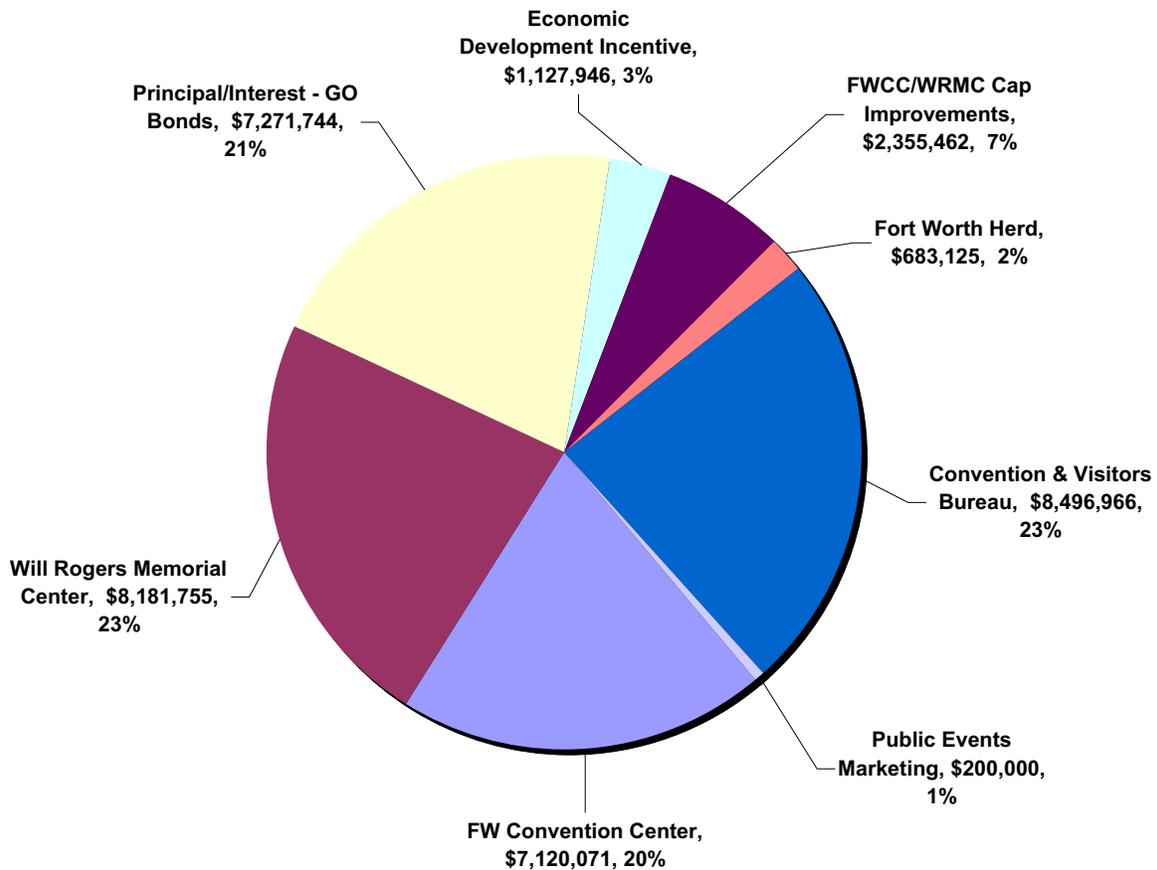
CULTURE AND TOURISM FUND PROJECTED REVENUES AND EXPENDITURES



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF CULTURE AND TOURISM FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Convention & Visitors Bureau	\$8,377,276	\$8,158,369	\$7,785,199	\$7,785,199	\$8,496,966
Will Rogers Memorial Center	7,115,029	7,475,356	7,598,453	14,805,574	8,181,755
Principal/Interest - GO Bonds	6,337,312	7,226,545	7,247,495	7,247,495	7,271,744
FW Convention Center	10,607,675	10,008,534	6,952,552	10,331,852	7,120,071
FWCC/WRMC Cap Improvements	859,062	2,584,249	1,911,246	1,911,246	2,355,462
Economic Development Incentive	0	0	1,127,946	1,127,946	1,127,946
Fort Worth Herd	109,462	508,483	634,722	634,722	683,125
Public Events Marketing	<u>91,232</u>	<u>119,783</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
TOTAL	\$33,497,048	\$36,081,319	\$33,457,613	\$44,044,034	\$35,437,069

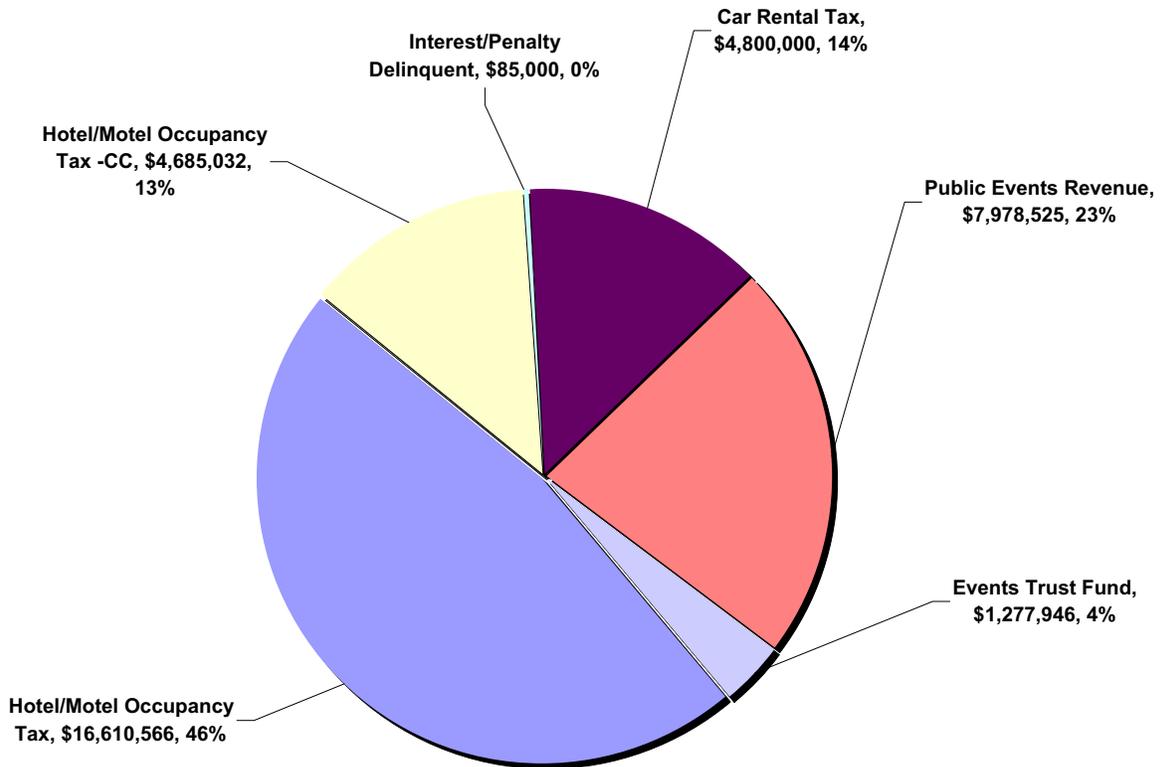


FORT WORTH

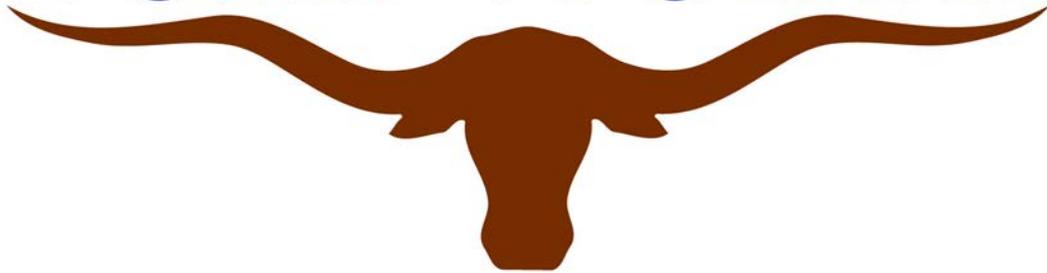


COMPARISON OF CULTURE AND TOURISM FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Hotel/Motel Occupancy Tax	\$14,923,472	\$15,480,199	\$15,548,046	\$15,548,046	\$16,610,566
Public Events Revenue	9,366,974	8,309,748	7,965,771	7,965,771	7,978,525
Car Rental Tax	4,394,681	4,828,071	4,330,504	4,330,504	4,800,000
Hotel/Motel Occupancy Tax -CC	4,257,276	4,421,971	4,385,346	4,385,346	4,685,032
Events Trust Fund	0	0	0	0	1,277,946
Interest/Penalty Delinquent	33,033	84,823	100,000	100,000	85,000
Senate Bill	0	0	1,127,946	1,127,946	0
Transfers In	560,773	0	0	0	0
Miscellaneous Revenue (FWCC)	590,681	736,308	0	0	0
Miscellaneous Revenue	<u>31,525</u>	<u>2,113</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$34,158,415	\$33,863,233	\$33,457,613	\$33,457,613	\$35,437,069



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

CULTURE AND TOURISM

FUND/CENTER

GG04/0240100:0246030

SUMMARY OF FUND RESPONSIBILITIES:

The Culture and Tourism Fund promotes increased economic activity through visitor spending generated by events held at the Fort Worth Convention Center (FWCC) and the Will Rogers Memorial Center (WRMC). The Convention and Visitor's Bureau (CVB) has a contract with the City to market the destination to meeting planners and visitors.

All activities in this fund are supported through the collection of hotel and motel occupancy taxes, the DFW revenue sharing and revenues generated by events scheduled at the FWCC and the WRMC.

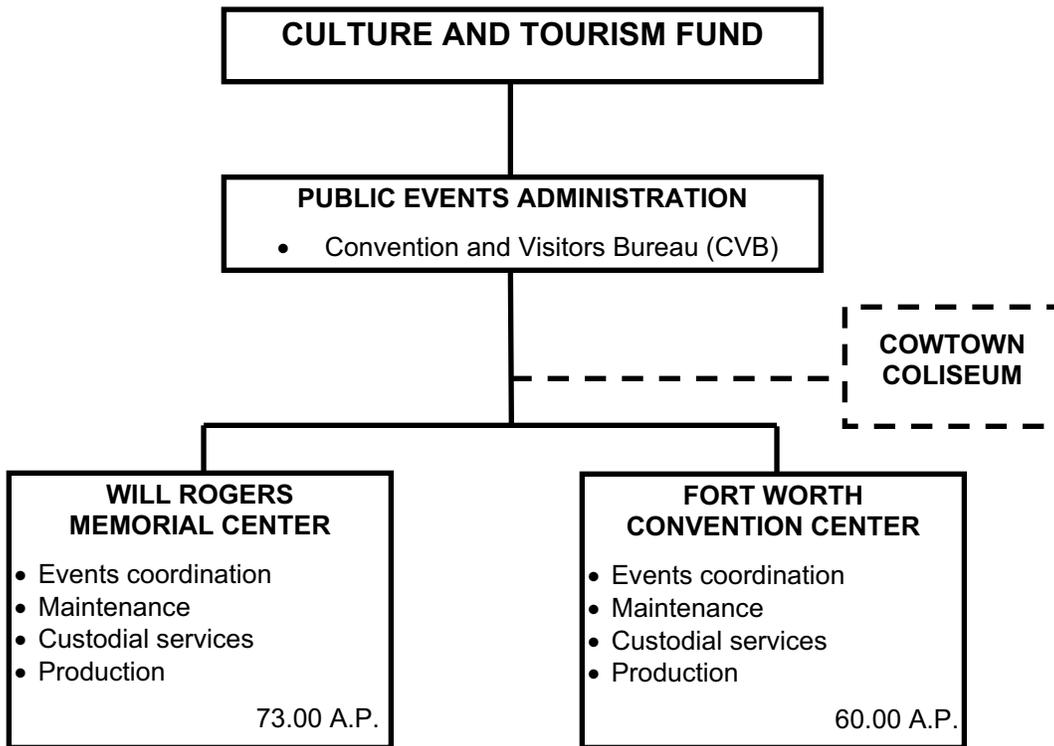
The Public Events administration is responsible for operating and maintaining both the FWCC and the WRMC. Events are scheduled and held at these facilities most days during the year. The venues host national, regional and state conventions, conferences, world-class equestrian events, concerts, sporting events, theatrical performances, community events and the Southwestern Exposition and Livestock Show.

The CVB is a contractor with the City and serves to enhance tourism and promote activities in Fort Worth. In addition to these responsibilities, the CVB also manages the full-time operations of the Fort Worth Herd.

Revenues from this fund are used to cover operating costs for the Public Events Department, the contract with the CVB and the debt associated with the Convention Center expansion and new multi-purpose facility at WRMC.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 7,892,198	\$ 8,340,875	\$ 8,553,977	\$ 8,553,977
Supplies	1,342,707	1,223,338	2,195,940	2,195,940
Contractual	19,619,869	16,172,478	16,521,738	16,521,738
Capital Outlay	0	473,427	893,670	893,670
Debt Service	7,226,545	7,247,495	7,271,744	7,271,744
Total Expenditures	\$ 36,081,319	\$ 33,457,613	\$ 35,437,069	\$ 35,437,069
Authorized Positions	126.00	132.00	133.00	133.00

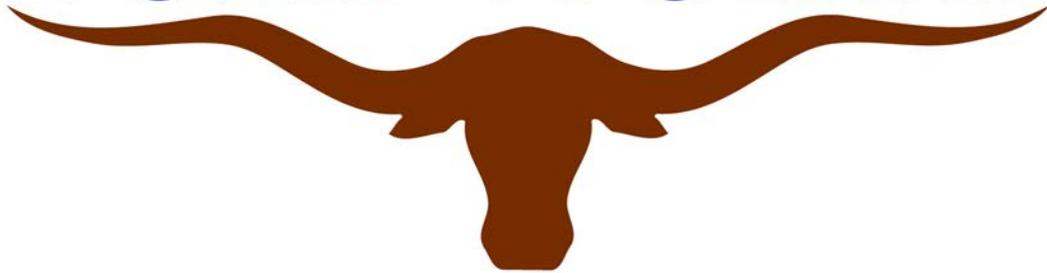
CULTURE AND TOURISM FUND – 133.00 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
CULTURE AND TOURISM		GG04/0240100:0247000	
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$33,457,613	A.P.	132.00
FY2014 ADOPTED:	\$35,437,069	A.P.	133.00
<p>A) The adopted budget increases by \$100,068 and one authorized position to convert an overage management analyst II position to permanent status. This additional position will provide additional oversight to provide more fiscal accountability with the increase in funds that have been added to the Department purview since the 2010 merger with the Public Events Department.</p> <p>B) The adopted budget increases by \$1,394,118 for facility-maintenance by outside vendors. This is due to off-setting decreases in facility replacements/unplanned repairs and other contractual.</p> <p>C) The adopted budget increases by \$760,170 for the Convention Visitors Bureau and Fort Worth Herd. The increase is based on a newly negotiated five year contract.</p> <p>D) The adopted budget increases by \$556,000 for facility repair and maintenance supplies. The increased spending is due to historical and current trends to more accurately reflect spending to maintain the facilities.</p> <p>E) The adopted budget decreased by (\$460,177) due to the risk management fund ceasing for only FY2014.</p> <p>F) The adopted budget increases by \$401,743 for capital improvements needed at both facilities. The goal is to set aside 5% of the total HOT collected to fund a capital improvement reserve.</p> <p>G) The adopted budget increases by \$360,000 for transfers out to fund the electricity reimbursement to the General Fund. Starting FY2014 the Culture and Tourism Fund will phase in over 5 years total annual electrical costs estimated at \$1.8M.</p> <p>H) The adopted budget increases by \$317,375 for operating supplies due to historical and current trends to more accurately reflect spending.</p> <p>I) The adopted budget increased by \$212,725 in salary savings budgeted due to less anticipated vacancies in the department in FY2014.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

CULTURE AND TOURISM

DEPARTMENT PURPOSE

To consistently provide excellent facilities with outstanding customer service, to generate a positive economic impact and to improve the quality of life for Fort Worth citizens.

FY2014 DEPARTMENTAL OBJECTIVES

To achieve target level of facility usage at the Will Rogers Memorial Center (WRMC) (measured by use days, attendance, event days, number of events and days with no events or "dark days").

To increase Fort Worth Convention Center (FWCC) facility usage (measured by attendance, use days, event days, number of events and dark days).

To deliver outstanding customer service (measured by evaluations).

To book 250,000 future hotel room nights for Fort Worth (Fort Worth Convention & Visitors Bureau).

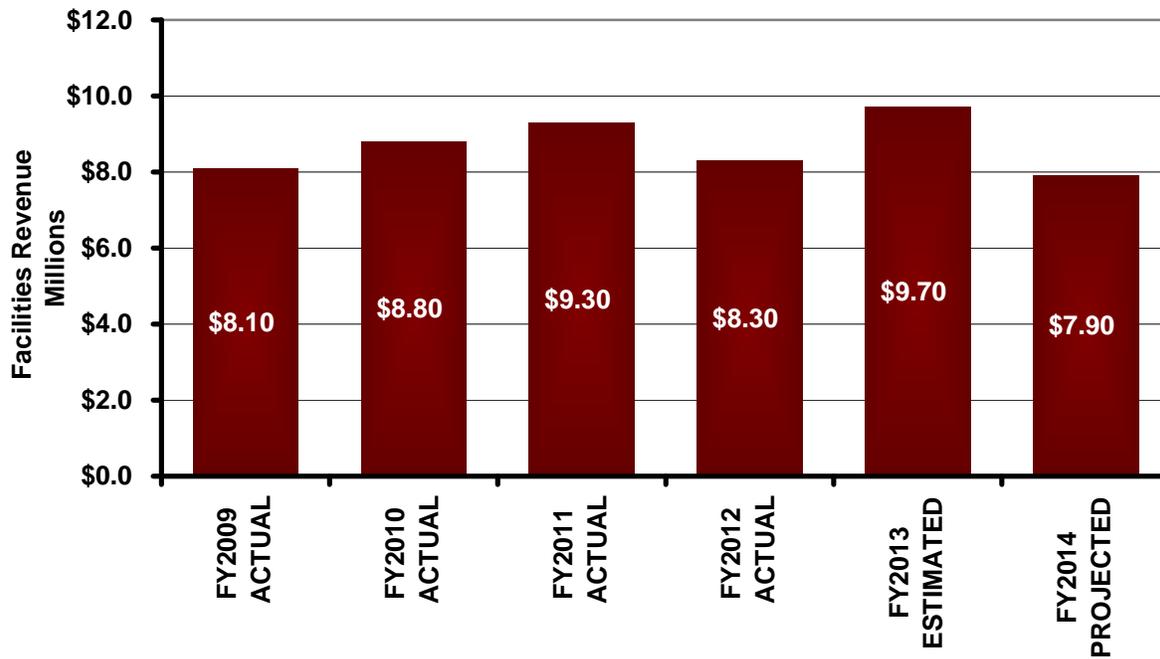
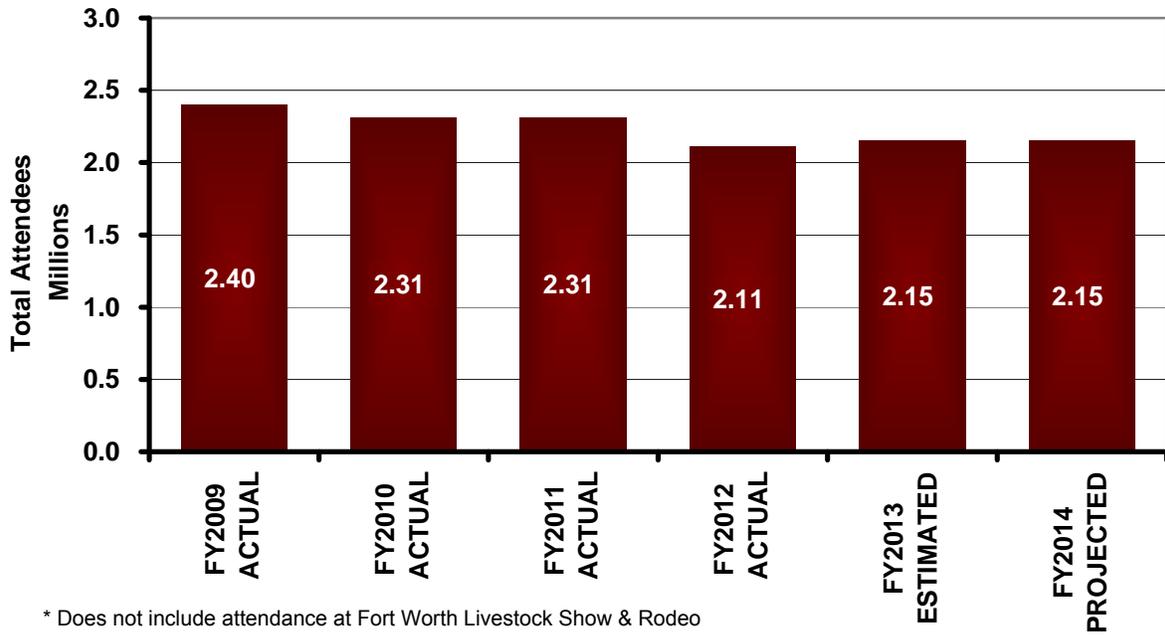
DEPARTMENTAL MEASURES	ACTUAL 2012	ESTIMATED 2013	PROJECTED 2014
Use Days WRMC/FWCC	2,390/1,784	2,380/1,800	2,380/1,800
Attendance WRMC/FWCC	1.3M/795K	1.3M/850K	1.3M/850K
Event Days WRMC/FWCC	767/783	750/775	750/775
Number of Events WRMC/FWCC	338/456	330/400	330/400
Dark Days WRMC/FWCC	7/46	10/35	10/35
Client Evaluation Score	90%	90%	90%
Booked hotel room nights	250,590	250,000	250,000

FORT WORTH



Public Events

Attendance and Revenue at Public Events Facilities



FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CULTURE AND TOURISM		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG04 CULTURE AND TOURISM FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>DEBT SERVICE</u>								
0240100	DEBT SERVICE	\$ 7,226,545	\$ 7,247,495	\$ 7,271,744	\$ 7,271,744	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,226,545</u>	<u>\$ 7,247,495</u>	<u>\$ 7,271,744</u>	<u>\$ 7,271,744</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ECONOMIC DEVELOPMENT INCENTIVES</u>								
0240200	EVENTS TRUST FUND	\$ 0	\$ 1,127,946	\$ 1,127,946	\$ 1,127,946	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 0</u>	<u>\$ 1,127,946</u>	<u>\$ 1,127,946</u>	<u>\$ 1,127,946</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>FWCC/WRMC MAINTENANCE AND IMPROVEMENTS</u>								
0240600	FWCC/WRMC MAINTENANCE AND IMPROVEMENTS	\$ 2,584,249	\$ 1,911,246	\$ 2,355,462	\$ 2,355,462	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 2,584,249</u>	<u>\$ 1,911,246</u>	<u>\$ 2,355,462</u>	<u>\$ 2,355,462</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>THE HERD</u>								
0240700	THE HERD	\$ 16,085	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 16,085</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CONVENTION BUREAU</u>								
0241000	CONVENTION BUREAU	\$ 8,158,369	\$ 7,785,199	\$ 8,496,966	\$ 8,496,966	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CULTURE AND TOURISM		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GG04 CULTURE AND TOURISM FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0241001	CVB/HERD CONTRACT	492,398	634,722	683,125	683,125	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 8,650,767</u>	<u>\$ 8,419,921</u>	<u>\$ 9,180,091</u>	<u>\$ 9,180,091</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>PUBLIC EVENTS OPERATIONS</u>								
0246000	FORT WORTH CONVENTION CENTER	\$ 10,008,534	\$ 6,952,552	\$ 7,120,071	\$ 7,120,071	60.00	61.00	60.00	60.00
0246010	WILL ROGER MEMORIAL CENTER	7,475,356	7,598,453	8,181,755	8,181,755	66.00	71.00	73.00	73.00
0246030	PUBLIC EVENTS MARKETING	119,783	200,000	200,000	200,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 17,603,673</u>	<u>\$ 14,751,005</u>	<u>\$ 15,501,826</u>	<u>\$ 15,501,826</u>	<u>126.00</u>	<u>132.00</u>	<u>133.00</u>	<u>133.00</u>
	TOTAL	\$ 36,081,319	\$ 33,457,613	\$ 35,437,069	\$ 35,437,069	126.00	132.00	133.00	133.00

FUND STATEMENT**FUND:****ENVIRONMENTAL PROTECTION FUND**

The Environmental Protection Fund (formerly named Environmental Management Fund) was established in 1992 to provide funds to meet the expanding environmental needs of the City. Currently, much of the Fund is devoted to implementing and monitoring the City's Stormwater Permit Program. The permit, granted by the Texas Commission on Environmental Quality, became effective on February 22, 2006. Funds not designated for the permit are primarily utilized for environmental compliance on City properties including hazardous waste issues, storage tank compliance, site cleanup, etc. Remaining funds are used for emergency environmental situations, such as chemical spills and special needs, including asbestos abatement at City-owned properties.

The Transportation and Public Works Department manages the Environmental Protection Fund (since FY2011) and is responsible for the oversight of all personnel and projects implemented under the Fund. Currently, the areas receiving funding include: Undesignated (special projects), Regulatory/Administration, Stormwater Construction/Industrial Inspection, Stormwater Monitoring (including Emergency Spill Response), the Environmental Collection Center (ECC) and Household Hazardous Waste Program, Compliance, Public Education and Air Quality Program.

The Environmental Protection Fund is supported by: the Environmental Protection Fee, which is charged on residential and commercial water bills; revenue from the ECC, which is collected from entities contracting with the ECC for household hazardous waste management; interest on investments and a transfer from the Solid Waste Fund.

The Environmental Protection Fee is a monthly charge that varies based upon customer category. The last rate change was in 1996 and affected commercial/industrial properties. Homeowners and apartment complex customers are charged \$0.50, municipal and non-profit organizations are charged \$0.75, residential duplexes are charged \$1.00, commercial properties are charged \$10.00, commercial multi-unit properties are charged \$20.00, and industrial properties are charged \$35.00.

FORT WORTH



**ENVIRONMENTAL PROTECTION FUND BUDGET SUMMARY
FY2014**

REVENUES:

Environmental Protection Fee	\$3,331,655
Participating Cities in the Environmental Collection Center	760,000
Transfer from Solid Waste Enterprise Fund	373,049
Interest on Investments	60,000
Miscellaneous Revenue	<u>30,527</u>

TOTAL REVENUE \$4,555,231

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	<u>\$187,685</u>
------------------------------	------------------

TOTAL REVENUE AND OTHER FINANCING SOURCES \$4,742,916

EXPENDITURES:

Personnel Services	\$1,796,993
Supplies	202,776
Contractual Services	<u>2,370,405</u>

TOTAL RECURRING EXPENSES \$4,370,174

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$56,000
Debt Service	<u>316,742</u>

TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$372,742

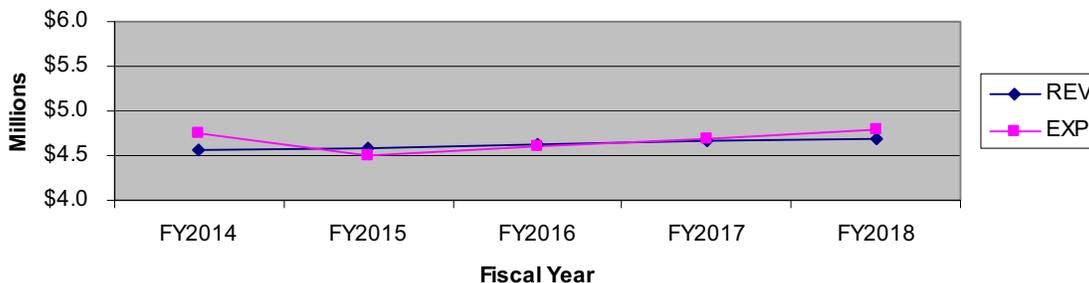
TOTAL EXPENDITURES \$4,742,916

**ENVIRONMENTAL PROTECTION FUND FIVE YEAR FORECAST
FISCAL YEAR 2014 THROUGH 2018**

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$6,353,225	\$6,165,540	\$6,251,559	\$6,279,186	\$6,245,522
Revenues*					
Environmental Fees	\$3,331,655	\$3,364,972	\$3,398,621	\$3,432,607	\$3,466,934
Other Revenue	\$1,163,576	\$1,163,576	\$1,163,576	\$1,163,576	\$1,163,576
Interest	<u>\$60,000</u>	<u>\$61,500</u>	<u>\$63,345</u>	<u>\$65,245</u>	<u>\$67,203</u>
Total Revenue	\$4,555,231	\$4,590,048	\$4,625,542	\$4,661,429	\$4,697,712
Total Resources	\$10,908,456	\$10,755,588	\$10,877,102	\$10,940,615	\$10,943,235
Expenditures					
Personnel Services	\$1,796,993	\$1,809,958	\$1,824,154	\$1,839,260	\$1,855,337
Supplies	\$202,776	\$207,845	\$214,081	\$220,503	\$227,118
Contractual	\$2,370,405	\$2,429,665	\$2,502,555	\$2,577,632	\$2,654,961
Capital	\$56,000	\$56,560	\$57,126	\$57,697	\$58,274
Debt Service	<u>\$316,742</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$4,742,916	\$4,504,028	\$4,597,916	\$4,695,092	\$4,795,690
Projected Variance	(\$187,685)	\$86,019	\$27,626	(\$33,663)	(\$97,978)
Projected Fund Balance	\$6,165,540	\$6,251,559	\$6,279,186	\$6,245,522	\$6,147,545
Reserve Requirement (20%)	\$874,035	\$889,494	\$908,158	\$927,479	\$947,483
Excess/(Deficit)	\$5,291,505	\$5,362,066	\$5,371,028	\$5,318,043	\$5,200,062

Note: These projections do not reflect GASB 49 and its impact on the fund.

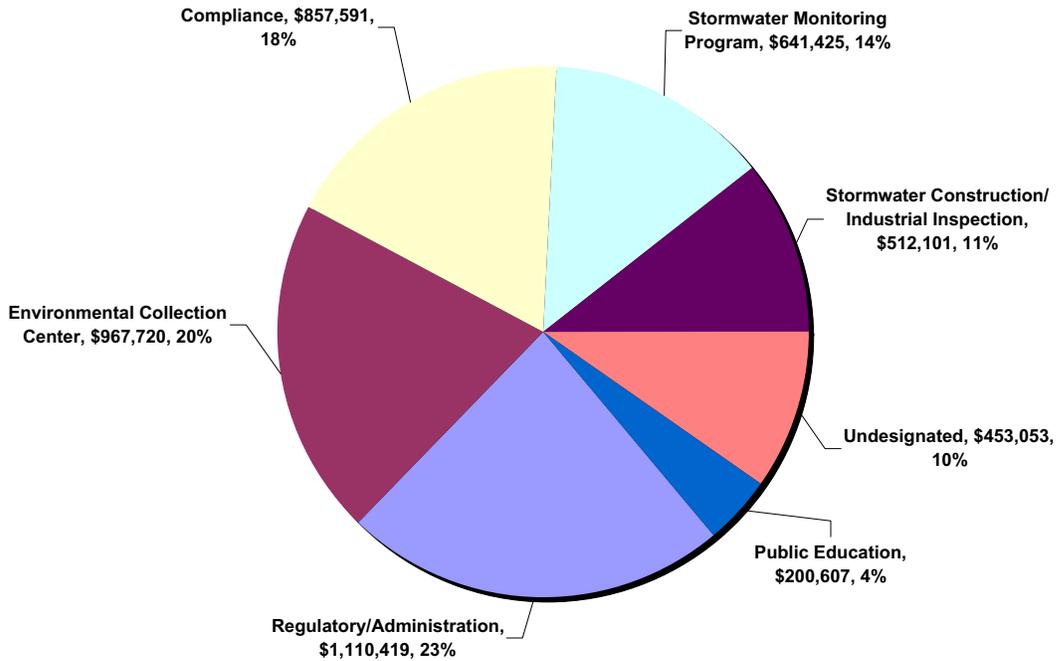
**ENVIRONMENTAL PROTECTION FUND
PROJECTED REVENUES AND EXPENDITURES**



* This model does **not** reflect any rate increases for the next five years.

**COMPARISON OF ENVIRONMENTAL PROTECTION FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Regulatory/Administration	\$891,165	\$848,410	\$1,276,458	\$1,276,458	\$1,110,419
Environmental Collection Center	858,960	907,426	1,067,103	1,112,103	967,720
Compliance	640,391	826,114	823,385	823,385	857,591
Stormwater Monitoring Program	366,116	527,346	625,131	644,586	641,425
Stormwater Construction/ Industrial Inspection	385,885	392,648	496,955	496,955	512,101
Undesignated	1,127,660	734,122	752,365	827,365	453,053
Public Education	<u>80,065</u>	<u>155,954</u>	<u>195,860</u>	<u>199,360</u>	<u>200,607</u>
TOTAL	\$4,350,242	\$4,392,020	\$5,237,257	\$5,380,212	\$4,742,916

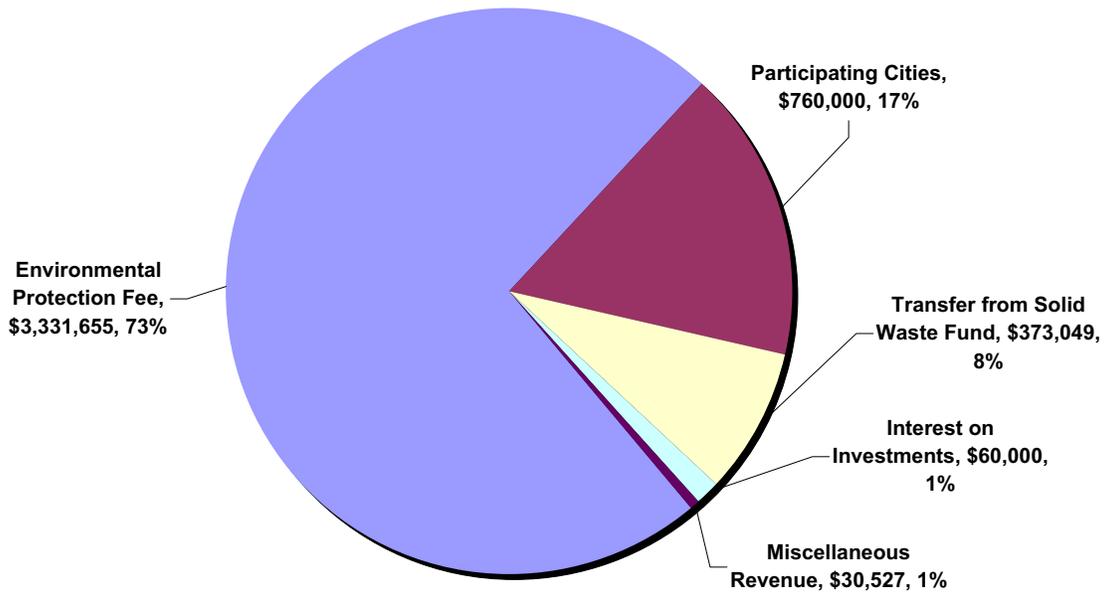


FORT WORTH

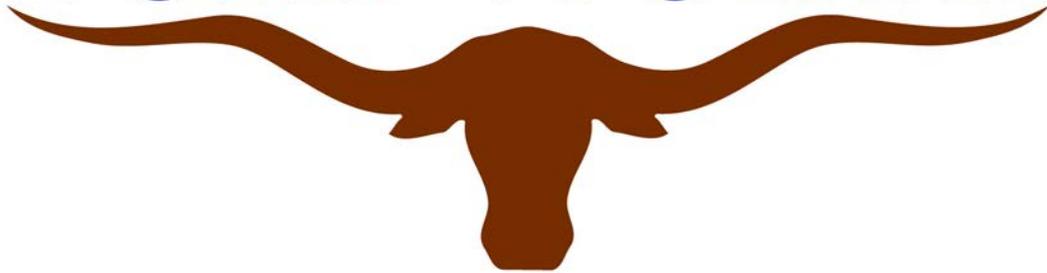


**COMPARISON OF ENVIRONMENTAL PROTECTION FUND
REVENUES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Environmental Protection Fee	\$3,379,055	\$3,338,713	\$3,259,550	\$3,259,550	\$3,331,655
Participating Cities	720,369	754,773	700,000	700,000	760,000
Transfer from Solid Waste Fund	373,049	373,049	373,049	373,049	373,049
Interest on Investments	75,197	71,066	60,000	60,000	60,000
Miscellaneous Revenue	<u>33,525</u>	<u>32,179</u>	<u>30,527</u>	<u>34,027</u>	<u>30,527</u>
TOTAL	\$4,581,195	\$4,569,780	\$4,423,126	\$4,426,626	\$4,555,231



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

ENVIRONMENTAL PROTECTION FUND

FUND/CENTER

R103/0201100:0204106

SUMMARY OF FUND RESPONSIBILITIES:

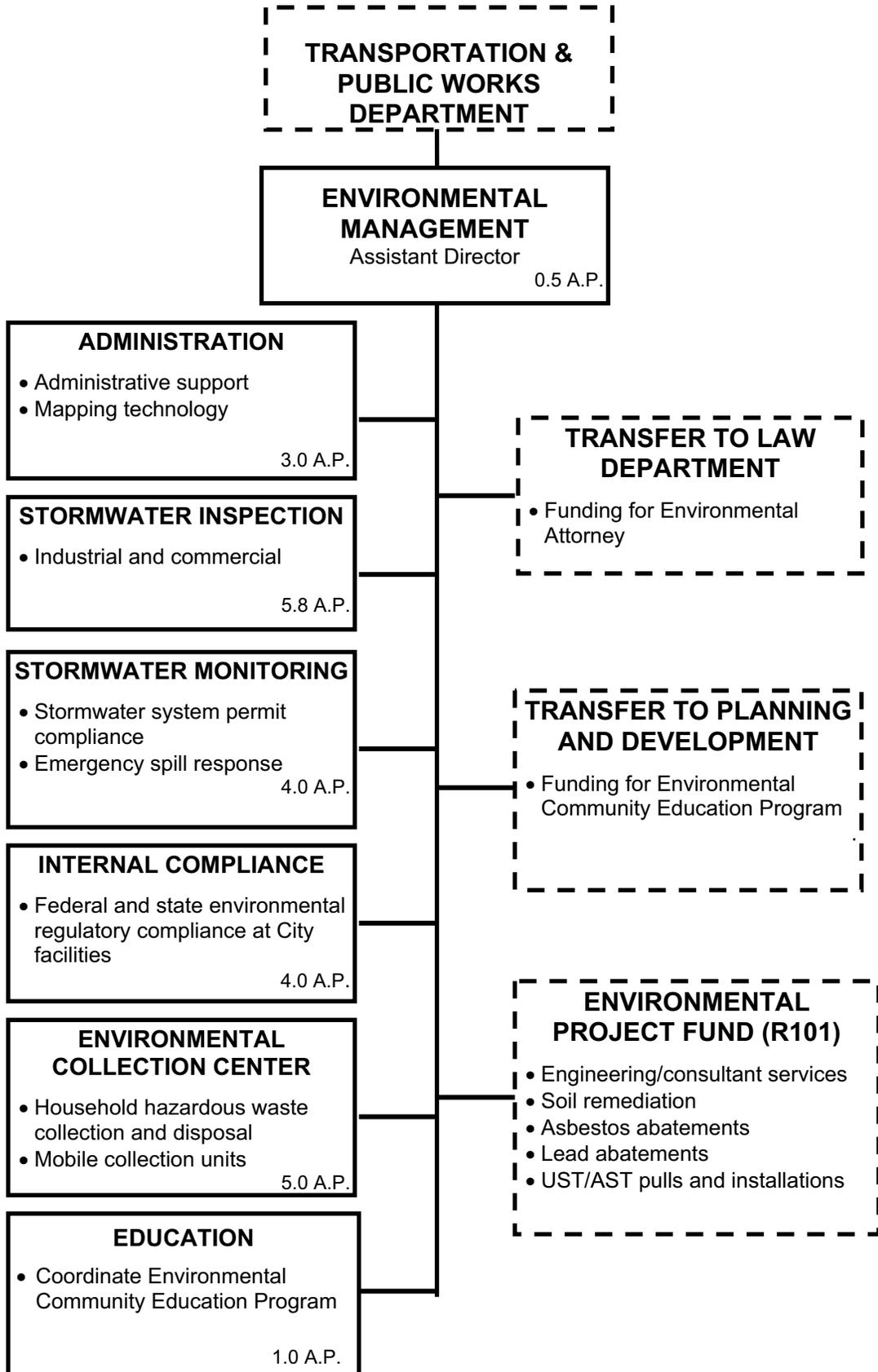
The Environmental Protection Fund is used to ensure that the City is in compliance, or developing means to achieve compliance, with its Texas Pollutant Discharge Elimination System (TPDES) Stormwater permit, as well as other state and federal environmental regulations. As part of the citywide reorganization in FY2011, the Transportation and Public Works Department is currently overseeing the Fund. The Fund supports the following sections: Undesignated, Compliance, Regulatory/Administration, Stormwater Construction/ Industrial Inspection, Stormwater Monitoring, the Environmental Collection Center (household hazardous waste) and Public Education.

The undesignated funds will be used in emergency situations to fund major compliance issue projects. The Compliance Unit performs the tasks required to keep the City's facilities and operations in compliance with state and federal environmental regulations. The Regulatory/Administrative Section is responsible for the interpretation of all federal and state environmental regulations, Brownfields Environmental Protection Agency Grant Program oversight and administrative/fiscal support. Stormwater Construction/Industrial Inspection performs reviews of construction/industrial permit applications, plans, and sites. The Stormwater Monitoring Unit performs citywide sample collection and analysis regarding the quality of stormwater and responds to spills that could adversely affect the stormwater system. The Environmental Collection Center (ECC) collects and disposes household hazardous waste for City of Fort Worth residents, as well as 45 participating entities. Mobile collection units are also part of ECC operations.

The Environmental Services Division is responsible for tracking, monitoring and enforcing the City's TPDES permit. Inspectors work with the regulated community including the City and its contractors on permit compliance requirements. Notices of Violation, along with citations, are issued by the Environmental Division staff.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 1,788,591	\$ 1,868,631	\$ 1,796,993	\$ 1,796,993
Supplies	169,189	206,381	202,776	202,776
Contractual	2,079,699	2,770,004	2,370,405	2,370,405
Capital Outlay	38,504	75,500	56,000	56,000
Debt Service	316,037	316,741	316,742	316,742
Total Expenditures	\$ 4,392,020	\$ 5,237,257	\$ 4,742,916	\$ 4,742,916
Authorized Positions	23.50	23.80	23.30	23.30

ENVIRONMENTAL PROTECTION FUND – 23.3 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
ENVIRONMENTAL PROTECTION FUND	R103/0201100:0204106

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$5,237,257	A.P.	23.80
FY2014 ADOPTED:	\$4,742,916	A.P.	23.30

A) The adopted budget decreases by (\$69,348) and 0.5 authorized position for the transfer of 50% of the assistant environmental management director position to the General Fund. The transfer of the partial position reflects the actual split of job duties and responsibilities of this position between the Environmental Protection Fund and the General Fund.

B) The adopted budget decreases by (\$305,641) for transfers to the Environmental Protection Project Fund for services such as asbestos abatement, underground storage tank removal and other environmental concerns on an as-needed basis.

C) The adopted budget decreases by (\$38,738) based on IT allocations related to computing, radio and telephone services.

D) The adopted budget decreases by (\$22,256) for transfers to the Water Department for reduced cost allocations for billing/collections of Environmental Protection fees.

E) The adopted budget decreases by (\$19,500) for vehicles based on the approved FY2014 vehicle replacement plan.

F) The adopted budget decreases by (\$18,456) for Equipment Services Department (ESD) outside repairs, parts, labor and fuel based on ESD projected expenditure in the Fund for FY2014.

G) The adopted budget decreases by (\$13,483) for transfers to the Risk Management Fund for commercial and self-insurance and claims and lawsuits self-insurance.

H) The adopted budget decreases by (\$10,236) for group health based on plan migration, turnover and a 2.7% increase in the City's contribution to group health.

I) The adopted budget increases by \$7,971 for stormwater utility fees.

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:			
ENVIRONMENTAL PROTECTION FUND			
DEPARTMENT PURPOSE			
To provide efficient, effective, and compliant environmental and solid waste management services.			
FY2014 DEPARTMENTAL OBJECTIVES			
To continue performing dry weather field screens.			
To continue performing wet weather field watershed screens.			
To continue operating a permanent household hazardous waste collection facility with participation from surrounding municipalities.			
To maintain an active industrial inspection program to ensure compliance with the Texas Pollutant Discharge Elimination System (TPDES) regulations and reduce surface water pollution due to industrial site runoff.			
To maintain an active construction inspection program to ensure compliance with TPDES regulations and reduce surface water pollution due to construction site runoff.			
To continue and improve environmental compliance at City facilities and on projects and ensure that no Notice of Violations (NOV) or Notice of Enforcement (NOE) are received			
DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Dry weather field screens	209	125	125
Wet weather watershed screens	66	50	50
Households served at the Environmental Collection Center	25,484	25,000	25,000
Industrial site stormwater inspections	510	500	500
Construction site stormwater inspection	3,380	3,000	3,000
Environmental compliance NOV/NOE	0	1	0

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND R103	ENVIRONMENTAL PROTECTION FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>REVENUE AND TRANSFERS OUT</u>								
0201100	UNDESIGNATED	\$ 734,122	\$ 752,365	\$ 453,053	\$ 453,053	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 734,122</u>	<u>\$ 752,365</u>	<u>\$ 453,053</u>	<u>\$ 453,053</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ENVIRONMENTAL MANAGEMENT</u>								
0204100	REGULATORY	\$ 848,410	\$ 1,276,458	\$ 1,110,419	\$ 1,110,419	4.00	4.00	3.50	3.50
0204101	STORMWATER INSPECTION	392,648	496,955	512,101	512,101	4.50	5.80	5.80	5.80
0204103	ENV COLLECTION CENTER	907,426	1,067,103	967,720	967,720	5.00	5.00	5.00	5.00
0204104	STORMWATER MONITORING	527,346	625,131	641,425	641,425	5.00	4.00	4.00	4.00
0204105	EDUCATION	155,954	195,860	200,607	200,607	1.00	1.00	1.00	1.00
0204106	COMPLIANCE	826,114	823,385	857,591	857,591	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 3,657,898</u>	<u>\$ 4,484,892</u>	<u>\$ 4,289,863</u>	<u>\$ 4,289,863</u>	<u>23.50</u>	<u>23.80</u>	<u>23.30</u>	<u>23.30</u>
	TOTAL	\$ 4,392,020	\$ 5,237,257	\$ 4,742,916	\$ 4,742,916	23.50	23.80	23.30	23.30

FORT WORTH



FUND STATEMENT

FUND:

RED-LIGHT ENFORCEMENT FUND

The City initiated the Red-light Enforcement Program on January 1, 2008. The goal of the program is to change driver behavior related to red-light running using a combination of enforcement and traffic signals improvements. Since 2008, the system has grown and now includes 58 cameras at 44 intersections, which have been added in phases. Two cameras were removed permanently last fiscal year because of the Texas Department of Transportation construction on Interstate 35.

A private vendor, American Traffic Solutions (ATS), operates the City's Red-light Enforcement Program. The City leases each camera from the vendor for a flat monthly fee. A \$75 violation notice is mailed to violators, and an additional fee of \$25 is assessed if the fine is not paid within 30 days. Violation amounts are determined by the State of Texas Transportation Code Chapter 707.

Revenues from citation fees cover the program's cost. State law requires the City to send half of the net revenue to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs that include the installation and maintenance of traffic signs, pavement markings, traffic signals, and school safety related.

FORT WORTH



**RED-LIGHT ENFORCEMENT FUND BUDGET SUMMARY
FY2014**

REVENUES:

Utility Fee	\$6,500,000
Late Fees	600,000
Miscellaneous Revenue	2,754
Returned Check Processing	<u>2,400</u>

TOTAL REVENUE \$7,105,154

Uses/(Source) of Fund Balance \$2,738,176

TOTAL REVENUE SOURCES \$9,843,330

EXPENDITURES:

Personnel Services	\$2,540,784
Supplies	920,515
Contractual Services	<u>6,382,031</u>

TOTAL RECURRING EXPENSES \$9,843,330

DEBT SERVICE AND CAPITAL OUTLAY:

Capital Outlay	\$0
Debt Service	<u>0</u>

TOTAL DEBT SERVICE AND CAPITAL OUTLAY \$0

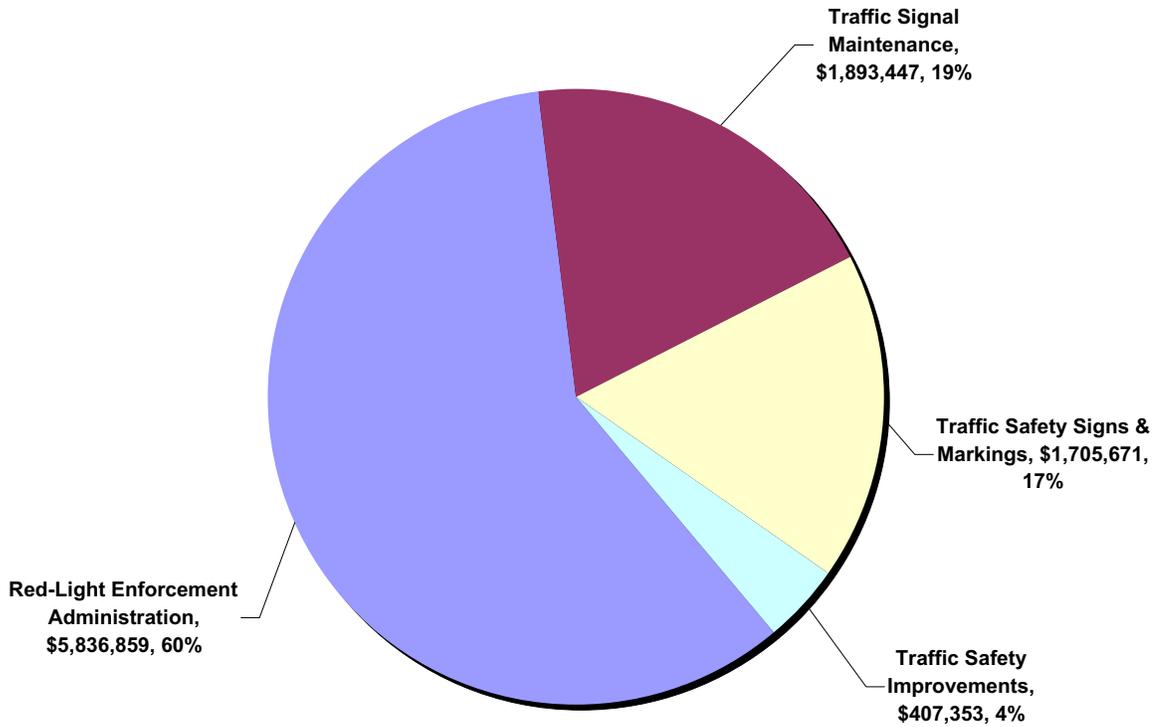
TOTAL EXPENDITURES \$9,843,330

FORT WORTH



**COMPARISON OF RED-LIGHT ENFORCEMENT FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Red-Light Enforcement Administration	\$5,307,067	\$5,769,970	\$6,880,006	\$6,880,006	\$5,836,859
Traffic Signal Maintenance	3,226	1,922,033	2,273,226	2,273,226	1,893,447
Traffic Safety Signs & Markings	0	1,859,381	1,705,282	1,705,282	1,705,671
Traffic Safety Improvements	<u>810,018</u>	<u>388,162</u>	<u>670,000</u>	<u>880,298</u>	<u>407,353</u>
TOTAL	\$6,120,311	\$9,939,546	\$11,528,514	\$11,738,812	\$9,843,330

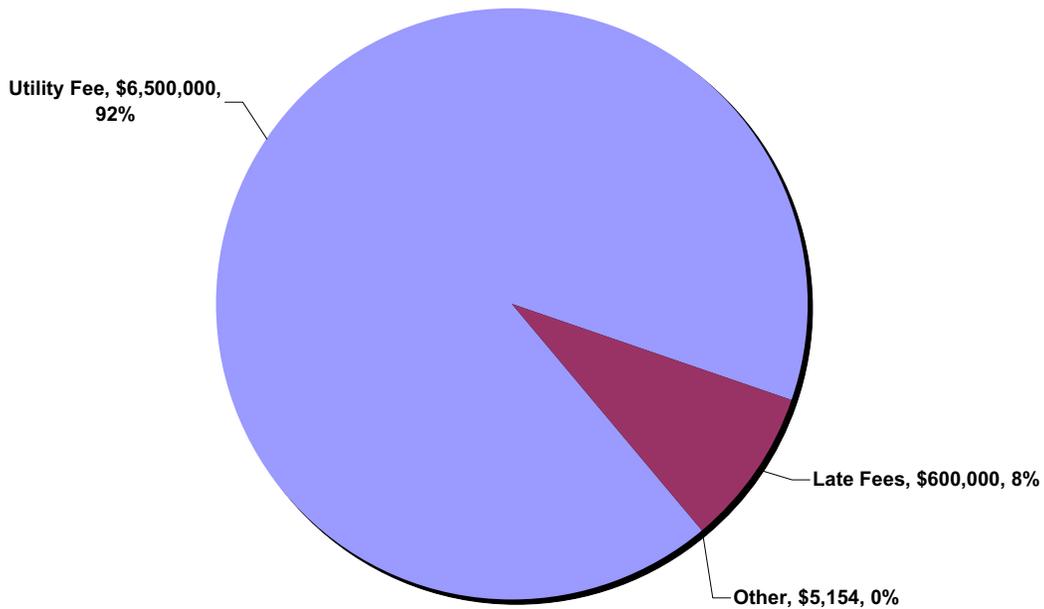


FORT WORTH



COMPARISON OF RED-LIGHT ENFORCEMENT FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Utility Fee	\$7,911,309	\$7,909,655	\$10,923,360	\$10,923,360	\$6,500,000
Late Fees	810,690	685,417	600,000	600,000	600,000
Over/Short Miscellaneous & Other Revenue	18,832	124,812	2,754	2,754	2,754
Returned Check Processing	2,800	2,775	2,400	2,400	2,400
Interest on Investment	<u>68,642</u>	<u>71,848</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$8,812,273	\$8,794,507	\$11,528,514	\$11,528,514	\$7,105,154



FORT WORTH



FUND BUDGET SUMMARY**DEPARTMENT:**

RED-LIGHT ENFORCEMENT FUND

FUND/CENTER

R159/0202504:0202507

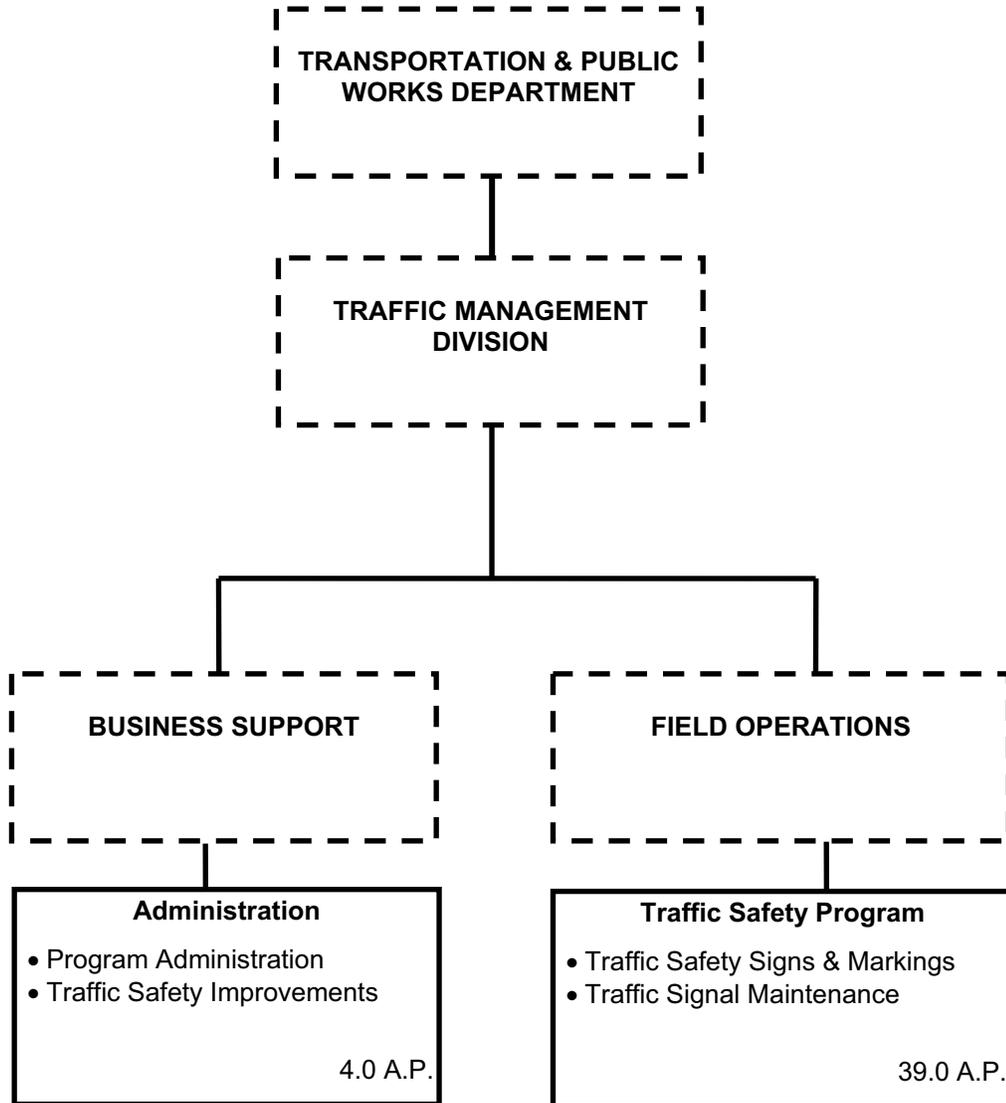
SUMMARY OF FUND RESPONSIBILITIES:

The City initiated the Red-light Enforcement Program on January 1, 2008. The goal of the program is to change driver behavior related to red-light running using a combination of enforcement and traffic signals improvements.

At the inception of the Red-light Enforcement Program, program operations were included in the Transportation and Public Works (TPW) Department as part of the General Fund. However, in FY2011, the Red-light Enforcement Program was established as a separate Special Fund, still under the direction of TPW. Revenues from citation fees cover the program's cost. State law requires the City to send half of the net revenue to the State of Texas Trauma Fund. The remaining revenue is restricted for citywide traffic safety programs.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 2,680,886	\$ 2,521,060	\$ 2,540,784	\$ 2,540,784
Supplies	1,213,690	854,515	920,515	920,515
Contractual	6,044,970	7,752,939	6,382,031	6,382,031
Capital Outlay	0	400,000	0	0
Total Expenditures	\$ 9,939,546	\$ 11,528,514	\$ 9,843,330	\$ 9,843,330
Authorized Positions	45.00	43.00	43.00	43.00

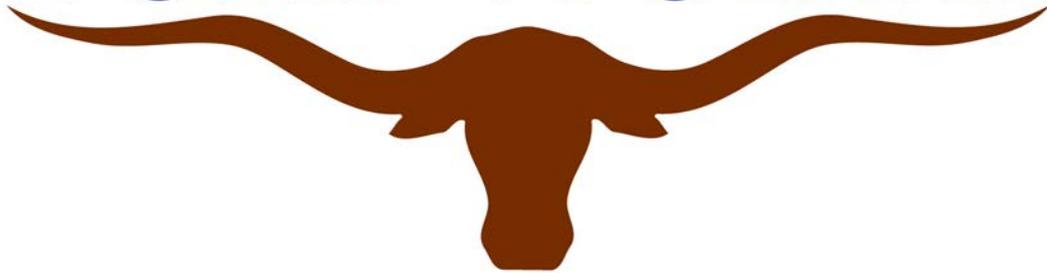
RED-LIGHT ENFORCEMENT FUND - 43.0 A.P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER		
RED-LIGHT ENFORCEMENT FUND	R159/0202504:0202507		
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$ 11,528,514	A.P.	43.00
FY2014 ADOPTED:	\$ 9,843,330	A.P.	43.00
<p>A) The adopted budget decreases by (\$1,440,000) for payments to the State of Texas for 50% of revenue earned as a 40% reduction in citation revenue is expected for FY2014.</p> <p>B) The budget increases by \$307,032 for increased contractual costs for camera leases and collection charges to American Traffic Solutions.</p> <p>C) The adopted budget decreases by (\$400,000) for the elimination of a one-time funding associated with vehicle replacements in FY2013.</p> <p>D) The adopted budget decreases by (\$150,000) for the elimination of funding for the sidewalk program.</p> <p>E) The adopted budget decreases by (\$140,000) for the funding of vehicle detection loop repair services.</p> <p>F) The adopted budget increases by \$77,082 for an increase in the indirect cost allocation charged to the City's proprietary funds. The charges reflect the cost to the General Fund for overhead and staff support to accomplish services for other funds and are calculated annually by an outside consultant.</p> <p>G) The adopted budget increases by \$59,630 for pavement marking materials.</p> <p>H) The adopted budget increases by \$43,313 for Equipment Services Department (ESD) outside repairs, parts, fuel and labor based on ESD projected expenditures in this department for FY2014.</p> <p>I) The adopted budget increases by \$27,353 for payments to the General Fund for traffic signal communication services for the signal units.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES

DEPARTMENT:

RED-LIGHT ENFORCEMENT FUND

DEPARTMENT PURPOSE

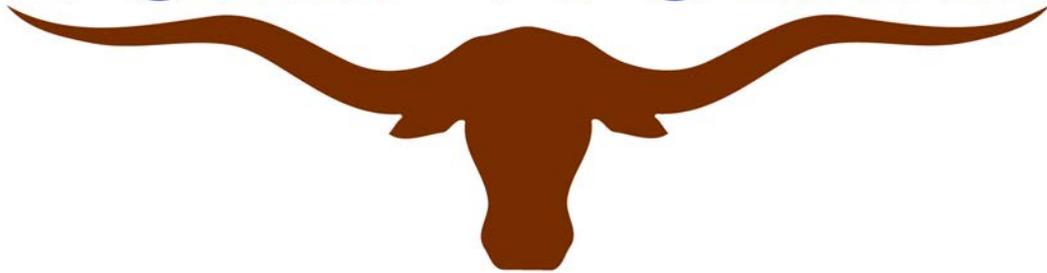
To improve public safety by changing driver behavior related to red-light running using a combination of enforcement and traffic signals improvements. State law requires that the City send half of the net revenue to the State of Texas Trauma Fund. The other half is restricted for citywide traffic safety programs.

FY2014 DEPARTMENTAL OBJECTIVES

Improve safety for vehicles and pedestrians at signalized intersections by reducing the number of red light running violations.

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Continued reduction in crash rates	0.29	0.25	0.23

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND R159 RED LIGHT ENFORCE- MENT FUND		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>TRAFFIC ENGINEERING</u>								
0202504	AUTOMATED RED LIGHT ENFORCEMENT ADMIN- ISTRATION	\$ 5,769,970	\$ 6,880,006	\$ 5,836,859	\$ 5,836,859	4.00	4.00	4.00	4.00
0202505	TRAFFIC SAFETY IMPROVEMENTS	388,162	670,000	407,353	407,353	2.00	0.00	0.00	0.00
0202506	TRAFFIC SAFETY SIGNS & MARKINGS	1,859,381	1,705,282	1,705,671	1,705,671	21.00	20.00	20.00	20.00
0202507	TRAFFIC SIGNAL MAIN- TENANCE	1,922,033	2,273,226	1,893,447	1,893,447	18.00	19.00	19.00	19.00
	Sub-Total	<u>\$ 9,939,546</u>	<u>\$ 11,528,514</u>	<u>\$ 9,843,330</u>	<u>\$ 9,843,330</u>	<u>45.00</u>	<u>43.00</u>	<u>43.00</u>	<u>43.00</u>
	TOTAL	\$ 9,939,546	\$ 11,528,514	\$ 9,843,330	\$ 9,843,330	45.00	43.00	43.00	43.00

FORT WORTH



FUND STATEMENT

FUND:

LAKE WORTH TRUST FUND

Under the direction of the Water Department, the Lake Worth Trust Fund manages approximately 300 lease properties adjacent to Lake Worth. The Fund was established to provide funding for purchasing improvements on leased properties in accordance with the lease agreements, in the event the leased properties are not sold to the lessee. The Lake Worth Trust Fund also provides funding for the maintenance of park grounds located along the lake. These contractual services are managed by the Water Department.

The Fund is responsible for all costs associated with three Deputy City Marshal positions who provide protection for the parks and neighborhoods adjacent to the lake.

FORT WORTH



**LAKE WORTH TRUST FUND BUDGET SUMMARY
FY2014**

REVENUES:

Lease Income	\$180,000
Boat Fees	25,000
Interest Earned on Leases	0
Lease Transfer	<u>1,000</u>
TOTAL REVENUE	\$206,000

OTHER FINANCING SOURCES:

Use/(Source) of Fund Balance	<u>\$0</u>
TOTAL REVENUE AND OTHER FINANCING SOURCES	\$206,000

EXPENDITURES:

Water and Sewer	\$0
Lake Patrol	<u>206,000</u>
TOTAL RECURRING EXPENSES	\$206,000

CAPITAL OUTLAY:

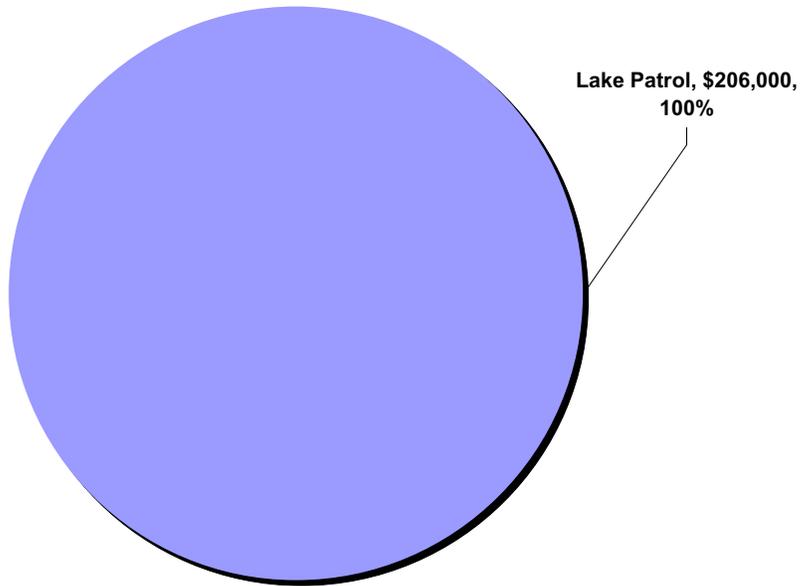
Capital Outlay	\$0
Debt Service	<u>0</u>
TOTAL DEBT SERVICE AND CAPITAL OUTLAY	\$0
TOTAL EXPENDITURES	\$206,000

FORT WORTH



**COMPARISON OF LAKE WORTH TRUST FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Lake Patrol	\$481,426	\$481,426	\$259,051	\$259,051	\$206,000
Administrative Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$481,426	\$481,426	\$259,051	\$259,051	\$206,000

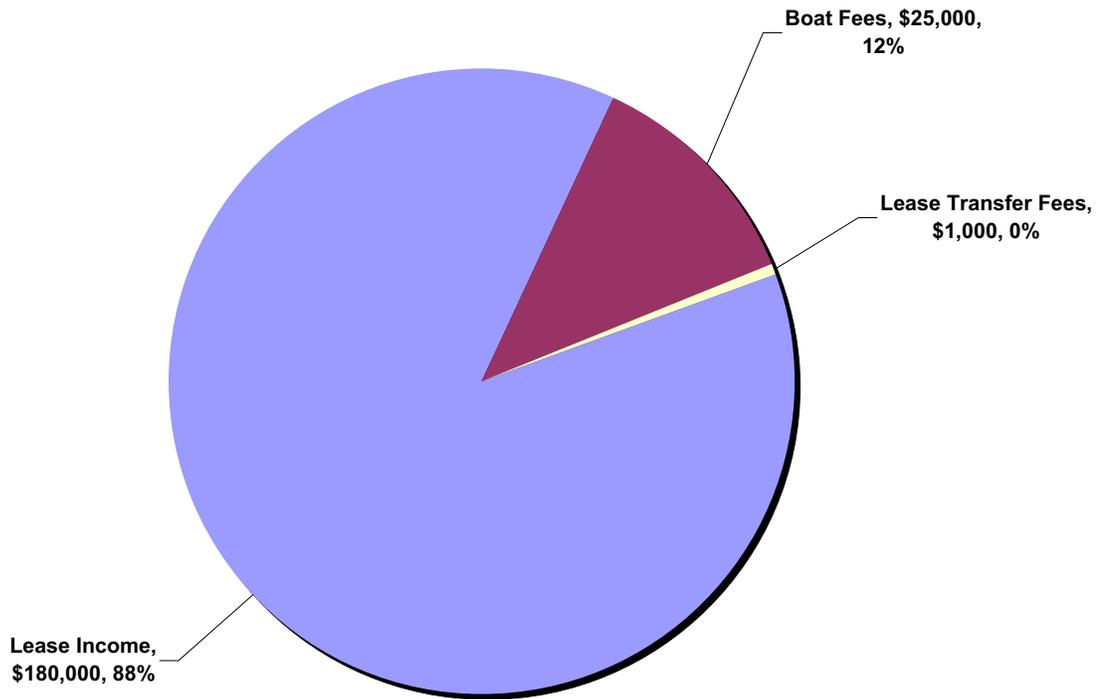


FORT WORTH



COMPARISON OF LAKE WORTH TRUST FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Lease Income	\$222,589	\$210,975	\$238,400	\$213,853	\$180,000
Boat Fees	11,112	32,721	18,651	29,575	25,000
Interest Earned on Leases	5,472	4,260	1,000	7,500	0
Lease Transfer Fees	300	1,200	1,000	1,325	1,000
Property Sales	<u>155,576</u>	<u>113,527</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$395,049	\$362,683	\$259,051	\$252,253	\$206,000



FORT WORTH



DEPARTMENTAL BUDGET SUMMARY**DEPARTMENT:**

MUNICIPAL COURT, LAKE WORTH TRUST FUND

FUND/CENTER

FE70/038001002000

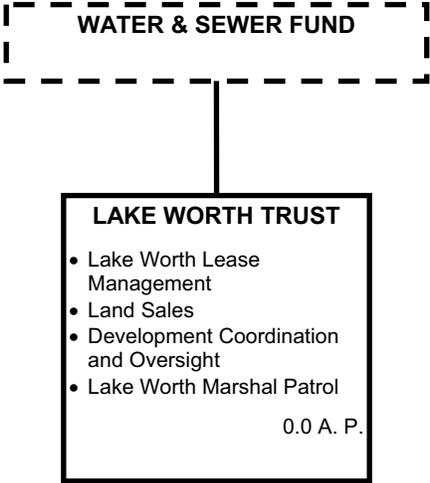
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Lake Worth Trust Fund, which is managed by the Water Department, includes activities involving the Municipal Court Department. There are two departmental budget summary pages from these departments for the Lake Worth Trust Fund. Each page contains the Department's own budget information.

The Municipal Court Department provides lake patrol services and security for the parks and neighborhoods adjacent to Lake Worth. Three Deputy City Marshals provide 16-hour patrols each day using patrol sedans and watercraft. Funds are transferred from the Lake Worth Trust Fund to the General Fund to cover costs associated with these patrol services.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Supplies	0	0	0	0
Contractual	263,409	259,051	206,000	206,000
Capital Outlay	0	0	0	0
Total Expenditures	\$ 263,409	\$ 259,051	\$ 206,000	\$ 206,000

LAKE WORTH TRUST FUND- 0.0 A. P.



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:		FUND/CENTER	
WATER & SEWER FUND. LAKE WORTH TRUST FUND		FE70/060:038	
CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED			
FY2013 ADOPTED:	\$259,051	A.P.	0.00
FY2014 ADOPTED:	\$206,000	A.P.	0.00
<p>A) The adopted budget decreases by (\$53,051) for transfers to support the Fort Worth Municipal Court Lake Patrol based on projected revenue from the Lake Worth Trust.</p>			

FORT WORTH



DEPARTMENTAL OBJECTIVES AND MEASURES**DEPARTMENT:****WATER & SEWER FUND, LAKE WORTH TRUST FUND****DEPARTMENT PURPOSE**

To provide professional real estate management services for City-owned leased properties around Lake Worth. These services include leasing, marketing/sale, and purchasing private improvements when necessary. The fund also provides financial resources for the City Marshal presence on and around the lake

FY2014 DEPARTMENTAL OBJECTIVES

To complete sales requests within 90 days of receipt of purchasers' notice for eligible properties

DEPARTMENTAL MEASURES	ACTUAL FY2012	ESTIMATED FY2013	PROJECTED FY2014
Percent of sales requests completed within 90 days of receipt of purchaser's notice	100%	100%	100%

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND FE70	LAKE WORTH TRUST FUND	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
038	<u>MUNICIPAL COURT</u>								
	MUNICIPAL COURT	\$ 263,409	\$ 259,051	\$ 206,000	\$ 206,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 263,409</u>	<u>\$ 259,051</u>	<u>\$ 206,000</u>	<u>\$ 206,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 263,409	\$ 259,051	\$ 206,000	\$ 206,000	0.00	0.00	0.00	0.00

FORT WORTH



**SUMMARY OF CITY OF FORT WORTH
GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2014 COST INVOLVEMENT**

TITLE	Department	TOTAL COST	AGENCY COST	CITY OF FORT WORTH
<u>Atmos Energy</u>				
Share the Warmth - Energy Assistance	Parks and Community Services	\$111,000	\$111,000	\$0
<u>Criminal Justice Division - State of Texas Governor's Office</u>				
Diamond Hill After School Program	Parks and Community Services	63,774	63,774	0
<u>Crystelle Waggoner Foundation/Bank of America</u>				
Diamond Hill After School Program	Parks and Community Services	75,000	75,000	0
<u>Federal Aviation Administration</u>				
AFW Cargo & Entitlement	Aviation	1,000,000	1,000,000	0
AFW Runway Extension	Aviation	10,000,000	10,000,000	0
<u>Fort Worth Botanical Society</u>				
Botanic Garden - Japanese Garden	Parks and Community Services	153,867	153,867	0
Botanic Garden - Education Program	Parks and Community Services	176,526	100,000	76,526
<u>Fort Worth Garden Club</u>				
Botanic Garden - Deborah Moncrief Beggs Garden Center Supp	Parks and Community Services	266,621	266,621	0
Botanic Garden - Maintenance	Parks and Community Services	130,584	130,584	0
<u>Fort Worth Independent School District</u>				
Como Elementary School After School Program	Parks and Community Services	51,026	51,026	0
21st Century Community Learning Centers at Daggett and Rosemont	Parks and Community Services	85,020	85,020	0
<u>Fort Worth Water Department</u>				
Water Aid - Water Billing Assistance	Parks and Community Services	5,000	5,000	0
Fort Worth Conservation Garden at the Botanic Garden	Parks and Community Services	51,706	43,288	8,418
<u>Friends of the Nature Center</u>				
Nature Center Education Program and Maintenance	Parks and Community Services	143,745	143,745	0
Nature Center Gate Operations	Parks and Community Services	72,531	72,531	0
<u>Fuller Foundation</u>				
Fuller Garden in the Botanic Garden	Parks and Community Services	100,273	100,273	0
<u>Historic Southside</u>				
Mobile Recreation Summer Day Camp	Parks and Community Services	44,760	44,760	0
<u>Log Cabin Heritage Foundation</u>				
Log Cabin Promotions and Programs	Parks and Community Services	21,000	21,000	0
<u>Mayfest, Inc.</u>				
High Volume Solar Powered Trash Compactor Receptacle	Parks and Community Services	10,000	10,000	0
Energy Efficient Lighting and Water Solution Improvements in Trinity Park	Parks and Community Services	45,000	45,000	0
<u>Merck</u>				
Bordetella Vaccinations	Code Compliance	61,000	61,000	0
<u>National Recreation and Park Association</u>				
Take Me Fishing	Parks and Community Services	5,000	5,000	0

**GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2013 COST INVOLVEMENT**

TITLE	Department	TOTAL COST	AGENCY COST	CITY OF FORT WORTH
<u>North Central Texas Council of Governments</u>				
DOE - Hybrid Heavy Duty Vehicles	Equipment Services	187,417	51,500	135,917
SECO - 10 LPG Conversion Vehicles	Equipment Services	80,982	11,921	69,061
SECO - Upgrade 3 LPG Sites	Equipment Services	222,323	144,240	78,083
NCTCOG Traffic Signal Project Camp Bowie West (Spur 580)/ Camp Bowie Blvd (US 377) from IH 820 to Arch Adams	Transportation & Public Works	1,815,000	1,452,000	363,000
NCTCOG Traffic Signal Project South Side Area	Transportation & Public Works	1,375,000	1,100,000	275,000
NCTCOG Traffic Signal Project Granbury Rd from Gorman to Bilglade	Transportation & Public Works	300,000	240,000	60,000
NCTCOG Traffic Signal Project SH 183 from SH 199 to Riverside Dr	Transportation & Public Works	1,080,000	864,000	216,000
<u>Radler Foundation</u>				
Aquatics Program Support	Parks and Community Services	18,291	18,291	0
<u>Rotary Club</u>				
Rotary Club Trailhead at Trinity Park (portion of city match for capital project)	Parks and Community Services	100,000	100,000	0
<u>Sid Richardson Foundation</u>				
Summer Day Camp Program	Parks and Community Services	8,000	8,000	0
<u>Sid Richardson Foundation/Walsh Foundation</u>				
Rising Stars Leadership	Parks and Community Services	12,500	12,500	0
<u>State Energy Conservation Office</u>				
AARA Traffic Signal Synchronization or Replacement City of Fort Worth (Riverside)	Transportation & Public Works	937,500	750,000	187,500
<u>Streams & Valleys, Inc.</u>				
Rotary Trailhead at Trinity Park (portion of city match for capital project)	Parks and Community Services	10,000	10,000	0
<u>Tarrant County</u>				
Community Action Partners Neighborhood Centers - Far Northwest and Far Southeast	Parks and Community Services	30,000	30,000	0
<u>Texas Association of Action Agencies (TACAA)</u>				
Weatherization Assistance Program	Parks and Community Services	2,447,226	2,447,226	0
<u>Texas Department of Agriculture</u>				
Summer Food Service Program	Parks and Community Services	800,500	800,500	0
After School Snack Program	Parks and Community Services	250,000	250,000	0
<u>Tarrant County</u>				
Community Action Partners Neighborhood Centers - Far Northwest and Far Southeast	Transportation & Public Works	30,000	30,000	0
<u>Texas Association of Action Agencies (TACAA)</u>				
Weatherization Assistance Program	Transportation & Public Works	612,000	612,000	0
<u>Texas Department of Agriculture</u>				
Summer Food Service Program	Transportation & Public Works	600,500	600,500	0
After School Snack Program	Transportation & Public Works	150,000	150,000	0
<u>Texas Commission on Environmental Quality</u>				
TCEQ Compliance Contract	Transportation & Public Works	410,796	275,233	135,563
EPA/TCEQ PM 10	Transportation & Public Works	154,428	103,467	50,961
EPA/TCEQ PM 2.5	Transportation & Public Works	36,000	36,000	0
EPA/TCEQ Whole Air Monitoring	Transportation & Public Works	381,451	381,451	0
TCEQ Ozone	Transportation & Public Works	35,384	35,384	0

**SUMMARY OF CITY OF FORT WORTH
GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2013 COST INVOLVEMENT**

TITLE	Department	TOTAL COST	AGENCY COST	CITY OF FORT WORTH
<u>Texas Department of Housing & Community Affairs</u>				
Community Services Block Grant	Parks and Community Services	1,477,768	1,477,768	0
Comprehensive Energy Assistance Program	Parks and Community Services	6,387,725	6,387,725	0
<u>Texas Department of Transportation</u>				
Alliance-Routine Airport Maintenance	Aviation	50,000	50,000	0
Meacham-Routine Airport Maintenance	Aviation	100,000	50,000	50,000
Spinks-Routine Airport Maintenance	Aviation	100,000	50,000	50,000
Meacham-17/35 Runway Rehabilitation	Aviation	3,000,000	2,700,000	300,000
Meacham-Pavement Testing	Aviation	180,000	160,000	20,000
Spinks-Perimeter Road	Aviation	100,000	90,000	10,000
Spinks-Taxilane C Replacement	Aviation	1,000,000	900,000	100,000
LPAFA- BNSF and UPRR on Sycamore School Road Quiet Zone	Transportation & Public Works	154,453	123,562	30,891
LPAFA- South Central High Speed Corridor Quiet Zone	Transportation & Public Works	396,210	379,985	16,225
LPAFA-Peach Street Area and Peach Street East (RailRoad Safety Project)	Transportation & Public Works	2,828,514	2,593,526	234,988
LPAFA- BNSF; Hemphill West (Quiet Zone Project)	Transportation & Public Works	849,479	679,583	169,896
LPAFA- BNSF & UPRR on Magnolia Ave (RailRoad Crossing Project)	Transportation & Public Works	419,520	413,116	6,404
LPAFA-Expand Traffic Signal System- ITS 5	Transportation & Public Works	2,063,880	1,217,689	846,191
Fort Worth Traffic Signal System Expansion- CMAQ 3 (2- CSJ's)	Transportation & Public Works	4,429,341	3,544,000	885,341
Design and Construction of the Neighborhood Transportation Connections for Pedestrians and Bicycles Project	Parks and Community Services	5,520,125	4,416,100	1,104,025
Transportation, Community and System Preservation Program (TCSP)	Parks and Community Services	244,524	244,524	0
Trail Drivers Park Trail				
Trinity Trails Clear Fork - East Bank Extension	Parks and Community Services	3,500,000	2,750,000	750,000
<u>Texas Parks and Wildlife Department</u>				
Urban Outdoor Recreation Grant - Northwest Community Park	Parks and Community Services	2,000,000	1,000,000	1,000,000
Urban Outdoor Recreation Grant - Marine Creek Corridor	Parks and Community Services	2,898,346	1,000,000	1,898,346
Indoor Urban Recreation Grant - Chisholm Trail Community Center	Parks and Community Services	4,622,854	1,000,000	3,622,854
Gateway Park Oxbow	Parks and Community Services	4,000,000	2,000,000	2,000,000
Take Me Fishing	Parks and Community Services	22,700	20,000	2,700
Rotary Park Trailhead at Trinity Park (match provided by Rotary Club and Steams & Valleys, Inc.)	Parks and Community Services	220,000	110,000	0
<u>Texas State Library and Archives Commission</u>				
Library Cooperation	Library	75,000	75,000	0
<u>TXU Energy</u>				
Energy Aid - Energy Assistance	Parks and Community Services	113,000	113,000	0
<u>United States Department of Homeland Security</u>				
Homeland Security Grant Program	Fire	2,853,324	2,853,324	0
<u>United States Department of Housing and Urban Development</u>				
Fair Housing Assistance Program	City Manager's Office	746,623	746,623	0
Community Development Block Grant	Housing & Economic Development	5,830,119	5,830,119	0
HOME	Housing & Economic Development	1,973,169	1,973,169	0
Emergency Shelter Grant	Housing & Economic Development	532,857	532,857	0
Housing Opportunities for Persons with AIDS	Housing & Economic Development	942,706	942,706	0
LEAD	Housing & Economic Development	3,000,000	3,000,000	0
Emergency Solutions	Parks and Community Services	81,870	81,870	0
<u>United States Equal Employment Opportunity Commission</u>				
Fair Employment Practices Program	City Manager's Office	61,300	61,300	0
<u>University of North Texas Health Science Center</u>				
Guinn Elementary Construction	Housing & Economic Development	450,000	450,000	0

**SUMMARY OF CITY OF FORT WORTH
GRANT PROGRAM PARTICIPATION
FISCAL YEAR 2014 COST INVOLVEMENT**

TITLE	Department	TOTAL COST	AGENCY COST	CITY OF FORT WORTH
<u>Atmos Energy</u>				
Share the Warmth - Energy Assistance	Parks and Community Services	\$111,000	\$111,000	\$0
<u>Criminal Justice Division - State of Texas Governor's Office</u>				
Diamond Hill After School Program	Parks and Community Services	63,774	63,774	0
<u>Crystelle Waggoner Foundation/Bank of America</u>				
Diamond Hill After School Program	Parks and Community Services	75,000	75,000	0
<u>Federal Aviation Administration</u>				
AFW Cargo & Entitlement	Aviation	1,000,000	1,000,000	0
AFW Runway Extension	Aviation	10,000,000	10,000,000	0
<u>Fort Worth Botanical Society</u>				
Botanic Garden - Japanese Garden	Parks and Community Services	153,867	153,867	0
Botanic Garden - Education Program	Parks and Community Services	176,526	100,000	76,526
<u>Fort Worth Garden Club</u>				
Botanic Garden - Deborah Moncrief Beggs Garden Center Supp	Parks and Community Services	266,621	266,621	0
Botanic Garden - Maintenance	Parks and Community Services	130,584	130,584	0
<u>Fort Worth Independent School District</u>				
Como Elementary School After School Program	Parks and Community Services	51,026	51,026	0
21st Century Community Learning Centers at Daggett and Rosemont	Parks and Community Services	85,020	85,020	0
<u>Fort Worth Water Department</u>				
Water Aid - Water Billing Assistance	Parks and Community Services	5,000	5,000	0
Fort Worth Conservation Garden at the Botanic Garden	Parks and Community Services	51,706	43,288	8,418
<u>Friends of the Nature Center</u>				
Nature Center Education Program and Maintenance	Parks and Community Services	143,745	143,745	0
Nature Center Gate Operations	Parks and Community Services	72,531	72,531	0
<u>Fuller Foundation</u>				
Fuller Garden in the Botanic Garden	Parks and Community Services	100,273	100,273	0
<u>Historic Southside</u>				
Mobile Recreation Summer Day Camp	Parks and Community Services	44,760	44,760	0
<u>Log Cabin Heritage Foundation</u>				
Log Cabin Promotions and Programs	Parks and Community Services	21,000	21,000	0
<u>Mayfest, Inc.</u>				
High Volume Solar Powered Trash Compactor Receptacle	Parks and Community Services	10,000	10,000	0
Energy Efficient Lighting and Water Solution Improvements in Trinity Park	Parks and Community Services	45,000	45,000	0
<u>Merck</u>				
Bordetella Vaccinations	Code Compliance	61,000	61,000	0
<u>National Recreation and Park Association</u>				
Take Me Fishing	Parks and Community Services	5,000	5,000	0

FUND STATEMENT**FUND:****CRIME CONTROL AND PREVENTION DISTRICT**

In the 1980s, Fort Worth had the highest crime rate in the United States for two years. In 1995, the citizens of Fort Worth voted to establish a Crime Control and Prevention District (CCPD) for a five-year period. The District has since been renewed by voters in 2000, 2005 and 2009 for five-year periods with the mission to enhance the Fort Worth Police Department's ability to provide quality service and to work in partnership with the community to reduce crime and to create a safe environment for all.

Revenue from the ½ cent sales tax serves a role in providing the necessary resources to effectively implement crime reduction strategies pertaining to violent crime, gangs, neighborhood crime, school safety, youth, and police enhancements. These strategies include deploying officers to respond to emerging problems, supporting citizen participation and crime prevention programs, replacing vehicles and equipment critical to crime control, increasing security at schools and providing an adequate number of officers throughout Fort Worth's neighborhoods.

The Fund is administered by the Fort Worth Police Department and it is managed by a nine-member Board of Directors that establishes the annual budget and policies, oversees expenditures and evaluates programs funded by the district. Each year, the Board adopts a budget which is then submitted to the City Council. The Council approves or rejects the budget as submitted by the CCPD Board.

The CCPD maintains a comprehensive set of Financial Management Policy Statements that are administered by City Staff on behalf of the Crime Control and Prevention District. The aim of these policies is to ensure that financial resources are available to meet the present and future needs of the CCPD through effective program planning for CCPD revenue.

CCPD Goals

- 1) Manage the budget based on funding priorities.
- 2) Continue to provide opportunities for citizens to learn about CCPD.
- 3) Support efforts to reduce violent crime through enhanced enforcement activities and crime prevention programs.
- 4) Support efforts to increase safety of residents and decrease crime throughout Fort Worth neighborhoods.
- 5) Support efforts to increase safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 6) Support efforts to enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers, technology and equipment, and capital improvements.

FORT WORTH



**CRIME CONTROL AND PREVENTION DISTRICT FUND BUDGET SUMMARY
FY2014**

REVENUES:

Sales Tax Revenue	\$54,715,598
School Security Initiative Revenue	4,243,288
Miscellaneous Revenue	283,720
Interest on Investments	<u>135,871</u>
TOTAL REVENUE	\$59,378,477
Uses/(Source) of Fund balance	<u>\$2,941,885</u>
TOTAL SOURCE OF FUNDS	\$62,320,362

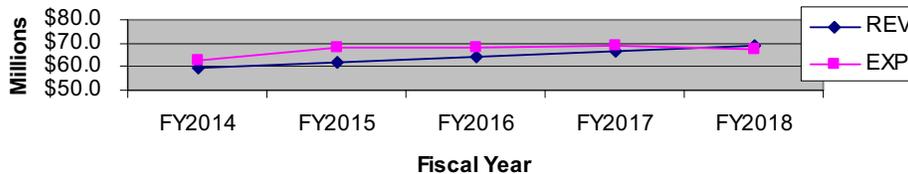
EXPENDITURES:

Personnel Services	\$27,877,052
Supplies	4,084,525
Contractual Services	<u>24,151,193</u>
TOTAL RECURRING EXPENSES	\$56,112,770
TOTAL CAPITAL OUTLAY	<u>\$6,207,592</u>
TOTAL EXPENDITURES	\$62,320,362

CRIME CONTROL PREVENTION DISTRICT FUND FIVE YEAR FORECAST FISCAL YEAR 2014 THROUGH 2018

	FY2014 Adopted	FY2015 Projected	FY2016 Projected	FY2017 Projected	FY2018 Projected
Beginning Fund Balance	\$22,126,003	\$19,184,118	\$12,648,873	\$8,420,078	\$5,917,520
Revenues*					
Interest earned on investments	\$135,871	\$135,871	\$135,871	\$135,871	\$135,871
Sales Tax	\$54,715,598	\$56,904,222	\$59,180,391	\$61,547,606	\$64,009,511
Reimbursement from other agencies	\$4,243,288	\$4,243,288	\$4,243,288	\$4,243,288	\$4,243,288
Other Revenue	<u>\$283,720</u>	<u>\$283,720</u>	<u>\$283,720</u>	<u>\$283,720</u>	<u>\$283,720</u>
Total Revenue	\$59,378,477	\$61,567,101	\$63,843,270	\$66,210,485	\$68,672,390
Total Resources	\$81,504,480	\$80,751,219	\$76,492,142	\$74,630,564	\$74,589,909
Expenditures					
Personnel Services	\$27,877,052	\$28,354,515	\$28,848,634	\$29,360,247	\$29,890,242
Supplies	\$4,084,525	\$4,186,638	\$4,312,237	\$4,441,604	\$4,574,852
Contractual	\$24,151,193	\$24,151,193	\$24,151,193	\$24,151,193	\$24,151,193
Capital	\$6,207,592	\$11,410,000	\$10,760,000	\$10,760,000	\$9,010,000
Total Expenditures	\$62,320,362	\$68,102,346	\$68,072,064	\$68,713,044	\$67,626,288
Projected Variance	(\$2,941,885)	(\$6,535,246)	(\$4,228,794)	(\$2,502,559)	\$1,046,102
Projected Fund Balance	\$19,184,118	\$12,648,873	\$8,420,078	\$5,917,520	\$6,963,622
Reserve Requirement (37%)	\$23,058,534	\$25,197,868	\$25,186,664	\$25,423,826	\$25,021,726
Excess/(Deficit)	(\$3,874,416)	(\$12,548,996)	(\$16,766,585)	(\$19,506,307)	(\$18,058,104)

CRIME CONTROL PREVENTION DISTRICT FUND PROJECTED REVENUES AND EXPENDITURES

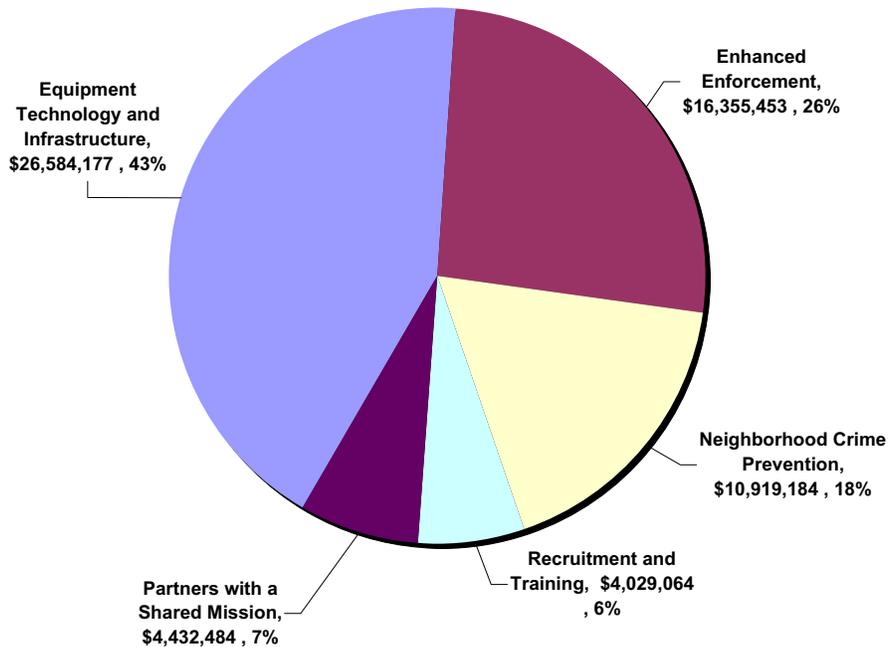


**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
<u>Enhanced Enforcement</u>					
School Security Initiative	\$6,828,985	\$6,456,601	\$6,810,532	\$6,810,532	\$7,194,037
Crime Response Teams	5,987,607	5,794,010	5,668,798	5,668,798	5,947,252
Expanded Narcotics Investigation	842,066	1,424,289	0	0	0
Gang Unit	1,374,427	1,409,353	0	0	0
Special Events Overtime	1,298,294	29,972	0	0	0
Expanded S.W.A.T.	934,644	873,628	818,119	818,119	827,583
Parks Community Policing	0	242,056	780,545	780,545	830,007
Strategic Operations Fund	482,131	568,917	765,110	765,110	720,026
Stockyards Detail	464,376	444,854	672,407	672,407	707,917
Homeland Security	<u>114,209</u>	<u>111,633</u>	<u>98,737</u>	<u>98,737</u>	<u>128,631</u>
Sub-Total	\$18,326,739	\$17,355,313	\$15,614,248	\$15,614,248	\$16,355,453
<u>Neighborhood Crime Prevention</u>					
Neighborhood Patrol Officers	\$6,221,798	\$6,731,316	\$7,419,358	\$7,419,358	\$7,285,453
Patrol Support	2,117,232	2,628,933	2,029,863	2,029,863	2,415,313
Gang Graffiti Abatement	374,830	449,371	464,102	464,102	457,755
Code Blue	251,640	297,903	518,141	518,141	722,397
<u>Police Storefronts</u>	<u>35,050</u>	<u>34,696</u>	<u>42,471</u>	<u>42,471</u>	<u>38,266</u>
Sub-Total	\$9,000,550	\$10,142,219	\$10,473,935	\$10,473,935	\$10,919,184
<u>Partners with a Shared Mission</u>					
After School Program	\$1,269,966	\$1,262,954	\$1,600,000	\$1,849,611	\$1,600,000
Safe Haven Youth Program	368,978	427,531	440,005	474,137	440,005
Late Night Program			0	0	483,479
Comin' Up Gang Intervention Program	263,976	326,571	339,634	339,634	1,129,000
Family Advocacy Center	0	300,000	300,000	300,000	300,000
Crime Prevention Agency Partnership	200,000	250,000	250,000	250,000	250,000
Community Based Programs	150,235	178,293	200,000	200,000	200,000
Alliance for Children	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Sub-Total	\$2,253,155	\$2,745,349	\$3,159,639	\$3,443,382	\$4,432,484
<u>Recruitment and Training</u>					
Recruit Officer Training	\$2,074,985	\$3,691,206	\$3,790,147	\$3,790,147	\$3,499,757
Expanded Training Staff	204,813	235,951	235,662	235,662	232,069
<u>New Officer Recruitment</u>	<u>25,059</u>	<u>97,641</u>	<u>239,166</u>	<u>239,166</u>	<u>297,238</u>
Sub-Total	\$2,304,857	\$4,024,798	\$4,264,975	\$4,264,975	\$4,029,064

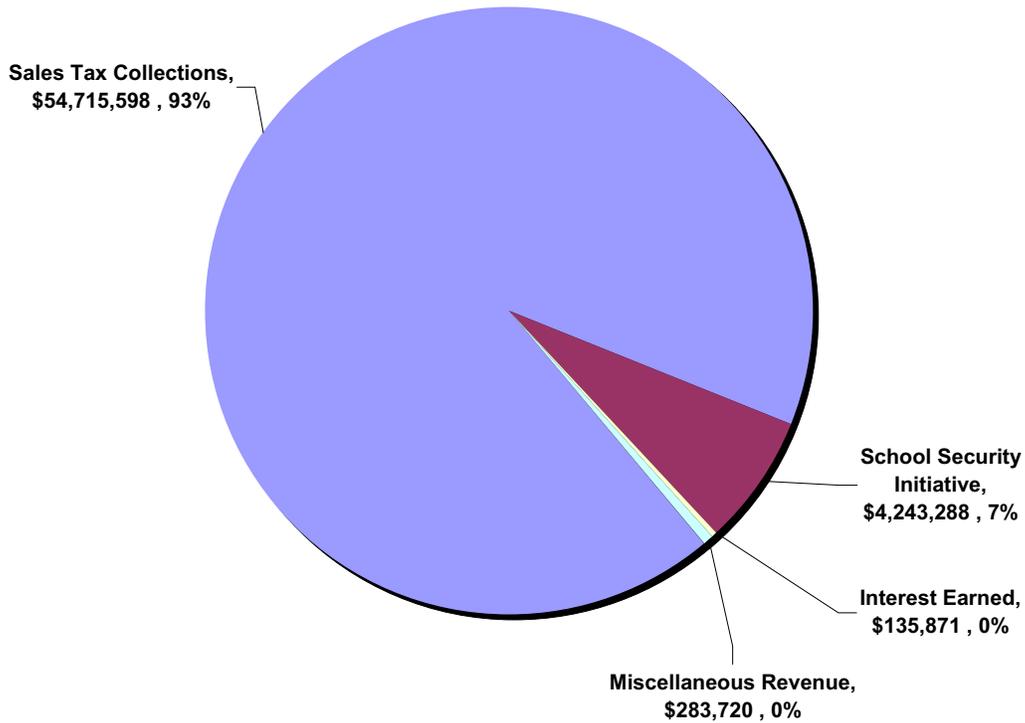
**COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND
EXPENDITURES**

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
<u>Equipment Technology and Infrastructure</u>					
High Mileage Vehicle Replacement	\$8,687,557	\$1,344,679	\$5,314,927	\$5,781,579	\$6,956,786
Civil Service Pay Plan	5,329,547	5,329,547	5,329,547	5,329,547	5,329,547
Jail Cost Allocation	2,668,331	2,667,979	2,667,979	2,667,979	6,142,276
Technology Infrastructure	1,896,814	2,139,677	2,567,437	2,567,437	2,056,351
Undercover Vehicles	457,185	397,586	568,943	582,965	616,590
DNA Crime Lab Support	117,661	277,693	322,738	322,738	394,574
Motorcycle Replacement	0	125,480	196,429	196,429	196,429
Mobile Data Computers	194,176	351	195,510	6,391,020	195,510
Taser Replacement	64,182	73,909	155,469	155,469	424,500
Digital Cameras for Vehicle Replacemer	245,247	121,920	120,000	120,000	120,000
Police Radio System	0	5,000,000	0	0	2,200,000
Public Safety Training Center	0	10,000,000	0	0	0
Elections	0	0	0	0	50,000
Police Heliport	0	0	4,200,000	4,200,000	1,055,000
Loan to Purchase Police Training Center	0	2,200,000	0	0	0
Salary Adjustments	0	0	(439,848)	(439,848)	(439,848)
Police Administration Facility	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,286,462</u>
Sub-Total	\$20,010,700	\$29,678,821	\$21,199,131	\$27,875,315	\$26,584,177
Total Expenditures	\$51,896,001	\$63,946,500	\$54,711,928	\$61,671,854	\$62,320,362

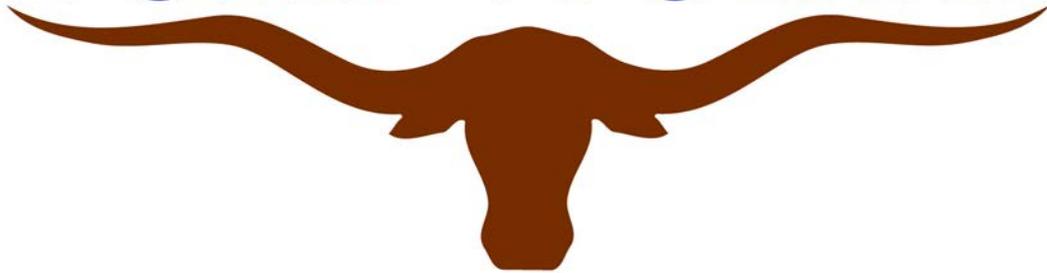


COMPARISON OF CRIME CONTROL AND PREVENTION DISTRICT FUND REVENUES

	ACTUAL FY2011	ACTUAL FY2012	BUDGET FY2013	REVISED BUDGET FY2013	ADOPTED FY2014
Sales Tax Collections	\$43,138,973	\$47,453,376	\$46,304,344	\$46,304,344	\$54,715,598
School Security Initiative	4,227,370	4,566,709	4,512,439	4,512,439	4,243,288
Interest Earned	354,826	280,578	344,911	344,911	135,871
Miscellaneous Revenue	<u>247,020</u>	<u>159,110</u>	<u>164,274</u>	<u>164,274</u>	<u>283,720</u>
TOTAL	\$47,968,189	\$52,459,773	\$51,325,968	\$51,325,968	\$59,378,477



FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

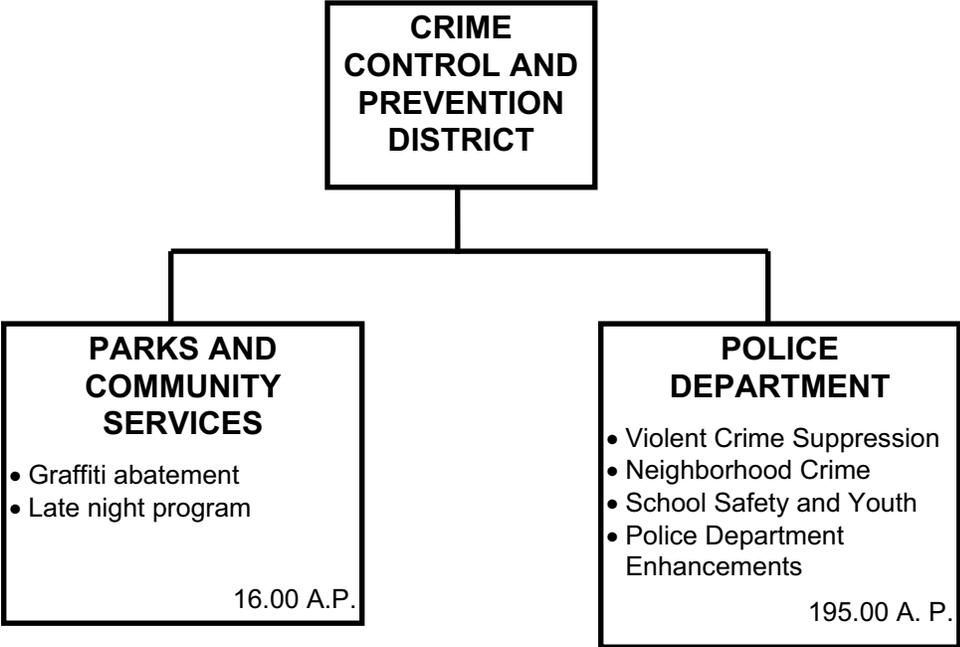
DEPARTMENT: POLICE	FUND/CENTER GR79/0359000:0359910
------------------------------	--

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property within the City of Fort Worth. Specific departmental responsibilities include: enhanced enforcement activities, crime prevention programs, safety of residence and youth and enhanced crime fighting through diverse recruitment, technology and equipment, and capital improvements.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 27,866,824	\$ 25,656,757	\$ 27,037,639	\$ 26,581,999
Supplies	3,137,443	3,593,521	4,032,887	4,032,887
Contractual	31,494,069	19,636,094	23,793,810	23,836,624
Capital Outlay	329,415	4,596,344	6,207,592	6,207,592
Debt Service	100,461	0	0	0
Total Expenditures	\$ 62,928,212	\$ 53,482,716	\$ 61,071,927	\$ 60,659,101
Authorized Positions	232.00	189.00	266.00	256.00

**CRIME CONTROL AND PREVENTION DISTRICT
(CCPD) - 211.00 A. P.**



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>POLICE ADMINISTRATION</u>								
0351000	POLICE ADMINISTRATION	\$ 10,000,000	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 10,000,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NORTH DIVISION</u>								
0354100	NORTH DIVISION	\$ 239	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0354101	NORTH NPD1	517	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 756</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SPECIAL OPERATIONS DIVISION</u>								
0356301	SOD DEA TASK FORCE	\$ 151	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 151</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>CRIME RESPONSE TEAMS</u>								
0359000	NORTH ZERO TOLERANCE	\$ 1,179,654	\$ 1,094,087	\$ 1,165,343	\$ 1,165,343	12.00	10.00	10.00	10.00
0359001	WEST ZERO TOLERANCE	1,179,840	1,133,942	1,197,488	1,197,488	12.00	10.00	10.00	10.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0359002	SOUTH ZERO TOLERANCE	1,085,727	1,148,413	1,163,803	1,163,803	12.00	10.00	10.00	10.00
0359003	EAST ZERO TOLERANCE	1,217,906	1,170,609	1,239,401	1,239,401	12.00	10.00	10.00	10.00
0359004	CENTRAL ZERO TOLERANCE	1,130,883	1,121,747	1,181,217	1,181,217	12.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 5,794,010</u>	<u>\$ 5,668,798</u>	<u>\$ 5,947,251</u>	<u>\$ 5,947,251</u>	<u>60.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
	<u>SUPPLEMENTAL POLICE APPROPRIATION</u>								
0359100	CRIME PREVENTION AGENCY PARTNERSHIP	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	0.00	0.00	0.00	0.00
0359101	COMIN' UP PROGRAM	326,571	339,634	1,129,000	1,129,000	0.00	0.00	0.00	0.00
0359102	CRIME STOPPERS	75,000	75,000	75,000	75,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 576,571</u>	<u>\$ 589,634</u>	<u>\$ 1,379,000</u>	<u>\$ 1,379,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>SPECIAL SERVICES BUREAU</u>								
0359200	EXPANDED NARCOTICS INVESTIGATION	\$ 1,424,289	\$ 0	\$ 0	\$ 0	13.00	0.00	0.00	0.00
0359201	GANG ENFORCEMENT	1,409,353	0	0	0	13.00	0.00	0.00	0.00
0359202	FAMILY ADVOCACY CENTER	300,000	300,000	300,000	300,000	0.00	0.00	0.00	0.00
0359203	HOMELAND SECURITY	29,972	0	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79	CCPD	Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	Sub-Total	\$ 3,163,614	\$ 300,000	\$ 300,000	\$ 300,000	26.00	0.00	0.00	0.00
	<u>NW FOB</u>								
0359300	NEIGHBORHOOD PATROL OFFICERS	\$ 6,731,316	\$ 7,419,358	\$ 7,285,453	\$ 7,285,453	64.00	66.00	66.00	66.00
	Sub-Total	\$ 6,731,316	\$ 7,419,358	\$ 7,285,453	\$ 7,285,453	64.00	66.00	66.00	66.00
	<u>NEIGHBORHOOD POLICING DISTRICTS</u>								
0359408	NPD12	\$ 215	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0359410	CENTRAL POLICE SUPPORT	547,914	460,849	473,124	473,124	4.00	0.00	0.00	0.00
0359411	NORTH POLICE SUPPORT	531,752	380,023	414,703	414,703	4.00	0.00	0.00	0.00
0359412	EAST POLICE SUPPORT	448,940	355,480	359,499	359,499	2.00	0.00	0.00	0.00
0359413	SOUTH POLICE SUPPORT	570,107	465,655	577,723	577,723	2.00	0.00	0.00	0.00
0359414	WEST POLICE SUPPORT	530,220	367,856	531,448	531,448	2.00	0.00	0.00	0.00
0359415	CID SOF	0	73,746	0	0	0.00	0.00	0.00	0.00
0359416	EASTCHASE OVERTIME OPERATION	0	0	58,816	58,816	0.00	0.00	0.00	0.00
	Sub-Total	\$ 2,629,148	\$ 2,103,609	\$ 2,415,313	\$ 2,415,313	14.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>NEIGHBORHOOD CRIME</u>								
0359500	CODE BLUE	\$ 288,804	\$ 488,557	\$ 692,813	\$ 692,813	0.00	1.00	1.00	1.00
0359501	POLICE STOREFRONTS	33,574	42,471	38,266	38,266	0.00	0.00	0.00	0.00
0359504	CRIME PREVENTION PROGRAM	178,293	200,000	200,000	200,000	0.00	0.00	0.00	0.00
0359506	GBLT CITIZENS POLICE ACADEMY	0	5,693	5,693	5,693	0.00	0.00	0.00	0.00
0359507	DEAF & HARD OF HEARING CITIZENS POLICE ACADEMY	9,099	23,891	23,891	23,891	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 509,770</u>	<u>\$ 760,612</u>	<u>\$ 960,663</u>	<u>\$ 960,663</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>SCHOOL SAFETY AND YOUTH</u>								
0359600	SCHOOL SECURITY INITIATIVE	\$ 6,456,601	\$ 6,810,532	\$ 7,194,037	\$ 7,194,037	63.00	59.00	65.00	65.00
0359601	AFTER SCHOOL PROGRAM	1,262,954	1,600,000	1,600,000	1,600,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 7,719,555</u>	<u>\$ 8,410,532</u>	<u>\$ 8,794,037</u>	<u>\$ 8,794,037</u>	<u>63.00</u>	<u>59.00</u>	<u>65.00</u>	<u>65.00</u>
	<u>TRAINING</u>								
0359700	RECRUIT OFFICER TRAINING	\$ 3,691,206	\$ 3,790,147	\$ 3,912,583	\$ 3,499,757	0.00	0.00	71.00	61.00
0359701	TRAINING	235,951	235,662	232,069	232,069	2.00	2.00	2.00	2.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0359702	RECRUITMENT	57,144	61,086	123,556	123,556	0.00	0.00	0.00	0.00
0359703	BACKGROUNDS/APPLICANT TESTING	40,497	126,630	126,630	126,630	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 4,024,798</u>	<u>\$ 4,213,525</u>	<u>\$ 4,394,838</u>	<u>\$ 3,982,012</u>	<u>2.00</u>	<u>2.00</u>	<u>73.00</u>	<u>63.00</u>
	<u>PD ENHANCEMENTS</u>								
0359800	CIVIL SERVICE PAY PLAN	\$ 5,329,547	\$ 5,329,547	\$ 5,329,547	\$ 5,329,547	0.00	0.00	0.00	0.00
0359801	INCREASED JAIL COSTS	2,667,979	2,667,979	6,142,276	6,142,276	0.00	0.00	0.00	0.00
0359802	REPLACEMENT OF HIGH-MILEAGE VEHICLES	1,344,679	5,314,927	6,956,786	6,956,786	0.00	0.00	0.00	0.00
0359803	UNDERCOVER VEHICLE PROGRAM	397,586	568,943	616,590	616,590	0.00	0.00	0.00	0.00
0359804	EXPLORER PROGRAM	0	51,450	47,052	47,052	0.00	0.00	0.00	0.00
0359805	SPECIAL EVENTS OVERTIME	873,628	818,119	827,583	827,583	0.00	0.00	0.00	0.00
0359806	TECHNOLOGY INFRASTRUCTURE	2,139,677	2,567,437	2,056,351	2,056,351	0.00	0.00	0.00	0.00
0359807	MOBILE DATA COMPUTERS/CAD	351	195,510	195,510	195,510	0.00	0.00	0.00	0.00
0359808	SAFE HAVEN	427,531	440,005	440,005	440,005	0.00	0.00	0.00	0.00
0359810	CRIME LAB - DNA	277,693	322,738	394,574	394,574	3.00	3.00	3.00	3.00
0359812	POLICE RADIO SYSTEM	5,000,000	0	2,200,000	2,200,000	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0359814	EXPANDED SWAT	242,056	780,545	830,007	830,007	0.00	8.00	8.00	8.00
0359815	TASERS	73,909	155,469	424,500	424,500	0.00	0.00	0.00	0.00
0359816	IN-CAR VIDEO SYSTEMS	121,920	120,000	120,000	120,000	0.00	0.00	0.00	0.00
0359818	SALARY ADJUSTMENTS	0	-439,848	-439,848	-439,848	0.00	0.00	0.00	0.00
0359822	STOCKYARDS DETAIL	111,633	98,737	128,631	128,631	0.00	0.00	0.00	0.00
0359823	MOTORCYCLE REPLACEMENT PROGRAM	125,480	196,429	196,429	196,429	0.00	0.00	0.00	0.00
0359824	TRAINING CENTER PURCHASE	2,200,000	0	0	0	0.00	0.00	0.00	0.00
0359825	HELIPORT	0	4,200,000	1,055,000	1,055,000	0.00	0.00	0.00	0.00
0359826	ELECTIONS	0	0	50,000	50,000	0.00	0.00	0.00	0.00
0359827	POLICE ADMINISTRATION FACILITY	0	0	1,286,462	1,286,462	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 21,333,669</u>	<u>\$ 23,387,987</u>	<u>\$ 28,857,455</u>	<u>\$ 28,857,455</u>	<u>3.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
	<u>STRATEGIC OPERATIONS</u>								
0359900	NORTH SOF	\$ 92,690	\$ 101,092	\$ 707,917	\$ 707,917	0.00	0.00	0.00	0.00
0359901	WEST SOF	69,485	101,094	0	0	0.00	0.00	0.00	0.00
0359902	SOUTH SOF	69,302	101,094	0	0	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0359903	EAST SOF	97,902	101,094	0	0	0.00	0.00	0.00	0.00
0359904	SSB SOF	83,867	56,231	0	0	0.00	0.00	0.00	0.00
0359905	CENTRAL SOF	31,608	101,094	0	0	0.00	0.00	0.00	0.00
0359906	OSB SOF	0	36,962	0	0	0.00	0.00	0.00	0.00
0359910	ALLIANCE FOR CHILDREN	0	30,000	30,000	30,000	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 444,854</u>	<u>\$ 628,661</u>	<u>\$ 737,917</u>	<u>\$ 737,917</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$ 62,928,212	\$ 53,482,716	\$ 61,071,927	\$ 60,659,101	232.00	189.00	266.00	256.00

FORT WORTH



DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:	FUND/CENTER
PARKS AND COMMUNITY SERVICES	GR79/0800511:0808080

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Parks and Community Services Department is responsible for planning, designing, developing, and maintaining the City's network of parks as well as for the planning and administration of various recreation and human services programs that the City offers.

Parks and community policing and security and graffiti abatement are integral parts of crime control and prevention. While aggressive law enforcement activity is an obvious need in making Fort Worth the safest large city in the United States, this alone does not ensure that Fort Worth will remain a first-class city. It is important that the public also have available quality of life amenities, including libraries, entertainment, and parks. People will use these amenities, particularly the parks, only if they feel safe in them. Graffiti, if left unabated, breeds even more graffiti and potential violent conflict among the gangs that spread it.

The Late Night Program creates a safe haven for "at-risk" youth living in crime dense areas of the City. The program goal is to decrease youth participation in crime and gangs through a number of enrichment and recreational activities designed to reduce crime, stimulate self-determination and increase community pride.

The goal of Comin' Up is to positively impact the lives of youths involved in gangs by providing needs-based services and activities as part of the overall collaborative effort to reduce the level of gang violence in the City of Fort Worth. This program is administered by the Boys and Girls Club.

Allocations	Actual FY2012	Adopted FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Personnel Services	\$ 689,381	\$ 870,382	\$ 830,449	\$ 1,295,053
Supplies	39,077	44,855	51,638	51,638
Contractual	289,830	313,975	314,569	314,569
Capital Outlay	0	0	0	0
Total Expenditures	\$ 1,018,288	\$ 1,229,212	\$ 1,196,656	\$ 1,661,260
Authorized Positions	6.00	6.00	6.00	16.00

FORT WORTH



SIGNIFICANT BUDGET CHANGES

DEPARTMENT:	FUND/CENTER
POLICE	GR79/0359000:0359910:0800511:0808080

CHANGES FROM FY2013 ADOPTED TO FY2014 ADOPTED

FY2013 ADOPTED:	\$54,711,925	A.P.	195.0
FY2014 ADOPTED:	\$62,320,362	A.P.	211.0

A) The adopted budget increases by \$483,479 and 16.0 authorized positions for the transfer late night programs at the Northside, Como, Worth Heights, Martin Luther King and Sycamore Community Centers from the General Fund to the Crime Control District.

B) The adopted budget increases by \$512,592 and 6.0 authorized positions due to the transfer of six authorized positions from the General Fund to the Crime Control District. The transfer of positions will allow the department to increase school security efforts in conjunction with the Keller and Fort Worth school districts.

C) The adopted budget increases by \$3,815,759 for transfers out to fund the full cost of the jail contract with the City of Mansfield.

D) The adopted budget increases by \$1,594,592 for motor vehicles to replace patrol vehicles based on the approved FY2014 vehicle replacement plan and to purchase used vehicles for use in undercover operations.

E) The adopted budget increases by \$797,506 in consultants and professional services as a result of the transfer of half the costs of the Comin' Up Gang program from the General Fund to the Crime Control District.

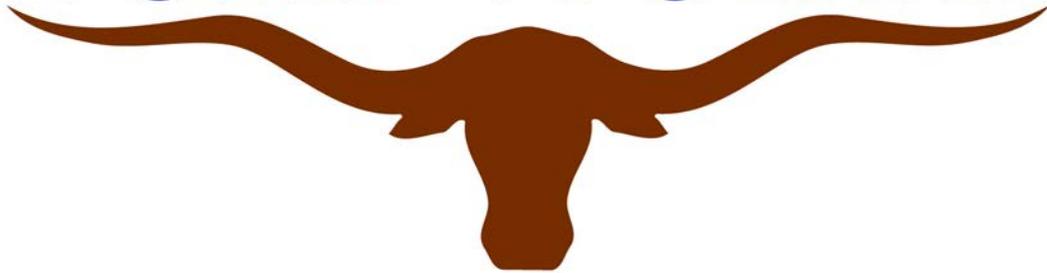
F) The adopted budget decreases by (\$537,057) in lease / lease purchase costs as leased undercover vehicles are phased out in favor of purchasing undercover vehicles.

G) The adopted budget increases by \$417,947 in minor equipment to outfit replacement vehicles for patrol use and to replace tasers that have exceeded their useful life.

H) The adopted budget increases by \$355,155 in operating supplies to purchase ballistic armor and other tactical equipment for zero tolerance units.

I) The adopted budget increases by \$207,492 for group health based on plan migration, turnover, and a 2.7% increase in the City's contribution to group health.

FORT WORTH



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800511	COMMUNITY CENTER SECURITY	\$ 421,186	\$ 340,283	\$ 313,860	\$ 313,860	0.00	0.00	0.00	0.00
0800522	NORTHSIDE COMMUNITY CENTER LATE NIGHT PROGRAM	0	0	2,629	99,421	0.00	0.00	0.00	2.00
0800523	COMO COMMUNITY CENTER LATE NIGHT PROGRAM	0	0	5,691	105,567	0.00	0.00	0.00	2.00
0800532	WORTH HEIGHTS COMMUNITY CENTER LATE NIGHT PROG	0	0	2,760	90,540	0.00	0.00	0.00	2.00
0800535	MLK COMMUNITY CENTER LATE NIGHT PROGRAM	0	0	5,044	94,408	0.00	0.00	0.00	2.00
	Sub-Total	<u>\$ 421,186</u>	<u>\$ 340,283</u>	<u>\$ 329,984</u>	<u>\$ 703,796</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.00</u>
	<u>SOUTHWEST REGION</u>								
0807080	BOTANIC GARDEN	\$ 147,481	\$ 148,718	\$ 148,718	\$ 148,718	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 147,481</u>	<u>\$ 148,718</u>	<u>\$ 148,718</u>	<u>\$ 148,718</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>NORTHEAST REGION</u>								
0808010	CCPD ADMINISTRATIVE FEE	\$ 57	\$ 21,813	\$ 20,119	\$ 20,119	0.00	0.00	0.00	0.00
0808020	SPECIAL EVENTS	0	26,903	24,813	24,813	0.00	0.00	0.00	0.00

DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARKS & COMMUNITY SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND GR79 CCPD		Actual Expenditures FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014	Adopted Budget FY2012	Adopted Budget FY2013	Proposed Budget FY2014	Adopted Budget FY2014
Center	Center Description								
0808030	NON-LATE NIGHT SECURITY	0	35,802	35,802	35,802	0.00	0.00	0.00	0.00
0808039	SYCAMORE COMMUNITY CENTER	0	0	2,751	93,543	0.00	0.00	0.00	2.00
0808040	GRAFFITI ABATEMENT	449,371	464,102	457,755	457,755	6.00	6.00	6.00	6.00
0808060	YOUTH SPORTS SECURITY	0	39,045	36,013	36,013	0.00	0.00	0.00	0.00
0808070	SWIMMING POOL SECURITY	0	70,674	65,186	65,186	0.00	0.00	0.00	0.00
0808080	ADULT SPORTS SECURITY	193	81,872	75,515	75,515	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 449,621</u>	<u>\$ 740,211</u>	<u>\$ 717,954</u>	<u>\$ 808,746</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>8.00</u>
	TOTAL	\$ 1,018,288	\$ 1,229,212	\$ 1,196,656	\$ 1,661,260	6.00	6.00	6.00	16.00



FY2014 SALARY SCHEDULE

On September 17, 2013, the City Council approved the fiscal year 2013/2014 budget. No salary adjustments or step increases were approved for General employees. Police and Fire Civil Service employees will receive their increases in accordance with the Police Meet and Confer Agreement and the Fire Collective Bargaining Contract.

I. Non-Exempt Employees (Non-Civil Service)

- Non-exempt employees (non-civil service) will not receive any salary adjustments.
- Non-exempt employees (non-civil service) will not receive any step increases.

II. Exempt Employees (Non-Civil Service)

- Exempt employees will not receive any salary adjustments.

III. Sworn Police

- Sworn Police salary increases will be in accordance with their Meet and Confer Agreement between the City of Fort Worth and the Fort Worth Police Officers Association.

IV. Sworn Fire

- Fire Civil Service employees will receive salary and special pay increases in accordance with the Collective Bargaining Agreement between the City of Fort Worth and the Fort Worth Professional Firefighters Association. If a new agreement is not reached, Article 30, Duration and Termination of the current agreement shall be followed during FY 2014.

V. Temporary, Seasonal and Less Than Part-Time Employees

- Temporary, Seasonal and Less Than Part-Time employees will not receive any salary adjustments.

VI. Council Aides

- Council Aides will not receive any salary adjustments.

Q-2

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
ACCOUNT TECHNICIAN	1024	114	N	15.62	22.03
ACCOUNTANT	1130	213	E	20.41	32.66
ACCOUNTING MANAGER/CONTROLLER	1220	225	E	36.64	58.62
ACCOUNTING SERVICES SUPERVISOR	1289	219	E	27.35	43.75
ACCOUNTS PAYABLE SUPERVISOR	1291	215	E	22.51	36.01
ACTING ASSISTANT CITY MANAGER	1264	311	E	60.34	99.56
ADMINISTRATIVE ASSISTANT	1022	116	N	17.22	24.29
ADMINISTRATIVE SECRETARY	1336	113	N	14.87	20.98
ADMINISTRATIVE SERVICES MGR	1183	221	E	30.15	48.23
ADMINISTRATIVE SVC COORDINATOR	1543	215	E	22.51	36.01
ADMINISTRATIVE TECHNICIAN	1335	114	N	15.62	22.03
ADMINISTRATOR - SUSTAINABILITY	1522	219	E	27.35	43.75
ADULT BASKETBALL OFFICAL	1011	ZZZ	N	20.00 per game	
ADULT FLAG FOOTBALL OFFICAL	1010	ZZZ	N	20.00 per game	
ADULT SOFTBALL OFFICAL	1012	ZZZ	N	15.00 per game	
ADULT VOLLEYBALL OFFICAL	1009	ZZZ	N	16.00 per game	
AIRPORT MANAGER	1036	220	E	28.72	45.95
AIRPORT OPERATIONS COORD	1043	210	E	17.63	28.21
AIRPORT OPERATIONS OFFICER	1512	116	N	17.22	24.29
AIRPORT SUPERVISOR	1525	212	E	19.45	31.12
AIRPORT SYSTEMS DIRECTOR	1033	309	E	54.98	90.72
ALARM ENFORCEMENT TECHNICIAN	1490	115	N	16.40	23.13
ANIMAL CONTROL MANAGER	1209	218	E	26.05	41.67
ANIMAL CONTROL OFFICER	1493	114	N	15.62	22.03
ANIMAL CONTROL SUPERVISOR	1063	213	E	20.41	32.66
ANIMAL CRUELTY INVESTIGATOR	1495	118	N	18.98	26.77
ANIMAL SERVICES ADMINISTRATOR	1205	221	E	30.15	48.23
ANIMAL SHELTER TECHNICIAN	1416	109	N	12.22	17.24
ARBORIST	1415	109	N	12.22	17.24
ARCHITECTURAL SERVICES MGR	1208	223	E	33.24	53.18
ASSISTANT BUILDING OFFICIAL	1294	219	E	27.35	43.75
ASSISTANT CITY MANAGER	1263	311	E	60.34	99.56
ASSISTANT FIRE DIRECTOR	1504	305	E	43.88	72.40
ASSISTANT POOL SAFETY MANAGER	1477	ZZZ	N	11.50	
ASSISTANT TO CITY MANAGER	1260	301	E	31.90	52.63
ASSISTANT TO THE MAYOR	1165	213	E	20.41	32.66
ASSOCIATE PLANNER	1359	116	N	17.22	24.29
ASST AIRPORT SYSTEMS DIRECTOR	1252	303	E	39.89	65.82
ASST BUDGET & MGMT SRVC DIR	1232	303	E	39.89	65.82
ASST CITY ATTORNEY I	1007	221	E	30.15	48.23
ASST CITY ATTORNEY II	1509	223	E	33.24	53.18
ASST CITY AUDITOR	1236	303	E	39.89	65.82
ASST CITY SECRETARY	1233	303	E	39.89	65.82
ASST CITY TREASURER	1292	215	E	22.51	36.01
ASST CODE COMPLIANCE DIR	1239	303	E	39.89	65.82
ASST COMMUNICATION SHIFT SUPV	1485	121	N	21.97	30.99
ASST COMMUNITY RELATIONS DIR	1244	303	E	39.89	65.82
ASST CUSTOMER SERVICE MANAGER	1071	215	E	22.51	36.01
ASST ECON & COMM DEVELOP DIR	1238	303	E	39.89	65.82
ASST ENVRNMNTL MGMT DIRECTOR	1246	305	E	43.88	72.40
ASST EQUIPMENT SERV DIRECTOR	1245	303	E	39.89	65.82
ASST FIELD OPERATIONS SUPV	1059	214	E	21.43	34.30
ASST FINANCE DIRECTOR	1234	303	E	39.89	65.82
ASST GOLF PROFESSIONAL	1381	114	N	15.62	22.03
ASST GOVERNMENTAL AFFAIRS COOR	1251	305	E	43.88	72.40
ASST HOUSING DIRECTOR	1247	303	E	39.89	65.82
ASST HUMAN RESOURCES DIRECTOR	1240	303	E	39.89	65.82
ASST ITS DIR-BUSINESS SERV	1256	303	E	39.89	65.82
ASST ITS DIR-OPERATIONS	1255	305	E	43.88	72.40
ASST LIBRARY DIRECTOR	1257	303	E	39.89	65.82
ASST MUNICIPAL COURT SERV DIR	1241	303	E	39.89	65.82
ASST PARKS/COMMUNITY SERV DIR	1250	305	E	43.88	72.40
ASST PARTS/MATERIALS SUPV	1435	117	N	18.08	25.50
ASST PLANNING/DEVELOPMENT DIR	1249	303	E	39.89	65.82
ASST PLANS EXAMINER SUPV	1053	215	E	22.51	36.01
ASST POLICE DIRECTOR	1235	305	E	43.88	72.40
ASST PUB FAC/EVENTS MRKTNG DIR	1253	301	E	31.90	52.63
ASST PUB FACILITIES/EVENTS DIR	1254	303	E	39.89	65.82
ASST PUBLIC SAFETY SUPPORT MGR	1321	220	E	28.72	45.95
ASST SURVEY SUPERINTENDENT	1306	218	E	26.05	41.67
ASST TPW SUPERINTENDENT	1307	219	E	27.35	43.75
ASST TRANS/PUBLIC WORKS DIR	1248	305	E	43.88	72.40
ASST WATER DIRECTOR	1258	305	E	43.88	72.40
ASST WATER SYSTEMS SUPT	1074	219	E	27.35	43.75

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
ATHLETIC COORDINATOR	1314	216	E	23.63	37.80
ATHLETICS PROGRAM COORDINATOR	1515	ZZZ	N	11.00	
AUDIO/VISUAL SPECIALIST	1422	110	N	12.84	18.11
AUDIT INVESTIGATOR	1132	219	E	27.35	43.75
AUDIT MANAGER	1189	223	E	33.24	53.18
AUDITOR	1133	215	E	22.51	36.01
AUTO BODY REPAIRER	1411	113	N	14.87	20.98
BENEFITS ADMINISTRATOR	1179	226	E	38.47	61.55
BUDGET MANAGER	1171	223	E	33.24	53.18
BUDGET OFFICER	1506	305	E	43.88	72.40
BUILDING OFFICIAL	1188	227	E	40.40	64.63
BUILDING SERVICES SUPERVISOR	1057	216	E	23.63	37.80
BUSINESS COMM/DEVELOP COORD	1167	220	E	28.72	45.95
BUSINESS COMM/DEVELOPMENT MGR	1166	223	E	33.24	53.18
BUSINESS DIVERSITY COORD	1164	219	E	27.35	43.75
BUYER	1095	212	E	19.45	31.12
CABLE PRODUCER/DIRECTOR	1046	210	E	17.63	28.21
CABLE SERVICES MANAGER	1225	218	E	26.05	41.67
CABLE SERVICES SUPERVISOR	1329	215	E	22.51	36.01
CAPITAL PROJECTS MANAGER	1170	225	E	36.64	58.62
CHEMIST	1124	213	E	20.41	32.66
CHIEF DEPUTY CITY MARSHAL	1051	219	E	27.35	43.75
CHIEF HELICOPTER PILOT	1217	219	E	27.35	43.75
CHIEF JUDGE	1080	307	E	50.01	82.51
CHIEF PROSECUTOR	1528	221	E	30.15	48.23
CITY ATTORNEY	1042	318	E	74.30	122.60
CITY AUDITOR	1078	307	E	50.01	82.51
CITY COUNCIL MEMBER	1017	ZZZ	E	25,000	
CITY FORESTER	1315	221	E	30.15	48.23
CITY MANAGER	1077	318	E	74.30	122.60
CITY MARSHAL	1243	303	E	39.89	65.82
CITY SECRETARY	1079	307	E	50.01	82.51
CITY TRAFFIC ENGINEER	1198	226	E	38.47	61.55
CITY TREASURER	1173	223	E	33.24	53.18
CLERICAL SUPERVISOR	1048	208	E	15.99	25.57
CLERK OF MUNICIPAL COURT	1242	303	E	39.89	65.82
CODE COMPLIANCE DIRECTOR	1270	307	E	50.01	82.51
CODE COMPLIANCE OFFICER	1487	117	N	18.08	25.50
CODE COMPLIANCE TECHNICIAN	1488	112	N	14.16	19.98
CODE ENFORCEMENT SUPERVISOR	1056	217	E	24.81	39.70
CODE ENFORCEMENT SUPT	1191	219	E	27.35	43.75
COMMUNICATION COORDINATOR	1126	221	E	30.15	48.23
COMMUNICATION SHIFT SUPV	1486	122	N	23.07	32.55
COMMUNICATIONS SPECIALIST	1505	216	E	23.63	37.80
COMMUNITY CENTER AIDE	1412	109	N	12.22	17.24
COMMUNITY CENTER COORDINATOR	1312	218	E	26.05	41.67
COMMUNITY CENTER SUPERVISOR	1065	215	E	22.51	36.01
COMMUNITY COUNSELOR	1150	213	E	20.41	32.66
COMMUNITY HEALTH SUPERVISOR	1317	215	E	22.51	36.01
COMMUNITY OPERATIONS MANAGER	1211	223	E	33.24	53.18
COMMUNITY OUTREACH WORKER	1345	108	N	11.64	16.41
COMMUNITY RELATIONS DIRECTOR	1273	307	E	50.01	82.51
COMMUNITY SERVICES MANAGER	1214	222	E	31.65	50.65
COMPUTER FORENSIC EXAMINER	1524	221	E	30.15	48.23
CONSERVATION SPECIALIST	1109	215	E	22.51	36.01
CONSTRUCTION INSPECTION SUPV	1305	218	E	26.05	41.67
CONSTRUCTION INSPECTOR I	1366	116	N	17.22	24.29
CONSTRUCTION INSPECTOR II	1367	119	N	19.92	28.10
CONSTRUCTION SUPERINTENDENT	1187	220	E	28.72	45.95
CONSUMER HEALTH MANAGER	1201	220	E	28.72	45.95
CONSUMER HEALTH SPECIALIST	1378	119	N	19.92	28.10
CONSUMER HEALTH SUPERVISOR	1308	217	E	24.81	39.70
CONTRACT COMPLIANCE SPECIALIST	1105	212	E	19.45	31.12
CONTRACT COMPLIANCE TECHNICIAN	1375	111	N	13.48	19.02
CONTRACT SERVICES ADMIN	1184	221	E	30.15	48.23
COUNCIL AIDE	1016	ZZZ	E	25.50	
COURIER	1400	114	N	15.62	22.03
COURT INTERPRETER	1355	115	N	16.40	23.13
COURT REPORTER	1353	118	N	18.98	26.77
CRIME ANALYST	1119	212	E	19.45	31.12
CRIME LAB QA COORDINATOR	1320	220	E	28.72	45.95
CRIMINAL INTELLIGENCE ANALYST	1094	221	E	30.15	48.23
CROSS CONNECTION TECH SUPV	1513	215	E	22.51	36.01
CROSS CONNECTION TECHNICIAN	1425	118	N	18.98	26.77

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
CUSTODIAL SERVICES SUPV	1451	112	N	14.16	19.98
CUSTODIAN	1020	107	N	11.09	15.64
CUSTOMER SERVICE INFO SPEC	1340	116	N	17.22	24.29
CUSTOMER SERVICE MANAGER	1227	219	E	27.35	43.75
CUSTOMER SERVICE REP I	1023	111	N	13.48	19.02
CUSTOMER SERVICE REP II	1339	112	N	14.16	19.98
CUSTOMER SERVICE SUPERVISOR	1070	213	E	20.41	32.66
DATA REPORTING SHIFT SUPV	1067	211	E	18.52	29.63
DATA REPORTING SUPERVISOR	1066	213	E	20.41	32.66
DATA REPORTING TECHNICIAN	1346	113	N	14.87	20.98
DATABASE ADMINISTRATOR	1160	112	E	30.15	51.25
DEPUTY CHIEF JUDGE	1081	224	E	34.90	55.84
DEPUTY CITY ATTORNEY	1035	307	E	50.01	82.51
DEPUTY CITY MARSHAL	1047	120	N	20.92	29.51
DEPUTY COURT CLERK	1052	215	E	22.51	36.01
DEPUTY DEPARTMENT DIRECTOR	1259	307	E	50.01	82.51
DEPUTY DIRECTOR - PMO	1519	233	E	54.13	86.60
DEVELOPMENT GAS WELL INSPECTOR	1373	120	N	20.92	29.51
DEVELOPMENT INSPECTION SUPV	1055	216	E	23.63	37.80
DEVELOPMENT INSPECTOR	1372	118	N	18.98	26.77
DEVELOPMENT PROJECT COORD	1303	217	E	24.81	39.70
DEVELOPMENT SERVICES ADMIN	1190	223	E	33.24	53.18
DIRECTOR - PMO	1518	309	E	54.98	90.72
DISTRICT SUPERINTENDENT	1210	222	E	31.65	50.65
DROVER	1417	111	N	13.48	19.02
ECONOMIC DEVELOPMENT MANAGER	1510	225	E	36.64	58.62
ECONOMIC DEVELOPMENT SPEC	1128	215	E	22.51	36.01
EDP AUDIT MANAGER	1516	225	E	36.64	58.62
EDP AUDITOR	1511	221	E	30.15	48.23
ELECTRONICS TECHNICIAN	1384	112	N	14.16	19.98
ELIGIBILITY SPECIALIST	1361	112	N	14.16	19.98
EMERGENCY MANAGEMENT COORD	1219	220	E	28.72	45.95
EMERGENCY MANAGEMENT OFFICER I	1091	212	E	19.45	31.12
EMERGENCY MGMT OFFICER II	1092	216	E	23.63	37.80
ENGINEERING MANAGER	1196	225	E	36.64	58.62
ENGINEERING PROGRAM ADMIN	1298	221	E	30.15	48.23
ENGINEERING TECHNICIAN I	1368	114	N	15.62	22.03
ENGINEERING TECHNICIAN II	1369	117	N	18.08	25.50
ENVIRONMENTAL MANAGEMENT DIR	1278	307	E	50.01	82.51
ENVIRONMENTAL PROGRAM MANAGER	1206	222	E	31.65	50.65
ENVIRONMENTAL SPECIALIST	1360	120	N	20.92	29.51
ENVIRONMENTAL SUPERVISOR	1311	220	E	28.72	45.95
EQUIPMENT COORDINATOR	1385	117	N	18.08	25.50
EQUIPMENT OPERATOR	1403	113	N	14.87	20.98
EQUIPMENT SERVICES CREWLEADER	1439	119	N	19.92	28.10
EQUIPMENT SERVICES DIRECTOR	1274	309	E	54.98	90.72
EQUIPMENT SERVICES MANAGER	1304	220	E	28.72	45.95
EQUIPMENT SERVICES MECHANIC I	1409	111	N	13.48	19.02
EQUIPMENT SERVICES MECHANIC II	1410	114	N	15.62	22.03
EQUIPMENT SERVICES SUPERVISOR	1058	217	E	24.81	39.70
EQUIPMENT SERVICES TECHNICIAN	1377	109	N	12.22	17.24
EXEC SECT TO MAYOR/COUNCIL	1338	117	N	18.08	25.50
EXECUTIVE ASST TO CITY MANAGER	1266	309	E	54.98	90.72
EXECUTIVE SECRETARY	1337	116	N	17.22	24.29
EXTRA HELP	varies	ZZZ	N or E	varies	
FACILITIES MANAGER	1194	225	E	36.64	58.62
FD PROTECTION SPECIALIST	1141	218	E	26.05	41.67
FIELD OPERATIONS CREWLEADER	1015	117	N	18.08	25.50
FIELD OPERATIONS SUPERVISOR	1060	217	E	24.81	39.70
FIELD OPERATIONS SUPT	1195	221	E	30.15	48.23
FIELD SERVICES REPRESENTATIVE	1341	112	N	14.16	19.98
FINANCE DIRECTOR	1269	309	E	54.98	90.72
FINANCIAL REPORTING COORD	1290	220	E	28.72	45.95
FINANCIAL SERVICES MANAGER	1176	223	E	33.24	53.18
FIRE BATTALION CHIEF	1028	Y05	N	set by contract	
FIRE CAPTAIN	1029	Y04	N	set by contract	
FIRE CHIEF	1034	309	E	54.98	90.72
FIRE DEPUTY CHIEF	1027	308	E	52.17	86.08
FIRE DIVISION CHIEF	1532	Y07	N	set by contract	
FIRE ENGINEER	1031	Y02	N	set by contract	
FIRE FIGHTER	1032	Y01	N	set by contract	

Q-5

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
FIRE LIEUTENANT	1030	Y03	N	set by contract	
FIRE TRAINEE	1026	FFF	N	18.46	
FOOD & BEVERAGE ATTENDANT	1349	100	N	7.88	11.12
FORENSIC DIVISION MANAGER	1185	223	E	33.24	53.18
FORENSIC SCIENTIST	1151	215	E	22.51	36.01
GARDENER	1413	112	N	14.16	19.98
GAS WELL LEASE MANAGER	1229	222	E	31.65	50.65
GOLF CART ATTENDANT	1351	100	N	7.88	11.12
GOLF COURSE MAINT & OPS SUPT	1213	221	E	30.15	48.23
GOLF PROFESSIONAL	1064	216	E	23.63	37.80
GOLF SHOP ATTENDANT	1347	109	N	12.22	17.24
GOLF SHOP CLERK	1352	102	N	8.69	12.26
GOVERNMENT AFFAIRS COORDINATOR	1262	307	E	50.01	82.51
GOVERNMENTAL AFFAIRS LIASON	1293	226	E	38.47	61.55
GRADUATE ENGINEER	1142	217	E	24.81	39.70
GRANTS MANAGER	1169	221	E	30.15	48.23
GRANTS SPECIALIST	1039	213	E	20.41	32.66
GRAPHIC ARTIST	1357	117	N	18.08	25.50
GREENHOUSE ATTENDANT	1414	112	N	14.16	19.98
GROUND TRANSPORTATION COORD	1300	218	E	26.05	41.67
HEAD LIFEGUARD	1475	ZZZ	N	11.00	
HEALTH OUTREACH MANAGER	1204	220	E	28.72	45.95
HEARING OFFICER	1083	213	E	20.41	32.66
HELICOPTER MECHANIC	1419	122	N	23.07	32.55
HELICOPTER PILOT	1383	122	N	23.07	32.55
HISTORICAL CURATOR	1114	214	E	21.43	34.30
HORSE TRAINER	1496	112	N	14.16	19.98
HORTICULTURE SUPERINTENDENT	1212	221	E	30.15	48.23
HOUSING & ECO DEVELOP DIRECTOR	1265	307	E	50.01	82.51
HOUSING DEVELOPMENT SPECIALIST	1085	216	E	23.63	37.80
HOUSING DIRECTOR	1275	309	E	54.98	90.72
HOUSING PROGRAM MANAGER	1186	222	E	31.65	50.65
HOUSING PROGRAM SUPERVISOR	1297	216	E	23.63	37.80
HOUSING REHABILITATION TECH I	1362	114	N	15.62	22.03
HOUSING REHABILITATION TECH II	1364	116	N	17.22	24.29
HOUSING/COMMUNITY DEVELOP MGR	1537	225	E	36.64	58.62
HRI SPECIALIST	1139	105	E	21.43	36.44
HUMAN RELATIONS MANAGER	1222	222	E	31.65	50.65
HUMAN RELATIONS SPECIALIST	1103	216	E	23.63	37.80
HUMAN RESOURCES ANALYST	1088	215	E	22.51	36.01
HUMAN RESOURCES CONSULTANT	1090	220	E	28.72	45.95
HUMAN RESOURCES COORDINATOR	1296	220	E	28.72	45.95
HUMAN RESOURCES DIRECTOR	1271	309	E	54.98	90.72
HUMAN RESOURCES MANAGER	1180	223	E	33.24	53.18
HUMAN SERVICES COORDINATOR	1316	215	E	22.51	36.01
HUMAN SERVICES MANAGER	1215	220	E	28.72	45.95
HUMAN SERVICES SPECIALIST	1356	115	N	16.40	23.13
IDENTIFICATION TECHNICIAN	1497	113	N	14.87	20.98
INDUSTRIAL SEWING TECHNICIAN	1399	112	N	14.16	19.98
INFRASTRUCTURE QC SPECIALIST	1127	217	E	24.81	39.70
INSTRUMENTATION/ELECT SUPV	1076	216	E	23.63	37.80
INSTRUMENTATION/ELECT TECH	1394	116	N	17.22	24.29
INTERIM CITY MANAGER	1267	314	E	66.36	109.50
INTOXILYZER OPERATOR	1499	113	N	14.87	20.98
IT BUSINESS PLANNER	1322	109	E	26.05	44.28
IT BUSINESS SYSTEMS COORD	1325	109	E	26.05	44.28
IT COMMUNICATIONS CONSULTANT	1326	107	E	23.63	40.17
IT COMMUNICATIONS TECHNICIAN	1391	119	N	19.92	28.10
IT INFORMATION SECURITY ANALYST	1538	111	E	28.72	48.82
IT LEAD BUSINESS PLANNER	1324	113	E	31.65	53.81
IT LEAD PROGRAMMER/ANALYST	1159	113	E	31.65	53.81
IT MANAGER	1223	113	E	31.65	53.81
IT OPERATIONS SPECIALIST	1388	112	N	14.16	19.98
IT PC SUPPORT SPECIALIST	1387	118	N	18.98	26.77
IT PROGRAMMER/ANALYST I	1156	104	E	20.41	34.70
IT PROGRAMMER/ANALYST II	1157	107	E	23.63	40.17
IT PROJECT CONSULTANT	1327	114	E	33.24	56.51
IT QUALITY ASSURANCE COORD	1328	110	E	27.35	46.49
IT SERVICES SPECIALIST	1389	116	N	17.22	24.29
IT SOLUTIONS DIRECTOR	1283	309	E	54.98	90.72
IT SUPERVISOR	1069	213	E	20.41	32.66
IT TECH SUPPORT ANALYST I	1153	103	E	19.45	33.06
IT TECH SUPPORT ANALYST II	1154	106	E	22.51	38.26
IT TECHNICIAN	1393	112	N	14.16	19.98

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
JC OFFICE AIDE I	1470	ZZZ	N	7.47	
JC OFFICE AIDE II	1471	ZZZ	N	8.24	
JC SR OFFICE AIDE	1472	ZZZ	N	9.06	
JURY COORDINATOR	1354	115	N	16.40	23.13
LABOR RELATIONS MANAGER	1228	223	E	33.24	53.18
LABORATORY ASST	1380	111	N	13.48	19.02
LABORATORY SUPERVISOR	1310	217	E	24.81	39.70
LAKE WORTH COORDINATOR	1161	217	E	24.81	39.70
LAND AGENT	1101	215	E	22.51	36.01
LANDSCAPE ARCHITECT	1146	215	E	22.51	36.01
LANDSCAPE ARCHITECT MANAGER	1526	223	E	33.24	53.18
LANDSCAPE ARCHITECT SUPERVISOR	1313	220	E	28.72	45.95
LATENT PRINT EXAMINER	1501	124	N	25.44	35.88
LATENT PRINT TECHNICIAN	1500	116	N	17.22	24.29
LEGAL SECRETARY	1334	114	N	15.62	22.03
LIBRARIAN	1120	212	E	19.45	31.12
LIBRARIAN MANAGER	1216	221	E	30.15	48.23
LIBRARIAN SUPERVISOR	1319	218	E	26.05	41.67
LIBRARY ASSISTANT I	1386	113	N	14.87	20.98
LIBRARY ASSISTANT II	1392	115	N	16.40	23.13
LIBRARY DIRECTOR	1284	309	E	54.98	90.72
LIBRARY MATERIALS COORDINATOR	1122	219	E	27.35	43.75
LIBRARY PAGE	1348	107	N	11.09	15.64
LIFEGUARD	1474	ZZZ	N	10.00	
LOAN SERVICES REPRESENTATIVE	1365	117	N	18.08	25.50
M/WBE PROGRAM COORDINATOR	1168	219	E	27.35	43.75
MAINTENANCE WORKER	1021	109	N	12.22	17.24
MANAGEMENT ANALYST I	1087	213	E	20.41	32.66
MANAGEMENT ANALYST II	1040	217	E	24.81	39.70
MAYOR	1428	ZZZ	E	29,000	
MAYOR PRO TEM	1428	ZZZ	E	25,000	
MEDIA SERVICES SPECIALIST	1371	117	N	18.08	25.50
METER SERVICES TECHNICIAN	1424	112	N	14.16	19.98
MICROBIOLOGIST	1111	213	E	20.41	32.66
MUNICIPAL COURT SERVICES DIR	1272	307	E	50.01	82.51
MUNICIPAL JUDGE	1082	222	E	31.65	50.65
NATURAL SCIENTIST	1115	214	E	21.43	34.30
NATURAL SCIENTIST SUPERVISOR	1116	217	E	24.81	39.70
NATURE CENTER MANAGER	1202	221	E	30.15	48.23
OFFICE ASSISTANT I	1333	108	N	11.64	16.41
OFFICE ASSISTANT II	1025	109	N	12.22	17.24
PARALEGAL	1533	115	N	16.40	23.13
PARKING OPERATIONS MANAGER	1536	220	E	28.72	45.95
PARKS/COMMUNITY SERVICES DIR	1280	309	E	54.98	90.72
PARTS EXPEDITER	1344	113	N	14.87	20.98
PARTS/MATERIALS SUPERVISOR	1050	214	E	21.43	34.30
PAYROLL SUPERVISOR	1541	213	E	20.41	32.66
PAYROLL TECHNICIAN	1542	114	N	15.62	22.03
PESTICIDE APPLICATOR	1418	112	N	14.16	19.98
PLANNER	1148	214	E	21.43	34.30
PLANNING ASSISTANT	1358	116	N	17.22	24.29
PLANNING MANAGER	1207	221	E	30.15	48.23
PLANNING/DEVELOPMENT DIRECTOR	1279	307	E	50.01	82.51
PLANS EXAMINER	1370	119	N	19.92	28.10
PLANS EXAMINER SUPERVISOR	1054	216	E	23.63	37.80
POLICE CADET	1480	ZZZ	N	9.98	
POLICE CAPTAIN	1005	X09	N	set by contract	
POLICE CHIEF	1281	309	E	54.98	90.72
POLICE CORPORAL	1002	X04	N	set by contract	
POLICE DEPUTY CHIEF	1006	307	E	50.01	82.51
POLICE EMPLOYMENT SPECIALIST	1288	216	E	23.63	37.80
POLICE LIEUTENANT	1004	X08	N	set by contract	
POLICE MAJOR	1530	306	E	46.07	76.01
POLICE OFFICER	1001	X03	N	set by contract	
POLICE RANGE TECHNICIAN	1502	110	N	12.84	18.11
POLICE SERGEANT	1003	X07	N	set by contract	
POLICE TRAINEE	1000	PPP	N	18.51	
POLYGRAPH EXAMINER	1503	124	N	25.44	35.88
POOL ATTENDANT	1473	ZZZ	N	8.25	
POOL/LIFEGUARD MANAGER	1478	ZZZ	N	12.50	

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
PROFESSIONAL ENGINEER	1143	220	E	28.72	45.95
PROGRAM SUPPORT DIVISION ADMIN	1531	223	E	33.24	53.18
PROJECT CONTROLS SPECIALIST	1507	214	E	21.43	34.30
PROJECT MGMT INFO SYS SPEC	1517	108	E	24.81	42.18
PROPERTY CONTROL ATTENDANT	1401	112	N	14.16	19.98
PROPERTY CONTROL SPECIALIST	1343	113	N	14.87	20.98
PROPERTY CONTROL SUPERVISOR	1049	213	E	20.41	32.66
PROSECUTING ATTORNEY	1038	219	E	27.35	43.75
PUBLIC EDUCATION PRGM COORD	1299	216	E	23.63	37.80
PUBLIC EDUCATION SPECIALIST	1098	212	E	19.45	31.12
PUBLIC EVENTS ATTENDANT	1420	108	N	11.64	16.41
PUBLIC EVENTS COORDINATOR	1450	118	N	18.98	26.77
PUBLIC EVENTS MANAGER	1221	219	E	27.35	43.75
PUBLIC FACILITIES/EVENTS DIR	1282	309	E	54.98	90.72
PUBLIC HEALTH DIRECTOR	1277	309	E	54.98	90.72
PUBLIC SAFETY COMMUNICATOR I	1482	113	N	14.87	20.98
PUBLIC SAFETY COMMUNICATOR II	1483	116	N	17.22	24.29
PUBLIC SAFETY SUPPORT MANAGER	1218	223	E	33.24	53.18
PURCHASING MANAGER	1174	223	E	33.24	53.18
PURCHASING SUPERVISOR	1295	216	E	23.63	37.80
QUALITY CONTROL SPECIALIST	1113	213	E	20.41	32.66
REAL PROPERTY MANAGER	1193	220	E	28.72	45.95
RECORDS ANALYST	1135	213	E	20.41	32.66
RECORDS MANAGER	1175	222	E	31.65	50.65
RECREATION PROGRAMMER	1118	209	E	16.79	26.86
REGIONAL LIBRARIAN SUPERVISOR	1318	219	E	27.35	43.75
REGIONAL TRANSPORTATION COORD	1540	228	E	42.42	67.87
REGISTERED ARCHITECT	1145	218	E	26.05	41.67
REGULATORY/ENVIRONMENTAL COORD	1226	222	E	31.65	50.65
REPROGRAPHICS COORDINATOR	1302	216	E	23.63	37.80
REPROGRAPHICS TECHNICIAN	1398	113	N	14.87	20.98
RISK MANAGEMENT ANALYST	1137	215	E	22.51	36.01
RISK MANAGER	1177	222	E	31.65	50.65
SCHOOL CROSSING GUARD	1458	ZZZ	N	7.49	
SCOREKEEPER	1013	ZZZ	N	9.00 per game	
SECURITY GUARD	1008	114	N	15.62	22.03
SECURITY SUPERVISOR	1068	212	E	19.45	31.12
SENIOR IT BUSINESS PLANNER	1323	111	E	28.72	48.82
SENIOR PUBLIC EVENTS MANAGER	1534	226	E	38.47	61.55
SIGNS FABRICATOR	1407	110	N	12.84	18.11
SKILLED TRADES TECHNICIAN	1019	114	N	15.62	22.03
SKILLED TRADES TECHNICIAN II	1408	116	N	17.22	24.29
SPECIAL ASST TO CITY MGR	1086	213	E	20.41	32.66
SR ACCOUNT TECHNICIAN	1432	116	N	17.22	24.29
SR ACCOUNTANT	1131	217	E	24.81	39.70
SR ADMINISTRATIVE ASST	1041	213	E	20.41	32.66
SR ADMINISTRATIVE SERVICES MGR	1181	223	E	33.24	53.18
SR ANIMAL CONTROL OFFICER	1494	116	N	17.22	24.29
SR ASSISTANT CITY ATTORNEY	1037	226	E	38.47	61.55
SR ASSISTANT TO CITY MANAGER	1261	303	E	39.89	65.82
SR ASST CITY ATTNY SECT CHIEF	1527	228	E	42.42	67.87
SR ASST TO CITY MANAGER	1529	303	E	39.89	65.82
SR AUDITOR	1134	217	E	24.81	39.70
SR BUYER	1096	215	E	22.51	36.01
SR CAPITAL PROJECTS OFFICER	1521	228	E	42.42	67.87
SR CHEMIST	1125	216	E	23.63	37.80
SR CODE COMPLIANCE OFFICER	1489	120	N	20.92	29.51
SR CONSTRUCTION INSPECTOR	1434	121	N	21.97	30.99
SR CONSUMER HEALTH SPECIALIST	1379	120	N	20.92	29.51
SR CONTRACT COMPLIANCE SPEC	1106	216	E	23.63	37.80
SR CUSTOMER SERVICE REP	1430	114	N	15.62	22.03
SR DATA REPORTING TECHNICIAN	1446	115	N	16.40	23.13
SR DEPUTY CITY MARSHAL	1481	123	N	24.23	34.18
SR DEVELOPMENT INSPECTOR	1438	119	N	19.92	28.10
SR ELECTRONICS TECHNICIAN	1447	114	N	15.62	22.03
SR EMERGENCY MGMT OFFICER	1093	218	E	26.05	41.67
SR ENGINEERING TECHNICIAN	1436	120	N	20.92	29.51
SR ENVIRONMENTAL SPECIALIST	1110	217	E	24.81	39.70
SR EQUIPMENT OPERATOR	1433	114	N	15.62	22.03
SR EQUIPMENT SERVICES MECHANIC	1442	117	N	18.08	25.50
SR FOOD & BEVERAGE ATTENDANT	1350	104	N	9.58	13.51
SR FORENSIC SCIENTIST	1152	218	E	26.05	41.67

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
SR GARDENER	1444	114	N	15.62	22.03
SR GRAPHIC ARTIST	1363	119	N	19.92	28.10
SR HUMAN RELATIONS SPECIALIST	1104	218	E	26.05	41.67
SR HUMAN RESOURCES ANALYST	1089	217	E	24.81	39.70
SR HUMAN SERVICES SPECIALIST	1097	211	E	18.52	29.63
SR IDENTIFICATION TECHNICIAN	1498	115	N	16.40	23.13
SR INSTRUMENTATION/ELECT TECH	1454	118	N	18.98	26.77
SR IT COMMUNICATIONS TECH	1453	121	N	21.97	30.99
SR IT OPERATIONS SPECIALIST	1452	116	N	17.22	24.29
SR IT PROGRAMMER/ANALYST	1158	110	E	27.35	46.49
SR IT SERVICES SPECIALIST	1390	118	N	18.98	26.77
SR IT SOLUTIONS MANAGER	1224	114	E	33.24	56.51
SR IT TECH SUPPORT ANALYST	1155	109	E	26.05	44.28
SR LAND AGENT	1102	218	E	26.05	41.67
SR LANDSCAPE ARCHITECT	1147	217	E	24.81	39.70
SR LIBRARIAN	1121	215	E	22.51	36.01
SR LOAN SERVICES REP	1084	213	E	20.41	32.66
SR MAINTENANCE WORKER	1431	110	N	12.84	18.11
SR MANAGEMENT ANALYST	1178	221	E	30.15	48.23
SR MICROBIOLOGIST	1112	216	E	23.63	37.80
SR PLANNER	1149	219	E	27.35	43.75
SR PLANS EXAMINER	1437	121	N	21.97	30.99
SR PROFESSIONAL ENGINEER	1144	223	E	33.24	53.18
SR PROJECT CONTROLS SPECIALIST	1508	217	E	24.81	39.70
SR PROPERTY CONTROL SPECIALIST	1448	115	N	16.40	23.13
SR PUBLIC SAFETY COMMUNICATOR	1484	119	N	19.92	28.10
SR RECORDS ANALYST	1136	215	E	22.51	36.01
SR RECREATION PROGRAMMER	1117	211	E	18.52	29.63
SR REPROGRAPHICS TECHNICIAN	1429	116	N	17.22	24.29
SR RISK MANAGEMENT ANALYST	1138	218	E	26.05	41.67
SR SKILLED TRADES TECHNICIAN	1441	118	N	18.98	26.77
SR SURVEY TECHNICIAN	1440	116	N	17.22	24.29
SR UTILITY RATE ANALYST	1163	219	E	27.35	43.75
SR VICTIM ASST SPECIALIST	1100	212	E	19.45	31.12
SR WATER SYSTEMS MECHANIC	1456	116	N	17.22	24.29
SR WATER SYSTEMS TECHNICIAN	1455	117	N	18.08	25.50
STAGEHAND	1421	114	N	15.62	22.03
STAGEHAND CREWLEADER	1449	117	N	18.08	25.50
STOCK CLERK	1342	111	N	13.48	19.02
STREETS SERVICES MANAGER	1200	223	E	33.24	53.18
SURVEY SUPERINTENDENT	1197	220	E	28.72	45.95
SURVEY SUPERVISOR	1061	217	E	24.81	39.70
SURVEY TECHNICIAN	1374	112	N	14.16	19.98
TECHNOLOGY PROJECT COORDINATOR	1523	217	E	24.81	39.70
TEEN COURT COORDINATOR	1287	210	E	17.63	28.21
TOP HAND	1445	116	N	17.22	24.29
TPW SUPERINTENDENT	1199	221	E	30.15	48.23
TRAFFIC CONTROL SUPERVISOR	1492	120	N	20.92	29.51
TRAFFIC CONTROL TECHNICIAN	1491	112	N	14.16	19.98
TRAFFIC SERVICES WORKER	1406	109	N	12.22	17.24
TRAFFIC SYSTEMS CREWLEADER	1443	119	N	19.92	28.10
TRAFFIC SYSTEMS SUPERVISOR	1062	216	E	23.63	37.80
TRAFFIC SYSTEMS TECHNICIAN I	1404	112	N	14.16	19.98
TRAFFIC SYSTEMS TECHNICIAN II	1405	116	N	17.22	24.29
TRAINING SPECIALIST	1123	213	E	20.41	32.66
TRANSPORTATION MANAGER	1192	223	E	33.24	53.18
TRANSPORTATION UTILITY PLAN	1539	225	E	36.64	58.62
TRANSPORTATION/PUBLIC WKS DIR	1276	309	E	54.98	90.72
UTILITY ADMINISTRATOR	1182	228	E	42.42	67.87
UTILITY LINE TECHNICIAN	1376	114	N	15.62	22.03
UTILITY RATE ANALYST	1162	214	E	21.43	34.30
VETERINARIAN	1140	215	E	22.51	36.01
VETERINARIAN TECHNICIAN	1382	113	N	14.87	20.98
VICTIM ASSISTANCE COORDINATOR	1301	218	E	26.05	41.67
VICTIM ASSISTANCE SPECIALIST	1099	210	E	17.63	28.21
VITAL STATISTICS REGISTRAR	1331	216	E	23.63	37.80
VOLUNTEER COORDINATOR	1129	210	E	17.63	28.21

Q-9

2013 Job Title / Classification	Job Code	Grade	FLSA	Minimum	Maximum
WATER DIRECTOR	1285	309	E	54.98	90.72
WATER METER READER	1423	110	N	12.84	18.11
WATER QUALITY MANAGER	1231	220	E	28.72	45.95
WATER SAFETY INSTRUCTOR	1476	ZZZ	N	10.00	
WATER SERVICES PROGRAM MANAGER	1535	223	E	33.24	53.18
WATER SERVICES SUPERVISOR	1330	217	E	24.81	39.70
WATER SYSTEMS MECHANIC I	1426	111	N	13.48	19.02
WATER SYSTEMS MECHANIC II	1427	114	N	15.62	22.03
WATER SYSTEMS MECHANIC SUPV	1075	214	E	21.43	34.30
WATER SYSTEMS SAMPLER	1395	114	N	15.62	22.03
WATER SYSTEMS SPECIALIST	1073	123	N	24.23	34.18
WATER SYSTEMS SUPERINTENDENT	1230	222	E	31.65	50.65
WATER SYSTEMS TECHNICIAN I	1396	111	N	13.48	19.02
WATER SYSTEMS TECHNICIAN II	1397	114	N	15.62	22.03
WEB MANAGING EDITOR	1286	218	E	26.05	41.67
YOUTH ATHLETICS GAME OFFICIAL	1457	ZZZ	N	15.00 per game	
YOUTH TRACK ASSISTANT	1514	ZZZ	N	7.25	

FORT WORTH



GLOSSARY

The *Annual Budget and Program Objectives* contains specialized and technical terminology that is unique to public finance and budgeting. To help both City departments and the general citizenry understand the terminology used during the budget process, this glossary is provided by the Budget and Research Division of the City Manager's Office and included in the adopted and published budget document as a reference.

Account: A six-digit numerical code of which the first character defines the specific classification of dollar values in the financial records, i.e., assets, liabilities, equities, revenues and expenditures/expenses. The remaining digits provide a further breakdown of account types into specific character and object groupings.

Accrual Accounting: A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. For example, in accrual accounting, revenue that was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than July 10.

Appropriation: A legal authorization made by the City Council that permits the City to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and the time in which it may be expended.

Appropriation Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Audit: A comprehensive examination of how an organization's resources were actually utilized, concluding in a written report of the findings. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the organization met its stated goals.

Authorized Position (A.P.): A position included in the proposed budget document, authorized by the City Council as part of the total authorized strength of a department. Positions are specifically approved by designated classification titles and corresponding salary level, based on an analysis by the Human Resources Department of the tasks to be performed.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other central government receipts.

Balance Sheet: A financial statement that discloses the assets, liabilities, and equity of a specific governmental fund as of a specific date.

Bond: An interest-bearing certificate of debt; a written contract by an issuer to pay to the lender a fixed principal amount on a stated future date, and a series of interest payments on the principal amount until it is paid.

Budget: A financial plan for a specified period of time (i.e., a fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them.

Budget Adjustment: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. The City of Fort Worth's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any interdepartmental or interfund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

Budget Calendar: The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the City staff to present a comprehensive financial program to the City Council.

Budget Message: The opening section of the Budget Document that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager's Message or Budget Transmittal Letter.

Budget Reestimate: Process of taking year-to-date financial information, using that information to project future financial performance for the remainder of the fiscal year, then comparing the result to the fiscal year budgeted amount as a way to gauge financial performance. The reestimate process takes place throughout the fiscal year for most funds.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgeted Funds: Funds that are planned for certain uses but have not yet been formally or legally appropriated by the legislative body. The budget document that is submitted for City Council approval is comprised of budgeted funds.

Capital Equipment Budget: The portion of the annual operating budget that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items, such as salaries, services, and supplies. The Capital Equipment Budget includes funds for capital equipment purchases, which are usually distinguished from operating items according to their value and projected useful life. Examples include vehicles, minor equipment, furniture, machinery, building improvements, and special tools. The dollar value varies according to the policy established by each jurisdiction. For the City of Fort Worth, this limit is \$5,000.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be acquired over a fixed period of years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities, and large scale remodeling. The City Council receives a separate document that details the CIP costs for the upcoming fiscal year.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Balance: The amount of cash on hand and cash equivalents at any point in time, net of inflows and outflows.

Cash Management: The management of the cash that is necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Center: A numerical code that details financial responsibility for revenues and expenditures. The center specifically shows the department-division-section for operating funds, department-fund-project for bond funds, and department-project for grants and other capital project funds.

Character: A basis for distinguishing types of expenditures; the five major characters used by the City of Fort Worth are: personnel services-01, supplies-02, contractual services-03, capital outlays-04, and debt service-05.

- The **Personnel Services** category includes all salary, benefit and supplement costs associated with employees compensations.
- The **Supplies** category includes expenditures for items costing less than \$5,000 per unit, or for items costing more than \$5,000 with a useful life of less than three years. Examples of supplies include basic office supplies, books and magazines; materials used in city operations including paving material, street lights, signals, and library books; postage, uniforms, and vehicle related costs including parts, supplies and fuel. In addition, minor equipment is budgeted as a supply cost. Minor equipment is distinguished from capital outlays by the \$5,000 cost per unit threshold and includes items like minor audio/video equipment, water meters, scanners, fax machines, and minor appliances.
- Expenditures in the **Contractual** category represent activities performed under expressed or implied agreements involving the use of equipment or commodities; and for professional, specialized or trade services rendered. In addition to external contracts for goods and services, this category includes services provided to City departments through Internal Service Funds including Information Technology services, labor charges for Equipment Services, and copy and graphic services provided through the Office Services Fund. Contractual services also include payment of utilities for electricity, gas, water, wastewater, and storm water. Finally, transfers among Funds are captured as contractual costs. These include transfers for insurance, healthcare, and administrative services.
- The **Capital Outlays** category reflect all outlays that result in the acquisition of, or additions to, the City's fixed assets (assets of a long-term nature which are intended to be held or used beyond the current fiscal year and which may be eligible for depreciation), including real and tangible assets. Capital Outlays must cost at least \$5,000 and must have an expected life of three or more years. Primarily four types of fixed assets (Capital Outlays) are used: 1) Land; 2) Improvements other than buildings; 3) Buildings; and 4) Equipment.
- The **Debt Service** category includes money paid on loans and bonds by the City, as a borrower, of the principal and interest.

Commitment: The pledge of appropriated funds to purchase an item or service. Funds are committed when a requisition is issued through the Purchasing Division of the City.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date due, after which a penalty for nonpayment is attached.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The process of estimating and recording the lost usefulness or expired useful life from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Designations: Designations are the desired uses of fund balance which are discretionary in nature in that the requested items were not budgeted in the prior year. To be a valid designation request, the department must not have spent all of their prior year budget (i.e., have savings), and must provide justification for the request approved by the appropriate Assistant City Manager.

Disbursement: Payment for goods and services in cash or by check.

Effectiveness: A measure of how adequately the intended purpose is accomplished and the intended or expected results are produced.

Encumbrance: The commitment of appropriated funds to purchase an item or service. Committed funds become encumbered when a purchasing requisition becomes an actual purchase order.

Enterprise Fund: A governmental accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds within the City of Fort Worth are established for services such as water and sewer, parking facilities, airports, solid waste management, and golf courses.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. It may also be defined as the proposed financing sources estimated to finance the proposed projected expenditure.

Expenditure: Decreases in the use of net financial resources other than through interfund transfer.

Expenses: Outflow or other depletion of assets or incurrence of liabilities during a specific period of time which results from the delivery or production of goods, rendering of services, or carrying out of other activities that constitute the entity's ongoing major central operations.

Fiscal Year: The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Fort Worth's fiscal year is October 1 through September 30.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Function: A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.

Fund: A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities of government functions. Seven major fund types and two account groups are commonly used: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, general fixed asset account group, and general long-term debt account group.

Fund Balance: The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

General Fund: The largest fund within the City that accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, public health, parks and community services, libraries, public works, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position and results of governmental operations.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the debt service portion of the City's property tax, and these bonds are backed by the full faith and credit of the issuing government.

Goal: The result or achievement towards which an effort is directed and intended to accomplish.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed to the grantee.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another governmental entity for a specified purpose. In Fort Worth, these are funds from Tarrant County, the State of Texas, and through recovery of indirect costs from federal and state agencies.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Examples of some of these funds are as follows: the Office Services Fund, the Equipment Services Fund, the Temporary Labor Fund, and the Information Systems Fund.

Inventory: A detailed listing of property currently held by the government showing quantities, descriptions and values of the property, units of measure, and unit prices.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of City activities.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately along with the dollar amount budgeted for each specified category.

Long-Term Debt: Any unmatured debt that is not a fund liability and at the same time has a maturity of more than one year.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the accounting period that they are incurred. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Objective: The reason for making specific efforts or taking deliberate actions with the intent to attain or accomplish an identified goal, targeted level, or meet a defined purpose.

Operating Budget: The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Operating Fund: A fund restricted to a single fiscal year.

Performance: The execution or accomplishment of work which produces results.

Performance Budget: A budget that focuses upon activities rather than line items. Workload and unit cost data are collected in order to assess the efficiency of services. Typical data collected might include miles of streets paved per year, cost of paved streets per mile, tons of garbage collected per employee hour, or cost per employee hour of garbage collection.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goal and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes or expenditures.

Property Tax: Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Reconciliation: A detailed analysis of changes in revenue or expenditure balances within a fund.

Requisition: A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Retained Earnings: The difference between assets and liabilities for enterprise and internal service funds.

Revenue: Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers, and increases in net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Included are such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. All or part of the revenue is used to pay the principal and interest of the bond.

R-7

Rollover: Rollovers are the desired uses of fund balance for the purpose of meeting prior year commitments. Rollovers may be requested for items that, a) were budgeted in the prior fiscal year, b) are from departments that did not spend to their appropriated budget the prior year (i.e., have savings), and c) can demonstrate that the funds were encumbered for the purpose identified in the rollover request.

Risk Management: An organized attempt to protect a government's assets against accidental loss, utilizing the most economical methods.

Source of Revenue: Revenues are classified according to their source or point of origin.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purchases.

Voucher: A document indicating that a transaction has occurred. It usually specifies the accounts related to the transaction.

ACRONYMS

ACEC	American Council of Engineering Companies
AHAS	Accessible Hazard Alert System
AICPA	American Institute of Certified Public Accountants
AP	Authorized positions
AR	Administrative Regulations
ARB	Appraisal Review Board
ARC	Annual required contribution
ATB	Across the Board
ATS	American Traffic Solutions
BMPs	Best Management Practices
BNSF	Burlington Northern/Santa Fe Railroad
BRASS	Budget Reporting and Analysis Support System
CAFR	Comprehensive Annual Financial Report
CAO	City Attorney's Office
CAP	Community Action Partner
CCPD	Crime Control and Prevention District
CDBG	Community Development Block Grant
CFDA	Catalog of Federal Domestic Assistance
CFO	Chief Financial Officer
CIP	Capital Improvement Program
CMO	City Manager's Office
COP	Citizen on Patrol
CO	Certificates of Obligation
CPI	Consumer Price Index
CPMS	Capital Project Management System
CRM	Customer Relationship Management
CRS	Community rating system
CSO	City Secretary's Office
CVB	Convention and Visitor's Bureau
DAL	Dallas Love Field
DFW	Dallas/Fort Worth International Airport

DFWI	Downtown Fort Worth Inc.
DOL	Department of Labor
ECC	Environmental Collection Center
EEOC	U.S. Equal Employment Opportunity Commission
EIMS	Enterprise Information Management System
EPA	Environmental Protection Agency
ERP	Enterprise Resource Planning
ERU	Equivalent Residential Unit
ESD	Equipment Services Department
ETJ	Extraterritorial Jurisdictional area
FAA	Federal Aviation Administration
FATS	Fixed Assets Inventory Tracking System
FEMA	Federal Emergency Management Agency
FF&E	Furniture, fixtures and equipment
FHAP	Fair Housing Assistance Program
FMPS	Financial Management Policy Statements
FMS	Financial Management Services
FWCC	Fort Worth Convention Center
FWHFC	Fort Worth Housing Finance Corporation
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geospatial Information Systems
GO	General obligation
HED	Housing and Economic Development Department
HESG	Emergency Solutions Grant
HOPWA	Housing Opportunities for Persons with HIV/AIDS
HOT	Hotel and motel occupancy tax
HUD	U.S Department of Housing and Urban Development
I&S	Interest and sinking
ICMA	International City/County Management Association
IT	Information Technology

R-10

LHRD	Lead Hazard Reduction Demonstration Grant
LM	Lane miles
M&C	Mayor & Council; also refer to Mayor & Council Communications
MBE	Minority Business Enterprise
MD	Metropolitan Division
MSA	Metropolitan statistical area
MYFF	Multi-Year Financial Forecast
NAS	Naval Air Station
NAS-JRB	Naval Air Station Joint Reserve Base Fort Worth
NFIP	National Flood Insurance Program
NIC	Net interest cost
NIMS	National Incident Management System
NOE	Notice of Enforcement
NOV	Notice of Violations
O&M	Operating and maintenance
OEM	Office of Emergency Management
OPEB	Other post employment benefits
PACS	Parks and Community Services
PE	Public Events
PILOT	Payment in lieu of taxes
PIRs	Public information requests
PMA	Pavement Management Application
PMO	Project Management Office
PQI	Pavement Quality Index
RevPAR	Revenue per available room
RFID	Radio frequency identification technology
RIM	Records Information Management
RRBG	Rental Rehabilitation Block Grant
RRPI	Rental Rehabilitation Program Income
SBE	Small Business Enterprise
SBFS	Salaries/Benefits Forecasting System
SCBA	Self-contained breathing apparatus

SEC	Securities and Exchange Commission
SIR	Self-Insured Retention
SPFF	Special Public Facilities Fund
SWS	Storm Water Solutions
TCEQ	Texas Commission on Environmental Quality
TFW	TechFortWorth
TIBS	Temporary Income Benefit Supplement
TIC	True interest cost
TIF	Tax Increment Financing
TPDES	Texas Pollutant Discharge Elimination System
TPW	Transportation and Public Works
TPWA	Texas Public Works Association
TRWD	Tarrant Regional Water District
TWC	Texas Workforce Commission
UDAG	Urban Development Action Grant
USDA	United States Department of Agriculture
WAP	Weatherization Assistance Program
WBE	Women Business Enterprise

FORT WORTH

